

# SOFTWARE MANUAL

ProxessIQ<sup>®</sup> Software & ProxessIQ Mobile<sup>®</sup> Mobile App Configuration

# **Equipment & Network Needs**

In preparation for the system software download and hardware installation & configuration:

Here are the Computer & other required system components:

- **Minimum Computer Spec** (for each ProxessIQ<sup>®</sup> server and client), Windows 10+ Pro, Intel 12<sup>th</sup> Gen 2GHz, 1USB input, 8GB RAM, 256GB hard drive, 40GB free disk space.
- For Larger Systems; 12 Generation Intel Core i7, 16MB RAM, 512GB HD, .NET 4.8.
- It is strongly recommended to pre-install Microsoft SQL Express 2022 on the Server PC prior to downloading the ProxessIQ<sup>™</sup> software. Consult Proxess for very large systems.
- Network or Internet connection for the PC, depending on the Proxess IQ Mobile<sup>™</sup> connection method
- Common WiFi connection to ProxessIQ<sup>™</sup>, or mobile plan with connection to the ProxessIQ<sup>®</sup> network
- ProxessIQ<sup>™</sup> software Download link: For New Installations <u>www.proxess.com/downloads/current</u> For updates and additional clients <u>www.proxess.com/downloads/archive</u>
- USB Enrollment Reader
- Apple or Android Smart Phone
- Proxess Sync<sup>™</sup> Download link
- Router for DNS comms to controllers, or switches for static IP & WiFi comms
- USB-to-Serial cable for custom controller configuration

Ports to be opened for client and IP controller communications:

- TCP 8008-8011 (client-to-server software comms), TCP 8031 (controller comms to the software) & UDP 8032 (controller beaconing)
- Note: The IP Controllers/Gateways may be configured to communicate over ethernet and/or WiFi

### Website URLs to be white-listed:

- Bi-directional communications for Mobile Keys: Outbound for initialization and changes and Inbound for audits and events & Notifications: <u>https://pmcs.proxess.com</u>
- "Dumb" remote synchronization app, which can be enabled & disabled with a click in the software anytime that it is to be used: <u>https://proxy1.proxess.com</u>
- The back-up: https://proxy2.proxess.com

## Email to be white-listed, for Mobile Key& Notifications receipt:

• DoNotReply@email.Proxess.com

# **Firewall Settings**

Please prepare/enable your firewall to accept the following.

This is a summary of the firewall rules that the Proxess software installer attempts to create:

<fire:FirewallException Id="ProxessControllerCommunication" Name="Proxess Controller Communication" Protocol="tcp" Port="8031" Scope="any" IgnoreFailure="yes" Profile="all" /> <fire:FirewallException Id="ProxessControllerBeacon" Name="Proxess Controller Beacon" Protocol="udp" Port="8032" Scope="localSubnet" IgnoreFailure="yes" Profile="all" /> <fire:FirewallException Id="ProxessServerSecureCommunication" Name="Proxess Server Secure Communication" Protocol="tcp" Port="8009" Scope="any" IgnoreFailure="yes" Profile="all" /> <fire:FirewallException Id="ProxessServerOpenCommunication" Name="Proxess Server Open Communication" Protocol="tcp" Port="8011" Scope="any" IgnoreFailure="yes" Profile="all" /> <fire:FirewallException Id="ProxessIdentityServer" Name="Proxess Identity Server" Protocol="tcp" Port="8008" Scope="any" IgnoreFailure="yes" Profile="all" />



# Quick Start Guide (Page 1 of 3)

Software Installation: Instructions for downloading and installing the

Licensing: Add and upgrade licenses for ProxessIQ® software and Mobile

ProxessIQ<sup>™</sup> software; both server & clients.

Credentials/Keys.

- \_
  - - System Operator Roles: Define the grouping for view/edit/delete rights for each software module.
    - System Operators: Add operators into an Operator Role. Modify\personalize their role.
    - Mobile Devices: Add mobile phones which will operate the ProxessIQ Mobile simple configuration App.
      - Proxess IQ Mobile<sup>™</sup> (old Proxess Sync): Sign in and enable IQ Mobile to perform system configurations on your Apple or Android Mobile Phone.
    - Time Schedules: Create the days and times that locks and doors will operate with credentials and remain locked or unlocked.
    - Door Groups: Create groups of Doors, for more easily assigning access rights to users.
    - **Doors:** Adding, programming & editing wireless locks and online doors. •
      - **Doors & Door Groups:** Mass-Adding\Modifying\Deleting Doors & Door Groups using a .csv spreadsheet
    - **Doors:** Controlling Online & Bridged doors. •
    - Access Profiles: Create groupings combining Time Schedules with Doors and Door Groups.

ProxessIQ<sup>™</sup> Quick Start Guide - 1 Click on these buttons to go to each section



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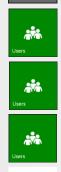
# Quick Start Guide (Page 2 of 3)

- Controllers: Define online\checkpoint doors\readers.
- Users: Add\Modify\Delete credential holders and their PHYSICAL credentials (cards, keychain fobs, stickers, watches), including custom Advanced Searches.
- Users: Add\Modify\Delete credential holders and their MOBILE credentials (Apple & Android phones).
- Users: Mass-Adding\Modifying\Deleting Users & Credential using a .csv spreadsheet
- SQL Server Managemer • Database Exports: Exporting data from the SQL database, supplementing the "Export" buttons in Users, Doors & Door Groups
  - Encoding & Deleting: Using the ProxessIQ® Software to Encode & Delete credentials
  - Encoding & Deleting: Using the Proxess Sync phone app to Encode & Delete credentials
    - Calendars: Schedule Holidays and special events, years in advance.
  - **Credentials:** Simpler management utility for credentials, after a User is created in Users menu, including custom **Advanced Searches** 
    - Notifications: Set Email alerts based on virtually any system event.
  - **Mobile (Phone) Keys:** Administrative management of Mobile Keys/Credentials (Note: Issuance typically occurs in the Users menu).

Click on these buttons to go to each section

This is

ProxessIQ<sup>™</sup> Quick Start Guide - 2



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# Quick Start Guide (Page 3 of 3)

Click on these buttons to go to each section

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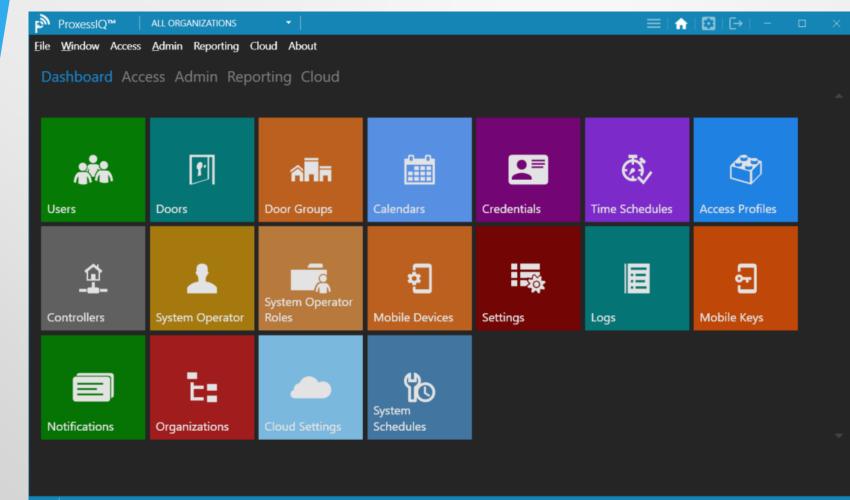
- **Cloud Settings:** Communications management between ProxessIQ<sup>®</sup> server and the Mobile Credential Cloud.
- System Schedules: Aggressive Event & Audit pulling
- **Settings:** Define system and operational attributes, including for door, reader, LED and credential operations.
- Logs: All User & Door event logs are available here and may be searched using multiple custom Boolean rules , with custom Advanced Searches.
  - **User Interface:** Arrange and hide Module icons and UI color schemes.

This is



ProxessIQ<sup>TM</sup> Quick Start Guide - 4

## Click on a Menu item for Instructions



Ready Operator: Administrator

# SOFTWARE DOWNLOAD & INSTALLATION

## Which software do I download for a Basic system?

From the links provided at www.Proxess.com/Downloads/Current (for new systems) or www.Proxess.com/Downloads/Archive (for existing systems) if your system is described on this page, then on the computer that will be your primary (the "server") you will download and install "Proxess-Server-Installer-LocalDB-Bundle.exe". On all other computers (unlimited), you will only install "Proxess-Installer-Client.msi"

Follow the instructions in this section if this describes your system.

There will be only 1 (one) computer configuration and data entry.

PC SPEC (minimum): Intel 12<sup>th</sup> Gen, 2GHz 8MB Cache 8GB RAM 256GB Hard Drive

Primary computer ("Server"): Install "Proxess-Server-Installer-LocalDB-Bundle.exe"

There is 1 (one) main computer (laptop or desktop) (laptop or desktop) used for OR used for data entry and one (1) or more additional computers may be used for configuration and data entry, either now or in the future.

> Additional computers ("Clients"): Install "Proxess-Installer-Client.msi"



Locate the download link provided at <u>www.Proxess.com/Downloads/Current</u> (for new systems) or <u>www.Proxess.com/Downloads/Archive</u> (for existing systems) or which has been emailed or otherwise provided to you by the Proxess support staff or sales team.

For basic and small-to-medium sized systems that choose to use the Proxess built-in "LocalDB" database (a Microsoft database product), you will install the file from the top section (in the version depicted below, 1.5.2.1) "ProxessIQ\_Server\_Installer\_LocalDB\_**Bundle**.exe".

This file will install both the server and client (system programming user-interface) applications onto the computer. This "bundle" can only be installed on one computer per system, but the Client download files can be loaded onto several other computers, which will be used as administration workstations.

Click on "Proxess-Server-Installer-LocalDB-Bundle.exe" and, if prompted, click on "Download" on the screen that opens.

| ← C ⓑ www.Proxess.com/Downloads/Current   |  | Q A* \$\$  |
|---|--|--|
| ProxessIQ <sup>TM</sup> Downloads   |  | www.Browass.com/Downloads/Current  |
| 1.5.2.1 Release   | V  | vww.Proxess.com/Downloads/Current  |
| ProxessIQ <sup>TM</sup> Client Installer  | ProxessIO <sup>™</sup> Client Installer                |  |
| Download: ProxessIQ.Installer.Client.msi  |  |  |
| Server Bundle with LocaIDB Down soi: ProcessIO. Server Installer LocaIDB Bundle exe | Download: ProxessIQ.Installer.Client.msi               | Note on Upgrading Versions:  |
| Down of Processic Server Installer LocalDB Bundle.exe<br>Server Only                | Server Bundle with LocalDB                             | When upgrading the version of your   |
| Download: Proxess[Q.Installer.Server.msi  | Downwad: ProxessIQ Server Installer LocalDB Bundle exe | ProxessIQ <sup>™</sup> software, be certain to upgrade<br>the server as well as all the clients to the |
| Previous Releases   | Server Only  | same version, or there could be functions  |
| 1.4.15.1 Release<br>ProxessIQ <sup>TM</sup> Client Installer                        | Download: ProxessIQ Installer.Server.msi               | that do not operate properly.  |
| Download: ProxessIQ.Installer.Client.msi  |  |  |
| Server Bundle with LocalDB  |  |  |
| Download: ProcessIQ.Server.Installer.LocalDBJ fundle.exe<br>Server Only             |  |  |
| Download: ProxessIQ Installer Server m  |  |  |

Note: 1.4 versions are for support of Legacy systems **Only** 

Alternatively, for systems where the server computer will Not be used as an administrative terminal, click on the 1.5.x **Server** file (instead of the Bundle). All the subsequent administrative workstations will have the Client file installed, as discussed above.

Per the previous page, click on "Proxess-Server-Installer-LocalDB-Bundle.exe" to begin the file download.

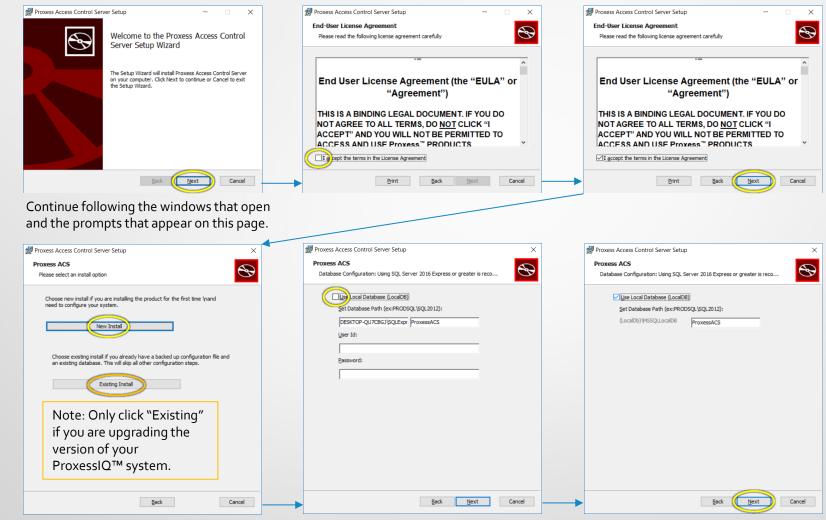
There are 3 automated wizards that will guide you through each the **download bundle**, the **server** installation and the **client** installations. At the completion of all 3, the Server program, ProxessIQ<sup>™</sup> Control Center will launch.

## This is the **Download Bundle** installation wizard:

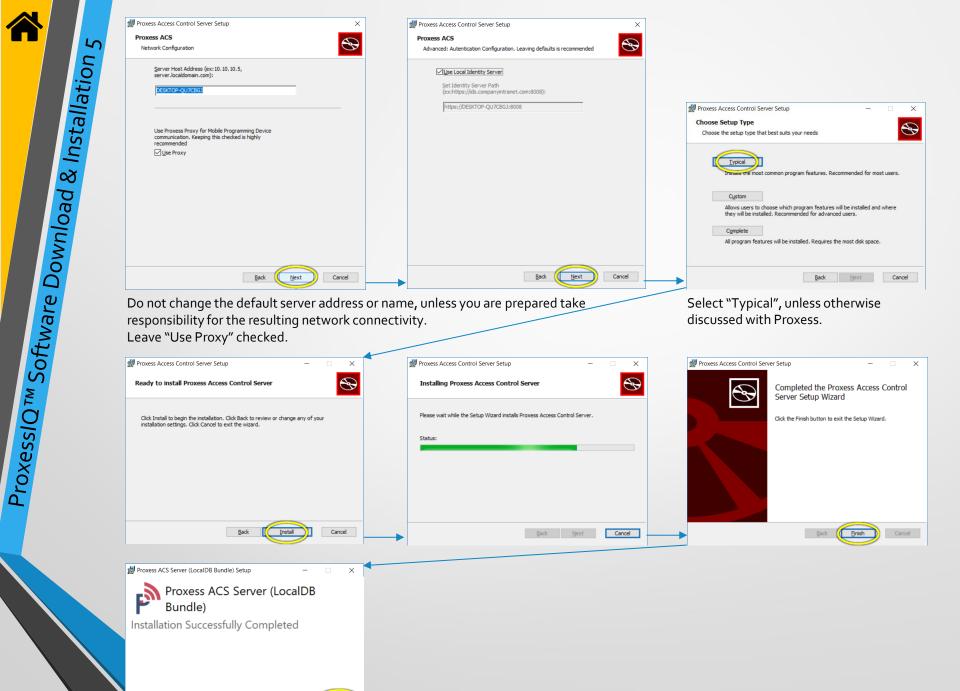
| *Posess ferver installer Local08 Bundle eer (93.3MI) exceeds the maximum file size<br>that Boogle can scat. This file neight harm your compute, so only download the file if<br>you understand the risk. | ollow the windows that<br>hat appear on this page<br>omputer's settings, son<br>nay not appear and can | . Depending on your<br>ne of these windows                           | vs protected your PC<br>nder SmartScreen prevented an unrecognized app from<br>ng this app might put your PC at risk. | <ul> <li>Windows protected yo</li> <li>Windows Defender SmartScreen prevented<br/>starting, Running this app might put your Pit<br/>App: Proxess.Server.Installer.LocalDB.8<br/>Publisher: Proxess.LLC</li> </ul> | an unrecognized app from<br>C at risk. |
|--|--|--|---|---|--|
| What do you want to do with Proxess.Server.Installer.Local<br>From: doc-0s-44-docs.googleusercontent.com   | Save Save  | as Cancel X  |   |   |  |
| Proxess.Server.Installer.LocalDB.Bundle.exe is not common<br>and could harm your device.   | ly downloaded Delete Run   | View downloads ×   | Don't run   |   | Run anyway Don't run                   |
|  |  |  |   |   |  |
| User Account Control<br>Do you want to allow this app to make<br>changes to your device?   | The icon below<br>may blink in   | ProxessIQ Bundle Setup   | × 🦉   | ProxessiQ Bundle Setup ProxessIQ Bundle   | - 🗆 X                                  |
| Proxess ACS Server (LocalDB Bundle)<br>Verified publisher: Proxess LLC   | your computer's<br>taskbar. If so,<br>click on it to   | Proxess®<br>End User License Agreement                               | Î   | Proxess®<br>End User License Agreement  | t                                      |
| File origin: Hard drive on this computer Show more details No No   | proceed.   | THE TERMS OF THIS END USER LICENS<br>("FUI A") GOVERN YOUR USE OF AN | IY PROXESS® *   | HE TERMS OF THIS END USER LICEN<br>FULA") GOVERN YOUR USE OF A<br>Diggree to the licens   |  |



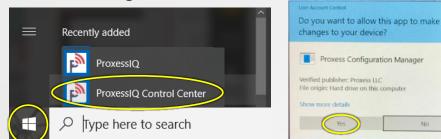
## This is the Server Installation installation wizard:



Click "New Install". Only click "Existing Install" if you are upgrading the current version of your system. Check the box to Use LocalDB and do not change the path that appears. Only set a different path if you have already installed SQL Express and will take responsibility for its maintenance.



## **Initializing the Server**



Both the "Server" and "Client" portions of the software have now been installed on your computer.

It is good practice to follow the steps on this page, which will assure that the essential Server services are running on this computer.

Press the Windows<sup>™</sup> icon on the keyboard or click on the Windows<sup>™</sup> icon on the left side of the Taskbar on the bottom of your screen. Locate and click on the "ProxessIQ<sup>™</sup> Control Center", which will be in both the "Recently Added" section of the pop-up list of programs, as well as under the "P" section down below. If prompted with the window requesting to make changes to your computer, click "Yes".

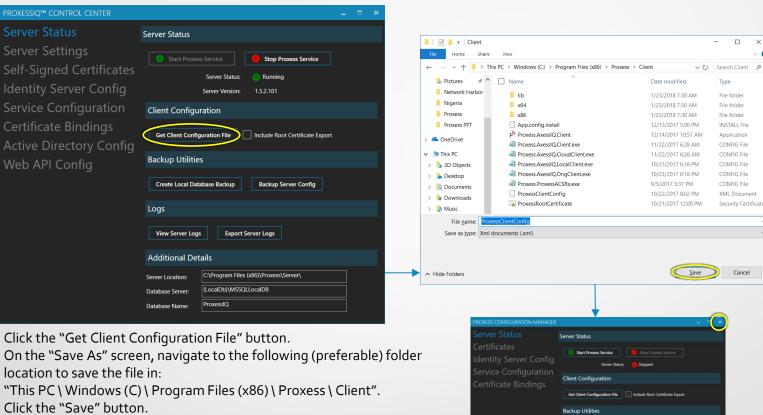
| PROXESSIQ <sup>™</sup> CONTROL CENTER |  | _ = ×                   |
|---------------------------------------|--|-------------------------|
| Server Status                         | Server Status                                |                         |
| Server Settings                       | Start Proxess Service                        | p Proxess Service       |
| Self-Signed Certificates              | Server Status:                               | ning                    |
| Identity Server Config                | Server Version: 1.5                          | ท                       |
| Service Configuration                 | Client Configuration                         |                         |
| Certificate Bindings                  | Get Client Configuration File                | Root Certificate Export |
| Active Directory Config               |  |                         |
| Web API Config                        | Backup Utilities                             |                         |
|                                       | Create Local Database Backup Back            | up Server Config        |
|                                       | Logs   |                         |
|                                       | View Server Logs Export Server Log           | 5                       |
|                                       | Additional Details                           |                         |
|                                       | Server Location: C:\Program Files (x86)\Prox | ess\Server\             |
|                                       | Database Server: (LocalDb)\MSSQLLocalDB      |                         |
|                                       | Database Name: ProxessIQ                     |                         |

The above screen will open. If the Server Status is shown as "Stopped" then click on "Start Proxess Services".

| ROXESSIQ™ CONTROL CENTER   |   | - • × |
|--|---|-------|
| Server Status  | Server Status   |       |
| Server Settings<br>Self-Signed Certificates<br>dentity Server Config | Start Proxess Service     Server Statu     Running     Server Version:     1.5.2.101            |       |
| Service Configuration  | Client Configuration  |       |
| Certificate Bindings<br>Active Directory Config                      | Get Client Configuration File   |       |
| Veb API Config   | Backup Utilities  |       |
|  | Create Local Database Backup Backup Server Config   |       |
|  | Logs  |       |
|  | View Server Logs Export Server Logs   |       |
|  | Additional Details  |       |
|  | Server Location: C:\Program Files (x86)\Proxess\Server\ Database Server: (LocalDb)\MSSQLLocalDB |       |
|  | Database Name: ProxessIQ  |       |

No

Usually within several seconds (and upwards of about a minute) after clicking "Start Proxess Services" the Server Status will change to "Running". We will now proceed to initiate the software.



Click on the "x" on the top right of the ProxessIQ<sup>™</sup> Control Center window to close the application.

Create Local Database Backu Additional Detail CAProgram Files (v86)/Prove

Х

Cancel

Note: It is important to keep the Proxess Services Running at all times and especially to enable it to automatically start-up upon a restart of the computer.



## Initializing the Client

| <ul> <li>Recently added</li> <li>ProxessIQ</li> <li>ProxessIQ Control Center</li> <li>Type here to search</li> </ul>   | Life at a glance<br>Tuesday |                                       | User Account Control Do you want to allow this app from an unknown publisher to make changes to device? C:\Users\robsc\AppData\Local\Packages \Microsoft.MicrosoftEdge_Bwekyb3d8bbwe \Proxess.Installer.Client.msi Publisher: Unknown File origin: Hard drive on this computer Show more details | o your   |   |
|--|-----------------------------|---------------------------------------|--|--|---|
| Click the "Windows" icon on your compute program and allow the app to make cha   |                             | I I I I I I I I I I I I I I I I I I I | Share View   |  | ×   |
| Instant Configuration         Instant, Just Configuration         Instant, Just Configuration         Service Directore Prot:         Service Directore Prot: <th></th> <th></th> <th>&gt; This PC &gt; Windows (C) &gt; Program Files (d86) &gt; Provess &gt;  </th> <th>Client         Client         Client           Date modified         1/23/2018 7:30 AM         1/23/2018 7:30 AM           1/23/2018 7:30 AM         1/23/2018 7:30 AM         1/23/2017 7:30 AM           1/23/2017 7:30 AM         1/23/2017 7:057 AM         1/23/2017 7:057 AM           1/12/22/017 7:68 AM         10/23/2017 6:18 PM         10/23/2017 6:18 PM           10/23/2017 6:18 PM         10/22/2017 8:27 PM         10/22/2017 12:00 PM</th> <th>Search Client P<br/>Type<br/>File folder<br/>File folder<br/>File folder<br/>File folder<br/>NSTALL File<br/>Application<br/>CONFIG File<br/>CONFIG File<br/>CONFIG File<br/>X0AL Document<br/>Security Certificate</th> |                             |                                       | > This PC > Windows (C) > Program Files (d86) > Provess >  | Client         Client         Client           Date modified         1/23/2018 7:30 AM         1/23/2018 7:30 AM           1/23/2018 7:30 AM         1/23/2018 7:30 AM         1/23/2017 7:30 AM           1/23/2017 7:30 AM         1/23/2017 7:057 AM         1/23/2017 7:057 AM           1/12/22/017 7:68 AM         10/23/2017 6:18 PM         10/23/2017 6:18 PM           10/23/2017 6:18 PM         10/22/2017 8:27 PM         10/22/2017 12:00 PM | Search Client P<br>Type<br>File folder<br>File folder<br>File folder<br>File folder<br>NSTALL File<br>Application<br>CONFIG File<br>CONFIG File<br>CONFIG File<br>X0AL Document<br>Security Certificate |

**NOTE**: Other than as stated here, do not make any changes to these screens. Click the "Load Client Configuration" button on the first screen. If you have not yet pasted it into the Client folder, you will be asked to search for the Configuration file, which may be found in the file folder you saved it in. Click on it.

On the next screen (below), click the "Apply Client Configuration" button. The Login screen will open. Enter "**administrator**" and "**proxess**".

| Proxess Access Control System    |                                   | Proxess Access Control System                                       | ≡∣♠∣\$ ⊡ \$ - |
|----------------------------------|-----------------------------------|---|---------------|
| Load Client Configura            |                                   |   |               |
| Host                             | DESKTOP-QU7CBG                    |   |               |
| IdentityAuthorityUrl:            | https://DESKTOP-QU7CBGI:8008/core |   |               |
| Identity Client Secret:          | DyLzzdK_E%3k1%ioC*QqTVu           |   |               |
| Service Secure Port:             |                                   |   |               |
| Service Unsecure Port:           |                                   | Proxess Log In  |               |
| Based Encoded 3509 Root Carillan | E                                 | Uuentume<br>Password<br>Defaults:<br>User Name: ac<br>Password: pro |               |

You will now be prompted to change your password, which is strongly recommended, but not required.

One option is to get familiar with the software and configure it and get a second administrator trained before changing the default password.

Please do not take either of these options lightly and be certain to **SAVE YOUR PASSWORD** !! The ProxessIQ<sup>™</sup> software will now open.

|   | ≡  <b>≜</b>  \$  <b>€</b>  \$ - • × | ProxessIQ <sup>™</sup> | ALL ORGANIZATIONS | -                        |                         |           |      | • I 🖸 I 🖯 I 🚽 🗌       | o × |
|---|-------------------------------------|------------------------|-------------------|--------------------------|-------------------------|-----------|------|-----------------------|-----|
|   |                                     | Dashboard Acc          |                   |                          |                         |           |      |                       |     |
| Set Password  | _                                   | Doors                  | Users             | Coor Groups              | <b>■</b><br>Credentials | Calendars | C,   | Access Profiles       |     |
| The password you are using is not secure. To ensure the security<br>of your system please change your password now:<br>Pessword:           Verily Password: |                                     | Controllers            | System Operator   | System Operator<br>Roles | ر<br>Mobile Devices     | Settings  | Logs | Mobile<br>Credentials |     |
| Set Password Ignore and change later  |                                     | 8                      | -                 |                          |                         |           |      |                       |     |
|   |                                     | Notifications          | Cloud Settings    |                          |                         |           |      |                       | -   |

After installing the ProxessIQ<sup>®</sup> software, you may add the icon to your taskbar and\or desktop.

# ProxessIQ<sup>TM</sup> Software Download & Installation 10

## ProxessIQ<sup>®</sup> Default Password Reset

• This does not reset Operator-created passwords. It only resets the default admin user password, if it has been changed.

- Must be an admin on the machine that has the sever installed
- Go to the directory "C:\Program Files (x86)\Proxess\Server"
- Open the "Proxess.ServiceHost.Console.exe.Config" with notepad with administrator privileges
  - o If not opened with admin privileges you cannot save an edited file

 Once open scroll to about line 35 (this may vary) and type <add key="AdminPasswordReset" value="true" /> at the end of the "</connectionStrings>" section

- It should look like line 37 pictured below
- Save and close the file

| 23 | - |   |
|----|---|---|
| 24 | Ē | <appsettings></appsettings>   |
| 25 |   | <pre><add key="ServiceHost" value="LAPTOP-919DC0IN"></add></pre>                            |
| 26 |   | <pre><add key="ServiceSecurePort" value="8009"></add></pre>                                 |
| 27 |   | <pre><add key="ServiceUnsecuredPort" value="8011"></add></pre>                              |
| 28 |   | <pre><add key="NetworkMPDPort" value="8010"></add></pre>                                    |
| 29 |   | <pre><add key="IdentityAuthorityUrl" value="https://LAPTOP-919DC0IN:8008/core"></add></pre> |
| 30 |   | <pre><add key="IdentityScopeSecret" value="123456789aaa"></add></pre>                       |
| 31 |   | <pre><add key="IdentityClientSecret" value="aaabbbcccddd"></add></pre>                      |
| 32 |   | <pre><add key="LogAdditonalidentityDetails" value="false"></add></pre>                      |
| 33 |   | <pre><add key="ControllerPasswordLength" value="3"></add></pre>                             |
| 34 |   | <pre><add key="WebAPIPort" value="8015"></add></pre>  |
| 35 |   | <pre><add key="WebAFIEnabled" value="True"></add></pre>                                     |
| 36 |   |   |
| 37 |   | <pre><add key="AdminPasswordReset" value="True"></add></pre>                                |
| 20 |   |   |

- Close out any running instances of ProxessIQ<sup>®</sup> and stop and start the services.
- The default credentials should now work again
  - User: administrator
  - Password: proxess

The following section will guide you through adding a License Key for ProxessIQ<sup>®</sup> and for Mobile Credentials/Keys.

## **Assuring Software Clients Connect to the Server**

### **Resolving Local Host Names**

When using the computer name for a server's host name, any client trying to access the server will need to be able to resolve that host name. In a local network environment this happens automatically through either local DNS (typically in a domain environment) or through NetBIOS name resolution. If you are attempting to connect to the server's host name outside of your local network environment, these name resolution methods will not be available. The simplest approach for creating this mapping is to **create an entry for the host name in the local host file of the client computer that is attempting to reach the server.** 

The Windows Host file is located at c:\Windows\System32\Drivers\etc\hosts. To make edits to this file, you will need to open the file with a simple text editor (like Notepad) with administrator privileges (Right-Click and select Run as administrator). The host file does not have an extension (.txt) so you will need to select "All Files (\*.\*)" in the file Open dialog. Once the host file is open, you will need to create a new line that contains the routable IP address followed by the computers host name. Assuming this is outside the internal network, this will need to be the public IP with proper routing/NAT rules setup. For example, if your public IP is "123.456.0.100" and your server's host name is "myservername", the host file entry should look like this:

123.456.0.1 myserversname

A robust alternative to this is to use a registered domain name with a public DNS record for your server's host name.

### **NAT/Port Forwarding**

To connect to a server inside a local network from outside of the local network, you will need to set up the appropriate NAT or Port Forwarding rules on your gateway /firewall. These rules need to provide a path from the public IP (provided by your ISP) to the internal network IP for all ports required for communication to the ProxessIQ<sup>®</sup> server. The default ports that are used for this communication are 8008, 8009, and 8011. Setting up NAT/Port Forwarding rules will be specific to your gateway manufacture. Please refer to the manufactures documentation for setting this up.

Example documentation for setting up port forwarding on a Comcast gateway can be found here: <u>https://www.xfinity.com/support/articles/port-forwarding-xfinity-wireless-gateway</u>

## **Assuring Software Clients Connect to the Server**

#### When the Computer Host Name Changes

When the Host Name is changed (on purpose or accidentally...) you will need to:

- Edit all the values in the ProxessIQ Configuration File, changing the old to the new name
- Reload the config file, or change it manually in the "Load Client Config File" screen
- In ProxessIQ Control Center, change the old to the new Host Name in the Certificate Bindings

### When a computer changes from a Wired to a WiFi connection:

• When a computer changes from a wired to a wireless (WiFi) connection, be certain to delete the localhost IP address listen in C://Windows/System32/drivers/etc/hosts

# Software Licenses for: ProxessIQ® & Mobile Credentials/Keys

Licensing Information

American School District administrator@proxess.com

The following are the separately licensable modules and features. Please see your RSM or contact the Proxess HQ

| FEATURE                 | VALUE     |
|-------------------------|-----------|
| UserModule              | unlimited |
| DoorModule              | unlimited |
| AdvancedDoorFeatures    | enabled   |
| OrganizationModule      | 3         |
| AuditPullSchedules      | enabled   |
| DeviceActions           | enabled   |
| ExtendedUnlockSchedules | enabled   |
| WebAPI                  | enabled   |
| RemoteManagement        | enabled   |
|                         |           |
| Update License Close    |           |

H

When prompted to provide a license file in a ProxessIQ® system and in order to add mobile credentials/keys to your system, a Proxess employee or authorized dealer will email a license package, as a .zip file.

LicensPackage\_Customer-ABC\_4-19-24\_344051f8.zip  $\sim$ 7 KB

The following instructions will show you how to download the .zip file and Extract and Save both files within it and note that location.

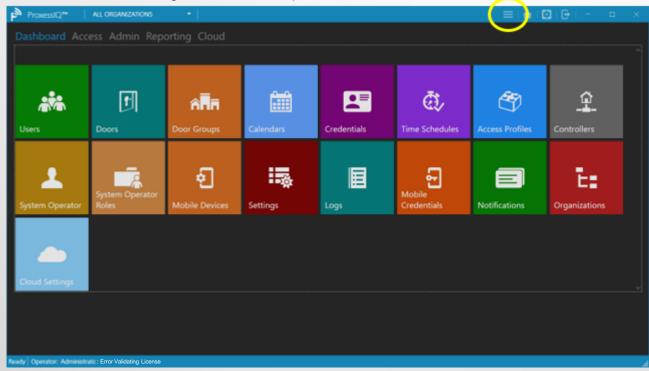
The first file we will address is the .lic validation and feature license for the ProxessIQ<sup>®</sup> software.

This file may be added when prompted upon your login to the software, via this notification on the bottom bar of the software:

| ProxessIQ <sup>™</sup>    |                             |              |             |                             |                            |                 |             | 3  <b>-</b>  - a | × |
|---------------------------|-----------------------------|--------------|-------------|-----------------------------|----------------------------|-----------------|-------------|------------------|---|
|                           | ess Admin Rep               | orting Cloud |             |                             |                            |                 |             |                  |   |
| <b>f</b><br>Doors         | Door Groups                 | Users        | Credentials | Calendars                   | <b>Č</b><br>Time Schedules | Access Profiles | Controllers | System Operator  |   |
| System Operator<br>Roles  | ر<br>Mobile Devices         | Settings     | Logs        | کی<br>Mobile<br>Credentials | Notifications              | Cloud Settings  |             |                  |   |
|                           |                             |              |             |                             |                            |                 | -           |                  |   |
|                           |                             |              |             |                             |                            |                 |             |                  |   |
| Ready Operator: Administr | at C: Error Validating Lice | ense         |             |                             |                            |                 |             |                  |   |

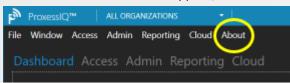
Install the license file using the following instructions.

Click on the Menu ("Hamburger") button in the top bar of the software.

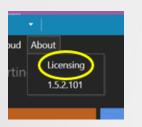


 $\sim$ 

In the white menu items that appear, Click on "About".



#### Click "Licensing"



| (In a New System     | ר)     |
|----------------------|--------|
| Licensing Informati  | on     |
| FEATURE V            | ALUEOR |
| Update License Close |        |

#### Locate the file location you save the .lic file to and double click on it.

|       | 🛄 📼                                     |                 | Extra                                     | ct       | LicensePacka                          | age_                            |     | Co_    |
|-------|---|-----------------|---|----------|---------------------------------------|---------------------------------|-----|--------|
| File  | Home Share                              | View            | Compressed F                              | older To | ols                                   |                                 |     |        |
| Zip _ | uments<br>Exe<br>orts for ProxessIQ     | Pic<br>Qu<br>RA | otes                                      |          | Scanned Docu<br>Proxess Word<br>Prezi |                                 | 4 4 | Extra  |
|       |   |                 | Extract To                                |          |                                       |                                 |     |        |
| ← →   |   | > Licen         | sePa 🗸                                    | ō        | Search LicensePackag                  | je_                             |     | -Co_4- |
| 2     | uick access<br>Desktop *<br>Downloads * | -               | ne<br>PraxessIO Cloud<br>PraxessIQ Licens |          |                                       | Type<br>Text Docume<br>LIC File | nt  |        |

Click "Update License" (Updating an Existing System) Licensing Information

#### Admin's HP Laptop

rob.schorr@proxess.com

| FEATURE                 | VALUE     |
|-------------------------|-----------|
| UserModule              | unlimited |
| DoorModule              | unlimited |
| AdvancedDoorFeatures    | enabled   |
| OrganizationModule      | 3         |
| AuditPullSchedules      | enabled   |
| DeviceActions           | enabled   |
| ExtendedUnlockSchedules | enabled   |
| WebAPI                  | enabled   |
| RemoteManagement        | enabled   |
|                         |           |
| Update License Close    |           |

Your ProxessIQ® software will now be licensed with the attributes that were purchased and you can return to the program to continue programming your system.

The second file you extracted from the .zip will provide you information to enable mobile credential operation.

Locate the file location you save the .lic file to and double click on "ProxessIQ\_CloudToken".

| 💁   🗹 📕 🖛               | Extract   | LicensePackage_ ·Co_4                               |
|-------------------------|---|---|
| File Home Share View    | Compressed Folder Tools                             |   |
|                         |   | Scanned Documents<br>Proxess Word<br>Prezi<br>Prezi |
|                         | Extract To  |   |
| ← → → ↑ 🔋 « Dow → Licen | sePa ∨ Ö Searc                                      | h LicensePackage_ Co_4-                             |
| 🚽 Desktop 📌 📃           | ne<br>ProxessIQ_CloudToken<br>ProxessIQ_License.lic | Type<br>Text Document<br>LIC File                   |

Allow this file to open in Notepad, or a similar program.

ProxesslQ\_CloudToken - Notepad - □
 <u>File Edit Format View Help</u>
 Display Name: Company ABC
 Host: https://pmcs.proxess.com
 MC ACS ID: cae43b59-77f9-44da-aac0-6337796a7ea5
 Token: eKH2ojCC1KUv/Wdy9r2mxjgkH4mb01miWPJkTj7Kc94=

Once the data is entered, as explained below, your system will be provisioned with the number of mobile credentials your customer has purchased.

Future mobile credential purchases will simply be added by the Proxess support team in the cloud and applied to your system, without further action by the ProxessIQ<sup>®</sup> Operator.

5

From the ProxessIQ<sup>®</sup> dashboard, click on Cloud Settings.

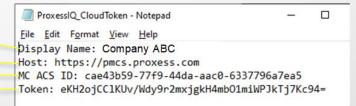
| ProxessIQ™                 | ALL ORGANIZATIONS        | •                   |           |             |                       |                 | 310-1- o      | × |
|----------------------------|--------------------------|---------------------|-----------|-------------|-----------------------|-----------------|---------------|---|
|                            |                          |                     |           |             |                       |                 |               |   |
|                            |                          |                     |           |             |                       |                 |               |   |
| Users                      | <b>P</b><br>Doors        | Door Groups         | Calendars | Credentials | CO,                   | Access Profiles | Controllers   |   |
| Users                      | Doors                    | Door Groups         | Calendars | Credentials | Time Schedules        | Access Promes   | controllers   |   |
| Streen Openary             | System Operator<br>Roles | ر<br>Mobile Devices | Settings  | Logs        | Mobile<br>Credentials | Notifications   | Organizations |   |
| Cloud Settings             | )                        |                     |           |             |                       |                 |               |   |
| Ready Operator: Administra |                          |                     |           |             |                       |                 |               |   |

|                    |                  | ANIZATIONS               |   |                |          |                      |        |        |   |   |   |   |   |   | × |
|--------------------|------------------|--------------------------|---|----------------|----------|----------------------|--------|--------|---|---|---|---|---|---|---|
| Window Acce        | ss <u>A</u> dmin | Reporting                | Cloud   | About          |          |                      |        |        |   |   |   |   |   |   |   |
| <u>Window</u> Acce | ss <u>A</u> dmin | Clou<br>Config<br>Displa | Cloud<br>ud Settin<br>juration<br>habled<br>y Name<br>ess Custo | ngs            | YC <     |                      |        |        |   |   |   |   |   |   |   |
|                    |                  |                          |   |                |          |                      |        |        | _ |   | _ |   |   |   |   |
|                    |                  |                          |   |                |          |                      |        |        |   |   |   |   | - |   |   |
|                    |                  | Host                     |   |                |          |                      |        |        |   |   |   |   |   |   |   |
|                    |                  | https;                   | //pmcs.pro  | ess.com        | <u> </u> | _                    |        |        |   |   |   |   | J |   |   |
|                    |                  | MC AC                    |   |                |          |                      |        |        |   |   |   |   |   |   |   |
|                    |                  | &&O.                     | 8Y:G\UP   | MJN+F          | PE2PL:   | ←                    |        |        |   |   |   |   | ļ |   |   |
|                    |                  | Token                    |   |                |          |                      |        |        |   |   |   |   |   |   |   |
|                    |                  | H.+F                     | RM&&O.8   | Y:G\UF         | P[MJN+P  | E2PL:3               | 3-N7M. | .F <   |   |   | _ |   |   | _ |   |
|                    |                  | Integr                   | ator Id   |                |          |                      |        |        |   |   |   |   |   |   |   |
|                    |                  | Revali                   | dation Hou  | s              |          |                      |        |        |   |   |   |   |   |   |   |
|                    |                  | 1                        |   |                |          |                      |        |        |   |   |   | + |   |   |   |
|                    |                  | Action                   |   |                |          |                      |        |        |   | _ | _ | _ |   |   |   |
|                    |                  |                          | : Synchro   | nized          | Rel      | ave and<br>build and |        | $\sim$ |   |   |   |   |   |   |   |
|                    |                  | Jailus                   | Synchro   | and the second |          |                      |        |        |   |   |   |   |   |   |   |
|                    |                  |                          |   |                |          |                      |        |        |   |   |   |   |   |   |   |
|                    |                  |                          |   |                |          |                      |        |        |   |   |   |   |   |   |   |
|                    |                  |                          |   |                |          |                      |        |        |   |   |   |   |   |   |   |
|                    |                  |                          |   |                |          |                      |        |        |   |   |   |   |   |   |   |
|                    |                  |                          |   |                |          |                      |        |        |   |   |   |   |   |   |   |
| Operator: Admin    | istrator         |                          |   |                |          |                      |        |        |   |   |   |   |   |   |   |

Check the "Enabled" box.

Copy each line of text file (including all the special characters, but not any extra spaces) and paste them into the appropriate fields. Leave the "Forced Online" box checked.

Then click "Save and Synchronize" until "Synchronized" is shown.



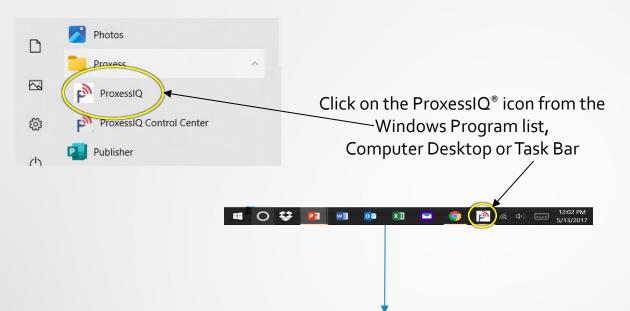
You may now click the back arrow or the Home button and resume your system programming.

# Begin Programming ProxessIQ<sup>®</sup>

**NOTE:** The programming sequence from the Quick Start Guide (pages 3&4) will be the order followed throughout this operator manual.

Each module has dependencies on the previous modules, so attempting to configure a system out of this order may not be the most efficient, as it may result in the need to go back to the prescribed order to fill in various missing data entry fields.

## Opening the ProxessIQ<sup>®</sup> Client Administrative Interface



rName rschorr

Remember Login

Proxess Log In

Reav | Operator The Login screen will appear after a short background start-up. Enter the default operator credentials you have been given. For security, be sure to immediately delete these credentials and

add new personal credentials. Click on Login.



bund start-up.The Dashboard \ Home Screen will appear. In a later sectioneen given. Forwe will show how to add the shortcut menu and change thebackground and icon colors, order and visibility. Click on theModule/Menu (the large icons) you wish to enter.



# **OPERATOR ROLES**

| Active Controllers System Operator Roles Volume Devices Settings Logs Credentials  | Image: Spectrum Operator   Image: Spe | ProxesslQ™  | ALL ORGANIZATIONS | •             |                |           | ≡   ♠   🖸      | ( <b>B</b> )    | р Proxess Access Control System 🔤   🍙   🕸   🕒   🕸   |
|--|---|-------------|-------------------|---------------|----------------|-----------|----------------|-----------------|---|
| Image: System Operator   Image: System | Image: Price Dy     Image: Price D  |             | cess Admin Rep    | oorting Cloud |                |           |                |                 |   |
| Controllers System Operator Roles Mobile Devices Settings Logs Credentials   | trollers System Operator Roles Mobile Devices Settings Logs Credentials   | Doors       | Users             | Door Groups   | Credentials    | Calendars | Time Schedules | Access Profiles | Princer by     Image: Customer Status       Status     Image: Customer Status       Active     Image: Customer Status       Active     Image: Customer Status |
|  |   | Controllers |                   |               | Mobile Devices | Settings  | Logs           |                 |   |

Operator Roles define what Modules (the large icons) Operators will have access to and what actions they will be able to perform once in that section. Click "System Operator Roles".

| Proxess Access Control System     |            |  | = | A | \$<br>C+ I | 1      | -        | = x | - |
|-----------------------------------|------------|--|---|---|------------|--------|----------|-----|---|
| Operators NEW OPERATOR ROLE > NEW |            |  |   |   | Cre        | ate Op | erator R | ole |   |
| New                               | Role Name: |  |   |   |            |        |          |     |   |
|                                   |            |  |   |   |            |        |          |     |   |
|                                   |            |  |   |   |            |        |          |     |   |
|                                   |            |  |   |   |            |        |          |     |   |
|                                   |            |  |   |   |            |        |          |     |   |
|                                   |            |  |   |   |            |        |          |     |   |
| ly Operator: rschorr              |            |  |   |   |            |        |          |     |   |

The following screen will open, for creation of the new Operator Role.

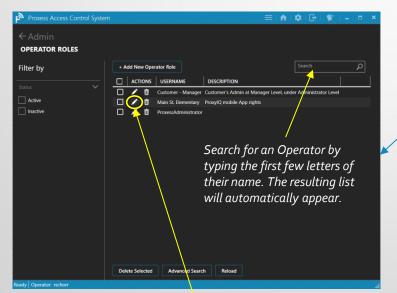
Options on this page allow editing and deleting existing Roles and filtering down a longer list of Roles using the Filter checkboxes for Active and Inactive Roles, on the left side of the page. Click "Add New Operator Role" to do so.

| Proxess Access Control System ← Operators |   |                      |
|---|---|----------------------|
| NEW OPERATOR ROLE > NEW                   |   | Create Operator Role |
| New                                       | Role Name: Main St. Elementary Role Description Proxy/Q mobile App rights |                      |
|   |   |                      |
|   |   |                      |
|   |   |                      |
|   |   |                      |
|   |   |                      |
|   |   |                      |
|   |   |                      |
|   |   |                      |
| Ready Operator: rschorr                   |   |                      |

Enter a descriptive name for the Role, considering all the future possible names that may be in your system, to avoid future naming conflicts. You may add any descriptions that may assist you and the team. Click on the Create button when complete.

|         | Role Name: Mai   | n St. Elementary          |  |
|---------|------------------|---------------------------|--|
| General | Role Description | ProxylQ mobile App rights |  |

Once the new Role has been created, click on the Privileges button to define their modules and rights access.



To review or edit any Role, click on the above icon. Other options on this page allow deleting existing Roles and filtering down a longer list of Roles, using the Filter checkboxes, for Active and Inactive Roles, on the left side of the page, or searching by name.

| dow Access <u>A</u> dmin Reportir | ng Cloud About                   |            |        |        |      |
|-----------------------------------|----------------------------------|------------|--------|--------|------|
|                                   |                                  |            |        |        |      |
| ST. ELEMENTARY > PRIV             | /ILEGES                          |            |        |        | Save |
| rol                               | Door Module                      | Manage     | Read   | O None |      |
| ral                               | User Module                      | Manage     | Read   | None   |      |
| eges                              | Credential Module                | Manage     | Read   | None   |      |
|                                   | Credential Card                  | Manage     | Read   | None   |      |
|                                   | Access Profile Module            | Manage     | Read   | O None |      |
|                                   | Calendar Module                  |            | Read   | O None |      |
|                                   | Time Schedule Module             |            | O Read | O None |      |
|                                   | Controller Module                |            | Read   | O None |      |
|                                   | Mobile Programming Device Module | ◯ Manage   |        | None   |      |
|                                   | Log Module                       |            | C Read | O None |      |
|                                   | Settings                         |            |        | None   |      |
|                                   | System Administration            |            |        | None   |      |
|                                   | Remote Door Commands             |            |        |        |      |
|                                   | Quick Unlock                     |            | None   |        |      |
|                                   | Toggle                           |            | None   |        |      |
|                                   | Lockdown                         |            | None   |        |      |
|                                   | Cancel Lockdown                  |            | None   |        |      |
|                                   | Get Lock Info                    |            | None   |        |      |
|                                   | Remote Lock Configure            |            | None   |        |      |
|                                   | Multi-Door Remote Commands       |            | None   |        |      |
|                                   | Reset Reader Communications      |            | O None |        |      |
|                                   | Mobile Device Privileges         |            |        |        |      |
|                                   | Users                            | 🔿 Manage   | None   |        |      |
|                                   | Doors                            |            | None   |        |      |
|                                   | Logs                             | <br>Manage | None   |        |      |
|                                   |                                  |            |        |        |      |
| rator: Administrator              |                                  |            |        |        |      |
|                                   |                                  |            |        |        |      |

ALL ORGANIZATION

File Win

MAIN

Gene Privil

adv C

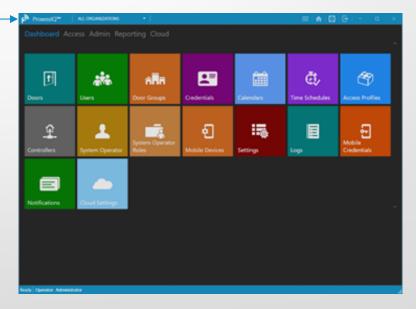
For each of the listed ProxessIQ® software modules, click the radio button for the rights this Role will have once an Operator with this Role logs in. "Manage" allows editing and "Read" only allows viewing within each module. Click "Save" when complete. **Note** that the **Mobile Device Privileges** apply to the entire IQ Mobile phone administration app.; "Users" allow the device holder to encode and wipe credentials, "Doors" allows the device holder to see, bind, unbind & synchronize locksets and Logs allows the device holder to view the system Event Logs from their phone. **Note:** Be sure to apply the appropriate Operator Role to each phone in the "Mobile Devices" menu.

| Proxess Access Control System |                  |                           | <b>☆</b>   ♠ | <b>[-</b> | ♥! - |      | × |
|-------------------------------|------------------|---------------------------|--------------|-----------|------|------|---|
| ← Operators                   |                  |                           |              |           |      |      |   |
| MAIN ST. ELEMENTARY > GEN     | IERAL            |                           |              |           |      | Save |   |
| Concert                       | Role Name: Mai   | n St. Elementary          |              |           |      |      |   |
| General                       | Role Description | ProxyIQ mobile App rights |              |           |      |      |   |
| Privileges                    |                  |                           |              |           |      |      |   |
|                               |                  |                           |              |           |      |      |   |
|                               |                  |                           |              |           |      |      |   |
|                               |                  |                           |              |           |      |      |   |
|                               |                  |                           |              |           |      |      |   |
|                               |                  |                           |              |           |      |      |   |
|                               |                  |                           |              |           |      |      |   |
|                               |                  |                           |              |           |      |      |   |
|                               |                  |                           |              |           |      |      |   |
| Ready Operator: rschorr       |                  |                           |              |           |      |      |   |

The Role you selected will appear. You may change any notes you wish. Click on the Privileges label to review those rights.

| Proxess Access Control Syst |                                  |            | ≡      | ♠ \$ [ | 31 🖤 | _    |
|-----------------------------|----------------------------------|------------|--------|--------|------|------|
| MAIN ST. ELEMENTARY         | > PRIVILEGES                     |            |        |        |      | Save |
| General                     | Door Module                      | Manage     | 🔿 Read | None   |      |      |
| General                     | User Module                      | Manage     | 🔘 Read | None   |      |      |
| Privileges                  | Credential Module                | O Manage   | 🔿 Read | O None |      |      |
|                             | Access Profile Module            | <br>Manage | 🔿 Read | O None |      |      |
|                             | Calendar Module                  | <br>Manage | O Read | O None |      |      |
|                             | Time Schedule Module             | <br>Manage | 🔿 Read | O None |      |      |
|                             | Controller Module                | 🔵 Manage   | 🔘 Read | 🔘 None |      |      |
|                             | Mobile Programming Device Module | Manage     | 🔵 Read | O None |      |      |
|                             | Log Module                       |            | 🔿 Read | 🔘 None |      |      |
|                             | Settings                         | <br>Manage | 🔿 Read | None   |      |      |
|                             |                                  |            |        |        |      |      |
|                             |                                  |            |        |        |      |      |
| Ready Operator: rschorr     |                                  |            |        |        |      |      |

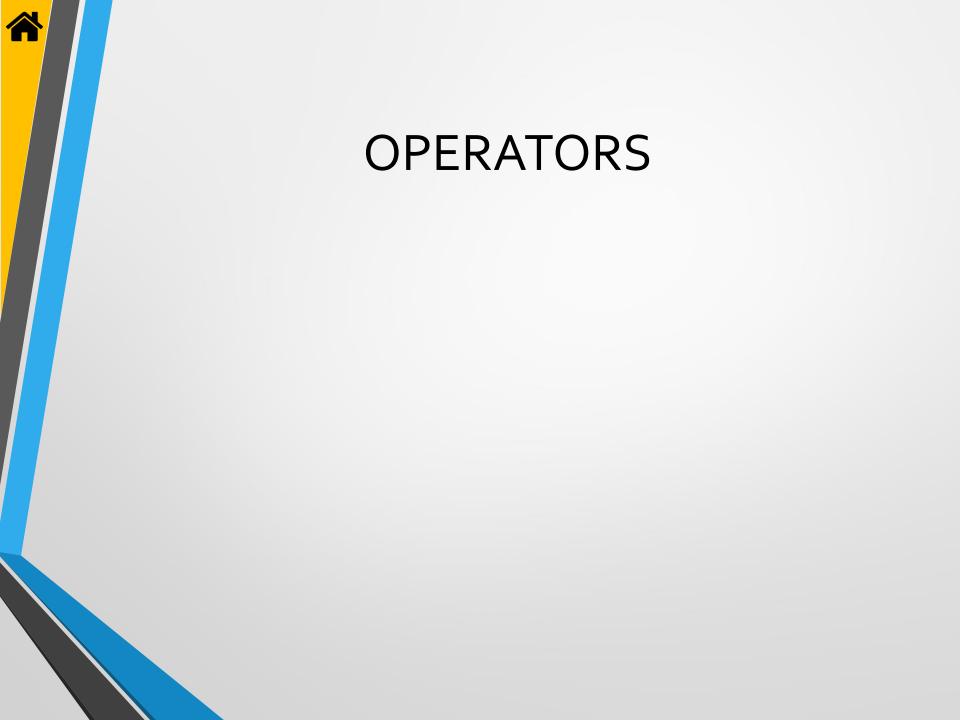
For each of the listed ProxessIQ® software modules, click the radio button for the rights this Role will have, once an Operator with this Role logs in. "Manage" allows editing and "Read" only allows viewing within each module. Click "Save" when complete and "Operators" to return to the main Operator Roles screen.



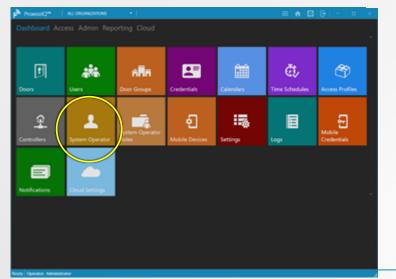
You will be returned to your Home Screen \ Dashboard.

| Proxess Access Control System |      |             |                     |                         |             | <b>n</b> | <b>\$</b> | G• I      | 1        | - |   | ×  |
|-------------------------------|------|-------------|---------------------|-------------------------|-------------|----------|-----------|-----------|----------|---|---|----|
| Admin<br>OPERATOR ROLES       |      |             |                     |                         |             |          |           |           |          |   |   |    |
| Filter by                     | + A  | id New Op   | erator Role         |                         |             |          | Sea       | rch       |          |   | ρ |    |
| Status 🗸                      |      | ACTIONS     | USERNAME            | DESCRIPTION             |             |          |           |           |          |   |   |    |
| Status 🗸                      |      | 1           | Customer - Manage   | r Customer's Admin at M | danager Lev | el, und  | er Adn    | ninistrat | or Level |   |   | Γ. |
| Active                        |      | 1           | Main St. Elementary | ProxylQ mobile App rig  | ghts        |          |           |           |          |   |   |    |
| Inactive                      |      | ۵ 🖍         | ProxessAdministrato | or                      |             |          |           |           |          |   |   |    |
|                               |      |             |                     |                         |             |          |           |           |          |   |   |    |
|                               |      |             |                     |                         |             |          |           |           |          |   |   |    |
|                               |      |             |                     |                         |             |          |           |           |          |   |   |    |
|                               |      |             |                     |                         |             |          |           |           |          |   |   |    |
|                               |      |             |                     |                         |             |          |           |           |          |   |   |    |
|                               |      |             |                     |                         |             |          |           |           |          |   |   |    |
|                               |      |             |                     |                         |             |          |           |           |          |   |   |    |
|                               |      |             |                     |                         |             |          |           |           |          |   |   |    |
|                               |      |             |                     |                         |             |          |           |           |          |   |   |    |
|                               |      |             |                     |                         |             |          |           |           |          |   |   |    |
|                               |      |             |                     |                         |             |          |           |           |          |   |   |    |
|                               |      |             |                     |                         |             |          |           |           |          |   |   |    |
|                               |      |             |                     |                         |             |          |           |           |          |   |   |    |
|                               | Dele | te Selected | Advanced Sea        | rch Reload              |             |          |           |           |          |   |   |    |
| Ready Operator: rschorr       |      |             |                     |                         |             |          |           |           |          |   |   |    |

The main Operator Roles screen appears. Click on the "Admin" tag to return to your Home view.







From the Home Screen (Dashboard) click on the System Operators icon, where you will be able to add and modify individual operators\programmers, including assigning them to one or more Operator Groups.

| Proxess Access Control System          |                 |  |  |       |        |       |       | × – |
|--|-----------------|--|--|-------|--------|-------|-------|-----|
| ← Operators<br>NEW OPERATOR > REGISTER |                 |  |  | Regis | ter Ne | w Ope | rator |     |
| Devictor                               | User Name:      |  |  |       |        |       |       |     |
| Register                               | Password        |  |  |       |        |       |       |     |
|  | Verify Password |  |  |       |        |       |       |     |
|  |                 |  |  |       |        |       |       |     |
|  | First Name      |  |  |       |        |       |       |     |
|  | Last Name       |  |  |       |        |       |       |     |
|  | Email:          |  |  |       |        |       |       |     |
|  |                 |  |  |       |        |       |       |     |
|  | Phone Number:   |  |  |       |        |       |       |     |
|  | Notes:          |  |  |       |        |       |       |     |
|  |                 |  |  |       |        |       |       |     |
|  |                 |  |  |       |        |       |       |     |
|  |                 |  |  |       |        |       |       |     |
|  |                 |  |  |       |        |       |       |     |
|  |                 |  |  |       |        |       |       |     |
|  |                 |  |  |       |        |       |       |     |
|  |                 |  |  |       |        |       |       |     |
| Ready Operator: rschorr                |                 |  |  |       |        |       |       |     |

The main New Operator screen appears, showing the mandatory and optional fields. You may click on the "Operators" tag to return to the main Operators list.

| Proxess Access Control Syste | m      |        |        |                         |                    | ≡            | 1 ft    | \$   | <b>[-</b> + | 1        | -    |     | × |
|------------------------------|--------|--------|--------|-------------------------|--------------------|--------------|---------|------|-------------|----------|------|-----|---|
| ← Admin<br>OPERATORS         |        |        |        |                         |                    |              |         |      |             |          |      |     |   |
| Filter by                    | (+ A   | dd Ne  | w Ope  | erator                  |                    |              |         | Sea  | ırch        |          |      | ρ   |   |
| Status V                     |        | ACT    | IONS   | USERNAME                | EMAIL              |              |         |      |             | <u> </u> |      |     |   |
|                              |        | I      | Ŭ      | Administrator           |                    |              |         |      |             |          |      |     |   |
| Active                       |        | 1      | Ŭ      | ahass                   | adam@datausa.com   |              |         |      | _/          |          |      |     |   |
| Inactive                     |        | 1      | Ū      | bgrissom                |                    |              |         |      |             |          |      |     |   |
|                              |        | 4      | Ū.     | dthunder                | boomer@datausa.com |              |         |      | /           |          |      |     |   |
|                              | 닏      | 1      |        | jtorre                  |                    |              |         |      | /           |          |      |     |   |
|                              | L<br>L | 1      |        | mmalone                 |                    |              |         | - 1  | /           |          |      |     |   |
|                              | U<br>U | 1      | U<br>* | rschorr                 |                    |              |         | _/   |             |          |      |     |   |
|                              | 님      | 1      | T<br>T | trichardson<br>tschmidt | tom@datausa.com    |              |         |      |             |          |      |     |   |
|                              |        | 1      | w      | tschmidt                |                    |              |         | /    |             |          |      |     |   |
|                              |        |        |        |                         | Searc              | ch for a     | an (    | Ор   | era         | tor      | by   |     |   |
|                              |        |        |        |                         | tvnin              | g the f      | irst    | † fø | w I         | etti     | ۶rs  | of  |   |
|                              |        |        |        |                         | ·                  | -            |         | -    |             |          |      | _   |   |
|                              |        |        |        |                         | their              | name.        | Th      | ie r | esι         | ıltir    | ıg l | ist |   |
|                              |        |        |        |                         | will o             | utoma        | itic    | all  | va          | nnc      | ar   |     |   |
|                              |        |        |        |                         | v/11 U             |              | шC      | all  | y-u         | ppe      | u.   |     |   |
|                              |        |        |        |                         |                    |              |         |      |             |          |      |     |   |
|                              | Del    | ete Se | lected | Advance                 | d Search Reload    | Viewing 9 op | erators |      |             |          |      |     |   |

Click on "Add New Operator" to perform this action. Other options on this page allow editing and deleting existing Operators and filtering down a longer list of Operators, using the Filter checkboxes, for Active and Inactive Operators, on the left side of the page. Or, search for a specific Operator by typing the letter you know of the name of that person.

| Proxess Access Control System          |                          |  | f | <b>P</b> | W - 1           | n x |
|--|--------------------------|--|---|----------|-----------------|-----|
| ← Operators<br>NEW OPERATOR > REGISTER |                          |  |   | Reg      | ister New Opera | tor |
| Register                               | User Name: [<br>Password | rschorr                                  |   |          |                 |     |
|  | Verify Password          |  |   |          |                 |     |
|  | First Name               | Robert                                   |   |          |                 |     |
|  | Last Name<br>Email:      | Schorr<br>rob.schorr@proxess.com         |   |          |                 |     |
|  | Phone Number:<br>Notes:  | 210-213-6475<br>Solutions Architect, EAC |   |          |                 |     |
|  |                          |  |   |          |                 |     |
|  |                          |  |   |          |                 |     |
|  |                          |  |   |          |                 |     |
|  |                          |  |   |          |                 |     |
| Ready Operator: rschorr                |                          |  |   |          |                 | 4   |

Create a case-sensitive User Name and Password, ensuring to verify the password exactly. No spaces are permitted in these fields. Enter a first and last name and a valid email, for use in later modules. The phone number and notes are optional. Click Register when complete.

| Proxess Access Control System       |                                      |   | _ ≡   ♠   ✿   卧   ♥   - □ × |   | Proxess Access Control System       |   |  | 📽 I 🗕 😐 |
|-------------------------------------|--------------------------------------|---|-----------------------------|---|-------------------------------------|---|--|---------|
| ← Operators<br>RSCHORR > GENERAL    |                                      |   | Save                        |   | ← Operators<br>RSCHORR > GENERAL    |   |  | Save    |
| General<br>Change Password<br>Roles | Last Name<br>Email:<br>Phone Number: | Rob<br>Schorr<br>rob.schorr@proxess.com |                             |   | General<br>Change Password<br>Roles | User Name: rs<br>First Name<br>Last Name<br>Email:<br>Phone Number:<br>Notes: | Rob<br>Schorr<br>Trob.schorr@proxess.com |         |
|                                     |                                      |   |                             | - |                                     |   |  |         |

The details for the Operator which you have just registered will appear. You may edit these details, including clicking on "Change Password" to do so, or click "Save".

| Proxess Access Control System  | ≡   ♠   ✿   ⊡   ●   ●   ×             |
|--------------------------------|---------------------------------------|
| ← Operators<br>RSCHORR > ROLES |                                       |
| General                        | Add Operator To Role                  |
| Change Password                | ACTIONS NAME     ProxessAdministrator |
| Roles                          |                                       |
|                                |                                       |
|                                |                                       |
|                                |                                       |
|                                |                                       |
|                                |                                       |
|                                | Remove Selected                       |
| Search Describer rectory       |                                       |

The existing list of Operator Roles that have been allocated to this Operator is displayed, which may be deleted. To add more Roles, click the dropdown arrow to reveal the full list of Operator Roles.

Click on the Roles button to assign this individual to a category of rights within the software.

| 🕨 Proxess Access Control System 🛛 🔤   🛧   🌣   🔂             |  |
|---|--|
| ← Operators<br>RSCHORR > ROLES                              |  |
| General Customer - Manager                                  |  |
| Change Password Main St. Elementary<br>ProxessAdministrator |  |
| Roles   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
| Remove Selected   |  |

Select an additional or initial Operator Role to apply to this Operator.

| General         | Main St. Element | tary                 | <ul> <li>Add Operator To Role</li> </ul> |  |
|-----------------|------------------|----------------------|--|--|
|                 |                  |                      |  |  |
| Change Password |                  | ProxessAdministrator |  |  |
| Roles           |                  | Main St. Elementary  |  |  |
|                 |                  |                      |  |  |
|                 |                  |                      |  |  |
|                 |                  |                      |  |  |
|                 |                  |                      |  |  |
|                 |                  |                      |  |  |
|                 |                  |                      |  |  |
|                 |                  |                      |  |  |
|                 |                  |                      |  |  |
|                 |                  |                      |  |  |

The new Role added to this Operator now appears in the list of previous Roles for the Operator. To return to the Home Screen \ Dashboard, click on the Home icon on the top task bar. To return to the list of Operators page, click on "Operators".

| ProvensiQ*    | ALL ORGANIZATIONS | •                        |                |           |                | 0-i- o                | × |
|---------------|-------------------|--------------------------|----------------|-----------|----------------|-----------------------|---|
|               |                   |                          |                |           |                |                       |   |
|               |                   |                          |                |           |                |                       |   |
|               |                   |                          |                |           |                |                       |   |
| F             | **                | ńПп                      |                | <u></u>   | đ,             | C.                    |   |
|               |                   |                          |                |           |                |                       |   |
| Doors         | Users             | Door Groups              | Credentials    | Calendars | Time Schedules | Access Profiles       |   |
|               |                   | _                        | _              |           | _              | _                     |   |
| 9             | 1                 |                          | -Ð             | -         |                | 9                     |   |
| Controllers   | System Operator   | System Operator<br>Roles | Mobile Devices | Settings  | Logs           | Mobile<br>Credentials |   |
|               |                   |                          |                |           |                |                       |   |
|               |                   |                          |                |           |                |                       |   |
| e             |                   |                          |                |           |                |                       |   |
| Notifications | Cloud Settings    |                          |                |           |                |                       |   |
|               |                   |                          |                |           |                |                       |   |
|               |                   |                          |                |           |                |                       |   |
|               |                   |                          |                |           |                |                       |   |
|               |                   |                          |                |           |                |                       |   |
|               |                   |                          |                |           |                |                       |   |
|               |                   |                          |                |           |                |                       |   |

You have returned to the Dashboard \ Home Screen.

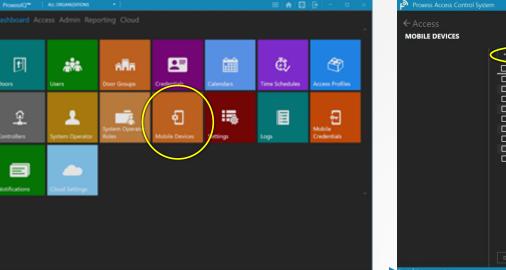
| Proxess Access Control System |     |        |        |               |                      | =                | <b>\$</b>  G | ■ = = = = = = = = = = = = = = = = = |
|-------------------------------|-----|--------|--------|---------------|----------------------|------------------|--------------|-------------------------------------|
| Admin<br>OPERATORS            |     |        |        |               |                      |                  |              |                                     |
| Filter by                     | + A | dd Ne  | w Ope  | rator         |                      |                  | Search       | ٩                                   |
|                               |     | ACT    | IONS   | USERNAME      | EMAIL                |                  |              |                                     |
|                               |     | 1      | đ      | Administrator |                      |                  |              |                                     |
| Active                        |     | 1      | Ŵ      | ahass         | adam@datausa.com     |                  |              |                                     |
|                               |     | 1      | ŵ      | bgrissom      |                      |                  |              |                                     |
|                               |     | 1      | ŵ      | dthunder      | boomer@datausa.com   |                  |              |                                     |
|                               |     | 1      | ŵ      | jtorre        |                      |                  |              |                                     |
|                               |     | 1      | Ŵ      | mmalone       |                      |                  |              |                                     |
|                               |     | 1      | ŵ      | MSEPrincipal  | rob.schorr@yahoo.com |                  |              |                                     |
|                               |     | Ì      | 莭      | rschorr       |                      |                  |              |                                     |
|                               |     | 1      | 莭      | trichardson   | tom@datausa.com      |                  |              |                                     |
|                               |     | 1      | 面      | tschmidt      |                      |                  |              |                                     |
|                               |     |        |        |               |                      |                  |              |                                     |
|                               | Del | ete Se | lected | Advanced      | I Search Reload      | Viewing 10 opera | itors        |                                     |
| Ready Operator: rschorr       |     |        |        |               |                      |                  |              |                                     |

This is the list of all the Operators, including the one that was just added. To return to the Home Screen \ Dashboard, click on either the Home icon on the top task bar, or the "Admin" tab at the top left of the page.

# **MOBILE DEVICES**

This section will show you how to add administrative phone app users, using the ProxessIQ Mobile<sup>™</sup> phone app, to the system, for the purposes of initializing Bluetooth locks, exit trim devices and controllers.





To add a new (and manage existing) mobile phone to be used as an in-the-field programming device click on the "Mobile Devices" module icon.

| <ul> <li>Proxess Access Control System</li> <li>Mobile Devices</li> <li>NEW MOBILE DEVICE &gt; GEI</li> </ul> | NERAL                          |   | Save                 |
|---|--------------------------------|---|----------------------|
| General   | Name:<br>Operator:<br>Enabled: | Administrator<br>dthunder<br>Jorre<br>rischorr<br>ahass<br>tricharrfoon | CS Address: 127.00.1 |
| Ready   Operator: rschorr   |                                |   | ACS Port: 80         |

Enter a name for the mobile phone to be added. **Note:** Be certain to select the responsible Operator for this App from the drop-down list, as discussed I the Operator Roles section.

| + A | dd Ne | w Mo | bile I | Device             |          |                      | Search       | 1 Mobile Devices |
|-----|-------|------|--------|--------------------|----------|----------------------|--------------|------------------|
|     | ACT   | IONS |        | NAME               | OPERATOR | LAST SYNCED          | ENABLED      |                  |
|     | 1     | Û    |        | dthunder nexus 6p  | dthunder | 4/19/2017 5:04:57 PM | 2            |                  |
|     | 1     | ŧ.   | ••••   | Robert's iPad Mini | rschorr  |                      | ~            |                  |
|     | 1     | Ū    |        | ProxessGalaxyJ3    | dthunder |                      | ⊻            |                  |
|     | 1     | ŵ    |        | Jon's Moto Z       | jtorre   |                      | ~            |                  |
|     | 1     | Ū    | ••••   | Rob Moto G4        | rschorr  |                      | ~            |                  |
|     | 1     | Ū    |        | TaylorNexus        | tschmidt |                      | ⊻            |                  |
|     | 1     | ŧ    | •••    | WaveLynxMoto       | tschmidt |                      | $\checkmark$ |                  |
|     | 1     | Ū    |        | Jon's 6P           | jtorre   |                      | ⊻            |                  |
|     | ,     | Ŭ    | •••    | DATA Nexus 5x      | dthunder |                      | 2            |                  |

This is the list of all the registered mobile phone Apps in the system. Click "Add New Mobile Device" to do so. To return to the Home Screen \ Dashboard, click on either the Home icon on the top task bar, or the "Access" tab at the top left of the page.

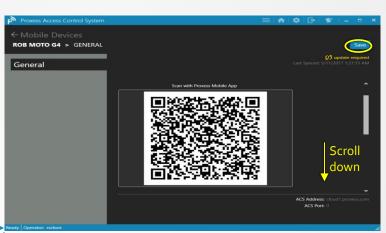
| - Mobile Devices | GENERAL   |             |   |                  |
|------------------|-----------|-------------|---|------------------|
| General          | _         |             |   | €!5 update requ  |
|                  | Name:     | Rob Moto G4 |   |                  |
|                  | Operator: | rschorr     | • |                  |
|                  | Enabled:  |             |   |                  |
|                  |           |             |   |                  |
|                  |           |             |   |                  |
|                  |           |             |   |                  |
|                  |           |             |   |                  |
|                  |           |             |   |                  |
|                  |           |             |   |                  |
|                  |           |             |   |                  |
|                  |           |             |   |                  |
|                  |           |             |   |                  |
|                  |           |             |   | ACS Address: 127 |

Check the Enabled box and click "Save".



Mobile Devices - 2





A unique 2-dimensional bar code will be generated and displayed for use in the next module, "Mobile Phone App". Click "Save", though you may scroll down to view the other communications data.

| BILE DEVICES |     |       |      |         |                    |          |                      |          |                       |
|--------------|-----|-------|------|---------|--------------------|----------|----------------------|----------|-----------------------|
|              | + A | dd Ne | w Mo | obile I | Device             |          |                      |          | Search Mobile Devices |
|              |     | ACT   | IONS |         | NAME               | OPERATOR | LAST SYNCED          | ENABLED  |                       |
|              |     | 1     | đ    |         | dthunder nexus 6p  | dthunder | 4/19/2017 5:04:57 PM | 2        |                       |
|              |     | 1     | ŵ    |         | Robert's iPad Mini | rschorr  |                      | ✓        |                       |
|              |     | 1     | ŵ    |         | ProxessGalaxyJ3    | dthunder |                      | <b>V</b> |                       |
|              |     | 1     | Ū    |         | Jon's Moto Z       | jtorre   |                      | <b>V</b> |                       |
|              |     | 1     | ŵ    |         | TaylorNexus        | tschmidt |                      | <b>V</b> |                       |
|              |     | 1     | ŵ    |         | WaveLynxMoto       | tschmidt |                      | <b>∠</b> |                       |
|              |     | 1     | ŵ    |         | Jon's 6P           | jtorre   |                      | <b>V</b> |                       |
|              |     | 1     | ŵ    |         | DATA Nexus 5x      | dthunder |                      | ⊻        |                       |
|              |     |       | u    |         | Rob Moto G4        | rschorr  |                      | V        |                       |
|              |     |       |      |         |                    |          |                      |          |                       |
|              |     |       |      |         |                    |          |                      |          |                       |

The list of all the registered mobile devices in the system will appear. You may enable, view, edit or delete any device you have access to in the list. To return to the Home Screen \ Dashboard, click "Access" or the Home icon in the top task bar.

| Proxess Access Control System             |                            |   | ≡ ♠ \$ ₽ \$ - ▪ ×                              |
|---|----------------------------|---|--|
| ← Mobile Devices<br>ROB MOTO G4 > GENERAL |                            |   | () update required                             |
| General                                   |                            |   |  |
|   |                            |   |  |
|   | Device Communicati         | on Codes                                    |  |
|   | Com Code:                  | 2#=-)*is>;;)Ly                              |  |
|   | Key Code:                  | ?M&o)%g]#Im%@[                              |  |
|   |                            | Reset Communication Codes                   |  |
|   |                            |   |  |
|   | Proxy Settings             |   |  |
|   | Installation Id:           | 99999876-1111-4e65-a065-00fd65531f18        |  |
|   | Naming Convention:         | https://p{0}proxessproxy.azurewebsites.net/ |  |
|   | Is Dynamic:                |   |  |
|   | Preferred Proxies:         | 1, 2  |  |
|   | Mobile Device Regis        | tration                                     |  |
|   | -<br>Registered Device Id: | 1dd624b7-3f5c-4d55-84ab-525139612cfd        |  |
|   |                            | Remove Mobile Device                        | i 📕  |
|   |                            | Remove Mobile Device                        |  |
|   |                            |   | ACS Address: cloud1.proxess.com<br>ACS Port: 0 |
|   |                            |   |  |
| Rearby Operator: ischorr                  |                            |   |  |

No changes are encouraged or required to be made. Click "Save" to continue.



# MOBILE PHONE ADMIN APP Proxess IQ Mobile® (formerly Proxess Sync) INITIALIZATION

This section will show you how to add an administrative phone app, Proxess IQ Mobile<sup>®</sup> to the system.

Have your Apple or Android phone ready.



# ProxessIQ MOBILE<sup>®</sup> phone app Modules:

### Lockset Synchronization

- Audit retrieval
- Initialization
- Time Schedule changes
- Functional changes
- Remote support

### **Physical Credential Encoding**

- Encoding
- Updating
- Wiping & deleting

### **Full Users Module**

- Create & manage Users
- Create & manage physical and mobile credentials

### **Door Control**

- Door unlocks, toggling, status updates
- Lockdown

### Audit Logs

System event and audit logs for investigation

### Settings

- Reset authentication codes for remote users
- Add & delete additional systems



# iPhone Download

Go to the App Store and search for "Proxess". Select the "Proxess IQ Mobile <sup>®</sup>" Management App and download it to your phone.



For lockset communication, assure Bluetooth is turned on in the Settings app.

For ProxessIQ<sup>®</sup> synchronization, ensure WiFi and\or Mobile Communication is turned on.



Click the Proxess icon to open the App.

Mobile App Screenshot



Allow the app to use the camera on your phone.



### PC Software Screenshot

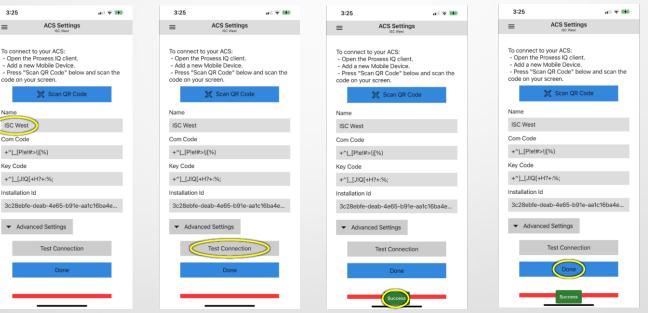


The app will open and ask you to confirm you will allow it to use the camera on your phone. Confirm this and the above scanner image will open. Point your phone's camera to view the QR code that appears in the screen in the software when your new Mobile Device was added, shown in the image on the right.



**NOTE:** There are a few ways to scan the QR code in the software with the mobile phone being added:

- The first is to bring the phone to the software, open the "Mobile Devices" module and click the edit button for the mobile device being added where the QR code will then appear. With the scanner screen open, hold the phone over the code and all of the connection data will automatically populate as shown in the image below on the left. This connection data will match what is on that software page.
- If the phone is not near the software, a screenshot can be taken of the QR code and emailed to the person with the phone to scan it (from either the email screen or a printed copy) in the same manner as above.
- The third way is to manually enter all the data into the phone whether the phone is local or remote.



Name this as the system you are connecting to.

At the bottom of the screen, you may click "Test Connection" to verify the setup was successful.

Click Done to return to the Proxess Sync™ Home screen for this system.

**NOTE:** In order to assure the Test works, it is necessary to verify that the phone has connectivity to the ProxessIQ<sup>®</sup> software, wherever it is located, via either the customer's WiFi or the mobile phone network. These are matters for resolution between the customer and the integrator and are not the responsibility of Proxess.





**ProxessIQ Mobile**<sup>®</sup> is an application suite providing a combination of remote observation and control of your ProxessIQ<sup>®</sup> system.

The following modules are contained within the app and their visibility on the dashboard, per operator, are defined within the Operator Roles menu and with the Operator privilege they are assigned in the Mobile Devices menu.



This low-risk module displays all the locks and Mini-IQ controllers that have been entered into from the PC software client. Here, Doors may be initialized, Synchronized, Updated, Reset and have their Audits retrieved.

This module also provides the Door Control functionality from the main Doors screen in the ProxessIQ<sup>™</sup> PC client software. This includes Quick Unlock, Toggle, Lockdown, Refresh, reader status, Battery %

The Card Encoder module is a low-risk module for operators who will only need to encode and update physical credentials, which have been entered into the software from a PC client and for which they have been granted visibility for.

The Settings module provides for resetting the authentication codes for operator devices and allows users to add & delete additional ProxessIQ<sup>®</sup> systems.

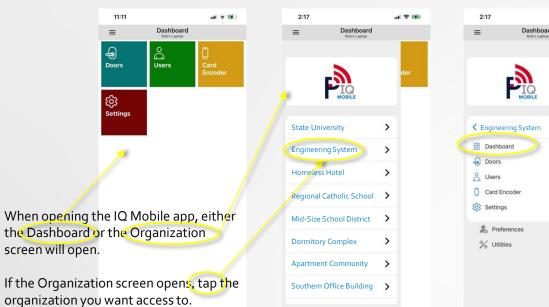
This provides the complete functionality of the Users module General and Credentials tabs from the ProxessIQ® PC client software. The ProxessIQ Mobile® app holder can add, edit and delete users and their credentials, including the ability to encode and update them from this module.

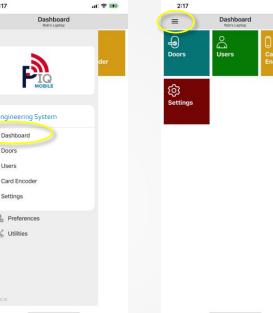
Forthcoming: The Logs module provides investigation of all system events and audit logs.

**NOTE:** In order to enable the Users, Doors and Logs modules on the app, you must go to the System Operator Roles Page 2 and edit the "ProxessAdministrator" Role to include "Manage" for each module.

### Mobile Device Privileges

| Users | 🔘 Manage | 🔘 None |
|-------|----------|--------|
| Doors | 🔘 Manage | ◯ None |
| Logs  | Manage   |        |
|       |          |        |





| 2:17      |                           | al 🕈 🚧 |
|-----------|---------------------------|--------|
| ≡         | Dashboard<br>Rob's Laptop |        |
|           |                           |        |
|           | IQ                        | der    |
| < Enginee | ring System               |        |
| Dashbo    | ard                       |        |
| Doors     |                           |        |
| 🖧 Users   |                           |        |
| Card Er   | ncoder                    |        |
| 🐼 Setting | S                         |        |
| 2. Prefe  | erences                   |        |
| 💥 Utilit  | ies                       |        |
|           |                           |        |
|           |                           |        |

| 2:17                             | al 🕈 🚧     |
|----------------------------------|------------|
| E Doors<br>Rob's Laptop          |            |
| 3 0 Unbound Update Pending       | A Location |
| All American Classroom 1         | \$ 54%     |
| City Hall Cylindrical            | 50         |
| David's STC                      | 50         |
| Director's Office                | 52         |
| Dog Wash                         | 50         |
| Employee Entrance                | 56         |
| Employee Entrance Crash-bar Door | 50         |
| H117 Tech Office                 | 50         |
| nfant Room                       | 56         |
| Lumberyard Main Entry            | \$ 0%      |
| Medical Cabinet Switch           | 60         |
| New Office Door                  | 50         |
| Proxess HQ                       | 50         |
| Research Lab 4                   | 60         |
| SC FL1 North Corridor            | 20         |
| Seam CX 1                        | 50         |
| Steve's PH Corner Office         | *          |
| /aught Bldg 1 Perim 1            | 50         |

| 2:17           |                       | al 🗢 🚧   |
|----------------|-----------------------|----------|
| ≡              | Doors<br>Rob's Laptop | c        |
|                |                       | Location |
|                | 2                     | ≭ 56%    |
|                | IQ                    | 20       |
|                | MOBILE                | 50       |
| 6.2            |                       | 50       |
| < Engineer     | ring System           | 82       |
| B Dashboa      | ard                   | 50       |
| Doors          |                       | 22       |
| 🖧 Users        |                       | 52       |
| Card End       | ander                 | 50       |
| 0              |                       | \$ 0%    |
| Settings       |                       | 62       |
| 2 Prefer       | rences                | 20       |
| 💥 Utilitie     | 20                    | 50       |
| 26 Guine       |                       | 50       |
|                |                       | 62       |
|                |                       | 50       |
|                |                       | *        |
| Version 2.0.12 |                       | *        |

| 2:17                   | al 🕈 🚧                     |
|------------------------|----------------------------|
|                        | Users<br>b's Laptop        |
| 124, Borden            |                            |
| Admin, Super           | fake@                      |
| Altadena, Angelica     | tadenala@hp.com            |
| Ba, Maya               | baldewiczm@westerntc.edu   |
| Baas, Bill             | wbaas@candelacorp.cor      |
| Bartee, Carl           | cbartee@fbcglenarden.org   |
| Bolt, Husain           | boltjp@grace.edu           |
| Cann, Phil             |                            |
| Caudillo, Claudia      | claudia.caudillo@gmail.com |
| Clark, Wilson          | clarkw@grace.edu           |
| Cobb, Scott            | scobb@eyeonis.com          |
| CoreMK, SwitchTech     |                            |
| Darion, Nelly          | dstone@kb.com              |
| Dog, Iz                | isabellersch@gmail.com     |
| Earney, Dexter         | earneyde@gvsu.edu          |
| Email, User with       | name@companyemail.com      |
| Fitzpatrick, Johnathan | jfitz@stateu.com           |
| Gia, MAd               | mgiardina@arcsgalloway.org |
| Ho, Dawn               | dawn@getseam.com           |
| K, Steven J            |                            |
| Kagen, Vitaly          | vkagen@aaa-avac            |

al 🕆 🚧

Version 2.0.12

|                         | 2:17   | al 🕈 🚧      | 2:18  | al 🗢 🚧 | 2:18   | al 🗢 🚧 | 2:18                          | al 🗢 🚧   |
|-------------------------|--|-------------|---|--------|--|--------|-------------------------------|----------|
|                         | E Users  | c           | E Card Encoder                                    |        | E Card Encoder   |        | E ACS Settings                |          |
|                         |  |             |   |        |  |        |                               | Done     |
| Opening an Organization |  | fake@       |   |        |  |        | Settings                      |          |
|                         | IQ   | la@hp.com   |   |        | MOBILE   |        |                               |          |
|                         |  | lacorp.con  |   |        | MOBILE   |        | Config Name                   |          |
| N.                      |  | narden.org  |   |        |  |        | Rob's Laptop                  |          |
|                         | Contract | )grace.edu  |   |        | < Engineering System   |        | Scan QR Code                  |          |
| <u>a</u>                |  |             |   |        |  |        |                               |          |
| <u>o</u>                | Dashboard  | )gmail.com  |   |        | B Dashboard  |        | Test Connection               |          |
|                         | Doors  | ∂grace.edu  | 14  |        | Doors  |        | Advanced Settings             |          |
|                         | 🖧 Users  | /eonis.com  |   |        | 🐣 Users  |        | Com Code                      |          |
|                         | Card Encoder   |             | Searching for encoders<br>Is your encoder plugged |        | Card Encoder   |        | [/^^%(0{Z>}#/>/%              |          |
| <b>D</b>                | 🔯 Settings   | e@kb.com    |   |        | 🔯 Settings   |        | Key Code                      |          |
|                         | P. Destaurance   | )gmail.com  |   |        | 2 Preferences  |        | P\$^+%!?{o_}^/[_%             |          |
|                         | 2. Preferences   | @gvsu.edu   |   |        |  |        | Installation Id               |          |
|                         | 🔆 Utilities  | /email.com  |   |        | 💥 Utilities  |        | d2a021ab-136c-42b8-a546-b     | 253ce118 |
|                         |  | alloway.org |   |        |  |        | Naming Convention             |          |
| Q                       |  | tseam.com   |   |        |  |        | https://proxy{0}.proxess.com/ |          |
|                         |  |             |   |        |  |        | Is Dynamic                    |          |
|                         | Version 2.0.12   | -avacm      |   |        | Varsion 2.0.12   |        | Preferred Proxies             |          |
|                         |  |             |   |        |  |        |                               |          |
|                         |  |             |   |        |  |        |                               |          |
|                         |  |             |   |        |  |        |                               |          |
| To                      |  |             |   |        |  |        |                               |          |
| S                       | 2:18   | al 🗢 🚧      | 2:18  | al 🕈 🚧 | 2:18   | al 🗢 🚧 | 2:18                          | al 🕈 👪   |
|                         | E ACS Settings   |             | Preferences     Rob's Laptop                      |        | E Preferences  |        | E ACS Settings                |          |
|                         |  |             | Color Scheme                                      | HELP   |  | HELP   |                               |          |
|                         |  | Done        | Override device color scheme                      |        |  | •      | Settings                      | Done     |
| Sa                      | - 3)   |             |   |        | - 3)   |        |                               |          |
| ×                       |  |             | Color scheme is dark                              | •      |  |        | Config Name                   |          |
| <u>O</u>                | - MOBILE   |             | Minimum Bluetooth Strength                        | HELP   | - MODILE   | HELP   | Rob's Laptop                  |          |
| ProxessIQ Mobile®       | C Engineering System   |             | 0% -  |        | Contract |        | Scan QR Code                  |          |

| 2:18     |                             | .al 🗢 🚧 |
|----------|-----------------------------|---------|
| ≡        | ACS Setting<br>Rob's Laptop | gs      |
|          |                             | Done    |
|          | PIQ                         |         |
| < Engin  | eering System               |         |
| B Dashi  | board                       | m       |
| Doors    | i.                          |         |
| 🖧 Users  |                             |         |
| Card     | Encoder                     |         |
| 🔯 Settin | gs                          |         |
| 2 Pre    | ferences                    |         |
| % ∪ti    | lities                      | 118     |
|          |                             |         |

| 2:18            |                             | al 🕈 🚧 |
|-----------------|-----------------------------|--------|
| =               | Preferences<br>Rob's Laptop |        |
| Color Schem     | e                           | HELF   |
| Override device | color scheme                |        |
| Color scheme is | dark                        |        |
|                 | etooth Strength             | HELF   |



|  | 18              | al 🕈 🖪           |
|--|-----------------|------------------|
| Config Name<br>Rob's Laptop<br>Scan QR Code<br>Test Connection<br>Advanced Settings<br>Com Code<br>[/^%(0(Z>)4/>/%<br>Key Code<br>P\$^+%!?(o_)^/[%<br>Installation Id<br>d2a021ab-136c-42b8-a546-b253cc                          |                 |                  |
| Scan QR Code           Test Connection           Advanced Settings           Com Code           [/^^%(0(Z>)#/>%           Key Code           P\$^+%!?(o_^/[_%           Installation Id           d2a021ab-136c-42b8-a546-b253ce | ttings          | Don              |
| Scan QR Code           Test Connection           Advanced Settings           Com Code           [/^%(0{Z>}#/>%           Key Code           P\$^+%!?(o_^//_%           Installation Id           d2a021ab-136c-42b8-a546-b253cc  | ifig Name       |                  |
| Test Connection           Advanced Settings           Com Code           [/^^%(0(Z>)#/>/%           Key Code           P\$^+%!?(o_)^/[_%           Installation Id           d2a021ab-136c-42b8-a546-b253c                       | b's Laptop      |                  |
| Advanced Settings<br>Com Code<br>[/^^%(0(Z>)#/>/%<br>Key Code<br>P\$^+%!?(o_)^/[_%<br>Installation Id<br>d2a021ab-136c-42b8-a546-b253cc  | Scan (          | QR Code          |
| Com Code<br>[/^%(0{Z>}#/>f%<br>Key Code<br>P\$^+%!?(o_)^/[_%<br>Installation Id<br>d2a021ab-136c-42b8-a546-b253cc  | Test Connect    | tion             |
| [/^%(0{Z>}#/>%<br>Key Code<br>P\$^+%!?(o_)^/[_%<br>Installation Id<br>d2a021ab-136c-42b8-a546-b253cc   | anced Settings  |                  |
| Key Code<br>P\$^+%!?(o_)^/[_%<br>Installation Id<br>d2a021ab-136c-42b8-a546-b253cc   | n Code          |                  |
| P\$^+%!?{o_}^/[_%<br>Installation Id<br>d2a021ab-136c-42b8-a546-b253c  | ^%(0{Z>}#/>/%   |                  |
| Installation Id<br>d2a021ab-136c-42b8-a546-b253c   | Code            |                  |
| d2a021ab-136c-42b8-a546-b253c  | ^+%!?{o_}^/[_%  |                  |
|  | allation Id     |                  |
| New York Comments  | a021ab-136c-42b | 8-a546-b253ce118 |
| Naming Convention  |                 |                  |
| https://proxy{0}.proxess.com/  | ning Convention |                  |
| Is Dynamic   |                 | ess.com/         |



# ProxessIQ Mobile<sup>®</sup> - Synchronizing Door

|        | 2:17             |                           |   | II 🕆 👪                         | 11:11    |
|--------|------------------|---------------------------|---|--------------------------------|----------|
|        | ≡                | Dashboard<br>Rob's Laptop |   |                                | -        |
| ~      |                  |                           |   |                                | Ð        |
| 1<br>1 | _                | 2                         |   | der                            | Doors    |
| S      | P                |                           |   |                                | ŝ        |
| 5      |                  |                           |   |                                | Settings |
| 5      | State Universit  | у                         | > |                                |          |
| '<br>> | Engineering Sy   | stem                      | > |                                |          |
|        | Homeless Hote    | el                        | > |                                |          |
|        | Regional Catho   | lic School                | > |                                |          |
|        | Mid-Size Schoo   | ol District               | > |                                |          |
|        | Dormitory Con    | nplex                     | > |                                |          |
|        | Apartment Cor    | nmunity                   | > |                                |          |
|        | Southern Offic   | e Building                | > |                                |          |
|        | Version 2.0.12   |                           |   |                                |          |
|        |                  |                           | - |                                |          |
|        | 87010/01/21/C1/1 |                           |   | Construction of the local data |          |

ul 🕈 💔

Dashboard

O ☐ Users

| 10:26    |                        | . II 🗢 🚧     |
|----------|------------------------|--------------|
| ≡        | Doors<br>8225 Lawndale | ۹            |
| 1 Unbour | d Update Pending       | a 🔺 Location |
|          |                        | 60           |
| 101      |                        | 🔺<br>* 0%    |
| 102      |                        | 🔺 🕯 0%       |
| 03       |                        | 🔺 🕇 0%       |
| 104      |                        | 20           |
| 105      |                        | ▲ ≭ 0%       |
| 106      |                        | ▲ 🕸 0%       |
| 107      |                        | ▲ ≭ 0%       |
| 108      |                        | ▲ ≭ 0%       |
| 109      |                        | ▲ ≭ 0%       |
| 110      |                        | 60           |
| 201      |                        | 66           |
| 202      |                        | 60           |
| 203      |                        | 60           |
| 204      |                        | 60           |
| 205      |                        | 66           |
| 206      |                        |              |
| 207      |                        | *            |

| 10:26           |                        | •11 5G 🦛   |
|-----------------|------------------------|------------|
| ≡               | Doors<br>8225 Lawndale | Q          |
| t O Unbour      | d Update Pending 🔺     | Location   |
|                 |                        | 60         |
| 101             |                        | ▲ ≭ 0%     |
| 102             |                        | ▲ ≭ 0%     |
| 103             |                        | ▲ ≭ 0%     |
| 104             |                        | 50         |
| 105             |                        | ▲ ≭0%      |
| 106             |                        | ▲ ≭ 0%     |
| 107             |                        | ▲ ≭ 0%     |
| 108             |                        | ▲ ≭0%      |
| 109             |                        | ▲ ≭ 0%     |
| 110             |                        | 60         |
| 201             |                        | 62         |
|                 | Location               |            |
| All             |                        | $\bigcirc$ |
| Default Locatio | n                      | Õ          |

| 10:24        |                        |          |
|--------------|------------------------|----------|
| ≡            | Doors<br>8225 Lawndale | ۹        |
| B O Unbo     | und Update Pending     | Location |
| 101 Model    |                        | * 0%     |
| 102          |                        | * 0%     |
| 4103         |                        | * 0%     |
| 4104         |                        | * 0%     |
| 4105         |                        | * 0%     |
| 4106 Model 2 |                        | ▲ ¥ 0%   |
| 4107         |                        | * 0%     |
| 4108         |                        | * 0%     |
| 4201         |                        | \$ 0%    |
| 4202         |                        | * 0%     |
| 4203         |                        | \$ 0%    |
| 4204         |                        | * 0%     |
| 4205         |                        | * 0%     |
| 4206         |                        | * 0%     |
| 4207         |                        | * 0%     |
| 4208         |                        | * 0%     |
| 4301         |                        | * 0%     |
| 4303         |                        | *        |
| 4304         |                        | a 0%     |
|              |                        |          |
| 10:2         | 4                      | . il 👻 🛙 |
| =            | Doors<br>8225 Lawndale |          |

| 10:24            | -                      | all 🕈 🚮    |
|------------------|------------------------|------------|
| ≡                | Doors<br>8225 Lawndale | ۹          |
| © Unbound        | Update Pending         | Location   |
| 101 Model        |                        | * 0%       |
| 102              |                        | * 0%       |
| 103              |                        | * 0%       |
| 1104             |                        | ≭ 0%       |
| 105              |                        | * 0%       |
| 106 Model 2      |                        | ▲ ★ 0%     |
| 107              |                        | * 0%       |
|                  | Filters                | Reset      |
| Unbound          |                        |            |
| Update Pending   |                        |            |
| Location         |                        |            |
| All              |                        | $\bigcirc$ |
| Default Location |                        | Õ          |
| Sh               | ow Results (125)       |            |
|                  |                        |            |

| 10:25            |                         | •11 5G 🦛   |
|------------------|-------------------------|------------|
| =                | Doors<br>8225 Lawridale | ۹          |
| 3 1 Unbound      | Update Pending          | A Location |
| 3304             |                         | 50         |
| 3305             |                         | 20         |
| 3306             |                         | 50         |
| 3307             |                         | 60         |
| 3308             |                         | 60         |
| Dog Wash         |                         | 60         |
| Frio St Gate 2   |                         | 50         |
| Gate 10          |                         | 60         |
| Gate 11          |                         | 25         |
| Gate 12          |                         | 80         |
| Gate 2           |                         | 50         |
| Gate 3           |                         | 60         |
| Gate 9           |                         | 62         |
| Leasing          |                         | 50         |
| Mail Room        |                         | 62         |
| Main Front Door  |                         | 60         |
| Pool Gate Office |                         | *          |
| Pool leasing 1   |                         | *          |

| 10:24           |                        | .II 🕈 🚧 |
|-----------------|------------------------|---------|
| ≡               | Doors<br>8225 Lawndale | ۹       |
| <b>≩ 0</b> Unbo | und Update Pending     | Locatio |
| 4101 Model      |                        | * 0     |
| 4102            |                        | * 0     |
| 4103            |                        | * 0     |
| 4104            |                        | * 0     |
| 4105            |                        | * 0     |
| 4106 Model 2    |                        | ▲ *0    |
| 4107            |                        | * 0     |
| 4108            |                        | * 0     |
| 4201            |                        | * 0     |
| 4202            |                        | * 0     |
| 4203            |                        | * 0     |
| 4204            |                        | * C     |
| 4205            |                        | * 0     |
| 4206            |                        | * 0     |
| 4207            |                        | * 0     |
| 4208            |                        | * 0     |
| 4301            |                        | * 0     |
| 4303            |                        | *       |
| 4304            |                        |         |

| 10:27              |                           | •11 5G 🦛  |
|--------------------|---------------------------|-----------|
| ≡                  | Doors<br>Coventry Village | م         |
| <b>≩ 0</b> Unboun  | d Update Pending          | A Locatio |
| 122 Exterior       |                           | *0        |
| 122 Interior       |                           | * 0       |
| 123 Office         |                           | * 0       |
| 124 Office         |                           | * 0       |
| 125 Office         |                           | * 0       |
| 126 Office         |                           | ▲ *0      |
| 128 Exterior       |                           | * 0       |
| 128 Interior       |                           | * 0       |
| 129 Exterior       |                           | * 0       |
| 129 Interior       |                           | * 0       |
| 130 Exterior       |                           | * 0       |
| 130 Interior       |                           | * 0       |
| 131 Exterior       |                           | * 0       |
| 131 Interior       |                           | * 0       |
| Attic Stairwell    |                           | * 0       |
| Gym Exterior By 10 | 16                        | * 0       |
| Heating Exterior   |                           | * 0       |
| Heating Interior   |                           | *         |
| Sprinkler Room     |                           | *         |

| 3:25                                       | all 🕈 🗱             | 3:52             |                    |         |
|--|---------------------|------------------|--------------------|---------|
|  | S Settings          | ≡                | Doors<br>ISC West  | Q       |
|  |                     | Total doors: 40  | Art Room Door      | • \$ 0% |
| To connect to your A<br>- Open the Proxess |                     | Filter           | Classroom Door 102 | • \$ 0% |
| - Add a new Mobile                         |                     | Unbound          | Classroom Door 104 | • \$ 0% |
| code on your screen                        |                     | Has updates      | Classroom Door 105 | • * 0%  |
| 😹 So                                       | an QR Code          | Locations        | Classroom Door 106 | • * 0%  |
|  |                     | Default Location | Classroom Door 107 | ● ∦0%   |
| Name                                       |                     | Clear Filter     | Classroom Door 108 | ● ∦0%   |
| ISC West                                   |                     |                  | Classroom Door 109 | ● 津0%   |
| Com Code                                   |                     |                  | Classroom Door 110 | ● 津0%   |
| +^[_[P!e!#>!j[%)                           |                     |                  | Classroom Door 111 | ● 津0%   |
| Key Code                                   |                     |                  | Classroom Door 112 | ● ≱0%   |
| +^]_[J!Q[+H?+:%;                           |                     |                  | Classroom Door 113 | ● ≱0%   |
| Installation Id                            |                     |                  | Classroom Door 114 | • \$0%  |
| 3c28ebfe-deab-4e                           | e65-b91e-aa1c16ba4e |                  | Classroom Door 115 | • \$0%  |
|  |                     |                  | Classroom Door 116 | • \$0%  |
| <ul> <li>Advanced Sett</li> </ul>          | lings               |                  | Classroom Door 201 | • \$0%  |
| Test                                       | Connection          |                  | Classroom Door 203 | • \$0%  |
| lest                                       | Connection          |                  | Classroom Door 205 | • \$0%  |
| C  | Done                |                  | Classroom Door 207 | • \$0%  |
|  |                     | *                | Classroom Door 208 | * 0%    |
|  | Success             |                  | Classroom Door 209 | • * 0%  |
|  | Juccess             |                  |                    |         |

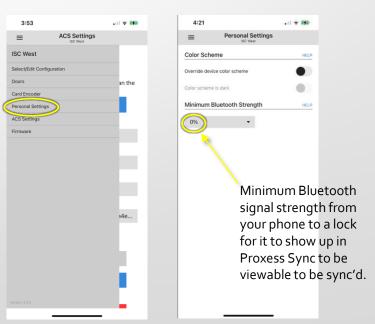
When you click Done, you will be brought to the Doors screen for that system. By checking the radio buttons on the left, you will cull the list to see only doors in a certain location, or doors that have not be bound or connected to this system.

| 3:53                      | . II 🗢 🚮        | 3:52             | ••1                | ÷ 🚧     |
|---------------------------|-----------------|------------------|--------------------|---------|
|                           | ettings<br>West | =                | Doors<br>ISC West  | ۹       |
| ISC West                  |                 | Total doors: 40  | Art Room Door      | • \$0%  |
|                           |                 | Filter           | Classroom Door 102 | • \$0%  |
| Select/Edit Configuration |                 | Unbound          | Classroom Door 104 | • *0%   |
| Doors                     | an the          | Has updates      | Classroom Door 105 | • *0%   |
| Card Encoder              |                 | Locations        | Classroom Door 106 | • *0%   |
| Personal Settings         |                 | Default Location | Classroom Door 107 | • *0%   |
| ACS Settings              |                 | Clear Filter     | Classroom Door 108 | • *0%   |
| Firmware                  |                 |                  | Classroom Door 109 | • *0%   |
|                           |                 |                  | Classroom Door 110 | • *0%   |
|                           |                 |                  | Classroom Door 111 | • \$0%  |
|                           |                 |                  | Classroom Door 112 | • \$0%  |
|                           |                 |                  | Classroom Door 113 | • \$0%  |
|                           |                 |                  | Classroom Door 114 | • \$0%  |
|                           | )4e             |                  | Classroom Door 115 | • \$0%  |
|                           |                 |                  | Classroom Door 116 | • \$0%  |
|                           |                 |                  | Classroom Door 201 | • \$0%  |
|                           |                 |                  | Classroom Door 203 | • \$0%  |
|                           |                 |                  | Classroom Door 205 | • \$0%  |
|                           |                 |                  | Classroom Door 207 | • *0%   |
|                           |                 |                  | Classroom Door 208 | * 0%    |
|                           |                 |                  | Classroom Door 209 | • \$ 0% |

Click on Doors to bring you to the Doors screen.

| 3:25  | il 🕈 🚺  | 3:53                                    |              |
|---|---------|---|--------------|
| ACS Settings  |         | =                                       | ACS Settings |
| o connect to your ACS:<br>Open the Proxess IQ client.<br>Add a new Mobile Device.<br>Press "Scan QR Code" below and sc<br>ode on your screen. | can the | ISC West<br>Select/Edit Config<br>Doors | guration     |
| [號] Scan QR Code  |         | Card Encoder<br>Personal Settings       |              |
| Jame  |         | ACS Settings                            |              |
| ISC West  |         | Firmware                                |              |
| Com Code  |         |   |              |
| +^ _[P!e!#>!j[%)  |         |   |              |
| key Code  |         |   |              |
| +^]_[J!Q[+H?+:%;  |         |   |              |
| nstallation Id  | _       |   |              |
| 3c28ebfe-deab-4e65-b91e-aa1c16b   | oa4e    |   |              |
| ✓ Advanced Settings   |         |   |              |
| Test Connection   |         |   |              |
| Done  |         |   |              |
| Success   | -       | Version 2.0.5                           |              |

You may also click on the Menu/Hamburger button, which will take you to the overall Menu for Proxess Sync.



Click on Personal Settings to bring you to the that screen.

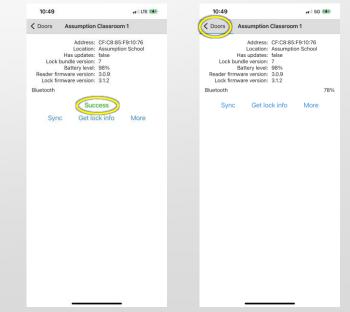
| 3:52             |                         |         |
|------------------|-------------------------|---------|
| ≡                | Doors<br>Assumption RCS | Q       |
| Total doors: 40  | Art Room Door           | • \$ 0% |
| Filter           | Classroom Door 102      | • \$ 0% |
| Unbound          | Classroom Door 104      | • \$ 0% |
| Has updates      | Classroom Door 105      | • \$0%  |
| Locations        | Classroom Door 106      | • \$0%  |
| Default Location | Classroom Door 107      | • \$ 0% |
| Clear Filter     | Classroom Door 108      | • \$ 0% |
|                  | Classroom Door 109      | • \$ 0% |
|                  | Classroom Door 110      | • \$ 0% |
|                  | Classroom Door 111      | • \$ 0% |
|                  | Classroom Door 112      | • \$0%  |
|                  | Classroom Door 113      | ● ∦0%   |
|                  | Classroom Door 114      | ● ∦0%   |
|                  | Classroom Door 115      | ● ∦0%   |
|                  | Classroom Door 116      | • \$0%  |
|                  | Classroom Door 201      | • *0%   |
|                  | Classroom Door 203      | • *0%   |
|                  | Classroom Door 205      | • \$0%  |
| $\bigcirc$       | Classroom Door 207      | • * 0%  |
|                  | Classroom Door 208      | \$ 0%   |
|                  | Classroom Door 209      | • \$0%  |

As an alternative to clicking on the Door name to initialize/ sync it, Click on the Bluetooth icon and all the nearby doors will appear. The % indicates the Bluetooth signal strength of each lock. Place your phone near the front-facing plastic of the lock

| 10:48  | ali LTE 🎫 | 10:49       |  | •01 LTE  |
|--|-----------|-------------|--|----------|
| Coors Assumption Classroom   | 11        | < Doors     | Assumption Classroom   | 1        |
| Address: CF:C8:85:1<br>Location: Assumptio<br>Has updates: false<br>Lock bundle version: 7<br>Battery level: 98%<br>Reader firmware version: 3.0.9<br>Lock firmware version: 3.1.2 |           | Reader firr | Address: CF:C8:85:F<br>Location: Assumption<br>Has updates: false<br>oundle version: 7<br>Battery level: 98%<br>mware version: 3.0.9<br>mware version: 3.1.2 |          |
| uetooth  | 74%       | Bluetooth   | Co   | mmunicat |
| Sync Get lock info   | More      | _           | Cancel   |          |
|  |           | Sync        | Get lock info  | More     |
|  |           |             |  |          |
|  |           |             |  |          |
|  |           |             |  |          |
|  |           |             |  |          |
|  |           |             |  |          |
|  |           |             |  |          |
|  |           |             |  |          |

| 10:48                              | and CT                   | 'E 🎫   |
|------------------------------------|--------------------------|--------|
| =                                  | Doors<br>Rob's Leptop    | ۹      |
| al doors: 24                       | Assumption Classroom 1   | * 100% |
| ilter                              | City Hall Cylindrical    | 60     |
| Unbound                            | David's STC              | 69     |
| Has updates                        | Director's Office        | 60     |
| cations                            | Dog Wash                 | 69     |
| Default Location                   | H117 Tech Office         | 69     |
| Assumption<br>School<br>Lumberyard | Infant Room              | 69     |
| Apartments                         | KB VT                    | 60     |
| City Hall                          | Laurens Remote Building  | 60     |
| Raleigh                            | Lumberyard Main Entry    | 60     |
| UCANR 3                            | Medical Cabinet Switch   | 60     |
| Spectrum                           | Mr. F's Door             | 80     |
| ) San Fran HQ                      |                          |        |
| ) High School                      | New Office Door          | 62     |
| HS                                 | Research Lab 4           | 62     |
|                                    | Schreiver 124            | 65     |
| Clear Filter                       | SC FL1 North Corridor    | 60     |
|                                    | Seam CX 1                | 62     |
|                                    | Steve's PH Corner Office | 69     |
| *                                  | Vaught Bldg 1 Perim 1    | 62     |
|                                    | Vaught Bldg 1 Perim 2    | ბი     |

So, from either screen view you wish, select a Door to connect with, ensuring you select the one with the greatest signal strength. For a first-time lock initialization, be sure to select an "Unbound" lock.



Click Sync to initialize or update a lock.

Success will be displayed and you can return to the Doors screen.





| _                     | Users                      |
|-----------------------|----------------------------|
| =                     | Rob's Laptop               |
| 24, Borden            |                            |
| Admin, Super          | fake@                      |
| Altadena, Angelica    | tadenala@hp.com            |
| 3a, Maya              | baldewiczm@westerntc.edu   |
| Baas, Bill            | wbaas@candelacorp.con      |
| Bartee, Carl          | cbartee@fbcglenarden.org   |
| Bolt, Husain          | boltjp@grace.edu           |
| Cann, Phil            |                            |
| Caudillo, Claudia     | claudia.caudillo@gmail.com |
| Clark, Wilson         | clarkw@grace.edu           |
| Cobb, Scott           | scobb@eyeonis.com          |
| CoreMK, SwitchTech    |                            |
| Darion, Nelly         | dstone@kb.com              |
| Dog, Iz               | isabellersch@gmail.com     |
| Earney, Dexter        | earneyde@gvsu.edu          |
| Email, User with      | name@companyemail.com      |
| itzpatrick, Johnathan | jfitz@stateu.com           |
| Gia, MAd              | mgiardina@arcsgalloway.org |
| Hevesy, Paul          | paul.hevesy@provess.com    |
| lo, Dawn              | dawn@yetsear               |
| C, Steven J           |                            |

| 4:29         |          | all 🕈 🚮 |
|--------------|----------|---------|
| < Users      | new user | ~       |
| First Name   |          |         |
| Last Name    |          |         |
| Middle Name  |          |         |
| User Name    |          |         |
| External Id  |          |         |
| Email        |          |         |
| Organization | Global   |         |

Save the user to enable creating credentials.



# To Control Doors, click on the Doors menu.

Dashboard

O Users

11:11

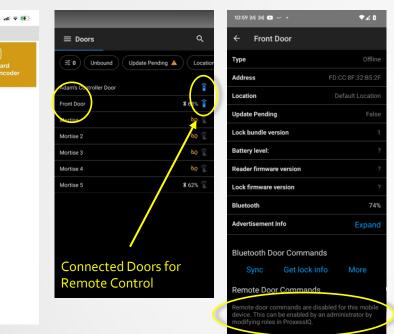
=

ے۔ Doors

ঠ্য

Settings

Depending on the rights of the Operator of the particular app, various view and control options will appear when a door is selected.





| Туре                 | Type Online |  |  |  |  |  |
|----------------------|-------------|--|--|--|--|--|
| Remote Door Commands |             |  |  |  |  |  |
| Door State           | Unlocked    |  |  |  |  |  |
| Quick Unlock Toggle  |             |  |  |  |  |  |
|                      |             |  |  |  |  |  |
|                      |             |  |  |  |  |  |
|                      |             |  |  |  |  |  |
|                      |             |  |  |  |  |  |
|                      |             |  |  |  |  |  |
|                      |             |  |  |  |  |  |
|                      |             |  |  |  |  |  |
|                      |             |  |  |  |  |  |
|                      |             |  |  |  |  |  |
|                      |             |  |  |  |  |  |
|                      |             |  |  |  |  |  |

Select a Door from your available view

This Operator has Synch rights for this Door. If this Operator has no Remote Control rights, the bottom statement will appear.

This Operator has Synch rights and Remote Control rights for this Door. Those Commands are shown here. For this Door, the Operator has no Synch rights but it does have Remote Control rights, but only to Quick Unlock & Toggle.



# Android (Legacy App)

Go to the Google Play Storeand search for "Proxess". Select the "Proxess IQ Mobile<sup>®</sup>" Management App and download it to your phone.

🖾 🌗 😯 🗔 70° 🖄

Proxess Sync

SYNC

Last synced: Tuesday, May 9, 2017 11:19 PM

0

 $\triangleleft$ 

There are 16 doors to update.

STATUS

Status



\* 💎 🖹 🗗 20:53

DOORS

:

 $\sim$ 

For lockset communication, assure-Bluetooth is turned on.

For ProxessIQ synchronization, ensure WiFi and\or Mobile Communication is turned on.



Click the Proxess icon to open the App.



| 🌔 😯 🔜 70° 🖄           | * 💎 🖹 🖬 20:53      | 🚥 💔 🦿 🖬 🕕 📴 🖪 P 🔺 🗇 💚 🗎 23:20  |
|-----------------------|--------------------|--|
| roxess Sync 🄇         | ACS Settings       | Connect to ACS   |
| STATUS                | Lock Sync Settings | Directions   |
| Status                | Firmware           | In the ACS, add a Mobile Programming Device to a<br>System Operator. Add the com code and key code<br>below. |
| Last synced: Tuesda   | Export Log         | SCAN QR CODE   |
| There are 16 doors to | o update.          | Com code   |
|                       |                    |  |
|                       |                    | Key code   |
|                       |                    | Proxy installation Id  |
|                       |                    | Proxy naming convention  |
|                       |                    | Is dynamic   |
|                       |                    | Preferred proving  |

The screen on the left will appear the first time the App is opened. Future openings of the App will display the last screen viewed from the last time the App was closed. Click the icon circled. Then click "ACS Settings" from the menu. The screen on the right appears. To initiate the App, click on "Scan QR Code". To continue, you must now open the ProxessIQ<sup>®</sup> software and go to the "Mobile Devices" module and click on the Edit icon for the device you will now add.

11

### Mobile App Screenshot Mobile App Screenshot 🚥 🕪 😯 🖾 🌗 🔯 💻 P 🔭 🕷 🐨 🔍 📋 23:20 Connect to ACS Directions In the ACS, add a Mobile Programming Device to a System Operator. Add the com code and key code helow SCAN OR CODE Com code Key code Proxy installation Id Proxy naming convention Is dynamic 0 0 $\bigtriangledown$ $\triangle$

### PC Software Screenshot



The screen on the left opens. Click the "SCAN QR CODE" button and the scanner screen in the center opens. This is a scanner, which uses your phone's camera to view the QR code that has appeared in the screen in the software where your new Mobile Device was added, shown in the image on the right.



**NOTE:** There are a few ways to scan the QR code in the software with the mobile phone being added:

- The first is to bring the phone to the software, open the "Mobile Devices" module and click the edit button for the mobile device being added where the QR code will then appear. With the scanner screen open, hold the phone over the code and all of the connection data will automatically populate as shown in the image below on the left. This connection data will match what is on that software page.
- If the phone is not near the software, a screenshot can be taken of the QR code and emailed to the person with the phone to scan it (from either the email screen or a printed copy) in the same manner as above.
- The third way is to manually enter all the data into the phone whether the phone is local or remote.

| Connect to ACS<br>SCAN QR CODE<br>Com code<br>.2#=-)*!s>;;}I_y<br>Key code |  |  |
|--|--|--|
| Com code<br>.2#=-)*!s>;;}]_y   |  |  |
| .2#=-)*!s>;;}l_y   |  |  |
|  |  |  |
| Key code   |  |  |
|  |  |  |
| ·····  |  |  |
| Proxy installation Id  |  |  |
| 99999876-1111-4e65-<br>a065-00fd65531f18                                   |  |  |
| Proxy naming convention  |  |  |
| https://p{0}proxessproxy.azurewebsites<br>.net/                            |  |  |
| Is dynamic   |  |  |
| Preferred proxies  |  |  |
| 1,2 onTestConnectionComplete: success                                      |  |  |
| TEST CONNECTION  |  |  |
|  |  |  |

At the bottom of the phone screen, you may click "Test Connection" to verify the setup was successful.

Click the Back button on the phone to return to the Proxess Sync™ Home screen.

**NOTE:** In order to assure the Test works, it is necessary to verify that the phone has connectivity to the ProxessIQ<sup>™</sup> software, wherever it is located, via either the customer's WiFi or the mobile phone network. These are matters for resolution between the customer and the integrator and are not the responsibility of Proxess.

**NOTE:** Bear in mind that Proxess Sync is a passive and un-hackable App in that the programming is done only from the ProxessIQ<sup>®</sup> software. The App is simply presented to the locksets and the operator will simply need to click a button for the programming changes to be synchronized with the locksets.

| ■ ■ ■ ₩ 🖸 ∞ 🖻 ѝ ѝ O ♥ ⊿ 96% ∎ 8.48 AM<br>Proxess Sync : | C      C | AM  |
|---|--|---|
| STATUS SYNC DOORS CREDENTIALS                           | STATUS SYNC DOORS CREDENTIALS  | STATUS SYNC DOORS CREDENTIALS             |
| Bluetooth is off  | Bluetooth is off ENABLE  | Status<br>The ACS has changes             |
| Status  | Bluetooth permission request   | Last synced: Friday, Feb 12, 2021 8:23 AM |
| The ACS has changes                                     | Application wants to turn on   | There are 2 doors to update.              |
| Last synced: Friday, Feb 12, 2021 8:23 AM               | Bluetooth. Allow?  | There are 5 unbound doors.                |
| There are 2 doors to update. There are 5 unbound doors. | CANCEL   |   |
|   |  |   |
|   |  |   |
|   |  |   |
|   |  |   |

To use the Proxess Sync App to update locksets and gather their audit trail data to send to the ProxesslQ<sup> $\circ$ </sup> software, open the App and click on "Status" in the top menu. If Bluetooth on your phone is off, click "Enable" to turn it on or the phone will not be able to communicate with the locksets and no updating or downloading will take place.

**NOTE:** Before you will be able to proceed, it is also necessary to verify the phone has connectivity to the ProxessIQ<sup>®</sup> software wherever it is located, via either the customer's WiFi or the mobile phone network. These are matters for resolution between the customer and the integrator and are not the responsibility of Proxess.

Jsing Proxess Sync - Updating Locksets - 14

If the access control software has changes to be synchronized, that note will appear here.

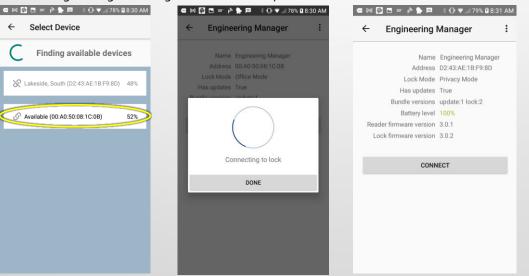
# Sync with the Access Control System

| Updating Locksets - 1 | 1   | Sync with t                              | the Access Cont               | rol System                              |  |
|-----------------------|---|--|-------------------------------|---|--|
| D                     | 🕿 🔚 📾 🚱 🚺 🖪 30° pề 🔺 🛈 🗐 96% 🛢 8:48 AM    | 📼 🕅 💩 🛤 🔯 40° 🏚 🗖 🐎 🕸 🐨 "#77% 🕯 10:10 AM | 🕿 🛤 🔯 🖻 30° 🗖 🛸 ฮ 😯 🔅 🛡       | 📼 🜬 💩 🚳 🌠 🐠 pè 🖪 🐤 🕸 🐨 🕼 77% 🗎 10:10 AM | 📟 1941 💩 1941 🔯 30° 🖪 P <sup>a</sup> 🐂 🐇 🛡   52% 🛢 7:30 AM |
|                       | Proxess Sync :                            | Proxess Sync :                           | Proxess Sync :                | Proxess Sync :                          | Proxess Sync   |
| dai                   | STATUS SYNC DOORS CREDENTIALS             | STATUS SYNC DOORS CREDENTIALS            | STATUS SYNC DOORS CREDENTIALS | STATUS SYNC DOORS CREDENTIALS           | STATUS SYNC DOORS CREDENTIALS                              |
| q                     | Status                                    | CLEAR SYNC HISTORY                       | CLEAR SYNC HISTORY            | CLEAR SYNC HISTORY                      | Status   |
|                       | The ACS has changes                       | SYNC WITH ACS (PROXY)                    | SYNC WITH ACS (PROXY)         | SYNC WITH ACS (PROXY)                   | Last synced: Thursday, Feb 11, 2021 3:21 PM                |
|                       | Last synced: Friday, Feb 12, 2021 8:23 AM | AUTO SYNC DOORS                          |                               | AUTO SYNC DOORS                         | There is one door to update.                               |
| Sync                  | There are 2 doors to update.              |  | Synchronizing<br>Connecting   |   | There are 6 unbound doors.                                 |
|                       | There are 5 unbound doors.                |  | Connecting                    |   |  |
| SS                    |   |  | 0% 0/100                      |   |  |
| ×<br>e                |   |  |                               |   |  |
| l Pro                 |   |  |                               | Synchronize Complete                    |  |
| Using Proxess         |   | *  | *                             | 3                                       |  |

To perform any desired updates on the locksets, updates first need to be delivered to this phone. At this point, the phone does not need to be near any lockset. Click "Sync" from the top menu. The second screen above appears. Click "Sync with ACS" and the status bar will update you with progress and a note when the synchronization is complete.

| 📼 № @ № 📴 30° 🖻 🖗 🐓 🔺 🛡 "∥ 52% 🛢 7:30 AM    | 🛥 Pai 💩 Pai 🛐 P <sup>a</sup> 🖪 40° 🍃 🕸 🐨     | 📾 🜬 🔯 🗖 30° p 🏷 🗭 🗏 🛞 🐨                            | 📼 🛤 🔯 30°. 🗖 🖻 🍃 🖻 🔹 🛈 🛡 .iil 78% 🗓 8:30 AM                   |
|---|--|--|---|
| Proxess Sync :                              | Proxess Sync :                               | ← Engineering Manager :                            | ← Engineering Manager :                                       |
| STATUS SYNC DOORS CREDENTIALS               | STATUS SYNC DOORS CREDENTIALS                | Name Engineering Manager                           | Name Engineering Manager                                      |
| Status                                      | Filter Boat Docks                            | Address 00:A0:50:08:1C:0B<br>Lock Mode Office Mode | Address<br>Lock Mode Office Mode                              |
| Last synced: Thursday, Feb 11, 2021 3:21 PM | Has updates Engineering Manager              | Has updates True<br>Bundle versions update:1       | Has undates. True   |
| There is one door to update.                | Locations Default Location Location Location |  | Be sure to reset the lock when connecting for the first time. |
| There are 6 unbound doors.                  | Washington,                                  | CONNECT  | Connect via Bluetooth   |
|   | Long Island Main Office, 3rd Floor           |  | (\$) 🔧 🐵  |
|   | Lake Haptong Pete's House O'Potatoes         |  | Sync Reset Firmware   |
|   | Lock Mode                                    |  | Info  |
|   | Storeroom<br>Mode Test Lab                   |  | DONE  |
|   | Office Mode                                  |  |   |
|   | Privacy Mode                                 |  |   |
|   | * FILTER                                     |  |   |
|   |  |  |   |

To initialize a lockset click on "Doors" from the top menu. To see the door you are looking for, check the box for the location your lockset resides in. That list of doors will appear. Click on the lockset name to be initialized and the menu for that door will appear. Click on "Connect" and then "Sync" on the following screen. Stand close to the lock so that the lock with the highest signal strength % is in front of you. Click on that Available lockset.



The status bar will appear and then the *Synchronization Complete* bar will appear. The configuration is complete and you may return to other screens in the App or connect to it again to update the firmware.

# Automatically Sync with all (desired) Locksets

| Updating Locksets - 17 |   | Automatica                | lly Sync with all                | (desired) Locks  | ets   |
|------------------------|---|---------------------------|----------------------------------|--|---|
| ing                    | ■ INI @ INI III AM Proxess Sync ⋮           |                           | ■ № @ № [] ♪ ♪ ♪ ■ * ▼           | ■ Pill (a) Pill (b) Pill (b) Pill (c) Pill ( | G @ @ @ @ # P □ ★ ★ ♥                       |
| odat                   | STATUS SYNC DOORS CREDENTIALS               | Finding available devices | Connecting to Lakeside,<br>South | Finding available devices  | STATUS SYNC DOORS CREDENTIALS               |
| 5                      | CLEAR SYNC HISTORY<br>SYNC WITH ACS (PROXY) | Synced doors              | Synced doors                     | Synced doors   | CLEAR SYNC HISTORY<br>SYNC WITH ACS (PROXY) |
| Using Proxess Sync -   | AUTO SYNC DOORS                             | < 0 □                     |                                  | Lakeside, South updated: 02/10/21 10:06 AM   | AUTO SYNC DOORS                             |

Once the ACS sync is complete and you are ready to update the locksets, click "Auto Sync Doors" and proceed to the first door to be updated. The 2<sup>nd</sup> (second) image will be shown as the App begins looking for locksets. The App will automatically begin the handshake, verification and update process when the 3<sup>rd</sup> image appears, usually within about 20 feet of a lock. However, it is highly recommended to remain close to a lock for it to sync quickly and completely, which is not just more reliable, but will also help to reduce the battery usage on the lock. The App will show when the update has completed. You may proceed to the next lockset(s) to be updated without the need to click on further buttons.

When complete, click the back arrow at the top of the screen to return to the main menu.

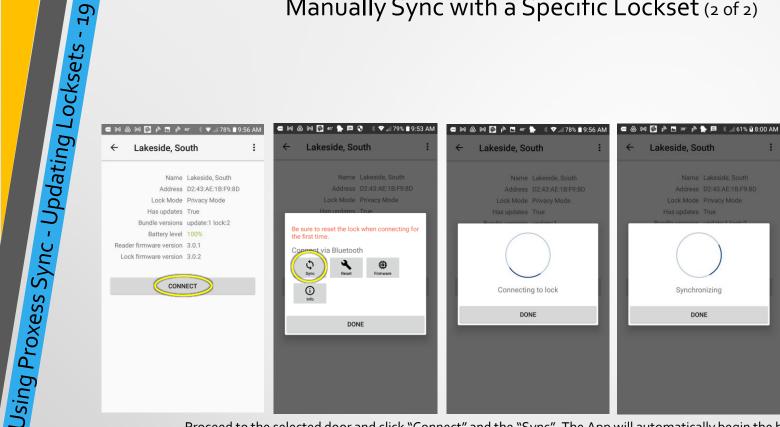
**NOTE:** During the update process, audits will be collected from the locksets and as long as there is connectivity to the ProxessIQ® software, those audits will be uploaded to the software and will be immediately available in the system Event Log. Otherwise, you will need to tap "Sync with ACS" again to push the audits to the software.

# Manually Sync with a Specific Lockset (1 of 2)

| 📼 🕅 🙆 🛤 🜠 30° 🖪 🏴 🐤 勝 💌 📶 52% 🛢 7:30 AM     | 📼 🛤 💩 🛤 🔯 р 🖪 40° 🐤 🛞 🐨 "::::::::::::::::::::::::::::::::::: | 🚥 🛤 🚳 🜠 🖪 30° p 🔌 🕸 🕕 👽 💒 52% 🛢 7:31 AM                         | 🔤 🎮 💩 🛤 🜠 🖪 🕫 🖻 🐎 🔹 🗢 🗐 52% 🛢 7:31 AM        |
|---|--|---|--|
| Proxess Sync :                              | Proxess Sync :   | Proxess Sync :  | ← Main Office, 3rd Floor :                   |
| STATUS SYNC DOORS CREDENTIALS               | STATUS SYNC DOORS CREDENTIALS                                | STATUS SYNC DOORS CREDENTIALS                                   | Name Main Office, 3rd Floor                  |
| Status                                      | Filter Boat Docks  | Filter Main Office, 3rd Floor                                   | Address<br>Lock Mode Office Mode             |
| Last synced: Thursday, Feb 11, 2021 3:21 PM | Has updates Engineering Manager                              | Has updates   | Has updates True<br>Bundle versions update:1 |
| There is one door to update.                | Default<br>Location Lakeside, South                          | Default<br>Location   |  |
| There are 6 unbound doors.                  | Washington,<br>DC<br>Long Island                             | <ul> <li>□ Washington,<br/>DC</li> <li>✓ Long Island</li> </ul> | CONNECT                                      |
|   | Lake Haptong Pete's House O'Potatoes                         | Lake Haptong  |  |
|   | Lock Mode  | Lock Mode Construction Mode                                     |  |
|   | Storeroom<br>Mode Test Lab                                   | Storeroom<br>Mode   |  |
|   | Office Mode     Privacy Mode                                 | Office Mode Privacy Mode  |  |
|   | FILTER   | FILTER  |  |
|   |  |   |  |

To manually perform any desired update on one specific lockset at a time, follow the instructions to "Sync with ACS" from the beginning of this section.

From the Home screen of the App, click on "Doors" from the top menu. To see the door you are looking for, check the box for the location your lockset resides in. That list of doors will appear. Click on the lockset name to be updated and the menu for that door will appear.



Proceed to the selected door and click "Connect" and the "Sync". The App will automatically begin the handshake, verification and update process. This can be accomplished, usually within about 20 feet of a lock. However, it is highly recommended to remain close to a lock for it to sync quickly and completely, which is not just more reliable, but will help to reduce the battery usage on the lock. The status will display as above. Click "Done".

NOTE: During the update process, audits will be collected from the locksets and as long as there is connectivity to the ProxessIQ<sup>™</sup> software, those audits will be uploaded to the software and will be immediately available in the system Audit Log. Otherwise, you will need to tap "Sync with ACS" again to push the audits to the software.

# Manually Sync with a Specific Lockset (2 of 2)

The door has been synchronized

DONE

Lakeside, South

4

DONE



# Firmware Updates for Locks, Readers & Controllers

| 11:21                                | . II LTE                 | 11:21 |                          | III LTE 🚮 | 11:21                                       | ••1 LTE | 11:24                      | ! LTE    | 10:48                | .11 LTE (15  | 11:22     | 🖬   5G 📢  |
|--------------------------------------|--------------------------|-------|--------------------------|-----------|---|---------|----------------------------|----------|----------------------|--|-----------|---|
| ≡                                    | Firmware<br>Rob's Laptop | =     | Firmware<br>Rob's Laptop |           | = Firmware                                  |         | Firmwa<br>Rob's Lant       | ire<br>® | =                    | Doors Q  | < Doors   | Assumption Classroom 1  |
| Rob's Laptop<br>Select/Edit Configur | ation                    |       |                          |           | Lock (3.0) Reader Module - 3.1.0            |         | Lock Firmware - 3.1.4      | •        | Total doors: 24      | Assumption Classroom 1 3 10 %<br>City Hall Cylindrical | ,         | Address: CF:C8:85:F9:10:76<br>Location: Assumption School<br>Has updates: false |
| Doors                                |                          |       |                          |           | <ul> <li>MinilQ Firmware - 3.1.2</li> </ul> |         | Lock Reader Module - 3.1.0 | •        | Unbound              | David's STC 🗞  | E         | ndle version: 7<br>Battery level: 98%<br>ware version: 3.0.9                    |
| Card Encoder                         |                          |       |                          |           |   |         |                            |          | Has updates          | Director's Office                                      | Lock firm | ware version: 3.1.2   |
| Personal Settings                    |                          |       |                          |           |   |         |                            |          | Default Location     | Dog Wash 🗞   | Bluetooth | 70%   |
| ACS Settings                         |                          |       |                          |           |   |         |                            |          | Assumption           | H117 Tech Office 🗞                                     | Sync      | Get lock info   |
| Firmware                             |                          |       |                          |           |   |         |                            |          | School<br>Lumberyard | Infant Room 💩  |           |   |
|                                      |                          |       |                          |           |   |         |                            |          | City Hall            | KB VT 🗞  |           |   |
|                                      |                          |       |                          |           |   |         |                            |          | Raleigh              | Laurens Remote Building 🛛 🗞                            |           |   |
|                                      |                          |       |                          |           |   |         |                            |          | UCANR 3              | Lumberyard Main Entry 🛛 🗞                              |           |   |
|                                      |                          |       |                          |           |   |         |                            |          | ICL Borden           | Medical Cabinet Switch 🗞                               |           |   |
|                                      |                          |       |                          |           |   |         |                            |          | Spectrum             | Mr. F's Door 🗞   |           |   |
|                                      |                          |       |                          |           |   |         |                            |          | San Fran HQ          | New Office Door 🗞                                      |           |   |
|                                      |                          |       |                          |           |   |         |                            |          | High School          | Research Lab 4 🛛 🗞                                     |           |   |
|                                      |                          |       |                          |           |   |         |                            |          | Н                    | Schreiver 124 🗞  |           |   |
|                                      |                          |       |                          |           |   |         |                            |          | Clear Filter         | SC FL1 North Corridor 🛛 🗞                              |           |   |
|                                      |                          |       |                          |           | Show latest stable versions                 |         |                            |          |                      | Seam CX 1 🛛 🗞  |           |   |
|                                      |                          |       |                          |           | show legacy versions                        |         | Developed                  |          |                      | Steve's PH Corner Office 🛛 🗞                           |           |   |
|                                      |                          | •     | Download from web        |           | Show local                                  |         | Download fro               |          | <b>*</b>             | Vaught Bldg 1 Perim 1 🛛 🗞                              |           |   |
|                                      |                          |       | Load from file           |           | Show local                                  |         | Load Iron                  |          | _                    | Vaunht Rido 1 Perim 2 💦                                |           |   |

In Proxess Sync, click on the Menu button and then "Firmware" and then "Download from web". For a lock, download both the "Lock Interior" and "Lock Reader Module" files. They will show as loaded onto the phone. Click on the Menu button and click on the door/lock you want to update. Click "More" and then "Firmware". Select the first of the two firmware files and watch the update progress and then repeat the firmware update for the second file.

Finally, click "Reset and rebuild bundles" and watch the reset progress. The lock will be Reset and is upgraded. Go back to the Doors screen.

|                            | 11:22  |   | 11:23  | ITE           | 11:23                  |  | . II LTE | 11:27      |  | •11 5G 🖬 | 11:27                     |  | .11 5G 199                        | 11:28   |  | •11 5G 🚧 |
|----------------------------|--|---|--|---------------|------------------------|--|----------|------------|--|----------|---------------------------|--|-----------------------------------|---|--|----------|
|                            | Coors Assumption Classroom 1   | < | Doors Assumption Class   | sroom 1       | < Doors                | Assumption Classroo  | m 1      | < Doors    | Assumption Classroon   | n 1      | < Doors                   | Assumption Class   | room 1                            | C Doors As  | sumption Classroor   | n 1      |
|                            | Address: CF:C8:85:P310:76<br>Location: Assumption School<br>Has updates: false<br>Lock burdle version: 7<br>Battery level: 98%<br>Reader firmware version: 3.0.9<br>Lock firmware version: 3.1.2 |   | Address: CF:C<br>Location: Assu<br>Has updates: false<br>Lock bundle version: 7<br>Battery level: 98%<br>teader firmware version: 30.9<br>Lock firmware version: 3.1.2 | mption School | Reader fir<br>Lock fir | Address: CF:C8:86<br>Location: Assumpti<br>Has updates: false<br>bundle version: 7<br>Battery level: 98%<br>mware version: 3.0.9<br>mware version: 3.1.2 |          | Reader fir | Address: CF:C8:85:<br>Location: Assumptio<br>Has updates: false<br>sundle version: 7<br>Battery level: 98%<br>mware version: 3.0.9<br>mware version: 3.1.2 |          | Reader fir                | Address: CF:CI<br>Location: Assur<br>Has updates: false<br>pundle version: 7<br>Battery level: 98%<br>mware version: 3.0.9<br>mware version: 3.1.2 | mption School                     | Ha<br>Lock bunc<br>Ba<br>Reader firmwa<br>Lock firmwa | Address: CF:C8:86:<br>Location: Assumptions<br>is updates: false<br>lle version: 7<br>ttery level: 96%<br>re version: 3.1.0<br>re version: 3.1.4 |          |
|                            | Bluetooth  | 6 | etooth   | Communicating | Bluetooth              |  |          | Warnings   |  |          | Warnings                  |  |                                   | Bluetooth   |  |          |
|                            | Sync Get lock info Less<br>Unbind Firmware   |   | Cancel   |               |                        | Success  | Less     | we need to | not yet configured (or has<br>reset the bundles on the A   | CS to    | we need to<br>reconfigure | reset the bundles on t   | has been reset), but<br>he ACS to |   | Success  |          |
|                            | Unbind   |   | Sync Get lock int  | fo Less       | Syn                    |  | Less     | Reset and  | rebuild bundles  |          | Reset and                 | rebuild bundles  |                                   | Sync  | Get lock info  | More     |
|                            |  |   | Unbind F   | irmware       |                        |  |          | Bluetoour  |  | 78%      | Bluetooth                 |  | Communicating                     |   |  |          |
| 11:24                      | **! LTE ##   |   |  |               |                        |  |          | Syn        | Get lock info  | More     |                           | Cancel   |                                   |   |  |          |
| = Fi                       | mware  |   |  |               |                        |  |          |            |  |          | Syn                       | Get lock inf   | o More                            |   |  |          |
| Lock Firmware - 3.1.4      | b's Leptop   |   |  |               |                        |  |          |            |  |          |                           |  |                                   |   |  |          |
| LOCK FIRMWare - 3.1.4      | •  |   |  |               |                        |  |          |            |  |          |                           |  |                                   |   |  |          |
| Lock Reader Module - 3.1.0 | •  |   |  |               |                        |  |          |            |  |          |                           |  |                                   |   |  |          |
|                            |  |   |  |               |                        |  |          |            |  |          |                           |  |                                   |   |  |          |
|                            |  |   |  |               |                        |  |          |            |  |          |                           |  |                                   |   |  |          |
|                            |  |   |  |               |                        |  |          |            |  |          |                           |  |                                   |   |  |          |
|                            |  |   |  |               |                        |  |          |            |  |          |                           |  |                                   |   |  |          |
|                            |  |   |  | _             |                        |  |          |            |  |          |                           |  | _                                 |   |  |          |
|                            |  |   |  | -             |                        | 1.1  | -        |            |  |          |                           |  | -                                 |   |  |          |

iPhone

Proxess Sync - Settings & Firmware Updates -

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# Synching When there are LOTS of Doors Around

| 10:48                   | and O                    | re 🚮    | 11:21          |                          | III LTE KA | 10:35             |                   | .ul 🗢 🗰 | 10:36               |                    | al 🗢 👀 |
|-------------------------|--------------------------|---------|----------------|--------------------------|------------|-------------------|-------------------|---------|---------------------|--------------------|--------|
|                         | Doors<br>Rob's Laptop    | ۹       | ≡              | Firmware<br>Rob's Laptop |            | =                 | Personal Settings |         | =                   | Personal Setting   | s      |
| otal doors: 24          | Assumption Classroom 1   | \$ 100% | Rob's Lapte    | op .                     |            | Color Sche        | me                | HELP    | Color Sch           | eme                | HELP   |
| ilter                   | City Hall Cylindrical    | 60      | Select/Edit Co | nfiguration              |            | Constitute design | ce color scheme   |         | Constitution of the | ice color scheme   |        |
| Unbound                 | David's STC              | 60      | Doors          |                          |            | Overnoe Gerra     | ce color actiente |         | Override der        | the color scheme   |        |
| Has updates             | Director's Office        | 60      | Card Encoder   |                          |            | Color scheme      | is dark           |         | Color schem         | e is dark          | •      |
| ocations                | Dog Wash                 | 60      | Personal Setti | ngs                      |            | Minimum B         | luetooth Strength | HELP    | Minimum             | Bluetooth Strength | HEUP   |
| Default Location        | H117 Tech Office         | 60      | ACS Settings   |                          |            | 0%                | •                 |         | 0%                  |                    |        |
| School<br>Lumberyard    | Infant Room              | 69      | Firmware       |                          |            |                   |                   |         |                     |                    |        |
| Apartments<br>City Hall | KB VT                    | 60      |                |                          |            |                   |                   |         | 30%                 |                    |        |
| Raleigh                 | Laurens Remote Building  | 60      |                |                          |            |                   |                   |         | 40%                 |                    |        |
| UCANR 3                 | Lumberyard Main Entry    | 60      |                |                          |            |                   |                   |         | 50%                 |                    |        |
| ICL Borden              | Medical Cabinet Switch   | 60      |                |                          |            |                   |                   |         | 60%                 |                    |        |
| Spectrum                | Mr. F's Door             | 69      |                |                          |            |                   |                   |         | 60%                 |                    |        |
| San Fran HQ             | New Office Door          | 60      |                |                          |            |                   |                   |         | 70%                 |                    |        |
| High School             | Research Lab 4           | 60      |                |                          |            |                   |                   |         | 80%                 |                    |        |
| ) HS                    | Schreiver 124            | 60      |                |                          |            |                   |                   |         | 90%                 |                    |        |
| Clear Filter            | SC FL1 North Corridor    | 60      |                |                          |            |                   |                   |         |                     | _                  |        |
|                         | Seam CX 1                | 69      |                |                          |            |                   |                   |         |                     |                    |        |
|                         | Steve's PH Corner Office | 60      |                |                          |            |                   |                   |         |                     |                    |        |
| *                       | Vaught Bldg 1 Perim 1    | 60      |                |                          |            |                   |                   |         |                     |                    |        |
|                         | Vaught Ridg 1 Perim 2    | λn      | Version 2.0.5  |                          |            |                   |                   |         |                     |                    |        |

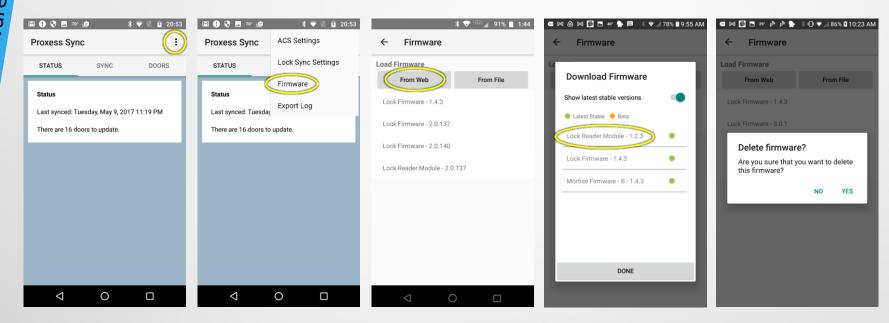
From the Home screen of the App, click on the icon highlighted in the image on the left; also known as the Menu or Hamburger button. The menu in the second image will appear. Click "Personal Settings". The image on the right will open. The two features shown allow you to select the audit retrieval details for each phone. The first radio button allows the phone to automatically pull the audits off the locksets when they are synchronized. The second radio button authorizes the phone to delete the audit logs off of the locksets once they are uploaded into the App.

# Android

# Sync Settings

| i № @ № 🖾 ∞ 🖻 🖻 🖗 🐁 🕈 🕶 52% 🕯 7:30 AM<br>Proxess Sync | ■ № □         P         P         ■         0         ■         10:07 AM           Proxess Sync         ACS Settings | <ul> <li>■ ● ● ● ● ± ■ 户 ● ● * マ ≥ ■ 07:25</li> <li>Lock Sync Settings</li> </ul> |
|---|--|---|
| STATUS SYNC DOORS CREDENTIALS                         | STATUS SYNC Lock Sync Settings   | Pull audits during lock sync  |
| Status<br>Last synced: Thursday, Feb 11, 2021 3:21 PM | Firmware<br>Status<br>Last synced: Friday, F Export Log  |   |
| There is one door to update.                          | There are 2 doors to App Info  |   |
| rnere are o unbound doors.                            | There are 5 undound doors.   |   |
|   |  |   |
|   |  |   |
|   |  |   |
|   |  |   |
| $\triangleleft$ O $\Box$                              |  | $\triangleleft$ O $\square$   |

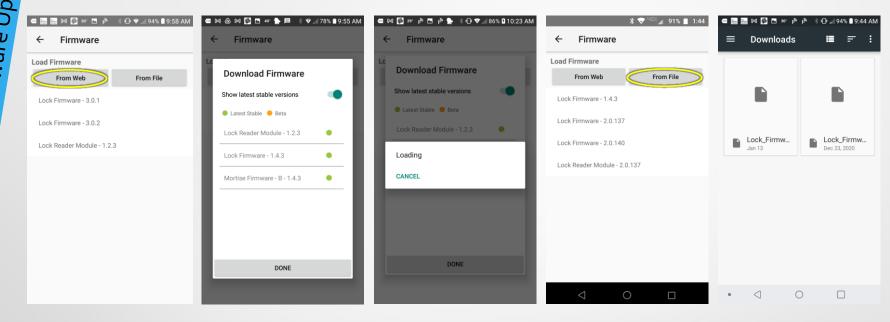
From the Home screen of the App, click on the icon highlighted in the image on the left. The menu in the middle image will appear. Click "Lock Sync Settings". The image on the right will open. The two features shown allow you to select the audit retrieval details for each phone. The first radio button allows the phone to automatically pull the audits off the locksets when they are synchronized. The second radio button authorizes the phone to delete the audit logs off of the locksets once they are uploaded into the App.



There are two (2) sets of firmware on each lockset, one for controller operations and one for the reader PC board. Note: For the Cylindrical locksets, only download the Lock Firmware file. For the Mortise locksets, only download the Mortise Firmware file. The reader module firmware is the same for both Cylindrical and Mortise locksets. To retrieve the latest versions, click the 3-dot icon highlighted above and then select "Firmware". If the file(s) you need have already been downloaded to the phone (as they will be shown in the above list), then you may just click on it to begin the download process to the lockset (only one file at a time may be downloaded). Once you are done with the firmware, or if there is an obsolete firmware shown in the list, you may press and hold that item and tap "Yes" when asked to delete that firmware version.

m

# Lockset Firmware Downloading – From Web & Device



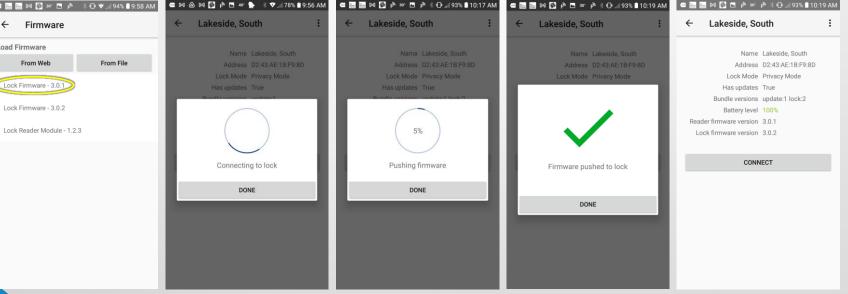
On the Settings-Firmware page, you may load firmware onto (the proper folder in) your device from either the Proxess website, or your device. To load firmware from the Proxess website, just tap "From Web" and the available firmware (that is Not already on your device) will be listed. If allowed, you will be able to tap and select a Beta version. Tap (one at a time) each of the firmware files you need and they will automatically download onto your phone and will then appear in the list.

On the Settings-Firmware page, to load firmware onto the proper folder in your device from a general file folder on your device (You may have received the firmware as an email attachment, for instance), tap "From File". Tap (one at a time) each of the firmware files you need and they will automatically download onto your phone and will then appear in the list.

# Lockset Firmware Downloading (Execution)

|                          | 🚥 M 💩 M 🚳 30. 🗖 P                                 | N ★ ★ ★                     |   | ⊐ 40° 🐤 🕴 🦁 "al 52% 🛢 7:29 AM   | 📼 🕅 🔯 🖪 30. p <sup>a</sup> 🐤           |                                    | 📼 🕅 🕵 30 <sup>.</sup> 🖬 P | 🆕 🖻 🔹 🕕 💎 .dl 78% 🛙 8:30 AM                  |
|--------------------------|---|-----------------------------|---|---------------------------------|--|------------------------------------|---------------------------|--|
|                          | Proxess Sync                                      | :                           | Proxess Sync  | :                               | ← Engineeri                            | ng Manager 🛛 🕄                     | ← Engine                  | ering Manager :                              |
|                          | STATUS SYNC                                       | DOORS CREDENTIALS           | STATUS SYNC   | DOORS CREDENTIALS               | Name Eng                               | gineering Manager                  | Name                      | Engineering Manager                          |
|                          | Status  |                             | Filter Unbound  | Boat Docks                      | Lock Mode Off                          |                                    | Address                   | Office Mode                                  |
|                          | Last synced: Thursday,                            | Feb 11, 2021 3:21 PM        | 🗌 Has updates 🤇                                       | Engineering Manager             | Has updates Tru<br>Bundle versions upo |                                    | Has undates               | True   |
|                          | There is one door to up<br>There are 6 unbound do |                             | Locations<br>Default<br>Location<br>Washington,<br>DC | Lakeside, South                 |  | ONNECT                             | the first time.           | t the lock when connecting for               |
|                          | -   |                             | Long Island   | Main Office, 3rd Floor          |  |                                    | Connect via l             | م (  |
|                          |   |                             | Lake Haptong  | Pete's House O'Potatoes         |  |                                    |                           | Reset Firmware                               |
|                          |   |                             | Lock Mode   | Software Team                   |  |                                    | (i)<br>Info               |  |
|                          |   |                             | Storeroom<br>Mode                                     | Test Lab                        |  |                                    |                           | DONE   |
|                          |   |                             | Privacy Mode  |                                 |  |                                    |                           |  |
|                          | 4   | 0                           | * FILTER  |                                 |  |                                    |                           |  |
|                          | 7   |                             |   |                                 |  |                                    |                           |  |
| 💱 30° 🖿 P <sup>®</sup> 🗏 | 8 🛈 🔻 🗐 94% 🗎 9:58 AM                             | 📼 M 💩 M 🔯 P 🗖 40" 🐤         | * 👽 "II 78% 🛢 9:56 AM                                 |                                 | 🛈 🗐 93% 🗎 10:17 AM 🔇                   | = 🔚 🔚 🕅 🔯 🎝 🖬 = 30. þ> 🛠 (         | ▶li 93% 🗋 10:19 AM        | 9 🔜 🔜 🕅 🛐 🗖 🍋 20° P <sup>3</sup> 30° P 👬     |
| rmware                   |   | ← Lakeside, Soutl           | n :   | ← Lakeside, South               |  | ← Lakeside, South                  | ÷                         | ← Lakeside, South                            |
| are                      |   | Name La                     | keside, South   | Name Lake                       | side, South                            | Name Lakesi                        | de, South                 | Name Lakeside, S                             |
| n Web                    | From File   | Address D2<br>Lock Mode Pri | 43:AE:1B:F9:8D<br>vacy Mode                           | Address D2:4<br>Lock Mode Prive |  | Address D2:43:<br>Lock Mode Privac | AE:1B:F9:8D               | Address D2:43:AE:11<br>Lock Mode Privacy Mod |

5



To perform the lockset firmware update, select "Doors" from the top menu. Select the location in which the lockset is located and then select the door from the resulting list. Click "Connect" and then tap "Firmware". Select the firmware from the list you wish to update onto the lockset. The lockset will connect and begin pushing the firmware. When completed, the updated firmware versions and battery life will display. The lock will reset, returning it to Construction Mode and then must be resynch'd using this app to work with the credentials programmed into this system.

# Proxess Sync App Message Log Export

| Proxess Sync   | (:)      | Proxess Sync   | ACS Settings   |
|--|----------|--|--|
| STATUS SYNC  | DOORS    | STATUS   | Lock Sync Settings   |
| Status<br>Last synced: Tuesday, May 9, 2017<br>There are 16 doors to update. | 11:19 PM | Filter Uhbound Updatable Locations DATA's Office Richmond Superior, C CLEAR FILTER | Mi Firmware<br>REEXPORT LOG<br>Real Door :17:28:11<br>Real Door :17:28:12<br>Rob's Office<br>Server Room<br>TaylorDemo<br>Tom's Office |
|  |          |  | Torre's Test Door  |

For advanced diagnostics, usually upon request from the Proxess Technical Support team, the Proxess Sync App maintains a support message log, which can be exported and emailed to Tech Support.

From the Home Screen of the App, click on the icon above and then click on "Export Log" from the resulting menu. Email the file that is downloaded into the phone's file directory.

9



| ſ             | <b></b>         | Â                        |                           | <b></b>   | ā,             | 3                            |
|---------------|-----------------|--------------------------|---------------------------|-----------|----------------|------------------------------|
| Doors         | Users           | Door Groups              | Credentials               | Calendars | Time Schedules | Access Profiles              |
| Controllers   | System Operator | System Operator<br>Roles | من المعامل Mobile Devices | Settings  | Logs           | <b>Mobile</b><br>Credentials |
| 8             | -               |                          |                           |           |                |                              |
| Notifications | Cloud Settings  |                          |                           |           |                |                              |

From the Home screen \ Dashboard, click "Time Schedules".

|         |                            | TIME INTERVALS   |                                      |          |          |          |          |            |            |          |          |                             |                                   |
|---------|----------------------------|------------------|--------------------------------------|----------|----------|----------|----------|------------|------------|----------|----------|-----------------------------|-----------------------------------|
| ACTIONS | TIME SCHEDULE              | FROM             | то                                   | MON      | TUES     | WED      | THURS    |            | SAT        | SUN      | HOUDAY   |                             |                                   |
| / 1     | Always                     | Always           |                                      |          |          |          |          |            |            |          | <u> </u> |                             | ts always and is a system default |
| / 1     | Never                      |                  |                                      | _        | _        | _        | _        | _          |            |          | _        | This time schedule represen | ts never and is a system default  |
| / 1     | DATA Test Schedule 1       |                  | 17:45 (05:45 PM)                     | _        | <u> </u> | <u> </u> | <u> </u> | <u> </u>   |            |          | _        |                             |                                   |
| / 1     | DATA Test Schedule 2       |                  | 13:45 (01:45 PM)                     |          |          |          |          |            | - <u>-</u> |          |          |                             |                                   |
| / 11    |                            |                  | 09:45 (09:45 AM)                     |          | <u> </u> | <u> </u> |          | _          | <u> </u>   | <u> </u> |          |                             |                                   |
| * •     | Deliveries                 |                  | 19:00 (07:00 PM)                     |          |          |          |          | _ <u>-</u> | - 21       |          |          | Breakfast & Dinner food de  | liveries on weekdays & Brunch on  |
|         |                            |                  | 07:00 (07:00 AM)                     |          |          |          | <b>_</b> | _ <u>-</u> |            |          | - 21     |                             |                                   |
|         | Morning Shift              |                  | 10:00 (10:00 AM)<br>19:00 (07:00 PM) |          |          |          |          |            | -          |          |          |                             |                                   |
|         | Morning Shift<br>Sometimes |                  | 21:00 (07:00 PM)                     | <u> </u> |          |          |          | -          |            |          |          | sometimes                   |                                   |
| / 1     | Workday                    |                  | 18:00 (05:00 PM)                     |          |          |          |          |            |            |          |          | sometimes                   |                                   |
|         | workday                    | 07:30 (07:30 AM) | 18:00 (06:00 PM)                     |          |          |          |          |            |            |          |          |                             |                                   |

Type in a name for the new Time Schedule and click "Create".

| Proxe  |      | Access Control System         | n                |                  |          |          |  |          |          |  |  |        |                    | <b>†</b>   1 | ¢      | G• I    | *        | -       |        |
|--------|------|-------------------------------|------------------|------------------|----------|----------|--|----------|----------|--|--|--------|--------------------|--------------|--------|---------|----------|---------|--------|
| IME S  | сн   | IEDULES     iew Time Schedule |                  |                  |          |          |  |          |          |  |  |        |                    |              | 9      | arch Ti | ime Sch  | edules  |        |
| T Cite |      | ew time schedule              | TIME INTERVALS   |                  |          |          |  |          |          |  |  |        |                    |              |        |         |          |         |        |
| ACTION |      | TIME SCHEDULE                 | FROM             | то               | MON      | TUES     | WED  | THURS    | FRI      |  | SUN  | HOUDAY | NOTES              |              |        |         |          |         |        |
| 11     | 1    | Nways                         | Always           |                  |          |          |  |          |          |  |  |        | This time schedule | represer     | nts ah | ways ar | d is a s | ystem d | efault |
| / 1    | li n | Never                         |                  |                  |          |          |  |          |          |  |  |        | This time schedule | represer     | nts ne | ver and | lis a sy | stem de | fault  |
| 11     | 1 0  | DATA Test Schedule 1          | 12:45 (12:45 PM) | 17:45 (05:45 PM) | <b>V</b> | <b>V</b> | <b>V</b>   |          |          | <b>V</b>   | <b>V</b>   |        |                    |              |        |         |          |         |        |
| / 1    | 1    | DATA Test Schedule 2          | 13:30 (01:30 PM) | 13:45 (01:45 PM) |          |          |  |          |          |  |  |        |                    |              |        |         |          |         |        |
|        |      |                               | 09:30 (09:30 AM) | 09:45 (09:45 AM) | <b>~</b> | <b>~</b> |  |          |          | <b>~</b>   | <b>V</b>   |        |                    |              |        |         |          |         |        |
| 1      | 1    | Deliveries                    | 16:00 (04:00 PM) | 19:00 (07:00 PM) | <b>~</b> | <b>~</b> | <ul> <li>Image: A second s</li></ul> | <b>_</b> | <b>V</b> |  |  |        | Breakfast & Dinner | food de      | liveri | es on w | eekday   | s & Bru | nch o  |
|        |      |                               | 04:00 (04:00 AM) | 07:00 (07:00 AM) | <b>V</b> | <b>~</b> | <b>V</b>   |          |          |  |  |        |                    |              |        |         |          |         |        |
|        |      |                               | (MA 00:80) 00:80 | 10:00 (10:00 AM) |          |          |  |          |          | Image: A start and a start | Image: A state of the state |        |                    |              |        |         |          |         |        |
|        | _    | Morning Shift                 | 04:30 (04:30 AM) | 19:00 (07:00 PM) | <b>~</b> | <b>~</b> | Image: A start and a start           |          |          |  |  |        |                    |              |        |         |          |         |        |
| / 1    | l s  | Sometimes                     | 11:00 (11:00 AM) | 21:00 (09:00 PM) | <b>_</b> | <b>V</b> | Image: A start a st          |          |          |  |  |        | sometimes          |              |        |         |          |         |        |
| 11     | ĪV   | Norkday                       | 07:30 (07:30 AM) | 18:00 (06:00 PM) | 2        | <b>V</b> | <b>V</b>   |          | <b>V</b> |  |  |        |                    |              |        |         |          |         |        |

Click "Create New Time Schedule". You may use the Search box in the top right to find specific Time Schedule names if the list is longer than what is seen in the current view. You may edit or delete any existing schedule by clicking on its icon on the left side.

|         | SS<br>HEDULES<br>New Time Schedule |                  |                  |          |          |   |          |          |  |  |         |      |                        |              | me Scheduk    |          |
|---------|------------------------------------|------------------|------------------|----------|----------|---|----------|----------|--|--|---------|------|------------------------|--------------|---------------|----------|
| ACTIONS | TIME SCHEDULE                      | TIME INTERVALS   |                  | MON      | TUES     | WED   | THURS    | FRI      |  | SUN  | HOLIDAY | NOTE |                        |              |               |          |
| / 1     | Always                             | Always           |                  |          |          |   |          |          |  |  | · 🔽     |      | This time schedule rep | presents alw | ays and is a  | system o |
| / 1     | Never                              |                  |                  |          |          |   |          |          |  |  |         |      | This time schedule rep | presents ner | er and is a s | ystem d  |
| / 1     | Sometimes                          | 11:00 (11:00 AM) | 21:00 (09:00 PM) |          | <b>V</b> | <b>V</b>  |          |          |  |  |         |      | sometimes              |              |               |          |
| / 1     | Morning Shift                      | 04:30 (04:30 AM) | 19:00 (07:00 PM) |          | <b>V</b> | <b>V</b>  |          | <b>V</b> |  |  |         |      |                        |              |               |          |
| / 1     | Deliveries                         | 16:00 (04:00 PM) | 19:00 (07:00 PM) |          | <b>V</b> | <b>V</b>  | <b>V</b> | <b>V</b> |  |  |         |      | Breakfast & Dinner for | od deliverie | s on weekda   | ys & Br  |
|         |                                    | 04:00 (04:00 AM) | 07:00 (07:00 AM) |          |          | <b>V</b>  |          |          |  |  |         |      |                        |              |               |          |
|         |                                    | (MA 00:80) 00:80 | 10:00 (10:00 AM) |          |          |   |          |          | Image: A start of the start | Image: A start of the start |         |      |                        |              |               |          |
| / 1     | Workday                            | 07:30 (07:30 AM) | 18:00 (06:00 PM) | <b>V</b> | <b>~</b> | Image: A start a st | <b>V</b> | <b>~</b> |  |  |         |      |                        |              |               |          |
| / 1     | DATA Test Schedule 1               | 12:45 (12:45 PM) | 17:45 (05:45 PM) |          | <b>V</b> | <b>V</b>  | <b>V</b> | <b>V</b> | <b>V</b>   | <b>V</b>   |         |      |                        |              |               |          |
| / 1     | DATA Test Schedule 2               | 13:30 (01:30 PM) | 13:45 (01:45 PM) | <b>V</b> |          |   |          |          |  |  |         |      |                        |              |               |          |
|         |                                    | 09:30 (09:30 AM) | 09:45 (09:45 AM) |          | <b>V</b> | Image: A start of the start  | <b>V</b> | <b>V</b> | <b>_</b>   | <b>V</b>   |         | _    |                        |              |               |          |
|         | Second Shift                       | ( ·              | ) (•             | )□       |          |   |          |          |  |  |         |      |                        |              |               |          |
|         |                                    |                  |                  |          |          | dd Time   | Interval |          |  |  |         |      |                        |              |               |          |
|         |                                    |                  |                  |          |          |   |          |          |  |  |         |      |                        |              |               |          |
|         |                                    |                  |                  |          |          |   |          |          |  |  |         |      |                        |              |               |          |
|         |                                    |                  |                  |          |          |   |          |          |  |  |         |      |                        |              |               |          |

The new Time Schedule will appear at the bottom of the list. To select the overall time for it click the dropdown buttons for both the "From" and "To" columns. Select the days of the week in which this will be in effect and whether it will apply during Holidays. Optionally, add a note to describe the use of this schedule. Click the "Save" icon on the left side of the screen.

|                |       | + 0              | ireate           | New Time Schedule  |
|----------------|-------|------------------|------------------|--|
|                |       | лсті<br>//<br>// | 0<br>0<br>0<br>0 | TIME SCHEDULE<br>Always<br>Never<br>Sometimes<br>Morning Shift<br>Deliveries |
|                | (     | 111              | 0                | Workday<br>DATA Test Schedule 1<br>DATA Test Schedule 2<br>Second Shift      |
|                | Perce | 1                |                  | or, ischorf  |
|                |       |                  |                  | nake ch  |
|                | P     | N Pr             | oxes             | s Access Control Sy  |
| 5              |       | ÷ А<br>тім       |                  | ess<br>Hedules   |
| <u>ile</u>     |       |                  |                  | e New Time Schedule  |
|                | Γ.,   |                  |                  |  |
|                |       | 4                |                  | Always   |
|                | Г     | /                |                  | Never  |
|                | Γ.,   | Ľ                |                  | Sometimes<br>Morning Shift   |
| ne Schedules - |       | 1                | t                | Morning Shift<br>Deliveries  |
|                |       | 1                |                  | Workday  |
|                | Г     | 1                |                  | DATA Test Schedule 1   |
|                | E 1   | 1                | ŧ.               | DATA Test Schedule 2   |

| Proxess Access Control  | System  |             |                 |            | ≡  <b>≜</b>  ¢ ⊡ \$" _ □ ×                                      |
|---|---|-------------|-----------------|------------|---|
|   |   |             |                 |            |   |
| TIME SCHEDULES  |   |             |                 |            |   |
|   |   |             |                 |            |   |
| + Create New Time Schedul   | •   |             |                 |            | Search Time Schedules 🔎   |
|   | TIME INTERVALS  |             |                 |            | 1   |
| ACTIONS TIME SCHEDU   |   | MON TUES WE | D THURS FRI SAT | SUN HOUDAY | NOTES   |
| Aways   | Always  |             |                 |            | This time schedule represents always and is a system default    |
| ✓ <sup>1</sup> Never  |   |             |                 |            | This time schedule represents never and is a system default     |
| 🖍 📋 Sometimes   | 11:00 (11:00 AM) 21:00 (09:00 PM)   |             |                 |            | sometimes   |
| 🖍 📋 Morning Shift   | 04:30 (04:30 AM) 19:00 (07:00 PM)   |             |                 |            |   |
| 🖍 🗓 Deliveries  | 16:00 (04:00 PM) 19:00 (07:00 PM)   |             |                 |            | Breakfast & Dinner food deliveries on weekdays & Brunch on 1    |
|   | 04:00 (04:00 AM) 07:00 (07:00 AM)   |             |                 |            |   |
| / 盲 Workday   | 08:00 (08:00 AM) 10:00 (10:00 AM)<br>07:30 (07:30 AM) 18:00 (06:00 PM)  |             |                 |            |   |
| DATA Test Schedul   |   |             |                 |            |   |
| DATA Test Schedul   |   |             |                 |            |   |
|   | 09:30 (09:30 AM) 09:45 (09:45 AM)   |             |                 |            |   |
| Second Shift  | 16:00 (04:00 PM) 00:00 (Midnight)   |             |                 |            | Evening Shift for Operations at Main Plant                      |
| $\mathbf{\overline{\mathbf{v}}}$  |   |             |                 |            |   |
|   |   |             |                 |            |   |
|   |   |             |                 |            |   |
|   |   |             |                 |            |   |
|   |   |             |                 |            |   |
|   |   |             |                 |            |   |
| Ready Operator: rschorr   |   |             |                 |            |   |
| To make c   | hanges orte   |             | no Intony       | مام مانم   | k the Edit icon   |
| TO Make C   | nanges, or to   | auu III     | ne mileiv       | ais, ciic  | k the Edit icon.  |
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| Proxess Access Contro   |   |             |                 |            | ≡ <b> ☆ ≎ </b> ♥ _ □ ×  |
| ← Access  |   |             |                 |            |   |
|   |   |             |                 |            |   |
| TIME SCHEDULES  |   |             |                 |            |   |
| + Create New Time Schedu  | le -  |             |                 |            | Search Time Schedules $\rho$                                    |
|   |   |             |                 |            |   |
|   | TIME INTERVALS  |             |                 |            |   |
| ACTIONS TIME SCHED  |   | MON TUES WE |                 | SUN HOUDAY |   |
| Always  | Always  |             |                 |            | This time schedule represents always and is a system de         |
| Il Never      If Sometimes  |   |             |                 |            | This time schedule represents never and is a system def         |
|   |   |             |                 |            |   |
|   | 11:00 (11:00 AM) 21:00 (09:00 PM)   |             |                 |            | sometimes   |
| Morning Shift   | 04:30 (04:30 AM) 19:00 (07:00 PM)   |             | <b>y y y</b>    |            |   |
| 🖍 📋 Morning Shift   |   |             |                 |            | sometimes Breakfast & Dinner food deliveries on weekdays & Brun |
| 🖍 📋 Morning Shift   | 04:30 (04:30 AM) 19:00 (07:00 PM)<br>16:00 (04:00 PM) 19:00 (07:00 PM)  |             | <b>y y y</b>    |            |   |
| 🖍 📋 Morning Shift   | 04:30 (04:30 AM) 19:00 (07:00 PM)<br>16:00 (04:00 PM) 19:00 (07:00 PM)<br>04:00 (04:00 AM) 07:00 (07:00 AM)   |             |                 |            |   |
| Morning Shift     Deliveries  | 0430 (0430 AM) 1900 (07:00 PM)<br>1600 (04:00 PM) 1900 (07:00 PM)<br>04:00 (04:00 AM) 07:00 (07:00 AM)<br>06:00 (06:00 AM) 10:00 (10:00 AM)<br>07:30 (07:30 AM) 18:00 (06:00 PM)  |             |                 |            |   |
| Morning Shift     Morning Shift     Deliveries     Workday  | 0430 (0430 AM) 1900 (07200 PM)<br>1600 (0450 PM) 1900 (0700 PM)<br>0400 (0450 AM) 0700 (0700 PM)<br>0650 (0850 AM) 1000 (1500 AM)<br>0730 (0730 AM) 1800 (0600 PM)<br>1745 (0545 PM) 1745 (0545 PM)   |             |                 |            |   |
| Morning Shift     Morning Shift     Deliveries     Deliveries     Deliveries     DUATA Test Schedul     DATA Test Schedul     DATA Test Schedul | 0430 (0430 AM) 1900 (07200 PM)<br>1600 (0450 PM) 1900 (0700 PM)<br>0400 (0450 AM) 0700 (0700 PM)<br>0650 (0850 AM) 1000 (1500 AM)<br>0730 (0730 AM) 1800 (0600 PM)<br>1745 (0545 PM) 1745 (0545 PM)   |             |                 |            | Breakfart & Dinner food deliveries on weekdays & Brun           |
|   | 0430 (0430 AM)         19500 (07500 PM)           1600 (0400 PM)         1900 (07500 PM)           0400 (0400 AM)         0700 (0700 AM)           0600 (0800 AM)         1000 (1800 AM)           0730 (0730 AM)         0600 (0800 AM)           0430 (0450 AM)         1000 (1800 AM)           0730 (0730 AM)         1345 (07145 AM)           0730 (0730 AM)         1345 (07145 PM)    |             |                 |            |   |
| Morning Shift     Morning Shift     Deliveries     Deliveries     Deliveries     DUATA Test Schedul     DATA Test Schedul     DATA Test Schedul | 04.30 (04.30 AM)         19:00 (07:00 PM)           16:00 (PM0 0PM)         19:00 (07:00 PM)           06:00 (PM0 0M)         07:00 (07:00 PM)           06:00 (PM0 0M)         07:00 (07:00 PM)           06:00 (PM0 0M)         10:00 (07:00 PM)           06:00 (PM0 0M)         10:00 (17:00 AM)           07:30 (77:30 AM)         18:00 (96:00 PM)           12:43 (12:45 PM)         17:45 (95:45 PM)           12:24 (12:45 PM)         17:45 (95:45 PM)           09:30 (99:30 AM)         99:45 (99:45 (99:45 AM)   |             |                 |            | Breakfast & Dinner food deliveries on weekdays & Brun           |
| Morning Shift     Morning Shift     Deliveries     Deliveries     Deliveries     DUATA Test Schedul     DATA Test Schedul     DATA Test Schedul | 04.30 (84-30 AM)         1900 (87-20 FM)           1600 (87-20 FM)         1900 (87-20 FM)           04.30 (84-30 AM)         1900 (87-20 FM)           04.30 (72-30 AM)         1900 (87-20 FM)           1         12.45 (72-45 FM)           1         12.45 (74-45 FM)           1         14.00 (94-00 -           1         11.15 (74-55 FM) |             |                 |            | Breakfart & Dinner food deliveries on weekdays & Brun           |

Add the second Time Interval and adjust the overall interval you previously entered. This could be used for a lunch period, for instance. In this case, the cards would grant access in the working areas during these intervals, but would deny access during the gaps between the intervals. Click the Save icon on the left, the Delete Interval icon on the right, or the Add Time Interval button.

| Pri  | xes        | s Access Control Syste     | em                                   |                  |     |          |         |          |          |     |     |        |      |                   | <b>¢</b>  ⊡     | 📽   =            | - ×        |
|------|------------|----------------------------|--------------------------------------|------------------|-----|----------|---------|----------|----------|-----|-----|--------|------|-------------------|-----------------|------------------|------------|
|      |            |                            |                                      |                  |     |          |         |          |          |     |     |        |      |                   |                 |                  |            |
| тімі | sc         | HEDULES                    |                                      |                  |     |          |         |          |          |     |     |        |      |                   |                 |                  |            |
|      | reate      | New Time Schedule          |                                      |                  |     |          |         |          |          |     |     |        |      |                   |                 | Time Schedule    |            |
|      |            |                            | TIME INTERVALS                       |                  |     |          |         |          |          |     |     |        |      |                   |                 |                  |            |
| ACTI | ons<br>III | TIME SCHEDULE              | FROM                                 | то               | MON | TUES     | WED     | THURS    |          | SAT | SUN | HOUDAY | NOTE |                   |                 |                  |            |
| Ŀ    | +          | Always<br>Never            | Always                               |                  | _   |          |         |          |          |     |     |        |      | This time schedul |                 |                  |            |
| É    | *          | Sometimes                  | 11:00 (11:00 AM)                     |                  |     |          |         |          |          |     |     |        |      | This time schedul | e represents n  | ever and is a sy | stem det   |
| É    | ÷          | Sometimes<br>Morning Shift | 04:30 (04:30 AM)                     |                  |     | <u> </u> |         |          | <u> </u> |     |     |        |      | sometimes         |                 |                  |            |
| É    | Ť          | Deliveries                 |                                      | 19:00 (07:00 PM) |     |          |         | _        |          |     |     |        |      | Breakfast & Dinne |                 |                  |            |
| 1    | "          | Deliveries                 | 04:00 (04:00 PM)                     |                  |     |          |         |          |          | - 2 | - 2 | - 21   |      | Breakfast & Dinne | I lood deliver  | ies on weekdaj   | /s a: Brun |
|      |            |                            | (MA 00340) 00340<br>(MA 00300) 00300 |                  |     |          |         |          |          | -   |     | - 2    |      |                   |                 |                  |            |
| 7    | ŧ          | Workday                    | 07:30 (07:30 AM)                     |                  |     | _        |         |          | -        |     |     |        |      |                   |                 |                  |            |
| 1    | 1          | DATA Test Schedule 1       | 12:45 (12:45 PM)                     |                  |     |          |         |          |          |     |     |        |      |                   |                 |                  |            |
|      | t          | DATA Test Schedule 2       |                                      | 13:45 (01:45 PM) | _   |          |         |          |          |     |     |        |      |                   |                 |                  |            |
|      |            |                            | 09:30 (09:30 AM)                     |                  |     |          |         |          |          |     |     | Ē      |      |                   |                 |                  |            |
| Ħ    | 5          | Second Shift               | 16:00 (04:00 •                       | 00:00 (Midni •   |     |          |         |          |          |     |     |        |      | Evening Shift for | Operations at I | Main Plant       |            |
|      |            |                            |                                      |                  |     | _        | _       | _        |          |     |     |        | -    |                   |                 |                  |            |
|      |            |                            |                                      |                  |     |          | dd Time | Interval |          |     |     |        |      |                   |                 |                  |            |
|      |            |                            |                                      |                  |     |          |         |          |          |     |     |        |      |                   |                 |                  |            |
|      |            |                            |                                      |                  |     |          |         |          |          |     |     |        |      |                   |                 |                  |            |
|      |            |                            |                                      |                  |     |          |         |          |          |     |     |        |      |                   |                 |                  |            |
|      |            |                            |                                      |                  |     |          |         |          |          |     |     |        |      |                   |                 |                  |            |
|      |            |                            |                                      |                  |     |          |         |          |          |     |     |        |      |                   | _               |                  |            |
| -    |            | on richorr                 |                                      |                  |     |          |         |          |          |     |     |        |      |                   |                 |                  |            |

Click the "Add Time Interval" icon.

| ۰ Cr  | eate | New Time Schedule    |                  |                  |          |   |  |          |          |  |  |        | Search Time Schedules                                       |
|-------|------|----------------------|------------------|------------------|----------|---|--|----------|----------|--|--|--------|---|
|       |      |                      | TIME INTERVALS   |                  |          |   |  |          |          |  |  |        |   |
| ACTIO | NS   | TIME SCHEDULE        | FROM             | то               | MON      | TUES  | WED  | THURS    | FRI      | SAT  | SUN  | HOUDAY | NOTES   |
| /     | Û    | Always               | Always           |                  | 2        | <b>V</b>  | <b>V</b>   |          |          | <b>V</b>   | <b>V</b>   |        | This time schedule represents always and is a system defau  |
| /     | Û    | Never                |                  |                  |          |   |  |          |          |  |  |        | This time schedule represents never and is a system default |
| /     | Ċ    | Sometimes            | 11:00 (11:00 AM) | 21:00 (09:00 PM) | <b>V</b> | <b>V</b>  | <b>V</b>   |          | <b>V</b> |  |  |        | sometimes   |
| _     | t    | Morning Shift        | 04:30 (04:30 AM) | 19:00 (07:00 PM) |          | <b>V</b>  | <b>V</b>   |          |          |  |  |        |   |
| /     | Ū    | Deliveries           |                  | 19:00 (07:00 PM) | <b>V</b> | <b>V</b>  | <b>V</b>   | <b>V</b> | <b>V</b> |  |  |        | Breakfast & Dinner food deliveries on weekdays & Brunch     |
|       |      |                      |                  | 07:00 (07:00 AM) | <b></b>  | <b>v</b>  | Image: A start and a start | <b>_</b> | <b></b>  |  |  |        |   |
|       |      |                      |                  | 10:00 (10:00 AM) |          |   |  |          |          |  |  |        |   |
| /     | _    | Workday              | 07:30 (07:30 AM) | 18:00 (06:00 PM) | <b>V</b> | <b>~</b>  | Image: A start of the start |          |          |  |  |        |   |
| _     |      | DATA Test Schedule 1 | 12:45 (12:45 PM) | 17:45 (05:45 PM) | <b>_</b> | <ul> <li>Image: A set of the set of the</li></ul> | Image: A start of the start |          |          | Image: A start and a start | Image: A start of the start |        |   |
| /     | Ċ    | DATA Test Schedule 2 | 13:30 (01:30 PM) | 13:45 (01:45 PM) | 2        |   |  |          |          |  |  |        |   |
|       |      |                      | 09:30 (09:30 AM) | 09:45 (09:45 AM) | <b>V</b> | <b>~</b>  | Image: A start of the start |          |          | <b>V</b>   | Image: A start of the start |        |   |
| /     | Ċ    | Second Shift         | 16:00 (04:00 PM) | 18:15 (06:15 PM) |          | $\checkmark$  | ✓  | <b>V</b> |          |  |  |        | Evening Shift for Operations at Main Plant                  |
|       |      |                      | 19:15 (07:15 PM) | 00:00 (Midnight) |          | <b></b>   | <b>V</b>   | <b>_</b> |          |  |  |        |   |

This is the screen you will see if you clicked Save. To return to the Home Screen \ Dashboard, click either "Access" or the Home icon in the top taskbar.

## 1-Minute & 5-Minute Increments for Time Schedules

# For following Bell schedules, etc. Enabled by each Client/Workstation

This is a licensable feature, available upon request from the Proxess sales team.

- Once licensed, each workstation can select it's time increment.
- The ProxessIQ default is 15-minute increments and may be set to either 1 or 5-minute increments.
- Be mindful that it may be annoying to spin through small time increments, so it may be better to set all your non-small increment time schedules first and then change over to the smaller increment for just those schedules that need it.

|                  | ProxessIQ <sup>™</sup> ALL ORGANIZATIONS      | •   |                                   | ≡i <b>n</b> i⊠i⊖i- o ×  |  |          |
|------------------|---|---|-----------------------------------|-------------------------|--|----------|
|                  | <u>File Window Access Admin Reporting Clo</u> |   |                                   |                         |  |          |
|                  | ← Access                                      |   |                                   |                         |  |          |
|                  | TIME SCHEDULES                                |   |                                   |                         |  |          |
| m                | + Create New Time Schedule                    |   |                                   | Search Time Schedules 🔎 |  |          |
|                  |   |   |                                   | Î                       |  |          |
| Time Schedules - |   | Time Schedule                               |                                   |                         |  |          |
| 2                |   | Name: 5 Minute TS                           |                                   |                         |  |          |
| 0                |   | Organization Global •                       | Share with child<br>organizations |                         |  |          |
|                  |   | Notes:                                      |                                   |                         |  |          |
|                  |   |   |                                   |                         |  |          |
| S                |   | TIME INTERVALS                              | 🖻                                 |                         |  |          |
| U                |   | FROM TO MON TUES WED THUF                   | s FRI SAT SUN HOLIDAY             |                         |  |          |
| 3                |   | 1435 (02:35 • 18:20 (06:20 • 🔽              |                                   |                         |  | <u>^</u> |
| ;=               |   | 14:35 (02:35 PM) A 13:50 (01:50 • 🗸         |                                   | Tir                     | ime Schedule   |          |
|                  |   |   |                                   | Name                    | me: Increment by 1 Minute  |          |
|                  |   | 14:55 (02:55 PM)<br>15:00 (03:00 PM)        |                                   | Orga                    | rganization Global   |          |
|                  |   | 15:05 (03:05 PM)<br>15:10 (03:10 PM) Cancel |                                   |                         | Global • organizations   |          |
|                  | ין טנגנטן טנגרו                               | 15:15 (03:15 PM)                            |                                   | Note                    | otes:  |          |
|                  |   |   |                                   |                         |  |          |
|                  |   | M) USUU (USUU AM)                           |                                   |                         |  |          |
|                  |   | PM) 23:00 (11:00 PM)                        |                                   |                         | XOM TO MON TUES WED THURS FRI SAT SUN<br>353 (01-53 ▼ 17:29 (05:29 ▼ |          |
|                  |   | MI) 16:00 (04:00 PM)                        |                                   | ⊢                       |  |          |
|                  |   | M) 19:00 (07:00 PM)                         |                                   |                         |  |          |
|                  | Ready Operator: Administrator                 |   |                                   |                         | Add Time Interval  |          |
|                  |   |   |                                   |                         |  |          |
|                  |   |   |                                   |                         | Apply Cancel   |          |
|                  |   |   |                                   |                         |  |          |
|                  |   |   |                                   |                         | 1) 19:00 (07:00 PM) 🔽 🗹 🗶 📕 📕  | -        |
|                  |   |   | Ready                             | Operator: Administrator |  |          |

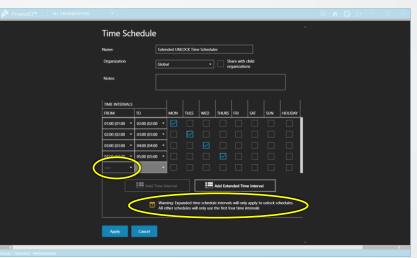


rime Schedules - 4

### Extended **Unlock** Time Schedules

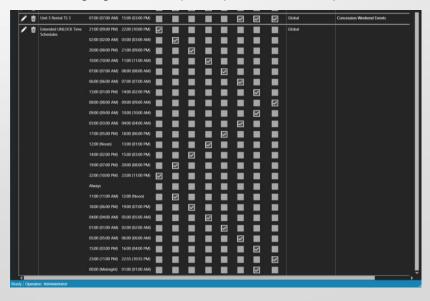
|              | Time Sch           | edule        |            |          |          |          |                       |            |        |         |  |  |  |
|--------------|--------------------|--------------|------------|----------|----------|----------|-----------------------|------------|--------|---------|--|--|--|
|              | Name:              | [            | xtended UN | LOCK Tim | e Schedu | kes      |                       |            |        |         |  |  |  |
|              | Organization       |              | ilobal     |          |          |          | are with<br>ganizatic |            |        |         |  |  |  |
|              | Notes:             |              |            |          |          | , u      | ganizatik             |            |        |         |  |  |  |
|              |                    |              |            |          |          |          |                       |            |        |         |  |  |  |
|              | TIME INTERVALS     |              |            |          |          |          |                       |            |        |         |  |  |  |
|              | FROM               | то           | MON        | TUES     | WED      | THURS    | FRI                   | SAT        | SUN    | HOLIDAY |  |  |  |
|              | 01:00 (01:00 🔹     | 02:00 (02:00 | •          |          |          |          |                       |            |        |         |  |  |  |
|              | • 00:50) 00:50     | 03:00 (03:00 |            |          |          |          |                       |            |        |         |  |  |  |
|              | 03:00 (03:00 🔹     | 04:00 (04:00 | •          |          |          |          |                       |            |        |         |  |  |  |
|              | 04:00 (04:00 -     | 05:00 (05:00 | •          |          |          |          |                       |            |        |         |  |  |  |
|              |                    | 📜 Add Tin    |            |          |          | Add Exte | nded Tin              | ne Interva | $\geq$ |         |  |  |  |
|              | Apply              | Cancel       |            |          |          |          |                       |            |        |         |  |  |  |
| 03:00 (03:00 | AM) 04:00 (04:00 A | M            |            | 1        | 11       | 11       |                       |            | -      |         |  |  |  |
|              |                    |              |            |          |          |          |                       |            |        |         |  |  |  |

| Name:<br>Organization |             |      |           | LOCK Tim |     |       | are with  | child |     |         |
|-----------------------|-------------|------|-----------|----------|-----|-------|-----------|-------|-----|---------|
|                       |             | Glob | 81        |          |     | o     | ganizatio | ns    |     |         |
| Notes:                |             |      |           |          |     |       |           |       |     |         |
| TIME INTERVALS        |             |      |           |          |     |       |           |       |     |         |
| FROM                  |             |      | MON       | TUES     | WED | THURS | FRI       | SAT   | SUN | HOLIDAY |
| 01:00 (01:00 🔹        | 02:00 (02:0 | 0 •  | Ø         |          |     |       |           |       |     |         |
| 02:00 (02:00 🔹        | 03:00 (03:0 | 0 -  |           |          |     |       |           |       |     |         |
| 03:00 (03:00 +        | 04:00 (04:0 | 0 -  |           |          |     |       |           |       |     |         |
| 04:00 (04:00 +        | 05:00 (05:0 | 0 •  |           |          |     |       |           |       |     |         |
| 05:00 (05:00 +        | 06:00 (06:0 | 0 -  |           |          |     |       |           |       |     |         |
| 06:00 (06:00 +        | 07:00 (07:0 | 0 -  |           |          |     |       |           |       |     |         |
| 07:00 (07:00 -        | 08:00 (08:0 | 0 -  |           |          |     |       |           |       |     |         |
| 08:00 (08:00 -        | 09:00 (09:0 | 0 -  |           |          |     |       |           |       |     |         |
| 09:00 (09:00 -        | 10:00 (10:0 | 0 •  |           |          |     |       |           |       |     |         |
| 10:00 (10:00 🔹        | 11:00 (11:0 | 0 -  |           |          |     |       |           |       |     |         |
| 11:00 (11:00 🔹        | 12:00 (Noo  | n` * |           |          |     |       |           |       |     |         |
| 12:00 (Noon) 🔹        | 13:00 (01:0 | 0 •  |           |          |     |       |           |       |     |         |
| 13:00 (01:00 •        | 14:00 (02:0 | 0 •  |           |          |     |       |           |       |     |         |
| 14:00 (02:00 🔹        | 15:00 (03:0 | 0 -  |           |          |     |       |           |       |     |         |
| 15:00 (03:00 •        | 16:00 (04:0 | 0 -  | $\square$ |          |     |       |           |       |     |         |
| Abways •              |             |      |           |          |     |       |           |       |     |         |
| 17:00 (05:00 •        | 18:00 (06:0 | 0 -  |           |          |     |       |           |       |     |         |
| 18:00 (06:00 🔹        | 19:00 (07:0 | 0 -  |           |          |     |       |           |       |     |         |
| 19:00 (07:00 •        | 20:00 (08:0 | 0 -  |           |          |     |       |           |       |     |         |
| 20:00 (08:00 +        | 21:00 (09:0 | 0 -  |           |          |     |       |           |       |     |         |
| 21:00 (09:00 +        | 22.00 (10:0 | 0 •  |           |          |     |       |           |       |     |         |
| 22:00 (10:00 🔹        | 23:00 (11:0 | 0 •  |           |          |     |       |           |       |     |         |
| 23:00 (11:00 🔹        | 22:55 (10:5 | s •  |           |          |     |       |           |       |     |         |
| 00:00 (Midni 🔹        | 01:00 (01:0 | 0 -  |           |          |     |       |           |       |     |         |
|                       |             |      |           |          |     |       |           |       |     |         |
|                       |             |      |           |          |     |       |           |       |     |         |



Up to 24 total Time Intervals can be added within a single Time Schedule. You can **only** add more than 4 Time Intervals for use as an **Unlock** Schedule, such as to abide by school Bell Schedules.

When selecting times, you can type the number for the hour and it will be highlighted and/or you may scroll to the time you want.



# **DOOR GROUPS**

Before proceeding to create Door Groups, please review our online tutorial, which will greatly simplify your data entry and ongoing maintenance:

www.proxess.com/Proxess/media/Proxess/Documents/Pr oxessIQ-Manual-without-Hidden-Slides\_3.pdf?ext=.pdf

| L System Operator      | ſ              |                 | ÂĦĦ         |             |           | ₫,             | Ť               | <u>\$</u>      |
|------------------------|----------------|-----------------|-------------|-------------|-----------|----------------|-----------------|----------------|
| System Operator Mobile | Doors          | Users           | Door Groups | Credentials | Calendars | Time Schedules | Access Profiles | Controllers    |
| System Operator Mobile | 1              |                 | ្ខ          |             |           | ភា             |                 |                |
|                        | ystem Operator | System Operator |             |             |           | Mobile         |                 | Cloud Settings |
|                        |                |                 |             |             | 5-        |                |                 |                |
|                        |                |                 |             |             |           |                |                 |                |
|                        |                |                 |             |             |           |                |                 |                |

From the Home screen \ Dashboard, click "Door Groups". Before adding Door Groups, consider adding any custom Time Schedule and Access Profiles you desire.

| ProxessiQ <sup>™</sup> ALL ORGANIZATION          |              |                            |               |        |  |
|--|--------------|----------------------------|---------------|--------|--|
| ile <u>Wi</u> ndow Access <u>A</u> dmin Reportin | g Cloud A    | bout                       |               |        |  |
|  |              |                            |               |        |  |
|  |              |                            |               |        |  |
| DOOR GROUPS                                      |              |                            |               |        |  |
|  |              |                            |               |        |  |
|  | Add New Doo  | Group                      |               | Search |  |
|  | ACTIONS      | DOOR GROUP                 | ORGANIZATION  |        |  |
|  | 1 🗴          | Administration             | Global        |        |  |
|  | 1            | All Classrooms             | Global        |        |  |
|  | 1 🔰          | All Doors                  | Global        |        |  |
|  | 1            | Bunch of Doors             | Global        |        |  |
|  | 1 🖉          | Bunch of Doorz             | Global        |        |  |
|  | 1 🗴          | Electrical & Mechanical    | Global        |        |  |
|  | 1            | Greenbriar Dorm            | Global        |        |  |
|  | / 🗉          |                            | Global        |        |  |
|  | 1            | Middle School              | Global        |        |  |
|  | 1 🖉          | Schreiver Hall Common Area | Global        |        |  |
|  | 1            | West Wing                  | Global        |        |  |
|  |              |                            |               |        |  |
|  |              |                            |               |        |  |
|  |              |                            |               |        |  |
|  |              |                            |               |        |  |
|  |              |                            |               |        |  |
| v  | ew Door Grou | Matrix Reload              | Export Import |        |  |
|  |              |                            |               |        |  |

Click "Add New Door Group" to do so. You may also use the Search box in the top right to find existing Door Group names, if the list is longer than what is seen in the current view. You may edit or delete any existing Door by clicking on its Pencil/Edit icon on the left side.

| - |         |                                  |  |  |  |  |
|---|---------|----------------------------------|--|--|--|--|
|   |         |                                  |  |  |  |  |
|   |         |                                  |  |  |  |  |
|   | General |                                  |  |  |  |  |
|   |         | Door Saved                       |  |  |  |  |
|   |         | The door changes have been saved |  |  |  |  |
|   |         |                                  |  |  |  |  |
|   |         |                                  |  |  |  |  |
|   |         |                                  |  |  |  |  |
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|   |         |                                  |  |  |  |  |
|   |         |                                  |  |  |  |  |
|   |         |                                  |  |  |  |  |

Click on "OK".

Enter the name for the new Door Group. "External ID" and "Notes" are not mandatory and are just for the administrator's reference. Checking the "Auto Enroll" box will cause all future doors that are added into the software to be enrolled into this Door Group. Click "Save" to do so.

NEW DOOR GROUP > GENERAL

Auto Enroll:

General

|                  |   |   |   | $\equiv$  | <b>n</b> i Ø  | :   G+  | -  |  | ×            |
|------------------|---|---|---|---|---|---|--|--|--------------|
| g Cloud About    |   |   |   |   |   |   |  |  |              |
|                  |   |   |   |   |   |   |  |  |              |
| GENERAL          |   |   |   |   |   |   |  | Save   |              |
| Door Group Name: | Engineering Department                                |   |   |   |   |   |  |  |              |
| External ID:     |   |   |   |   |   |   |  |  |              |
| Notes:           |   |   |   |   |   |   |  |  |              |
|                  |   |   |   |   |   |   |  |  |              |
| Auto Enroll:     |   |   |   |   |   |   |  |  |              |
|                  |   |   |   |   |   |   |  |  |              |
|                  |   |   |   |   |   |   |  |  |              |
|                  |   |   |   |   |   |   |  |  |              |
|                  |   |   |   |   |   |   |  |  |              |
|                  |   |   |   |   |   |   |  |  |              |
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|                  |   |   |   |   |   |   |  |  |              |
|                  |   |   |   |   |   |   |  |  |              |
|                  |   |   |   |   |   |   |  |  |              |
|                  |   |   |   |   |   |   |  |  |              |
|                  |   |   |   |   |   |   |  |  |              |
|                  |   |   |   |   |   |   |  |  |              |
|                  | GENERAL<br>Door Group Name:<br>External ID:<br>Notes: | Door Group Name Engineering Department Dearnal D: Note: | GENERAL Door Group Name: Engineering Department External ID: Notes: | GENERAL Door Group Nume Engineering Department External ID: Notes | g Cloud About GENERAL Door Group Name Engineering Department Feremal D: Notes | g Goud About GENERAL Door Group Name: Engineering Department Fammal D: Notes: | g Goud About GENERAL Door Group Name: Engineering Department Feemal D: Note: | g Cloud About  GENERAL  Doo' Group Nume: Engineening Department  Exempl D:  Note:  Note: | GENERAL Some |

Click on the "Doors" tab to add the Doors that will become a part of this new group.

Provension of the second seco

Enter the name for the new Door Group. "External ID" and "Notes" are not mandatory and are just for the administrator's reference. Checking the "Auto Enroll" box will cause all future doors that are added into the software to be enrolled into this Door Group. Click "Save" to do so.

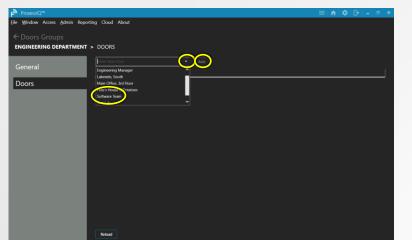
| ProxessIQ <sup>™</sup>          |                       | ≡ <b> </b> ♠ \$¢ - • × |
|---------------------------------|-----------------------|------------------------|
| <u>File Window Access</u> Admin | leporting Cloud About |                        |
| ← Doors Groups                  |                       |                        |
| ENGINEERING DEPARTM             | NT > DOORS            |                        |
|                                 | Enter New Door   Add  |                        |
| General                         | ACTIONS DOORS         |                        |
| Doors                           |                       |                        |
|                                 |                       |                        |
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|                                 |                       |                        |
|                                 |                       |                        |
|                                 |                       |                        |
|                                 | Reload                |                        |

Click "Add New Door Group" to do so. You may also use the Search box in the top right to find existing Door Group names, if the list is longer than what is seen in the current view. You may edit or delete any existing Door by clicking on its Pencil/Edit icon on the left side.

| • | ProxessiQ <sup>™</sup>                         |            |  |  |  |  |
|---|--|------------|--|--|--|--|
|   | Eile Window Access Admin Reporting Cloud About |            |  |  |  |  |
|   | ← Doors Groups<br>New Door group > general     |            |  |  |  |  |
|   | General Door (roop Nume: [ingineering ]        |            |  |  |  |  |
|   | Door Saved                                     |            |  |  |  |  |
|   | The door changes have                          | been saved |  |  |  |  |
|   |  |            |  |  |  |  |
|   |  |            |  |  |  |  |
|   |  |            |  |  |  |  |
|   |  |            |  |  |  |  |
|   |  |            |  |  |  |  |
|   |  |            |  |  |  |  |
|   |  |            |  |  |  |  |

Click on "OK".





Click the drop-down arrow and from the list that appears, select the first Door you wish to add to this Door Group. Then click the "Add" button.

|         | TMENT > DOORS |       |  |  |
|---------|---------------|-------|--|--|
| General | Software Team | - Add |  |  |
| General | ACTIONS DOORS |       |  |  |
| Doors   | 🛄 Software 1  | sam   |  |  |
|         |               |       |  |  |
|         |               |       |  |  |
|         |               |       |  |  |
|         |               |       |  |  |
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|         |               |       |  |  |
|         |               |       |  |  |
|         |               |       |  |  |
|         |               |       |  |  |

The door will now appear in this list. You can continue to add doors to this new Door Group and Delete doors from this group. Once you have added all the doors desired for this group, you may return to the main Door Groups screen.

| ProxessiQ <sup>™</sup> All ORGAN | IZATIONS        | •  |                    | ≡∣♠∣⊠∣⊖∣-  | • × • | ProxessIQ™   ALL ORG/    | NIZATIONS |     |
|----------------------------------|-----------------|--|--------------------|------------|-------|--------------------------|-----------|-----|
| Eile Window Access Admin         | Reporting Cloud | About                                      |                    |            |       | Eile Window Access Admin | Reporting | đ   |
|                                  |                 |  |                    |            |       | 1.                       |           |     |
| ← Access                         |                 |  |                    |            |       | ← Access                 |           |     |
| DOOR GROUPS                      |                 |  |                    |            |       | DOOR GROUP MATRIX (      | BETA)     |     |
|                                  | + Add New Do    | oor Group                                  |                    | Search     | ٩     |                          | Door Grou | aps |
|                                  |                 | DOOR GROUP                                 | ORGANIZATION       |            |       |                          | Adminis   |     |
|                                  |                 | Administration                             | Global             |            |       |                          | tration   | •   |
|                                  | 🗆 🖊 🛍           | All Classrooms                             | Global             |            |       | Door Name                |           |     |
|                                  | 🗆 🖊 🗇           | All Doors                                  | Global             |            |       | All American Classroom 1 |           |     |
|                                  | 0 🖊 🗰           | Bunch of Doors                             | Global             |            |       |                          |           |     |
|                                  | 0 / 🛍           | Bunch of Doorz                             | Global             |            |       | City Hall Cylindrical    |           |     |
|                                  |                 | Electrical & Mechanical                    | Global             |            |       | David's STC              |           |     |
|                                  |                 | Greenbriar Dorm                            | Global             |            |       | Director's Office        |           |     |
|                                  |                 |  | Global             |            |       | Dog Wash                 |           |     |
|                                  |                 | Middle School<br>Schreiver Hall Common Are | Global             |            |       |                          |           |     |
|                                  |                 | West Wing                                  | Global             |            |       | Employee Entrance        |           |     |
|                                  |                 | west wing                                  | Cautai             |            |       | Front Door               |           |     |
|                                  |                 |  |                    |            |       | H117 Tech Office         |           | Γ   |
|                                  |                 |  |                    |            | 1. A  | Infant Room              |           | Γ   |
|                                  |                 |  |                    |            |       | Lumberyard Main Entry    |           | Γ   |
|                                  | View Door Gro   | up Matrix Reload                           | Export Import      |            |       | Medical Cabinet Switch   |           | Γ   |
| Ready Operator: Administrator    | View Door Git   | Neluau Reluau                              |                    |            |       | New Office Door          |           | Γ   |
|                                  |                 |  |                    |            |       | Research Lab 4           |           |     |
| Click the Vie                    | ew Doo          | r Group N                                  | latrix button.     |            |       | SC FL1 North Corridor    |           | Γ   |
|                                  |                 |  | our doors and Dooi | Groupswill |       | Seam CX 1                |           |     |
| ric comple                       |                 |  |                    |            |       | ST Baby                  |           |     |

appear, for verification of your programming efforts.

You may now return to programming in other sections of ProxessIQ.

| ProxessIQ™   ALL ORGAN          | IZATIONS           | •                     |              |                   |                   |                             |                     |   | Ξ                | 1 🔶 🖸                       | 1 <b>G</b>   - | - 🗆 ) |
|---------------------------------|--------------------|-----------------------|--------------|-------------------|-------------------|-----------------------------|---------------------|---|------------------|-----------------------------|----------------|-------|
| <u>File Window Access Admin</u> | Reporting          | Cloud Ab              | out          |                   |                   |                             |                     |   |                  |                             |                |       |
| ← Access                        |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| DOOR GROUP MATRIX (B            | ETA)               |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
|                                 | Door Grou          | ips                   |              |                   |                   |                             |                     |   |                  |                             |                |       |
|                                 | Adminis<br>tration | Ali<br>Classroo<br>ms | All<br>Doors | Bunch<br>of Doors | Bunch<br>of Doorz | Electrica<br>I &<br>Mechani | Greenbri<br>ar Dorm | π | Middle<br>School | Schreive<br>r Hall<br>Commo | West<br>Wing   |       |
| Door Name                       |                    |                       |              |                   |                   | cal                         |                     |   | <u> </u>         | n Area                      |                |       |
| All American Classroom 1        |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| City Hall Cylindrical           |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| David's STC                     |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| Director's Office               |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| Dog Wash                        |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| Employee Entrance               |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| Front Door                      |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| H117 Tech Office                |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| Infant Room                     |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| Lumberyard Main Entry           |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| Medical Cabinet Switch          |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| New Office Door                 |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| Research Lab 4                  |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| SC FL1 North Corridor           |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| Seam CX 1                       |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| ST Baby                         |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| Steve's PH Corner Office        |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| Unipar Door 6                   |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| Vaught Bldg 1 Perim 1           |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| Vaught Bldg 1 Perim 2           |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| Vehicle Gate                    |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
|                                 |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |
| Ready Operator: Administrator   |                    |                       |              |                   |                   |                             |                     |   |                  |                             |                |       |



# Creating, Synchronizing & Configuring

| ProxessIQ™   | ALL ORGANIZATIONS | •              |             |           |                | =   🔒   😂       | <b> -</b>   =  |
|--------------|-------------------|----------------|-------------|-----------|----------------|-----------------|----------------|
|              |                   |                |             |           |                |                 |                |
|              |                   |                |             |           |                |                 |                |
| E D          | ***               | â              |             |           | đ,             | A               | <u>\$</u>      |
|              |                   | nnn            |             |           | ~~//           |                 |                |
| Doors        | Users             | Door Groups    | Credentials | Calendars | Time Schedules | Access Profiles | Controllers    |
| $\checkmark$ |                   |                |             |           |                |                 |                |
| 1            |                   | ٩              |             |           | 헌              |                 |                |
|              | System Operator   |                |             |           | Mobile         |                 |                |
|              | Roles             | Mobile Devices | Settings    | Logs      | Credentials    | Notifications   | Cloud Settings |

From the Home screen \ Dashboard, click "Doors". Before adding Doors, consider adding any custom Time Schedule and Access Profiles you desire.

| ← Access  |                |      |     |                          |               |         |                      |                      |         |                |
|-----------|----------------|------|-----|--------------------------|---------------|---------|----------------------|----------------------|---------|----------------|
| Filter by | + Add New Door |      |     |                          |               |         |                      |                      | Searc   | h Doors        |
|           |                | ACTI | ONS | NAME                     | LOCATION      | TYPE    | LAST UPDATE          | CREATED              | BATTERY | ONLINE CONTROL |
|           |                | 1    | ŵ   | Adams Test Door          | DATA's Office | Offline | 2/20/2017 6:04:15 PM | 2/20/2017 6:04:33 PM | 0%      |                |
| Online    |                | 1    | Ŵ   | Debug_Lock_0B:31         | DATA's Office |         |                      |                      |         |                |
| Offline   |                | 1    | ŵ   | Demo Door                | Demo Location |         |                      |                      |         |                |
|           |                | 1    | Ŵ   | Demo Door 2              | Demo Location |         |                      |                      |         |                |
|           |                | 1    | ŵ   | Front Door               | DATA's Office |         |                      |                      |         |                |
|           |                | 1    | Ŵ   | Lock With Rolled Keys #1 | DATA's Office |         |                      |                      |         |                |
|           |                | 1    | ŵ   | Lock With Rolled Keys #2 | DATA's Office |         |                      |                      |         |                |
|           |                | 1    | ŵ   | Mikes Demo               | DATA's Office |         |                      |                      |         |                |
|           |                | 1    | ŵ   | Mike's Toggle Lock       | Demo Location |         |                      |                      |         |                |
|           |                | 1    | ŵ   | Real Door :08:1E         | DATA's Office |         |                      |                      |         |                |
|           |                | 1    | ŵ   | Real Door :17:28:11      | DATA's Office |         |                      |                      |         |                |
|           |                | 1    | ŵ   | Real Door :17:28:12      | DATA's Office |         |                      |                      |         |                |
|           |                | 1    | Ŵ   | Rob's Office             | Richmond      |         |                      |                      |         |                |
|           |                | 1    | ŵ   | Server Room              | DATA's Office |         |                      |                      |         |                |
|           |                | 1    | ŵ   | TaylorDemo               | DATA's Office |         |                      |                      |         |                |
|           |                | 1    | Ŵ   | Tom's Office             | DATA's Office |         |                      |                      |         |                |
|           |                | 1    | Φ.  | Torre's Test Door        | Superior, CO  |         |                      |                      |         |                |

Click "Add New Door" to do so. You may also use the Search box in the top right to find existing Door names, or Filter the list by "Online" or "Offline" types using the checkboxes on the left if the list is longer than what is seen in the current view. You may edit or delete any existing Door by clicking on its icon on the left side. We will go over Advanced Searches at the end of this section.

| ieneral | Door Type:  | Offline   | <u></u>       | Update required<br>Last Update: 5/21/2017 11:02:58 PM |
|---------|---|---|---------------|---|
|         | Name:<br>External Lock ID:<br>Location:<br>Time Zone:<br>Minimum Validation Date:<br>Lock Mode: | Superior, CO<br>Richmond<br>DMA's Office<br>Demo Location | User Default: | ĺ   |
|         | Lock Number:  |   |               | •   |
|         | Battery Replaced Date:<br>Notes:  | 5/21/2017   |               |   |
|         | Name of Firmware v1.1   |   |               | Battery Status: 100% 05/21/2017                       |

Select if the door will be online or offline. This selection will let the software know how to attempt to connect with this door for updates and on-demand commands. If you select "Online" you will need to add a Controller in a later section to connect it with.

Type in a name for the new Door and select a location from the dropdown arrow as shown above. To create a New Location, click the "+" shown above.

|  | Door Type      |                 |   |  |           | ç5 . | apdate | requir |  |
|--|----------------|-----------------|---|--|-----------|------|--------|--------|--|
|  | Add Ne         | w Location      |   |  |           |      |        |        |  |
|  | Location Name  | Richmond        |   |  |           |      |        |        |  |
|  | Address Line 1 | 123 Main Street |   |  |           |      |        |        |  |
|  | Address Line 2 |                 |   |  |           |      |        |        |  |
|  |                | Richmond        | • |  |           |      |        |        |  |
|  | State          | Virginia        | • |  |           |      |        |        |  |
|  | Country        | USA             |   |  |           |      |        |        |  |
|  | Postal Code    | 23456           |   |  |           |      |        |        |  |
|  | Save           | Cancel          |   |  |           |      |        |        |  |
|  | Name of Fin    | mware v1.1      | _ |  | / Status: |      |        |        |  |
|  |                |                 |   |  |           |      |        |        |  |
|  |                |                 |   |  |           |      |        |        |  |

The "Add New Location" screen appears. Enter a "Name", and any other information you desire. Click the "Save" button to complete the action.

| Proxess Access Control System |  |           |   | ≡  <b>≜</b>   <b>\$</b>   <b>€</b>   <b>\$</b>  - • ×                    | Proxess Access Control System   |   |                  | ♠ \$¢ ⊡ \$° _ □ ×   |
|-------------------------------|--|-----------|---|--|---|---|------------------|---|
| ← Doors<br>NEW DOOR > GENERAL |  |           |   |  | C Doors   |   |                  | Save  |
| General                       | Door Type:   | Offline • | Holiday Calendar 🔒  | spdate required Last Update: 5/21/2017 11:02:58 PM                       | General   | Door Type:  | Offline          | update required<br>Last Update: 2/19/2017 11:39:33 PM                   |
|                               | Name  Catanal dook To Locadore Locadore Cocodore Time Zone: Minnenue Validation Date: Locid Model Locid Model Battany Replaced Date: Note: |           | First Person In:<br>Allow Toggle Schedule:<br>Card Only Schedule: | Never  | Door Groups<br>Access Profiles<br>Access Audit<br>Logs<br>Advanced Settings | Name:<br>External Lock (D:<br>Location:<br>Time Zone;<br>Minimum Validation Date:<br>Lock Moode:<br>Lock Mondel:<br>Lock Moode!<br>Battray Replaced Date:<br>Notes: | Rob's Office<br> | Î   |
| Ready   Operator: rschorr     | Name of Firmware v1.1  |           |   | Battery Status: 100%, 03/21/2017<br>Last Modified: 5/21/2017 11:02:58 PM | Ready  Operator: rschorr  |   |                  | Battery Status: 100%, 02/19/2019<br>Last Modified: 6/9/2017 12:36:54 AM |

Continue entering information for the door. Add the Time Zone the door resides in and a Validation date for the door, which is typically used in the education and office leasing markets. A battery replacement date can also be put on a calendar. Select the appropriate Holiday Calendar and the Unlock Schedule when the door would not require a card for entry. A cardholder with a "First person In" card may be enforced before the door unlocks if the box is checked. The door may be put in a Toggle mode of operation during a specific time schedule. A Card-only schedule can be set for those doors where combination reader-keypads are installed. Finally, enter the times a door remains in the Unlocked position after a valid swipe, in the Extended Unlocked position, is Held Open and is Held Open-Extended and set. "Default" values may be found in the "Settings" module and in the "Door Defaults" tab. Click "Save" when done. Click "Doors" on the screen on the right.

| Proxess Access Control | System |     |       |       |                          |               |         |                      |                      | \$   | G        | St              |
|------------------------|--------|-----|-------|-------|--------------------------|---------------|---------|----------------------|----------------------|------|----------|-----------------|
| ← Access<br>DOORS      |        |     |       |       |                          |               |         |                      |                      |      |          |                 |
| Filter by              |        | + A | dd Ne | w Doo |                          |               |         |                      |                      |      | Search I | Doors p         |
|                        |        |     | ACT   | ONS   | NAME                     | LOCATION      | TYPE    | LAST UPDATE          | CREATED              | BATT | TERY     | ONLINE CONTROLS |
| Туре                   |        |     | 1     | Ŵ     | Adams Test Door          | DATA's Office | Offline | 2/20/2017 6:04:15 PM | 2/20/2017 6:04:33 PM | 0%   |          |                 |
| Online                 |        |     | 1     | đ     | Debug_Lock_08:31         | DATA's Office |         |                      |                      |      |          |                 |
| Offline                |        |     | 1     | Ŵ     | Demo Door                | Demo Location |         |                      |                      |      |          |                 |
|                        |        |     | 1     | Ū     | Demo Door 2              | Demo Location |         |                      |                      |      |          |                 |
| Saved Searches         |        |     | 1     | Ŵ     | Front Door               | DATA's Office |         |                      |                      |      |          |                 |
|                        |        |     | 1     | ŵ     | Lock With Rolled Keys #1 | DATA's Office |         |                      |                      |      |          |                 |
|                        |        |     | 1     | ŵ     | Lock With Rolled Keys #2 | DATA's Office |         |                      |                      |      |          |                 |
|                        |        |     | 1     | ŵ     | Mikes Demo               | DATA's Office |         |                      |                      |      |          |                 |
|                        |        |     | 1     | ŵ     | Mike's Toggle Lock       | Demo Location |         |                      |                      |      |          |                 |
|                        |        |     | 1     | ŵ     | Real Door :08:1E         | DATA's Office |         |                      |                      |      |          |                 |
|                        |        |     | 1     | ŵ     | Real Door :17:28:11      | DATA's Office |         |                      |                      |      |          |                 |
|                        |        |     | 1     | ŵ     | Real Door :17:28:12      | DATA's Office |         |                      |                      |      |          |                 |
|                        |        |     | 1     | Ū     | Rob's Office             | Richmond      |         |                      |                      |      |          |                 |
|                        |        |     | 1     | ŵ     | Server Room              | DATA's Office |         |                      |                      |      |          |                 |
|                        |        |     | 1     | ŵ     | TaylorDemo               | DATA's Office |         |                      |                      |      |          |                 |
|                        |        |     | 1     | Ŵ     | Tom's Office             | DATA's Office |         |                      |                      |      |          |                 |
|                        |        |     | 1     | Ŵ     | Torre's Test Door        | Superior, CO  |         |                      |                      |      |          |                 |
|                        |        |     |       |       | Advanced Search          | Reload        | Expor   | t.                   |                      |      |          |                 |

### DOORS Advanced Search Filter by ŵ Onlin AND (Exclusive) Indate Reg Is equal to Offlir OR (Inclusive) Lock Mode Starts with Calendar Ends with E Sa Inlock Schedul Togale Schedu LOCATION TYPE LAST UPDATE BATTERY Card Only Schedule First Do Export Delete Selected Reload

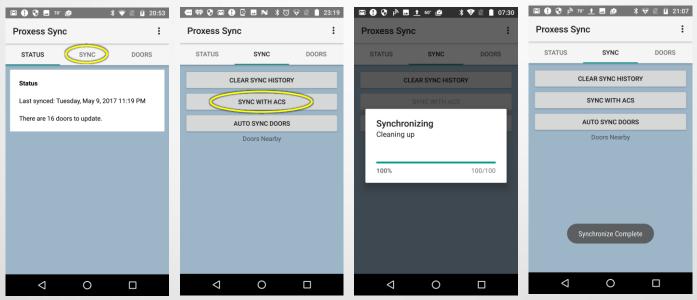
The Advanced Search bar appears. Click the first dropdown arrow to select the field or item you want to more granularly search. Click the second dropdown arrow and a context-sensitive list of information will appear to select from.

N

Adding & Editing Doors -

### Initialize a Lockset (1 of 2)

**NOTE**: Once a new lockset Door has been created in the software, it **MUST** be initialized for operation using the ProxessIQ Mobile or old Sync mobile App. **This initialization process is detailed here and it may be done at this step in the programming process, or anytime until you need the door to be in service.** 

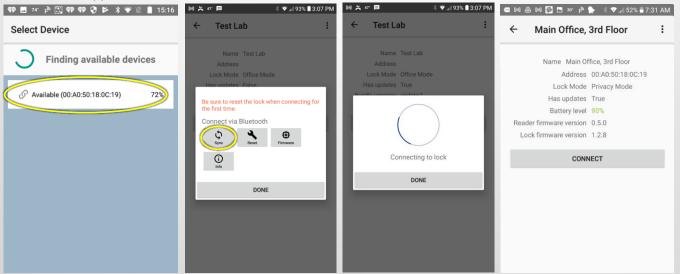


To perform any desired updates on the locksets, updates first need to be delivered to this phone. At this point, the phone does not need to be near any lockset. The first way we are showing here is to open the old Proxess Sync mobile App and click "Sync" from the top menu. The second screen above appears. Click "Sync with ACS" and the status bar will update you with progress and a note when the synchronization is complete.

# Initialize a Lockset (2 of 2)

| 📾 🛤 🚳 ன 🔯 30° 🖪 🆻 ⊳ 🛞 🕈 🕶 ,# 52% 🛢 7:30 AM  | 📼 🌬 🕼 🔯 😰 🏴 🖪 40° 🐤 🛛 🛪 🐨 📶 52% 🛢 7:29 AM    | 📼 🛤 💩 🛤 🛐 🖪 30° pề 🔹 🕕 🛡 🚛 52% 🖥 7;31 AM | 📾 🎮 🚳 🛤 🔯 🖪 30° 🆻 🐎 🔺 🛡 🖃 52% 🛢 7:31 AM       |
|---|--|--|---|
| Proxess Sync :                              | Proxess Sync :                               | Proxess Sync :                           | ← Main Office, 3rd Floor :                    |
| STATUS SYNC DOORS CREDENTIALS               | STATUS SYNC DOORS CREDENTIALS                | STATUS SYNC DOORS CREDENTIALS            | Name Main Office, 3rd Floor                   |
| Status                                      | Filter Boat Docks                            | Filter Main Office, 3rd Floor            | Address<br>Lock Mode Office Mode              |
| Last synced: Thursday, Feb 11, 2021 3:21 PM | Has updates Engineering Manager              | Has updates                              | Has updates False<br>Bundle versions update:0 |
| There is one door to update.                | Locations Default Location Location Location | Locations Default Location               | buildle versions update.o                     |
| There are 6 unbound doors.                  | Main Office, 3rd Floor                       | Washington,<br>DC                        | CONNECT                                       |
|   | Lake Haptong Pete's House O'Potatoes         | Lake Haptong                             |   |
|   | Lock Mode Software Team                      | Lock Mode<br>Construction<br>Mode        |   |
|   | Storeroom<br>Mode<br>Office Mode             | Storeroom<br>Mode                        |   |
|   | Privacy Mode                                 | Privacy Mode                             |   |
| < 0 □                                       | FILTER                                       | * FILTER                                 |   |

To initialize a lockset click on "Doors" from the top menu. To see the door you are looking for, check the box for the location your lockset resides in. That list of doors will appear. Click on the lockset name to be initialized and the menu for that door will appear. Click on "Connect".



If the select device screen appears, click on the device with the greatest signal strength. Click the "Sync" button and once initialized, the battery level and firmware version for the lock's boards will display. The initialization is complete and you may return to other screens in the App or simply close it.



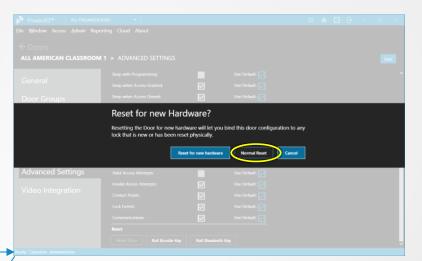
# Replacing or Resetting a Door

| ProxessIQ™   ALL ORGANIZAT    | ions 🔹                              |                          |                | = | 1 🏫 | 🖸 I 🕞 | I - |      |
|-------------------------------|-------------------------------------|--------------------------|----------------|---|-----|-------|-----|------|
| Eile Window Access Admin Repo | rting Cloud About                   |                          |                |   |     |       |     |      |
| ← Doors                       |                                     |                          |                |   |     |       |     |      |
| ALL AMERICAN CLASSROOM        | 1 > ADVANCED SETTINGS               |                          |                |   |     |       |     | Save |
| General                       | Beep with Programming:              |                          | Use Default: 🔽 |   |     |       |     |      |
| General                       | Beep when Access Granted:           |                          | Use Default: 🔽 |   |     |       |     |      |
| Door Groups                   | Beep when Access Denied:            |                          | Use Default: 🔽 |   |     |       |     |      |
|                               | Exterior LED:                       |                          |                |   |     |       |     |      |
| Access Profiles               | LED Illumination Time for Invalid A | coess 1                  | Use Default: 🔽 |   |     |       |     |      |
| A A 4                         | LED Illumination Time for Valid A   | ccess: 1                 | Use Default: 🗹 |   |     |       |     |      |
| Access Audit                  |                                     |                          |                |   |     |       |     |      |
| Event Logs                    | Event Recording to Card             |                          |                |   |     |       |     |      |
|                               | Enable Event Recording to Card:     | ${\bf \bigtriangledown}$ | Use Default: 🔽 |   |     |       |     |      |
| Advanced Settings             | Valid Access Attempts:              |                          | Use Default: 🔽 |   |     |       |     |      |
| Video Integration             | Invalid Access Attempts:            | $\checkmark$             | Use Default: 🔽 |   |     |       |     |      |
| video integration             | Contact Points:                     |                          | Use Default: 🔽 |   |     |       |     |      |
|                               | Lock Events:                        |                          | Use Default: 🔽 |   |     |       |     |      |
|                               | Communications:                     |                          | Use Default: 🔽 |   |     |       |     |      |
|                               | Reset                               |                          |                |   |     |       |     |      |
|                               | Reset Door Roll Bundle Key          | Roll Bluetooth Ke        | ry .           |   |     |       |     | ļ    |
| Ready Operator: Administrator |                                     |                          |                |   |     |       |     |      |

When a lock needs to be replaced or reset to its factory configuration, go to the Advanced Settings tab and click on the "Reset Door" button.

| ProxessiQ™   ALL ORGANIZ               | ATIONS -                          |              |                | =   🛧   🖸   🕞 | – 🗆 X |
|--|-----------------------------------|--------------|----------------|---------------|-------|
| <u>W</u> indow Access <u>A</u> dmin Re | porting Cloud About               |              |                |               |       |
|  |                                   |              |                |               |       |
|  | M 1 > ADVANCED SETTINGS           |              |                |               |       |
|  | -                                 |              |                |               | Save  |
| General                                | Beep with Programming:            |              | Use Default: 🔽 |               |       |
| Seneral                                | Beep when Access Granted:         | $\checkmark$ | Use Default: 🔽 |               |       |
| Door Groups                            | Beep when Access Denied:          |              | Use Default: 🔽 |               |       |
|  | Exterior LED:                     |              |                |               |       |
| Access Profiles                        | LED Illumination Time for Invalid | Access: 1    | Use Default: 🔽 |               |       |
| A                                      | LED Illumination Time for Valid   | Access: 1    | Use Default: 🔽 |               |       |
| Access Audit                           |                                   |              |                |               |       |
| Event Logs                             | Event Recording to Card           |              |                |               |       |
|  | Enable Event Recording to Card:   |              | Use Default: 🔽 |               |       |
| Advanced Settings                      | Valid Access Attempts:            |              | Use Default: 🔽 |               |       |
|  | Invalid Access Attempts:          |              | Use Default: 🗹 |               |       |
| /ideo Integration                      | Contact Points:                   |              | Use Default: 🔽 |               |       |
|  | Lock Events:                      | $\checkmark$ | Use Default: 🔽 |               |       |
|  | Communications:                   |              | Use Default: 🔽 |               |       |
|  | Reset                             |              |                |               |       |
|  | Reset Door Roll Bundle Key        | Roll Bluetoc | oth Key        |               |       |
| ly Operator: Administrator             |                                   |              |                |               |       |

It is not necessary unless the ProxessIQ Mobile® app requests it, but it is good practice to also click "Roll Bundle Key". If the IQ Mobile app requests it, you will then need to click "Roll Bluetooth Key". Then click "Save"



If you are just resetting the original lock, perhaps after repairing the wiring or after a firmware upgrade, click on "Manual Reset". Click Cancel to stop this process.

| Elle Window Access Admin Rep<br>CDOOTS<br>ALL AMERICAN CLASSROOM |  |   | See  |
|--|--|---|--|
| General  | Lock Type:                               | Cylindrical (CX)                                | Update Required<br>Last Update: 1/1/1970 12:00074W UTC |
| Door Groups  |  |   |  |
| Access Profiles  | Name:<br>External Lock ID:               | All American Classroom 1                        | Ī  |
| Access Audit   | Organization                             | Global   Share with child  organizations        |  |
| Event Logs   | Location:<br>Time Zone:                  | American School   American School  Use Default: |  |
| Advanced Settings  | Minimum Validation Date:                 | 12/13/2022                                      |  |
| Video Integration  | Lock Mode:<br>Lock Number:               | Office Mode   Use Default:                      |  |
|  | Address: CF:C8.85:F9:10:76               |   | Battery Status: 92%, 07/26/2024                        |
|  | 3.1.176<br>Assigned Controller: South of |   | Last Modified: 6/22/2024 7:34:36 PM UTC                |

Go back to the General tab and you will notice the lock has changes, which will require you to now go to the lock and Reset and re-synchronze it.









To reset the lock, remove the battery cover, the lever and the trim screws.

Remove the trim off of the backplate while holding onto the bottom half of the trim, pulling it straight off (as in, not on an angle). Press the blue reset button 3 times in rapid succession (3 times within 3 seconds) and the lock will go into a flash sequence. Reconnect the lock, by first carefully placing the trim back onto the backplate, pressing straight into the door (not on an angle), assuring the white connector (2 rows of 8 pins) at the bottom of the trim snaps into place.

As the lock is reconnected, you can listen for the motor to re-spin, assuring the lock is ready to be synchronized.









# Re-Synchronizing or Resetting a Door with ProxessIQ Mobile®

| -                        | Doors<br>Rob's Laptop       | ۹     | < Doors                        | All American Classroom 1                                     |            | =                         | Doors<br>Robis Laptop       | Q            | < Doors                | All American Classroo  | m 1               | < Doors                | All American Classroor   | m 1            |
|--------------------------|-----------------------------|-------|--------------------------------|--|------------|---------------------------|-----------------------------|--------------|------------------------|--|-------------------|------------------------|--|----------------|
| tal doors: 17            | All American<br>Classroom 1 | ₿0%   |                                | Address: CF:C8:85:F9:10:<br>Location: American School        |            | Total doors: 17<br>Filter | All American<br>Classroom 1 | • \$ 66%     |                        | Address: CF:C8:85<br>Location: American                            |                   |                        | Address: CF:C8:85:<br>Location: American                           |                |
| Unbound                  | City Hall Cylindrical       | 60    | Lock b                         | Has updates: false<br>undle version: 4<br>Battery level: 92% |            | Unbound                   | City Hall Cylindrical       | 60           | Lock bu                | las updates: true<br>ndle version: 1                               |                   | Lock bu                | Has updates: true<br>undle version: 1                              |                |
| Has updates              | David's STC                 | 60    | Reader firm                    | mware version: 3.1.0<br>mware version: 3.1.176               |            | Has updates               | David's STC                 | 60           | Reader firm            | Battery level: 92%<br>ware version: 3.1.0<br>ware version: 3.1.176 |                   | Reader firm            | Battery level: 92%<br>ware version: 3.1.0<br>ware version: 3.1.176 |                |
| cations                  | Director's Office           | 60    | Warnings                       | invare version: 3.1.176                                      |            | Locations                 | Director's Office           | 60           | Warnings               | vare version: a.i.i/o  |                   | Warnings               | ware version: 3,1,176  |                |
| Default Location         | Dog Wash                    | 60    | This lock is n                 | ot yet configured (or has been r                             | eset), but | Default Location          | Dog Wash                    | 60           | This lock is un        | configured. Press "Synd  | c" to synchronize | This lock is ur        | nconfigured. Press "Sync   | " to synchroni |
| American School          | Employee Entrance           | 60    | we need to re<br>reconfigure t | eset the bundles on the ACS to<br>he lock.                   |            | American School           | Employee Entrance           | 69           | the door.<br>Bluetooth |  | 70%               | the door.<br>Bluetooth |  | Connecting     |
| Lumberyard<br>Apartments | H117 Tech Office            | 60    |                                | ebuild bundles   |            | Lumberyard<br>Apartments  | H117 Tech Office            | 60           | Sync                   | Get lock info  | More              |                        |  |                |
| City Hall                | Infant Room                 | 60    | Bluetooth                      |  | 94%        | City Hall                 | Infant Room                 | 60           | Sync                   | Get lock into  | More              |                        | Cancel   |                |
| Raleigh                  | Lumberyard Main Entry       | \$ 0% | Sync                           | Get lock info Mo   | ore        | Raleigh                   | Lumberyard Main Entr        | <b>y</b> *0% |                        |  |                   | Sync                   | Get lock info  | More           |
| UCANR 3                  | Medical Cabinet Switch      | 60    |                                |  |            | UCANR 3                   | Medical Cabinet Swite       | h 🗞          |                        |  |                   |                        |  |                |
| ICL Borden               | New Office Door             | 60    |                                |  |            | ICL Borden                | New Office Door             | 60           |                        |  |                   |                        |  |                |
| Spectrum<br>San Fran HQ  | Research Lab 4              | 69    |                                |  |            | San Fran HQ               | Research Lab 4              | 69           |                        |  |                   |                        |  |                |
| High School              | SC FL1 North Corridor       | 69    |                                |  |            | High School               | SC FL1 North Corridor       | 69           |                        |  |                   |                        |  |                |
| ) HS                     | Seam CX 1                   | 60    |                                |  |            | HS                        | Seam CX 1                   | 60           |                        |  |                   |                        |  |                |
| Clear Filter             | Steve's PH Corner Office    | 60    |                                |  |            | Clear Filter              | Steve's PH Corner Off       | ice 🗞        |                        |  |                   |                        |  |                |
| Clear Filler             | Vaught Bldg 1 Perim 1       | 60    |                                |  |            | Crear Pilter              | Vaught Bldg 1 Perim 1       | 60           |                        |  |                   |                        |  |                |
|                          | Vaught Bldg 1 Perim 2       | 60    |                                |  |            |                           | Vaught Bldg 1 Perim 2       | 60           |                        |  |                   |                        |  |                |
|                          |                             |       |                                |  |            |                           |                             |              |                        |  |                   |                        |  |                |
|                          |                             |       |                                |  |            | *                         |                             |              |                        |  |                   |                        |  |                |

Once the lock has been reset in the software and the lock has been physically reset, open the ProxessIQ Mobile® app on your phone.

On the Doors screen you will note a red dot by any door that has been reset and that needs to be re-synched. Follow the screenshots on this page to complete the reset process for the lock.

| 12:38                                      | •(1) 5G 💼)                 | 12:38  | •11 5G 🚍                          | 12:38   |   | •11 5G 💼 | 12:39     |                          | - d 🐨 🚍 | 12:39 |         | • II 🕈 🚍 |
|--|----------------------------|--|-----------------------------------|---|---|----------|-----------|--------------------------|---------|-------|---------|----------|
| C Doors All American                       | Classroom 1                | C Doors All Ameri  | ican Classroom 1                  | < Doors All   | American Classroom  | 11       | =         | Easy Unlock              |         | =     |         |          |
|  | 1<br>92%<br>3.1.0          | Addre<br>Locat<br>Has updat<br>Lock bundle versi<br>Battery le<br>Reader firmware versi<br>Lock firmware versi | ion: 1<br>ivel: 82%<br>ion: 3.1.0 | Ha<br>Lock bund<br>Ba<br>Reader firmwa<br>Lock firmwa | Address: CF:C8:85:F<br>Location: American S<br>supdates: true<br>le version: 1<br>tery level: 82%<br>re version: 3.1.0<br>re version: 3.1.176 | ichool   | All Ame   | rican Classroom          | I 100%  |       |         |          |
| Warnings                                   |                            | Warnings   |                                   | Bluetooth   |   | 74%      |           |                          |         |       |         |          |
| This lock is unconfigured. Pr<br>the door. | ress "Sync" to synchronize | This lock is unconfigure<br>the door.  | ed. Press "Sync" to synchronize   | Sync  | Get lock info   | More     |           |                          |         |       |         |          |
| Bluetooth                                  | Communicating              | Bluetooth  |                                   |   |   |          |           | Unlock                   |         |       |         |          |
| Can<br>Sync Get loc                        |                            |  | Success<br>t lock info More       |   |   |          |           | $\smile$                 |         | Loo   | ~       | oor      |
|  |                            |  |                                   |   |   |          | Toggle Ur | nlocked Toggle           | Locked  |       | Success |          |
|  |                            |  |                                   |   |   |          | Enter Loc | kdown Exit Lo            | ckdown  |       | Done    |          |
|  |                            |  |                                   |   |   |          |           |                          |         |       |         |          |
|  |                            |  |                                   |   |   |          |           |                          |         |       |         |          |
|  |                            |  |                                   |   |   |          |           | Seattle U Dorm           |         |       |         |          |
|  |                            |  |                                   |   |   |          |           | All American Classroom 1 | 5       |       |         |          |
|  |                            |  |                                   |   |   |          |           |                          |         |       |         |          |
|  |                            |  |                                   |   |   |          |           | ×                        |         |       | _       |          |

Going back to the Doors menu and editing the re-synched Door, you will see the "Last Update" at the top and all the info at the bottom have been refreshed.

| DOORS     |          |            |              |                        |                       |                    |         |          |           |         |   |
|-----------|----------|------------|--------------|------------------------|-----------------------|--------------------|---------|----------|-----------|---------|---|
| Filter by | + A      | dd New E   | Door         |                        |                       |                    |         |          | Search Do | ors     |   |
|           |          | ACTION     | NS           | NAME                   | LOCATION              | туре               | BATTERY | UPDATES  | ONLINE    | CONTROL | s |
|           |          | 1          | <u>م</u> ا   | M American Classroom 1 | American School       | Cylindrical (CX)   | 82%     |          | ۰، 🕘      | 0       | 2 |
| Online    |          | 11         | t d          | ity Hall Cylindrical   | City Hall             |                    |         |          |           |         |   |
| Offline   |          | 11         | 🕅 C          | David's STC            | Default Location      |                    |         |          |           |         |   |
|           |          | 11         | 💼 c          | Director's Office      | Default Location      |                    |         | <b>V</b> |           |         |   |
|           |          | 11         | <b>т</b> с   | log Wash               | Default Location      |                    |         |          |           |         |   |
|           |          | 11         | <b>Ш</b> Е   | mployee Entrance       | City Hall             |                    |         |          |           |         |   |
| Open      |          | 11         | ۴ 🗊          | ront Door              | Default Location      |                    |         |          |           | 0       |   |
| Closed    |          | 11         | ŧ            | 1117 Tech Office       | High School           |                    |         | <b>~</b> |           |         |   |
|           |          | 1          | ÷ ۵          | nfant Room             | Default Location      |                    |         |          |           |         |   |
|           |          | 1          | <u>ф</u> т и | umberyard Main Entry   | Lumberyard Apartments |                    |         |          |           |         |   |
|           |          | 1          | ۰ 1          | Medical Cabinet Switch | Default Location      |                    |         |          |           |         |   |
|           |          | 1          | ŕ١           | New Office Door        | Lumberyard Apartments |                    |         | <b>~</b> |           |         |   |
|           |          | 1          | <b>й</b> в   | lesearch Lab 4         | UCANR 3               |                    |         |          |           |         |   |
|           |          | 1          | 💼 s          | C FL1 North Corridor   | Spectrum              |                    |         | <b></b>  |           |         |   |
|           |          | 1          | 🗊 s          | ieam CX 1              | San Fran HQ           |                    |         |          |           |         |   |
|           | <u>_</u> | <u>, ,</u> | nt c         | T Dalus                | City Unit             | Custolik Tach Case |         |          |           |         |   |

| Cylindrical (DC)   All American Classroom 1  Duration of the second seco | Laet Update: 8/9/2024 438:15 PM U  |
|--|--|
|  | ĺ  |
| Share with child   |  |
|  |  |
| Global   Glo |  |
| US/Eastern • Use Default: 🗹  |  |
| Ite: 12/13/2022  |  |
|  |  |
|  | Battery Status: 82%, 08/09/202<br>Last Modified: 6/22/2024 7:34:36 PM UT |
|  |  |

Adding & Editing Doors - 8

| Proxess Access Contro | ol System |       |          |       |                     |               |         |         |                | ♠   🌣   🕞            | 🖤 💷      | • ×  |
|-----------------------|-----------|-------|----------|-------|---------------------|---------------|---------|---------|----------------|----------------------|----------|------|
| - Access              |           |       |          |       |                     |               |         |         |                |                      |          |      |
| ilter by              |           | Adva  | ance     | d Se  | arch                |               |         |         |                |                      |          | ×    |
|                       |           | Nar   | me       |       |                     | Starts with   |         |         | R              |                      | <b>.</b> |      |
| Online                |           | Firs  | st Perso | on In |                     | ls true       |         |         | t              | $\frown$             |          |      |
| Offline               |           | + A0  | dd Filte |       |                     |               |         |         |                | AND (Exclusive)      | )        |      |
|                       |           |       | Sea      | urch  |                     |               |         |         |                |                      |          | Save |
|                       |           |       | ACTI     | ONS   | NAME                | LOCATION      | TYPE    | LAST    | UPDATE         | CREATED              | BATTERY  |      |
|                       |           |       | 1        | Ċ     | Rob's Office        | Richmond      | Offline | 2/19/20 | 17 11:39:33 PM | 1 2/19/2017 11:43:04 | I PM 0%  |      |
|                       |           |       | 1        | Ŵ     | Real Door :17:28:11 | DATA's Office |         |         |                |                      |          |      |
|                       |           |       | 1        | Ū     | Real Door :17:28:12 | DATA's Office |         |         |                |                      |          |      |
|                       |           |       |          | Ŵ     | Real Door :0B:1E    | DATA's Office |         |         |                |                      |          |      |
|                       |           | · · · | 1 - C    |       |                     |               |         |         |                |                      |          |      |

To the first search filter\criteria you have just entered, additional filters can be applied by clicking "Add Filter" and then selecting whether they are to be searched with all conditions needing to be met ("AND") or just one of the conditions needing to be met ("OR"). When all your desired filters have been added, click "Search" and the resulting list appears. Go back to the Main Screen \ Dashboard by clicking "Access".

| Proxess Access Control System |                          |                         |                |    | h   1 | 🌣 i 🕞      | 1 🖤      | 1 - |                     | × |
|-------------------------------|--------------------------|-------------------------|----------------|----|-------|------------|----------|-----|---------------------|---|
| ← Doors                       |                          |                         |                |    |       |            |          |     |                     |   |
| ROB'S OFFICE > GENERAL        |                          |                         |                |    |       |            |          |     | Save                |   |
|                               |                          |                         |                |    |       |            |          |     |                     |   |
| General                       | Door Type:               | Offline                 |                |    |       |            |          |     | required<br>9:33 PM |   |
|                               |                          |                         |                |    |       |            |          |     |                     |   |
| Door Groups                   | Name:                    | Rob's Office            |                |    |       |            |          |     | <b></b>             |   |
| Access Profiles               | External Lock ID:        |                         |                |    |       |            |          |     |                     |   |
| Access Fromes                 | Location:                | Richmond                | • / +          |    |       |            |          |     |                     |   |
| Access Audit                  | Time Zone:               | US/Mountain             | Use Default:   |    |       |            |          |     |                     |   |
|                               | Minimum Validation Date: | 2/19/2017               |                | 14 |       |            |          |     |                     |   |
| Logs                          | Lock Mode:               | Storeroom Mode          | • Use Default: |    |       |            |          |     | -                   |   |
| Advanced Settings             | Lock Number:             |                         |                |    |       |            |          |     |                     |   |
| 9                             | Lock Model:              |                         |                |    |       |            |          |     |                     |   |
|                               | Battery Replaced Date:   | 2/19/2019               |                |    |       |            |          |     |                     |   |
|                               | Notes:                   | No Door Controller, yet |                |    |       |            |          |     |                     |   |
|                               |                          |                         |                |    | B     | attery Sta | tus: 100 |     |                     |   |
|                               |                          |                         |                |    | Las   | t Modified |          |     |                     |   |
|                               |                          |                         |                |    |       |            |          |     |                     |   |
|                               |                          |                         |                |    |       |            |          |     |                     |   |

Click the "Door Groups" tab. Note that you may also add Door Groups from the Door Groups menu on the Home page.

| ProvessiQ*      | ALL ORGANIZATIONS        | •                          |             |           |   |                 | ⊖  —  □ →      |  |
|-----------------|--------------------------|----------------------------|-------------|-----------|---|-----------------|----------------|--|
| Dashboard Acc   |                          |                            |             |           |   |                 |                |  |
| Doors           | **                       | Coor Groups                | Credentials | Celendari | <b>Č</b> ,<br>Time Schedules            | Access Profiles | Controllers    |  |
| System Operator | System Operator<br>Roles | <b>ب</b><br>Mobile Devices | Settings    | Logs      | <mark>문</mark><br>Mobile<br>Credentials | Notifications   | Cloud Settings |  |
|                 |                          |                            |             |           | Provess Access                          | Control System  |                |  |
|                 |                          |                            |             |           |   |                 |                |  |

| Provess Access (  | Control System | n     |           |                 |               |        |                      |                      | B       | S  = 0         |
|-------------------|----------------|-------|-----------|-----------------|---------------|--------|----------------------|----------------------|---------|----------------|
| ← Access<br>DOORS |                |       |           |                 |               |        |                      |                      |         |                |
| Filter by         |                | + 40  | I New Dee |                 |               |        |                      |                      |         |                |
|                   |                |       | ACTIONS   | NAME            | LOCATION      |        | LAST UPDATE          | CREATED              | BATTERY | ONLINE CONTROL |
|                   |                | -     | / 1       | Adams Test Door | DADA's Office | Ottine | 2,00/2017 6:34:15 PM | 2/20/2017 6:04:13 PM | ox.     |                |
|                   |                |       | 10        |                 |               |        |                      |                      |         |                |
|                   |                |       | 10        |                 |               |        |                      |                      |         |                |
|                   |                |       | 10        |                 |               |        |                      |                      |         |                |
| Saved Searches    |                |       | 10        |                 |               |        |                      |                      |         |                |
|                   |                |       | / 0       |                 |               |        |                      |                      |         |                |
|                   |                |       | / 0       |                 |               |        |                      |                      |         |                |
|                   |                |       | 1 1       |                 |               |        |                      |                      |         |                |
|                   |                |       | / 0       |                 |               |        |                      |                      |         |                |
|                   |                |       | / 0       |                 |               |        |                      |                      |         |                |
|                   |                |       | / 1       |                 |               |        |                      |                      |         |                |
|                   |                |       | < 0       |                 |               |        |                      |                      |         |                |
|                   |                | - E(C | <u>)</u>  |                 |               |        |                      |                      |         |                |
|                   |                |       | × 0       |                 |               |        |                      |                      |         |                |
|                   |                |       | / 1       |                 |               |        |                      |                      |         |                |
|                   |                |       | / 0       |                 |               |        |                      |                      |         |                |
|                   |                |       | / =       |                 |               |        |                      |                      |         |                |
|                   |                |       |           | Advanced Search | Reload        | Expert |                      |                      |         |                |

Click the "Doors" module and then click the edit icon for the door to continue editing properties for.

| Proxess Access Control System   |         |                       | ≡ ♠ \$  ₽ \$  - □         |
|---------------------------------|---------|-----------------------|---------------------------|
| Doors ROB'S OFFICE > DOOR GROUP | IDS     |                       |                           |
|                                 |         | Door Group            | Add Create New Door Group |
| General                         | ACTIONS |                       | Add Create New Door Group |
| Door Groups                     |         | All DATA Office Doors |                           |
| Access Profiles                 | Û       | Every Door            |                           |
| Access Audit                    |         |                       |                           |
| Logs                            |         |                       |                           |
| Advanced Settings               |         |                       |                           |
|                                 |         |                       |                           |
|                                 |         |                       |                           |
|                                 |         |                       |                           |
|                                 | Export  |                       |                           |

To add a new Door Group, type the name you want in the "Enter New Door Group" field and then click the "Create New Door Group" icon.

NOTE: A Door can be in a Maximum of 64 Door Groups.



# Process Access Control System Provess Access Control System Provess Access Control System Provess Access Control System Access Profiles Access Audit Logs Advanced Settings Export Provess Access Control System **Access Profiles Access Audit**Logs **Actoms Based Based Based Access Audit Access Audit Logs Export**

The new Door Group you have created will appear in the list for that Door and will become available to all other Doors in the system.

Click the "Access Profiles" tab.

| Proxess Access Control System |  | ≡!♠!\$; ₽ \$' - ▫         | × |
|-------------------------------|--|---------------------------|---|
| ← Doors                       |  |                           |   |
| ROB'S OFFICE > DOOR GROU      | IPS  |                           |   |
|                               |  |                           |   |
| General                       | Enter New Door Group All DATA Office Doors | Add Create New Door Group |   |
|                               | Demo Door Group 1                          |                           |   |
| Door Groups                   | Demo Door Group 2                          |                           |   |
| Access Profiles               | Every Door<br>Woodland Park Doors          |                           |   |
| Access Audit                  |  |                           |   |
| Logs                          |  |                           |   |
| Advanced Settings             |  |                           |   |
|                               |  |                           |   |
|                               |  |                           |   |
|                               |  |                           |   |
|                               |  |                           |   |
|                               | Export                                     |                           |   |

To add a Door Group for this Door to belong, click the dropdown icon and select a Door Group. Then click "Add". You can add a Door to as many Door Groups as you want.

| Proxess Access Control System  | ≡ <b> </b> ♠ \$ \$ - • ×  | Proxess Access Control System  | ≡!♠!\$ ₽ \$ - ▫ × |
|--|---|--|-------------------|
| ← Doors<br>ROB'S OFFICE > DOOR GROUP   | rs  | Coors  |                   |
| General<br>Door Groups<br>Access Profiles<br>Access Audit<br>Logs<br>Advanced Settings | Manufacturing       •       Add       Creater New Door Group         Image: All DATA Office Doors       Image: All DATA Office Doors       Image: All DATA Office Doors         Image: Image: Image: All DATA Office Doors       Image: Imag | General<br>Door Groups<br>Access Profiles<br>Access Audit<br>Logs<br>Advanced Settings |                   |
| Ready Operator: rschorr  |   | Ready Operator: rschorr  | h.                |

Any Access Profile that this Door is a part of will appear in this list. It is not necessary for a Door to be part of an Access Profile. If there is no Door listed, you may go back to the Dashboard \ Home Screen and click on the "Access Profiles" module to add this Door to an existing Access Profile or create a new one. Click on "Access Audit".

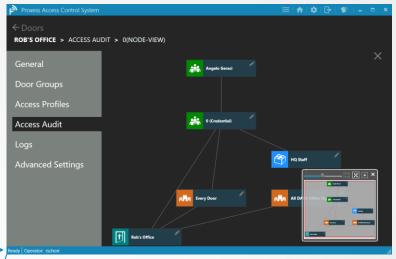
| 1 | $\sim$ |  |
|---|--------|--|
|   |        |  |
|   |        |  |
| _ |        |  |

| General           | LAST NAME | FIRST NAME | CREDENTIAL ID | CREDENTIAL NAME | ASSIGNMENT TYPE | ASSIGNMENT VIA | v |
|-------------------|-----------|------------|---------------|-----------------|-----------------|----------------|---|
| General           | Schorr    | Robert     |               | Office Card     | Credential      | Door           | đ |
| Door Groups       | Geraci    | Angelo     |               | Credential      | Credential      | Door           | đ |
| boor Groups       | Test      | Joe        |               | SMPL020-125266  | Credential      | Door Group     | đ |
| A D 61            | м         | Mike       |               | Credential-7002 | Credential      | Door Group     | đ |
| Access Profiles   | Schorr    | Robert     |               | Office Card     | Credential      | Door Group     | đ |
|                   | Geraci    | Angelo     |               | Credential      | Credential      | Door Group     | đ |
|                   | Schorr    | Robert     |               | Office Card     | Access Profile  | Door           | đ |
|                   | Geraci    | Angelo     |               | Credential      | Access Profile  | Door Group     | a |
| Logs              | Schorr    | Robert     |               | Office Card     | Access Profile  | Door Group     | đ |
| Advanced Settings |           |            |               |                 |                 |                |   |
| araneea bettingb  |           |            |               |                 |                 |                |   |
|                   |           |            |               |                 |                 |                |   |
|                   |           |            |               |                 |                 |                |   |
|                   |           |            |               |                 |                 |                |   |
|                   |           |            |               |                 |                 |                |   |
|                   |           |            |               |                 |                 |                |   |

Each of the individual Cardholders\Users that have access to this Door will appear in this list. For any of the Users, click on their "View" icon.

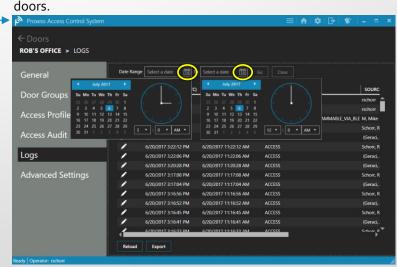
|                    | ST NAME FIRST NAME | CREDENTIAL ID | CREDENTIAL NAME | ASSIGNMENT TYPE | ASSIGNMENT VIA | VIEW     |
|--------------------|--------------------|---------------|-----------------|-----------------|----------------|----------|
| neral scho         | orr Robert         | 0             | Office Card     | Credential      | Door           | ሐ        |
| Gera               | ici Angelo         |               | Credential      | Credential      | Door           | ሐ        |
| or Groups          | Joe                |               | SMPL020-125266  | Credential      | Door Group     | ĥ.       |
| M                  | Mike               |               | Credential-7002 | Credential      | Door Group     | ሐ        |
| cess Profiles Scho | orr Robert         |               | Office Card     | Credential      | Door Group     | ሐ        |
| Gera               | ici Angelo         |               | Credential      | Credential      | Door Group     | ሐ        |
| cess Audit sch     | orr Robert         |               | Office Card     | Access Profile  | Door           | ሐ        |
| Gera               | ici Angelo         |               | Credential      | Access Profile  | Door Group     | ሐ        |
| gs) saw            | nr Robert          |               | Office Card     | Access Profile  | Door Group     | <b>њ</b> |

For a list of all the recorded Events at this Door, click "Logs".



This Access Audit view shows the relationship between the cardholder and their credentials and the door's record that we are in.

The insert on the bottom right of the screen allows you to see the entire relationship tree and the slide bar at the top of this insert can be moved to widen or narrow the main screen view. Click "X" in the top right to close this view and return to the list of



Though you may scroll through this list, you may instead select a starting and ending date and time range for the events to be displayed making the resulting list more pertinent.

| ROB'S OFFICE > LOGS |            |                      |                        |                                    |         |
|---------------------|------------|----------------------|------------------------|------------------------------------|---------|
| General             | Date Range | Select a date 14     | Select a date 14       |                                    |         |
|                     | ACTIONS    | EVENT DATE TIME(UTC) | EVENT DATE TIME(LOCAL) | EVENT CODE                         | so      |
| Door Groups         | 1          | 7/6/2017 9:40:00 PM  | 7/6/2017 5:40:00 PM    | DOOR_UPDATE                        | rscho   |
|                     | 1          | 7/6/2017 9:30:44 PM  | 7/6/2017 5:30:44 PM    | DOOR_UPDATE                        | rscho   |
| Access Profiles     | 1          | 6/20/2017 6:26:36 PM | 6/20/2017 2:26:36 PM   | LOCK_PARAMETERS_PROGRAMMABLE_VIA_B | LE M, M |
|                     | 1          | 6/20/2017 6:25:26 PM | 6/20/2017 2:25:26 PM   |                                    | Scho    |
| Access Audit        | 1          | 6/20/2017 6:25:23 PM | 6/20/2017 2:25:23 PM   | ACCESS                             | (Ger    |
|                     | /          | 6/20/2017 3:22:12 PM | 6/20/2017 11:22:12 AM  | ACCESS                             | Scho    |
| Logs                | 1          | 6/20/2017 3:22:06 PM | 6/20/2017 11:22:06 AM  | ACCESS                             | (Ger    |
|                     | /          | 6/20/2017 3:20:28 PM | 6/20/2017 11:20:28 AM  |                                    | (Ger    |
| Advanced Settings   | 1          | 6/20/2017 3:17:08 PM | 6/20/2017 11:17:08 AM  | ACCESS                             | Scho    |
|                     | 1          | 6/20/2017 3:17:04 PM | 6/20/2017 11:17:04 AM  | ACCESS                             | (Ger    |
| Video Integration   | 1          | 6/20/2017 3:16:56 PM | 6/20/2017 11:16:56 AM  | ACCESS                             | Scho    |
|                     | 1          | 6/20/2017 3:16:52 PM | 6/20/2017 11:16:52 AM  |                                    | (Ger    |
|                     | 1          | 6/20/2017 3:16:45 PM | 6/20/2017 11:16:45 AM  | ACCESS                             | Scho    |
|                     | /          | 6/20/2017 3:16:41 PM | 6/20/2017 11:16:41 AM  | ACCESS                             | (Ger    |
|                     | 1          | 6/20/2017 2:16:22 DM | 6/00/0017 11-16-33 AM  | ACCESS                             |         |

Click on the "Advanced Settings" tab.

| Proxess Access Control System |   |   |  | ≡ <b>(  ♠   )</b> ≯   G | •   🖤   🗕 🗖 🗙  |
|-------------------------------|---|---|--|-------------------------|----------------|
| ← Doors                       |   |   |  | $\smile$                |                |
| ROB'S OFFICE > ADVANCED       | SETTINGS  |   |  |                         | Save           |
| Conoral                       | General Advanced                                |   | Audio and Visual Feedback                              |                         |                |
| General                       | Installation Date: 2/19/2017                    | 4 | Beep with Programming:                                 |                         | Use Default: 🗹 |
| Door Groups                   | Failure Condition: Fail Secure   Use Default:   | ] | Beep when Access Granted:                              |                         | Use Default: 🗹 |
|                               | Audit Overwrite Policy: Circular Vse Default:   |   | Beep when Access Denied:                               |                         | Use Default: 🗹 |
| Access Profiles               | Supervision:                                    |   | Exterior LED:<br>LED Illumination Time for Invalid Acc |                         |                |
|                               | Series Resistor: 5 Use Default: 🗸               |   |  |                         | Use Default: 🧹 |
| Access Audit                  | Parallel Resistor: 5 Use Default:               |   | LED Illumination Time for Valid Acc                    | ess: 1                  | Use Default: 🗹 |
|                               | Toggle Delay Time: 5 Use Default: 🗸             |   |  |                         |                |
| Logs                          |   |   |  |                         |                |
|                               |   |   |  |                         |                |
| Advanced Settings             | Lockdown Configuration                          |   | Event Recording to Card                                | _                       | _              |
|                               | Lockdown Cancel Delay Time: 5 Use Default:      | - | Valid Access Attempts:                                 |                         | Use Default: 🗹 |
| Video Integration             | Egress Cancels Lockdown: 📃 Use Default: 🚽       | • | Invalid Access Attempts:                               |                         | Use Default: 🗹 |
|                               | Pass-Through Cancels Lockdown: 🛛 Use Default: 🚽 | • | Contact Points:  | ✓                       | Use Default: 🗹 |
|                               | Interior LED Lockdown Indication:               |   | Lock Events:   | $\checkmark$            | Use Default: 🗹 |
|                               | Time Illuminiated: 1 Use Default: 🗸             | 2 | Communications:  |                         | Use Default: 🗹 |
|                               | Time Extinguished: 1 Use Default: 🗸             |   |  |                         |                |
|                               |   |   | Reset  |                         |                |
|                               |   |   | Reset Door Roll Bundle Key                             | Roll Bluetooth Key      |                |
|                               |   |   |  |                         |                |

### Ready Operator: rschorr

Everything in the "Advanced Settings" tab is initialized in a default mode with all the "Defaults" being edited in the "Settings" module. To change any setting, first un-check its "Use Default" box. A lockset is able to be set to Fail in a Secure, Unsecure\Safe or As-is mode. To return to the Home Screen \ Dashboard, click the "Doors" tab on the top left and then click "Access", or click the Home icon on the top right taskbar.

|  | <br>• |   |
|--|-------|---|
|  |       | ľ |
|  |       |   |

| OB'S OFFICE > ADVANCE |   | Save   |
|-----------------------|---|--|
| General               | General Advanced                                | Audio and Visual Feedback                                |
| seneral               | Installation Date: 2/19/2017                    | Beep with Programming: Use Default:                      |
| Door Groups           | Failure Condition: Fail Secure                  |  |
|                       | Audit Overwrite Policy: Circular - Use Default: | Beep when Access Denied: Use Default: 🗹                  |
| Access Profiles       | Supervision:                                    | LED Illumination Time for Invalid Access: 1 Use Default: |
|                       | Series Resistor: 5 Use Default:                 |  |
| Access Audit          | Parallel Resistor: 5 Use Default:               |  |
|                       | Toggle Delay Time: 5 Use Default:               | $\overline{\mathbf{v}}$                                  |
| .ogs                  |   |  |
| Advanced Settings     | Lockdown Configuration                          | Event Recording to Card                                  |
|                       | Lockdown Cancel Delay Time: 5 Use Default:      | Valid Access Attempts: Use Default: 🗸                    |
| video Integration     | Egress Cancels Lockdown: Use Default:           |  |
|                       | Pass-Through Cancels Lockdown: 🗾 Use Default:   |  |
|                       | Interior LED Lockdown Indication:               | Lock Events: Vse Default: 🗹                              |
|                       | Time Illuminiated: 1 Use Default:               | Communications: Vise Default: 🗹                          |
|                       | Time Extinguished: 1 Use Default:               | ☑  |
|                       |   | Reset  |
|                       |   | Reset Door Roll Bundle Key Roll Bluetooth Key            |
|                       |   |  |
| y Operator: rschorr   |   |  |
| lick on the "         | Video Integration" tab.                         |  |
| ner on the            | viaco integration tab.                          |  |
|                       |   |  |
| n ProxessIQ™ A        | LL ORGANIZATIONS -                              |  |
|                       |   |  |
| 🕂 Doors               |   |  |
| ASSUMPTION CLAS       | SSROOM 1 > VIDEO INTEGRATION                    |  |
|                       |   | 1 3  |

| ProxessIQ <sup>™</sup> All organizat | rions 👻  |           | ≡∣♠∣◙∣⊖∣- □ × |
|--------------------------------------|--|-----------|---------------|
| ← Doors                              |  |           |               |
| ASSUMPTION CLASSROOM                 | 1 > VIDEO INTEGRATION  | 1 3       |               |
| General                              | Select Camera  | Add       |               |
| Door Groups                          | School Classroom<br>Corporate Lobby<br>Senior Living Hallway | THUMBNAIL |               |
| Access Profiles                      | Dormitory Recreation<br>Center                               |           |               |
| Access Audit                         | Records Department 2<br>Athletic Field Equipment             |           |               |
| Event Logs                           | Room<br>Medical Laboratory<br>Package Room                   |           |               |
| Advanced Settings                    | Pool Area<br>AV Control Room                                 |           |               |
| Video Integration                    |  |           |               |
|                                      |  |           |               |
|                                      |  |           |               |
|                                      | Refresh Export   |           |               |
| Ready Operator: Administrator        |  |           | h.            |

From this page you will select the cameras you wish to associate with and record video clips with for any event that occurs at this Door.

Click on the drop-down arrow (1) and all of the cameras that are connected to the NVR/VMS entered into the config file will automatically appear here. You may select (2) four (4) cameras to be associated with any event from this camera by selecting the first camera and clicking the "Add" button (3) and repeating the process for the cameras you need.

| General           | Select Carr |                       | Add     THUMBNAIL |  |  |
|-------------------|-------------|-----------------------|-------------------|--|--|
| Door Groups       |             | School Classroom      |                   |  |  |
| Access Profiles   | Ō           | Corporate Lobby       | ELIZA             |  |  |
| Access Audit      | ā           | Senior Living Hallway |                   |  |  |
| Event Logs        |             |                       |                   |  |  |
| Advanced Settings |             |                       |                   |  |  |
| Video Integration |             |                       |                   |  |  |
|                   |             |                       |                   |  |  |

In this case, 3 cameras have been associated with this door. As a visual reference only, the static thumbnail image from each camera will appear. Updated thumbnail images can be obtained by clicking the "Refresh" button.

Note: Proxess does not display, record or store video clips. They exist solely on the NVR/VMS. Thus, for real-time and archived video event viewing, please use the NVR/VMS client software.

| ← Reporting   |         |            |   |                        |                      |                        |                        |      |             |        |   |   |
|---------------|---------|------------|---|------------------------|----------------------|------------------------|------------------------|------|-------------|--------|---|---|
| AUDITS/EVENTS |         |            |   |                        |                      |                        |                        |      |             |        |   |   |
| Filter by     |         |            |   |                        |                      |                        |                        |      |             | Search |   |   |
|               | ACTIONS | EVENT CODE | ↑ | SOURCE ITEM NAME       | SOURCE USER/OPERATOR | EVENT DATE TIME(LOCAL) | CREATED (LOCAL)        |      | ORGANIZATIO |        |   |   |
|               | 1       | ACCESS     |   | Assumption Classroom 1 | Teacher, Math        | 12/4/2023 2:01:42 PM   | 12/4/2023 2:08:07 PM   | 12 1 | 2 Global    |        |   | Γ |
| Adhoc 🔶 前     | 1       | ACCESS     |   | Assumption Classroom 1 | Teacher, Math        | 3/7/2024 3:34:10 PM    | 3/20/2024 9:19:45 PM   | 3/ 3 | / Global    |        |   |   |
| General → 💼   | 1       | ACCESS     |   | Assumption Classroom 1 | 124, Borden          | 8/8/2023 11:36:36 AM   | 8/8/2023 11:37:24 AM   | 8/8  | / Global    |        |   |   |
| Daily Use 🔿 面 | 1       | ACCESS     |   | Assumption Classroom 1 | 124, Borden          | 8/8/2023 11:36:36 AM   | 9/20/2023 8:39:27 PM   | 8/ 9 | / Global    | -      |   |   |
|               | 1       | ACCESS     |   | Assumption Classroom 1 | Teacher, Math        | 9/25/2023 3:35:35 PM   | 9/25/2023 3:36:13 PM   | 9/9  | / Global    | ( •    | ) |   |
|               | 1       | ACCESS     |   | Assumption Classroom 1 | Teacher, Math        | 10/2/2023 11:06:16 AM  | 10/12/2023 12:05:29 PM |      | ( Global    |        |   |   |
|               | 1       | ACCESS     |   | Assumption Classroom 1 | Teacher, Math        | 1/24/2023 11:34:15 AM  | 1/24/2023 11:35:06 AM  |      | / Global    |        |   |   |
|               | 1       | ACCESS     |   | Assumption Classroom 1 | Teacher, Math        | 3/18/2024 3:01:15 PM   | 4/17/2024 11:52:33 AM  | 3/ 4 | / Global    | _      |   |   |
|               | 1       | ACCESS     |   | Assumption Classroom 1 | Teacher, Math        | 1/16/2024 8:54:12 AM   | 1/16/2024 8:54:35 AM   | 1/ 1 | / Global    | -      |   |   |
|               | 1       | ACCESS     |   | Assumption Classroom 1 | Teacher, Math        | 1/24/2023 7:06:27 PM   | 5/18/2023 4:39:00 PM   | 1/ 5 | y Global    |        |   |   |
|               | 1       | ACCESS     |   | Assumption Classroom 1 | Teacher, Math        | 1/24/2023 7:06:27 PM   | 1/24/2023 7:07:18 PM   | 1/ 1 | / Global    | -      |   |   |

Doors with one or more cameras affiliated with its events will display a video camera icon. Double-click on the camera icon to view the thumbnail images of the cameras, at three (3) seconds before the time of the event occurrence.

For further video information, go to the NVR/VMS event log.

| ProxessIQ <sup>™</sup> ALL ORGANIZATION |                   |  |           |
|---|-------------------|--|-----------|
| ← Logs<br>LOG DETAILS                   |                   |  |           |
| Les Detaile                             | Date:             | 3/7/2024 8:34 PM   |           |
| Log Details                             | Event Code:       | ACCESS   |           |
|   | Event Code Type:  | Audit:Valid Access   |           |
|   | Source Type:      | Lock Audit   |           |
|   | Source Item Name: | Assumption Classroom 1   |           |
|   | Advanced Details: | (<br>"Card GventDetails": "57700",<br>"Battery": 102%,<br>"EventDetailCode": "0xE1"<br>) |           |
|   | Thumbnails        | NAME   | THUMBNAIL |
|   |                   | BUILD_862IP_Webcam   |           |
|   |                   | usb_cam-HP Wide Vision HD  | -FLAX     |
|   |                   | Removed (id=(aefa671e-1b47-f6fa-156d-eedcdd683fb)  |           |

### **Configuring Video Integration**

Proxess currently integrates with Hanwha Wisenet WAVE 5.0

To configure the Hanwha video integration, you must have Admin privileges on the Proxess Server computer:

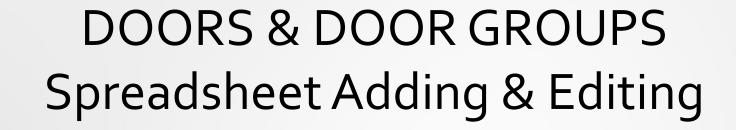
On that computer, go to c:/Program Files (x86)/Proxess/Server.

Locate and open, with Admin privileges, the Notepad file "Proxess.Service.Host.Console.exe", which is about 5k in size.

Change the lines that are there and add the information below that is not already in the file, precisely, per the below <add key="videointegrationenabled" value="true" /> <add key="videointegrationtype" value="1" /> <add key="videointegrationhost" value="https://localhost:7001" /> <add key="videointegrationforcessltrust" value="true" /> <add key="videointegrationusername" value="admin" /> <add key="videointegrationpassword" value="SuperSecurePassword" />

Save that file and you may now close it.

Inside ProxessIQ<sup>™</sup>, in the Doors menu and the Video Integration tab for a selected door, the camera list will now automatically populate with all cameras that are connected to the NVR/VMS.



How to MASS-Add and edit Doors & Door Groups using .csv spreadsheets

### Mass Adding and Editing Doors, using a .csv spreadsheet

| TYPE Cylindrical (CR) Cylindrical (CR) Switch**Tech Core Cylindrical (CR) Cylindrical (CR) Cylindrical (CR) Exit Device Trim Online-Controller(8) | 82%<br>0%<br>0%<br>0%<br>100%  | UPDATES   | -  | NTROLS  | th Doors J   |
|---|--|---|--|---|--|
| Cylindrical (CQ<br>Cylindrical (CQ<br>Switch* Tech Core<br>Cylindrical (CQ<br>Cylindrical (CQ<br>Exit Device Trim<br>Online-Controller (B         | 82%<br>0%<br>0%<br>0%<br>100%  |   |  |   |  |
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| rtments Reader-Controller (N  |  |   |  |   |  |
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| rtments Cylindrical (CO)  |  |   |  |   |  |
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|   | Switch <sup>w</sup> Tech Core<br>tments Eylindrical (CR)<br>Cylindrical (CR)<br>Mortise (MX)<br>Cylindrical (CR) | tments Cylindrical (OI) 0%<br>Cylindrical (OI) 0%<br>Mortise (MO) 0%<br>Cylindrical (OI) 0% | Switch <sup>w</sup> Iech Core 0% 2<br>tmmnts Cyllindrical (CO) 0% 2<br>Cylindrical (CO) 0% 2<br>Motrise (KO) 0% 2<br>Cylindrical (CO) 0% 2 | Switch** Tech Core         0%         2*           timents: Cylinalizat (DR)         0%         2*           Cylinalizat (DR)         0%         2*           Mortize (DR)         0%         2*           Cylinalizat (DR)         0%         2* | Switch**         Tech Core         0%         If           stments         Cylindricat (C0)         0%         If           Cylindricat (C0)         0%         If           Montije (MA)         0%         If           Cylindricat (C0)         0%         If |

To make mass Door additions, changes or deletions, no program is simpler or more flexible than Microsoft Excel or Google Sheets.

Proxess can import a .csv formatted file from those programs or Notes, etc., with an unlimited number of Doors entered, for Door, Door Group & Access Profile entry, deletion or changes.

We will now explain the columns of detail that can be added, their format requirements and how to perform the imports and exports.

Begin by Clicking the "Export" button, to receive a fresh (if this will be the first time you will be Importing) or up-to-date list of Users, Credentials and their associated information.

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### Export List snapshot, of an Established Database – A New database Export will Only list the Headers:

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| 2   |            | 4a30a70f-6          |            |              | rican Cl  |           | Cylindrical    |                  | Default Calendar   |                        |                    |                      |                     |
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| 4   | FALSE      | f0f2ddfa-1e         |            | City Hal     |           |           | Cylindrical    |                  | Default Calendar   |                        |                    |                      |                     |
| 5   |            | 81615882-9          |            | Unipar       |           |           | Controller     |                  | Default Calendar   |                        |                    |                      |                     |
| 6   | FALSE      | 78b991fc-6          | e          | ST Baby      |           |           | SwitchTechCore | City Hall        | Default Calendar   | Never                  |                    |                      |                     |
| 7   | FALSE      | 2feaa924-c          |            |              |           |           |                |                  | Default Calendar   | Never                  |                    |                      |                     |
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| 10  | FALSE      | a0cdeb29-3          | 10         | Front D      | oor       |           | Controller     | Default Location | Default Calendar   | Never                  |                    |                      |                     |
| 11  | FALSE      | 5044ece0-d          | 11         | L Researd    | h Lab 4   |           | Cylindrical    | UCANR 3          | Default Calendar   | Never                  |                    |                      |                     |
| 12  | FALSE      | f750ec36-91         | 13         | SC FL1 N     | North Co  |           | Mortise        | Spectrum         | Default Calendar   | Never                  |                    |                      |                     |
| 13  | FALSE      | 3c1c5cfc-00         | 14         | Dog Wa       | sh        |           | Cylindrical    | Default Location | Default Calendar   | Never                  |                    |                      |                     |
| 14  | FALSE      | 92d57f64-ea         |            | 5 Vehicle    |           |           | Controller     | Default Location | Default Calendar   | General Staff          |                    |                      |                     |
| 15  | FALSE      | f9c6dfac-65         | 17         | 7 New Off    | fice Doo  | r         | Cylindrical    | Lumberyard Apa   | Default Calendar   | Never                  |                    |                      |                     |
| 16  | FALSE      | b9b304ef-7          | 18         | Seam C       | X 1       |           | Cylindrical    | San Fran HQ      | Default Calendar   | Always                 |                    |                      |                     |
| 17  | FALSE      | 2e6aedbd-2          | 19         | David's      | STC       |           | SwitchTechCore | Default Location | Default Calendar   | Never                  |                    |                      |                     |
| 10  | EVICE      | 484470-0 5          |            | H117 To      |           |           | Orlindrical    | High School      | Default Calendar   | Novor                  |                    | TDUE                 |                     |
| <   | >          | MyDoorE             | xport_     | 2024-11-     | 12-1946   | 44        | +              |                  |                    |                        |                    |                      |                     |

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|-----------------------|-------------------------|---------------------|-----------------------|--------------------|--------------------------------|------------------------------|-------------------|-----------------------|-----|
| EgressCancelsLockdown | DeadboltEnablesLockdown | BatteryReplacedDate | DoorGroupList         | AccessProfileList  | AccessProfileTimeScheduleName  | AssignedControllerExternalId | OrganizationGuid  | ShareWithChildrenOrgs |     |
|                       |                         | 12/13/2022          | All Doors   West Wi   | ng Administratior  | Bunch of Doors  Bunch of Doorz | e64bcfb9-f699-49f9-83ef-b447 | 18d48486-c7d2-4e9 | FALSE                 |     |
|                       |                         | 12/13/2022          | All Doors             |                    |                                | e64bcfb9-f699-49f9-83ef-b447 | 18d48486-c7d2-4e9 | FALSE                 |     |
|                       |                         | 1/12/2023           | All Doors             |                    |                                |                              | 18d48486-c7d2-4e9 | FALSE                 |     |
|                       |                         | 1/12/2023           | All Doors             |                    |                                |                              | 18d48486-c7d2-4e9 | FALSE                 |     |
|                       |                         | 2/24/2023           | All Doors             |                    |                                |                              | 18d48486-c7d2-4e  | FALSE                 |     |
|                       |                         | 2/27/2023           | All Doors             |                    |                                |                              | 18d48486-c7d2-4e9 | FALSE                 | 1   |
|                       |                         | 5/15/2023           | All Doors   All Class | rooms              |                                |                              | 18d48486-c7d2-4e9 | FALSE                 |     |
|                       |                         | 5/16/2023           | All Doors             |                    |                                |                              | 18d48486-c7d2-4e9 | FALSE                 |     |
|                       |                         | 5/16/2023           | All Doors             |                    |                                | e64bcfb9-f699-49f9-83ef-b447 | 18d48486-c7d2-4e9 | FALSE                 |     |
|                       |                         | 6/5/2023            | All Doors             |                    |                                |                              | 18d48486-c7d2-4e9 | FALSE                 |     |
|                       | TRUE                    | 8/2/2023            | All Doors   West Wi   | ng                 |                                |                              | 18d48486-c7d2-4e9 | FALSE                 |     |
|                       |                         | 9/15/2023           | All Doors   Electrica | l & Mechanical   B | unch of Doorz                  | e64bcfb9-f699-49f9-83ef-b447 | 18d48486-c7d2-4e9 | FALSE                 |     |
|                       |                         | 9/15/2023           | All Doors             |                    |                                |                              | 18d48486-c7d2-4e9 | FALSE                 |     |
|                       |                         | 11/15/2023          | All Doors             |                    |                                |                              | 18d48486-c7d2-4e9 | FALSE                 |     |
|                       |                         | 12/1/2023           | All Doors             |                    |                                |                              | 18d48486-c7d2-4e9 | FALSE                 |     |
|                       |                         | 12/6/2023           | All Doors   West Wi   | ng                 |                                |                              | 18d48486-c7d2-4e9 | FALSE                 |     |
|                       |                         | 10/10/0000          | All Doore I All Class | roome 1 Most Min   | 4                              |                              | 18448486 -749 4-0 | EVICE                 | 1   |
|                       | :                       | •                   |                       |                    |                                |                              |                   |                       | •   |
|                       |                         |                     |                       |                    |                                | Cal Display Settings         |                   | + 10                  | 00% |

### Notes:

- The Door export will be listed in DoorID (by days & times of their creation) numeric order
- A User is uniquely identified by its ExternalID
- Each Credential is assigned (by the software or by an Administrator) a unique CredentialExternalID
- Each Credential can be individually assigned one or more Access Profiles
- Note that this csv may be re-sorted in the manner you wish to make updates as an Import sheet
- Ensure the sheet remains a .csv, or it will not import

### Mass Adding and Editing Doors, using a .csv spreadsheet

Import List snapshot (**Page 1 of 2**):

Note: The column order may not be altered from the below and the exact headers must appear, as shown.

| Α          | В    | С     | D        | E            | F                      | G                  | Н                    | I. I.                  | J                     | K               |
|------------|------|-------|----------|--------------|------------------------|--------------------|----------------------|------------------------|-----------------------|-----------------|
| ExternalId | Name | Notes | LockType | CalendarName | UnlockTimeScheduleName | EnableButtonToggle | EnableButtonLockdown | LockdownRequiresHandle | EgressCancelsLockdown | DeadboltEnables |
|            |      |       |          |              |                        |                    |                      |                        |                       | Lockdown        |

**ExternalID**: Not required to be entered by the end user. Will otherwise be automatically assigned by the system. This is a unique identifier and may not be changed, or the entry will be treated as a second/additional user entry. The User's existing ExternalID must be included here for subsequent data imports, where you wish to have that record updated. **Note:** Therefore, this **SHOULD** be entered for the initial import.

**Name**: Name of the Door that will be automatically entered into the database. If one is already entered with this name, and no ExternalID is entered into column A, then an additional Door will be added to the system with the attributes in this line. If this spreadsheet is meant to update an existing Door name in the system, then be certain the name is spelled correctly and the ExternalID is included in column A. No minimum or maximum characters

**Notes**: No minimum or maximum characters. May be used as a "custom" field for searching and for mass updates via the import sheet.

LockType: Must specifically be listed as either "Cylindrical", "Mortise", "Exit Trim", "Mini\_IQ" or "Controller".

**CalendarName**: 24 maximum characters. This is the Calendar and associated Holidays (days on which credentials that do not have the Holiday box checked will not work) the Door will follow.

**UnlockTimeScheduleName**: No minimum or maximum characters. This is the name of the Time Schedule that the Door will follow to go into the Unlocked (no credential required for entry) position. This Time Schedule must already have been manually entered into the system, as it will not be automatically created by this import spreadsheet.

**EnableButtonToggle**: Enter "TRUE" if you will allow the interior trim button to "toggle" the door lock status (change it from locked to unlocked and from unlocked to locked), each time it is quick-pressed/pushed. Enter "FALSE" if you do not want this door's button to perform this operation.

**EnableButtonLockdown**: Enter "TRUE" if will allow the interior trim button to be long-pressed/pushed (for a variable 3-to-6 seconds in the software) and have the lock go into the Lockdown mode. Enter "FALSE" if you do not want this door's button to perform this operation.

**LockdownRequiresHandle**: Enter "TRUE" if, for a Lockdown to be performed on the lock, you wish for both the interior trim button to be pressed/pushed, while simultaneously holding the exit lever down. Enter "FALSE" if you do not.

**EgressCancelsLockdown**: If a door is in Lockdown, by any means, any time the handle is used to exit or open the door, the Lockdown will be cancelled and the lock will return to the state appropriate to the day and time.

**DeadboltEnablesLockdown**: Only for a mortise lock with a deadbolt, enter "TRUE" if you want this lock to go into Lockdown when the deadbolt is thrown from the inside. Enter "FALSE" if the deadbolt will only lock the door.

### Mass Adding and Editing Doors, using a .csv spreadsheet

Import List snapshot (**Page 2 of 2**):

Note: The column order may not be altered from the below and the exact headers must appear, as shown.

| L                   | М             | N                 | 0                 | Р                  | Q                | R                 | S           |  |
|---------------------|---------------|-------------------|-------------------|--------------------|------------------|-------------------|-------------|--|
| BatteryReplace Date | DoorGroupList | AccessProfileList | AccessProfileTime | AssignedController | OrganizationGuid | ShareWithChildren | ForceUpdate |  |
|                     |               |                   | ScheduleName      | ExternalID         |                  | Orgs              |             |  |

**BatteryReplaceDate**: Not required to be entered by the end user. An informative entry field for maintenance purposes. If done on a large number of locks at a time, it makes sense to use this spreadsheet to enter the date for all the locks.

**DoorGroupList**: The Door Group(s) that this Door is a part of. If more than one will be listed, they must be separated by a "|", with no additional spaces on either side, or the Door Group will be interpreted as not being spelled correctly and it will not be added. An unlimited number of Door Groups can be entered. No minimum or maximum characters.

AccessProfileList: Name of the Access Profile(s), which must first be manually added by the system administrator in the Access Profiles menu. No minimum or maximum characters. Up to 24 APs can be added into this cell (which is the maximum number of Direct Privileges [a combination of Doors & Door Groups] that a single credential may have), separated by a "|". Be careful not to include any extra spaces, or the AP will be interpreted as not being spelled correctly.

AccessProfileTimeScheduleName: Enter the exact name of the Time Schedule (which must first be manually entered into the Time Schedules menu) that this aggregation of doors will operate during.

**AssignedControllerExternalID**: Enter the exact External ID of the Controller this Door has been connected via Bluetooth with, in the Offline Doors tab of the Controller. Leave this cell blank if the Door has not been connected with a Controller.

**OrganizationGuid**: If this system has a license for the Partitioned Database / Organizations feature, enter the exact Organization GUID that this Door is apart of.

**ShareWithChildrenOrgs**: If this system has a license for the Partitioned Database / Organizations feature, enter "TRUE" if this Door can be used by / shared with sub-organizations. Otherwise, enter "FALSE".

**ForcedUpdate**: Enter "TRUE" if this Door already exists and the information in this row should be used to update the existing record in the software with this import. Otherwise, enter "FALSE".

### Mass Adding and Editing **Door Groups**, using a .csv spreadsheet

| ProxessIQ™   ALL ORGANIZAT                   |                 |                            |              | \[ <b>⊡</b>  ⊖  - □ × |
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| ile <u>W</u> indow Access <u>A</u> dmin Repo | orting Cloud A  | bout                       |              |                       |
| ← Access                                     |                 |                            |              |                       |
| DOOR GROUPS                                  |                 |                            |              |                       |
|  |                 |                            |              |                       |
|  | + Add New Door  | Group                      |              | Search D              |
|  |                 | DOOR GROUP                 | ORGANIZATION |                       |
|  | 🗆 🖊 🗴           | Administration             | Global       |                       |
|  | 口 🖊 🛍           | All Classrooms             | Global       |                       |
|  | 🗆 🖍 🗓           | All Doors                  | Global       |                       |
|  | 🗆 🖊 🛍           | Bunch of Doors             | Global       |                       |
|  | 🗆 🖊 🛅           |                            | Global       |                       |
|  | 🗆 🖊 🛍           | Electrical & Mechanical    | Global       |                       |
|  | o 🖊 🛍           |                            | Global       |                       |
|  |                 |                            | Global       |                       |
|  |                 |                            | Global       |                       |
|  |                 | Schreiver Hall Common Area |              |                       |
|  | o 🖊 🗑           | West Wing                  | Global       |                       |
|  |                 |                            |              |                       |
|  |                 |                            |              |                       |
|  |                 |                            |              |                       |
|  | View Door Group | Matrix Reload              | Expo         |                       |
| dy Operator: Administrator                   |                 |                            |              |                       |

To make mass Door Group additions, changes or deletions, no program is simpler or more flexible than Microsoft Excel or Google Sheets.

Proxess can import a .csv formatted file from those programs or Notes, etc., with an unlimited number of Door Groups entered, for Door, Door Group & Access Profile entry, deletion or changes.

### Import List snapshot:

| eadsheet Import Utility- <u>4</u> | Party Constant Administ | View Door Group Marks | Record Egen Import       | and explain ea    | Note<br>Doo<br>We v           | es, etc.,<br>r, Door<br>will now<br>hat requ | with an unlim<br>Group & Acce<br>explain the c<br>irements and | ited number o<br>ss Profile entro<br>olumns of deta<br>how to perfor | from those progra<br>f Door Groups ento<br>y, deletion or chan<br>ail that can be adde<br>m the imports and | ered, for<br>ges.<br>ed, their |
|-----------------------------------|-------------------------|-----------------------|--------------------------|-------------------|-------------------------------|--|--|--|---|--------------------------------|
| A                                 | В                       | с                     | D                        | E                 | F                             | G  | н  | I.   | J   | К                              |
| 1 Externall                       | Id DoorGroupName No     | otes DoorList         |                          | AccessProfileList | AccessProfileTimeScheduleName | Assigned(                                    | EnableAutoEnroll   | OrganizationGuid   | ShareWithChildrenOrgs   | ForceUpdate                    |
| 2                                 | Bunch of Doorz          | Classroom 110         | Office 25   Package Room | Teachers          | School Day                    |  | FALSE  | 0000000-0000-000   | FALSE   | TRUE                           |
| 3                                 | Freshman Dorm           | Fresh Perim N F       | PS Laundry Bike Room     | Freshers          | 24/7                          |  | TRUE   | 0000000-0000-000   | FALSE   | TRUE                           |
| 4                                 |                         |                       |                          |                   |                               |  |  |  |   |                                |
| $\langle \rangle$                 | Door Groups c           | sv Import 08-14-24    | +                        |                   |                               |  |  |  |   |                                |

### Export List snapshot:

|   | A               | L.          | В            | С   |
|---|-----------------|-------------|--------------|-----|
| 1 | Door Group      |             | Organization |     |
| 2 | Administration  |             | Global       |     |
| 3 | All Classrooms  | 3           | Global       |     |
| 4 | All Doors       |             | Global       |     |
| 5 | Bunch of Doors  | 3           | Global       |     |
| 6 | Bunch of Doorz  | 2           | Global       |     |
| 7 | Electrical & Me | chanical    | Global       |     |
| 8 | Greenbriar Dor  | m           | Global       |     |
|   | < >             | Export of [ | DoorGroups_2 | + : |

### Mass Adding and Editing Door Groups, using a .csv spreadsheet

Import List snapshot (**Page 1 of 1**):

Note: The column order may not be altered from the below and the exact headers must appear, as shown.

| Α          | В             | С     | D        | E                 | F                             | G                            | Н                | 1                | J                     | K           |
|------------|---------------|-------|----------|-------------------|-------------------------------|------------------------------|------------------|------------------|-----------------------|-------------|
| ExternalId | DoorGroupName | Notes | DoorList | AccessProfileList | AccessProfileTimeScheduleName | AssignedControllerExternalID | EnableAutoEnroll | OrganizationGuid | ShareWithChildrenOrgs | ForceUpdate |

**ExternalID**: Not required to be entered by the end user. Will otherwise be automatically assigned by the system. This is a unique identifier and may not be changed, or the entry will be treated as a second/additional user entry. The User's existing ExternalID must be included here for subsequent data imports. **Note:** Therefore, this **SHOULD** be entered for the initial import.

**DoorGroupName**: Name of the Door Group that will be automatically entered into the database. If one is already entered with this name, and no ExternalID is entered into column A, then an additional Door Group will be added to the system with the attributes in this line. If this spreadsheet is meant to update an existing Door name in the system, then be certain the name is spelled correctly and the ExternalID is included in column A. No minimum or maximum characters

**Notes**: No minimum or maximum characters. May be used as a "custom", sortable data (Staff, Student, Administrator, Leadership, Building, Department, etc.) field and for mass updates via the import spreadsheet.

**DoorList**: The Door(s) that are included within this Door Group is a part of. If more than one will be listed, they must be separated by a "|", with no additional spaces on either side, or the Door Group will be interpreted as not being spelled correctly and it will not be added. An unlimited number of Doors can be entered. No minimum or maximum characters.

AccessProfileList: Name of the Access Profile(s), which must first be manually added by the system administrator in the Access Profiles menu. No minimum or maximum characters. Up to 24 APs can be added into this cell (which is the maximum number of Direct Privileges [a combination of Doors & Door Groups] that a single credential may have), separated by a "|". Be careful not to include any extra spaces, or the AP will be interpreted as not being spelled correctly.

**AccessProfileTimeScheduleName**: Enter the exact name of the Time Schedule (which must first be manually entered into the Time Schedules menu) that this aggregation of doors will operate during.

AssignedControllerExternalID: Not currently used

EnableAutoEnroll: Enter "TRUE" if this Door Group will be automatically added to every new User. Enter "FALSE" is it won't.

**OrganizationGuid**: If this system has a license for the Partitioned Database / Organizations feature, enter the exact Organization GUID that this Door is apart of.

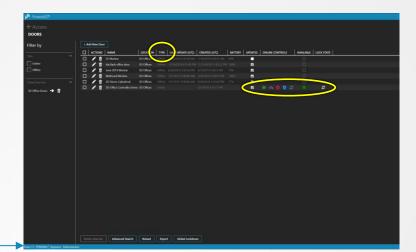
**ShareWithChildrenOrgs**: If this system has a license for the Partitioned Database / Organizations feature, enter "TRUE" if this Door can be used by / shared with sub-organizations. Otherwise, enter "FALSE".

**ForcedUpdate**: Enter "TRUE" if this Door already exists and the information in this row should be used to update the existing record in the software with this import. Otherwise, enter "FALSE".

# DOORS

# **Controlling Online & Bridged Doors**

| <b>P</b><br>Doors | Users                    | Door Groups    | Credentials | Calendars | <b>Č</b>              | Access Profiles | Controllers    |
|-------------------|--------------------------|----------------|-------------|-----------|-----------------------|-----------------|----------------|
| System Operator   | System Operator<br>Roles | Mobile Devices | Settings    | Logs      | Mobile<br>Credentials | Notifications   | Cloud Settings |
|                   |                          |                |             |           |                       |                 |                |



We will now review the real-time/online door controls. From the Home screen \ Dashboard, click "Doors". "Online" Doors are BoxIQ PoE controllers, as well as any lock or Mini-IQ that is bridged to it. This is the User Interface for online doors and circled (on the right) are the available door controls. You can sort so that Online doors appear at the top of the list of doors by clicking on "Type", circled at the top of the screen.

|                    |         |          |        |        |         |           |            |                    |         |          |        |         | 1       |           |            |  |
|--------------------|---------|----------|--------|--------|---------|-----------|------------|--------------------|---------|----------|--------|---------|---------|-----------|------------|--|
| ATED (UTC)         | BATTERY | UPDATES  | ONLINE | CONTRO | LS      | AVAILABLE | LOCK STATE | ATED (UTC)         | BATTERY | UPDATES  | ONLINE | CONTROL | S       | AVAILABLE | LOCK STATE |  |
| 2019 8:34:21 PM    |         |          |        |        |         | 0         |            | 2019 8:34:21 PM    |         |          |        |         |         | 0         |            |  |
| 4/2018 11:05:33 PM |         | <b>~</b> |        |        |         |           |            | 4/2018 11:05:33 PM |         | <b>V</b> |        |         |         |           |            |  |
| 019 6:16:23 PM     |         | -        | ۰      | 0 🚺    | 3       |           | 3          | 019 6:16:23 PM     |         | ~        | ۰      | 0 😣     | 3       |           | ្ល         |  |
|                    |         | <b>V</b> |        |        |         |           |            | 2019 7:46:47 PM    |         | ✓        |        |         |         |           |            |  |
|                    |         | -        |        | $\sim$ |         |           |            | 2018 3:35:09 PM    |         | <b>V</b> |        |         |         |           |            |  |
| 019 4:51:17 PM     |         | <b>V</b> | (i)    | (0)    | 3       |           | ຒ          | 019 4:51:17 PM     |         | <b>V</b> | ۰ 🕑    | 8       | ) () () |           | ຒ          |  |
|                    |         |          |        |        |         |           |            |                    |         |          |        |         |         | 1         |            |  |
|                    |         |          |        | Locke  | down Do | or        |            |                    |         |          |        |         | Cancel  | Lockdown  |            |  |

Click this icon to Lockdown this door and this icon to cancel the Lockdown.

| ATED (UTC)      | BATTERY | UPDATES  | ONLINE CONTROLS |         | AVAILABLE | LOCK STATE |  |
|-----------------|---------|----------|-----------------|---------|-----------|------------|--|
| 2019 8:34:21 PM | 99%     |          |                 |         | 0         |            |  |
|                 |         | 1        |                 |         |           |            |  |
|                 |         | ~        | 🚯 🐢 🚺 😣         | 3       |           | 3          |  |
|                 |         | <b>V</b> |                 |         |           |            |  |
|                 |         | ~        | $\frown$        |         |           |            |  |
|                 |         | <b>V</b> | (a) 0 8         | S       |           | S          |  |
|                 |         |          | Toggle Lock/    | 'Unloci | k         |            |  |

Click this icon to Toggle this door to an unlocked state. Click the icon again to Toggle it back to the state it was in.



| ATED (UTC) | BATTERY | UPDATES  | ONLINE CONTROLS | AVAILABLE     | LOCK STATE | CREATED (UTC)          | BATTERY | UPDATES  | ONLINE CON | TROLS | AVAILABLE | LOCK STATE |
|------------|---------|----------|-----------------|---------------|------------|------------------------|---------|----------|------------|-------|-----------|------------|
|            |         |          |                 |               |            | 7/18/2019 8:34:21 PM   | 99%     |          |            |       | 0         |            |
|            |         | <b>V</b> |                 |               |            | 11/14/2018 11:05:33 PM |         | 7        |            |       |           |            |
|            |         | ~        | 🚯 🐢 🏮 😣 🗧       | 3 😑           | ដ          | 5/7/2019 6:16:23 PM    |         | ~        | 🕑 🖧 🌔      | 8 8   |           | (8)        |
|            |         | <b>V</b> |                 |               |            | 3/29/2019 7:46:47 PM   |         | <b>V</b> |            |       |           | $\smile$   |
|            |         | <b>~</b> |                 | 0             |            | 9/20/2018 3:35:09 PM   |         | ~        |            |       |           |            |
|            |         | ✓        | 🕕 🐢 🏮 😣 🐔       | 3) 😐          | ្          | 5/7/2019 4:51:17 PM    |         | <b>V</b> | 🕘 🖧 🌔      | S 😣   |           | co<br>Co   |
|            |         |          |                 | Refresh State |            |                        |         |          |            |       |           |            |
|            |         |          |                 | Refresh State |            |                        |         |          |            |       |           |            |
|            |         |          |                 |               |            |                        |         |          |            |       |           |            |

Click this icon to Refresh the state of the lock.

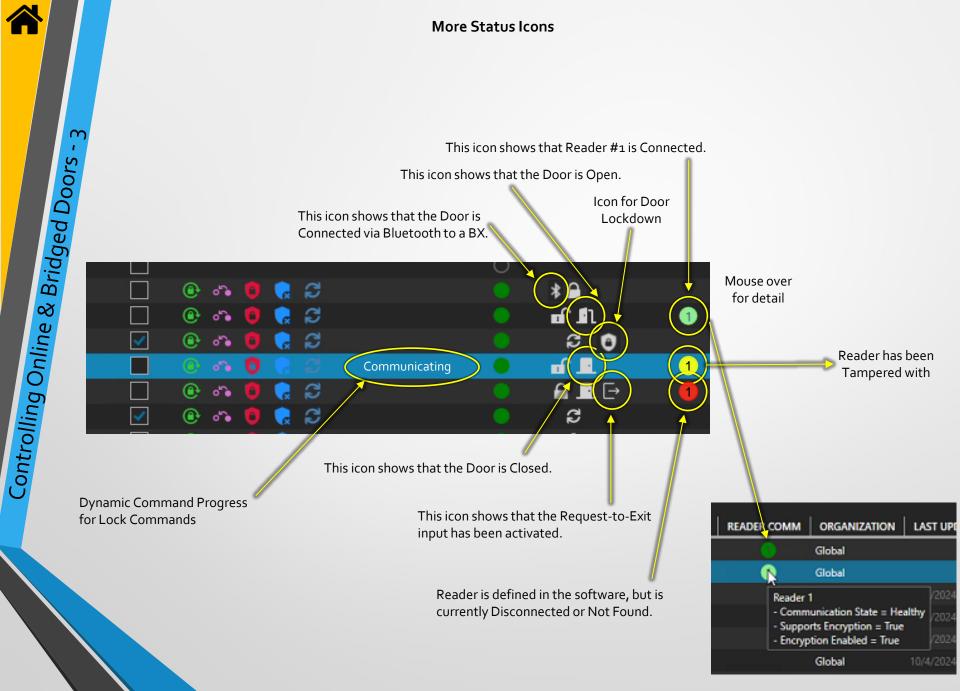
This icon shows that the door has been programmed, but it is now offline.

| ATED (UTC)      | BATTERY | UPDATES  | ONLINE CONTROLS | AVAILABI | .E LOCK STATE | ATED (UTC)         | BATTERY | UPDATES | ONLIN | E CON | TROLS |   | AVAILABLE | LOCK STATE |          |
|-----------------|---------|----------|-----------------|----------|---------------|--------------------|---------|---------|-------|-------|-------|---|-----------|------------|----------|
| 2019 8:34:21 PM | 99%     |          |                 | 0        |               | 2019 8:34:21 PM    | 99%     |         |       |       |       |   | 0         |            |          |
|                 |         | <b>V</b> |                 |          |               | 4/2018 11:05:33 PM |         | ✓       |       |       |       |   |           |            |          |
|                 |         | ~        | 🚯 🕫 💈 😵         | C 🔵      | 2             | 019 6:16:23 PM     |         | ✓       |       | • 0   | 8     | S |           |            |          |
|                 |         | <b>V</b> |                 |          |               | 2019 7:46:47 PM    |         | ✓       |       |       |       |   |           | Moment     | tarv Unk |
|                 |         | ~        | ~               |          |               | 2018 3:35:09 PM    |         | ✓       |       |       |       |   |           |            |          |
|                 |         |          | 🛞 🏮 🖧           | 2<br>0   | ຒ             | 019 4:51:17 PM     |         | 7       | ه     | ۰ (۵  | 8     | 3 |           | S          |          |
|                 |         |          | Quick Unlock    |          |               |                    |         | м       |       |       |       |   |           | R.         |          |

Click this icon to perform a Quick/Momentary Unlock this door. The open This icon shows that the lock has been and is unlocked. time is as programmed into the Settings screen in the *Doors* module.

| ATED (UTC)         | BATTERY | UPDATES      | ONLINE C | ONTR | OLS |   | AVAILABLE | LOCK STATE |  |
|--------------------|---------|--------------|----------|------|-----|---|-----------|------------|--|
| 2019 8:34:21 PM    | 99%     |              |          |      |     |   | 0         |            |  |
| 4/2018 11:05:33 PM |         | <b>V</b>     |          |      |     |   |           | $\frown$   |  |
| 019 6:16:23 PM     |         | $\checkmark$ | ۰ 🕚      | 0    | 8   | С |           | ( ≙ )      |  |
| 2019 7:46:47 PM    |         | ✓            |          |      |     |   |           | $\smile$   |  |
| 2018 3:35:09 PM    |         | <b>V</b>     |          |      |     |   |           |            |  |
| 019 4:51:17 PM     |         | <b>V</b>     | ۰ 🕚      |      | 8   | S |           | ຒ          |  |
|                    |         |              |          |      |     |   |           |            |  |

This icon shows that the lock has been and is now locked.



| ← Access  |             |                          |                      |                             |         |          |        |        |          |             |
|-----------|-------------|--------------------------|----------------------|-----------------------------|---------|----------|--------|--------|----------|-------------|
| DOORS     |             |                          |                      |                             |         |          |        |        |          |             |
| Filter by | + Add New D | oor                      |                      |                             |         |          |        |        | Search D | Doors       |
|           |             |                          | LOCATION             | ТҮРЕ                        | BATTERY | UPDATES  | ONLINE | CONTRO | s        | COMMAND STA |
|           |             | All American Classroom 1 | American School      | Cylindrical (CX)            | 93%     |          | ۰      | 0      | 2        |             |
| Online    | D 🖍 🗊       | City Hall Cylindrical    | City Hall            |                             |         | <b>~</b> |        |        |          |             |
| Offline   | D 💉 🗊       | David's STC              | Default Location     |                             |         | <b>~</b> |        |        |          |             |
|           | D 🖍 f       | Director's Office        | Default Location     |                             |         | <b>~</b> |        |        |          |             |
|           | 🗆 🖍 f       | Dog Wash                 | Default Location     |                             |         | <b>~</b> |        |        |          |             |
| Open      | D 🖍 ī       | Front Door               | Default Location     |                             |         |          | ۰ 🕚    | 0      | 2        |             |
| Closed    |             | H117 Tech Office         | High School          |                             |         | <b></b>  |        |        |          |             |
|           |             | Infant Room              | Default Location     |                             |         |          |        |        |          |             |
|           |             |                          | Default Location     |                             |         |          |        |        |          |             |
|           |             | Laurens Remote Building  | Default Location     |                             |         |          |        |        |          |             |
|           |             | Lumberyard Main Entry    | Lumberyard Apartment | Reader-Controller (Mini-IQ) |         |          | ••     | 0      | ະ ລ      |             |
|           |             | Medical Cabinet Switch   | Default Location     |                             |         |          |        |        |          |             |
|           |             | Mr. F's Door             | Lumberyard Apartment |                             |         |          |        |        |          |             |
|           |             | New Office Door          | Lumberyard Apartment |                             |         |          |        |        |          |             |
|           |             | Research Lab 4           | UCANR 3              |                             |         |          |        |        |          |             |
|           |             | SC FL1 North Corridor    | Spectrum             |                             |         |          |        |        |          |             |
|           |             | Schreiver 124            | Default Location     | Cylindrical (CX)            |         |          |        |        |          |             |
|           |             | Loam / V 1               | Con Eron U/O         | ( stindheat # V)            |         |          |        |        |          |             |

Only the Global Lockdown button appears on this page.

Grouped Lockdowns can be configured and performed from within the **Notifications** menu.





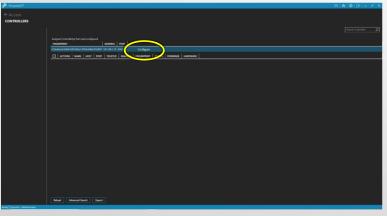


To add a controller to the system, click on the "Controller" module icon. After adding a Controller, you will then be able to select entry & exit readers that you have added into the "Doors" module to connect.

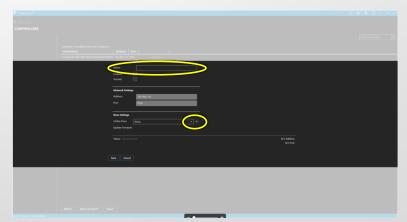
| A ProxessIQ™   | _ ≡ ♠ \$ ₽ - ♂ ×     |
|--|----------------------|
| ← Access<br>CONTROLLERS  |                      |
|  | Search Controllers 🔎 |
| New Controller(s) found on the network. Click "Bind" to assign the controller to this system. ADDRESS   PORT |                      |
| 192.168.1.19 8032 Bind   |                      |
| ACTIONS NAME HOST PORT TRUSTED EMABLED FINGERPRINT STATUS FIRMWARE HARDWARE                                  |                      |
|  |                      |
|  |                      |
|  |                      |
|  |                      |
|  |                      |
|  |                      |
|  |                      |
|  |                      |
|  |                      |
| Reload Advanced Search Export  |                      |
| Annala Consular Administrator  |                      |

 Any controller that is connected, within the guidelines of our BoxIQ Connectivity document located here on our website:
 www.proxess.com/documents/BoxIQConnect will automatically appear in this window. To avoid confusion, it is best to connect and
 configure one controller at a time.

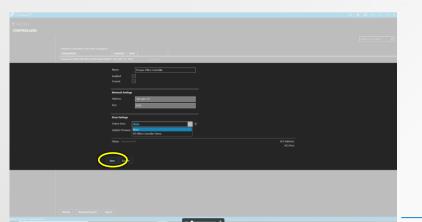
Click "Bind" to connect the newly discovered controller with  $\mathsf{ProxesslQ}$ 



Now click "Configure" to have the software configure this controller for its proper function within this software instance.



Type a name for this controller. Next, click on the drop-down arrow above.



Select any reader that you have already entered in the "Door" module to be connected to this controller. Then click "Save".

| CONTROLLERS |  | Search Controllers 🔎 |
|-------------|--|----------------------|
|             |  | Starter Constants 2  |
|             | □         ACTIONS         MARE         MODE         TAUGUED         BACKERNET         STATUS         FERMANCE         MARDINALE           □         ✔         IP         Process Office Consulter 103 101.113         BTAS         B         STATUS         S |                      |
|             |  |                      |
|             |  |                      |
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|             |  |                      |
|             | Mohad Advanced Search Gapert   |                      |

The Controller is now bound, configured enabled and shown as Connected and operational.

| Controller Saved                       |  |
|--|--|
| The controller changes have been saved |  |
|  |  |
| $\sim$                                 |  |
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Click "OK" on the verification screen.

**Mobile Credential Note:** In order for this attached, online Door (as it is called in the software)/reader (the physical device that is wired to the controller) to be fully operational for Bluetooth Mobile credentials, you must now remove the power from the controller and then reapply it (i.e. power-cycle the controller). A Bluetooth address will now appear at the bottom left of the General Door tab of this connected reader and mobile credentials will operate.

| N ProxessIQ™              |                     |                          |                         |                      |                |                                      |                     |            |          |          |  |  | =   ♠ | 1 🗱 1 🖻     | 1 = 1  | 5 X      |
|---------------------------|---------------------|--------------------------|-------------------------|----------------------|----------------|--------------------------------------|---------------------|------------|----------|----------|--|--|-------|-------------|--------|----------|
| e Window Access Admin Rep | orting Cloud        | About                    |                         |                      |                |                                      |                     |            |          |          |  |  |       |             |        |          |
| - Access                  |                     |                          |                         |                      |                |                                      |                     |            |          |          |  |  |       |             |        |          |
|                           |                     |                          |                         |                      |                |                                      |                     |            |          |          |  |  |       |             |        |          |
| CONTROLLERS               |                     |                          |                         |                      |                |                                      |                     |            |          |          |  |  |       |             |        |          |
|                           |                     |                          |                         |                      |                |                                      |                     |            |          |          |  |  |       |             |        | -        |
|                           |                     |                          |                         |                      |                |                                      |                     |            |          |          |  |  |       | Search Cont | ollers | <u>م</u> |
|                           |                     |                          |                         |                      |                |                                      |                     |            |          |          |  |  |       |             |        |          |
|                           | Controllers reporti | ng status codes          |                         |                      |                |                                      |                     |            |          |          |  |  |       |             |        |          |
|                           | ADDRESS             |                          |                         |                      |                |                                      |                     |            |          |          |  |  |       |             |        |          |
|                           | 192.168.50.144      | The controller is trying | to connect to a differe | nt ACS. If it should | d be connectin | ig to us, it needs to be reset and r | rebound.            |            |          |          |  |  |       |             |        |          |
|                           |                     |                          |                         |                      |                |                                      |                     |            |          |          |  |  |       |             |        |          |
|                           |                     |                          | furmer for              |                      | 1              | f municipality                       | 1                   |            |          | HARDWARE |  |  |       |             |        | 2        |
|                           |                     | NAME                     | HOST PO                 | RT TRUSTED           | ENABLED        | FINGERPRINT                          | STA                 | TUS F      | FIRMWARE | HARDWARE |  |  |       |             |        |          |
|                           |                     | testing controller again | 192.168.50.144 8765     | ~                    | <b>Z</b>       | 3e0dce1695c9887190940f1f5a6          | 91cde9dbb2790 Disco | nnected v1 | 1.1.0    | v1.0     |  |  |       |             |        |          |
|                           |                     |                          |                         |                      |                |                                      |                     |            |          |          |  |  |       |             |        |          |
|                           |                     |                          |                         |                      |                |                                      |                     |            |          |          |  |  |       |             |        |          |

Note: It is unlikely, but possible to receive this Controller screen error message. For instance, if a controller from another system is placed on the network for your system (in a dealer's lab, for instance), your software will note the above, prompting your investigation and possible resetting of that controller for it to be bound into your system.

#### All Controller Related Status and Error Messages that may appear in blue highlight, as above:

- Controllers reporting status codes
- New Controller(s) found on the network. Click "Bind" to assign the controller to this system.
- The Controller is unable to reach the Proxess service. Check inbound TCP firewall rules.
- The Controller is timing out during key exchange. This is likely caused by poor network performance.
- The controller is trying to connect to a different ACS. If it should be connecting to us, it needs to be reset and rebound.
- Unknown, the status code is not supported. Update to receive information about this Controller.
- Unknown, the Controller has suffered a fault.

#### Port & Network Scanning for Controllers

To search for Proxess controllers on a network, it will be quickest to scan Port 8032 for its UDP beacon, as it is unlikely that there would be other devices doing the same.

If you are scanning the entire network for a Proxess Controller, you should expect to see "Texas Instruments" (the blue highlighted devices below) or sometimes a Ring device appear. That will give you the MAC address, which you can then use to SSH into it and configure its IP address.

| Log 10.23.10.4 10.23.10.4 Raspberry Pi Foundation B8:27:EB:3A:00:FE                |  |
|--|--|
|  |  |
| Lutron-01e8c00e 10.23.10.123 Texas Instruments 60:64:05:6D:1B:29                   |  |
| 10.23.10.105 10.23.10.105 Texas Instruments 38:D2:69:B3:C3:CB                      |  |
| 10.23.10.191 10.23.10.191 Texas Instruments 54:4A:16:95:8F:46                      |  |
| 10.23.10.176 10.23.10.176 Texas Instruments 38:D2:69:A1:3F:92                      |  |
| 10.23.10.195 10.23.10.195 Universal Global Scientific Industrial 3C:E1:A1:5E:94:68 |  |

Allowed 2.4G

Chime Pro Ring-Chime Pro

10.0.0.50

D8:A9:8B:A6:0E:6D





To add a door controller to the system, click on the "Controller" module icon. After adding a Controller, you will then be able to select entry & exit readers that you have added into the "Doors" module to connect.

| Proxess Access Control System |                                   |   | =   ♠ | 🏟 i 🕞 i               | 📽 💷 📼 🗙                          |
|-------------------------------|-----------------------------------|---|-------|-----------------------|----------------------------------|
|                               |                                   |   |       |                       |                                  |
| WEST DOOR CONTROLLER >        | GENERAL                           |   |       |                       | Save                             |
| General                       | Name:<br>Enabled: 🗹<br>Trusted: 📿 | West Door Controller                          |       |                       |                                  |
|                               | Network Settings                  | 192.168.1.48                                  |       |                       |                                  |
|                               | Port:                             | 8765  |       |                       |                                  |
|                               | Door Settings                     |   |       |                       |                                  |
|                               | Online Door:                      | None  |       |                       |                                  |
|                               | Firmware Settings                 | Front Door<br>Mikes Demo<br>Proxess Test Door |       |                       |                                  |
|                               | Update Firmware:                  | Proxess lest Door                             |       |                       |                                  |
|                               | Status: Disconnected              |   |       | ACS Addres<br>ACS Por | s: cloud1.proxess.com<br>t: 8031 |
| Ready Operator: rschorr       |                                   |   |       |                       |                                  |

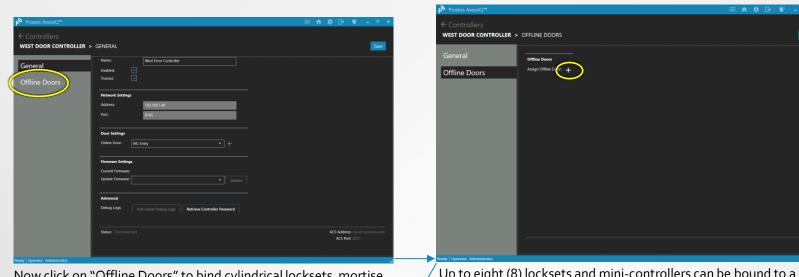
Add any door that has been defined as "Online" in the "Door Type" field of the *Doors* module may be connected to this controller by clicking this arrow and selecting it from the drop-down list.

| Proxess Access Control System | 5 |         |                        |              |      |               |         |  | Ξ            | * *      | B 📽 -    | 8 × |
|-------------------------------|---|---------|------------------------|--------------|------|---------------|---------|--|--------------|----------|----------|-----|
| CONTROLLERS                   |   |         |                        |              |      |               |         |  |              |          |          |     |
|                               |   |         |                        |              |      |               |         |  |              |          |          |     |
|                               | Ш | ACTIONS | NAME                   | HOST         | PORT | TRUSTED       | ENABLED | FINGERPRINT                              | STATUS       | FIRMWARE | HARDWARE |     |
|                               | - | /1      | Online Controller #1   | 192,168.1.21 | 8765 | 21            | 2       | 976525de5ad2e91e8e5bee25e7085813ab5db7c5 | Disconnected | v0.1.2   | v1.0     |     |
|                               |   | 11      | Main Door Controller 1 | 192.168.1.44 |      | 2             | 2       | c181e03b6368b8098186b12t2e94ea10d5145320 | Disconnected |          |          |     |
|                               |   | ×1      | SparkFun-UART          | 192.168.1.43 |      | 2             |         | 80db5d592er2469bc3c90290731650b5dz9990e7 | Disconnected |          |          |     |
|                               |   | /       | West Door Controller   | 192.168.1.48 |      | 2             | 2       | 1cb17c9ab6479ab7a4e770/730e43b83ca0023f5 | Disconnected |          |          |     |
|                               | D |         | South Door Controller  | 192.168.1.63 | 8765 | 2             | 51      | 7cc#0bce4d6a68812ecb99d6dd5e109a02d8872  | Disconnected |          |          |     |
|                               |   |         |                        |              |      |               |         |  |              |          |          |     |
|                               |   |         |                        |              |      |               |         |  |              |          |          |     |
|                               |   |         |                        |              |      |               |         |  |              |          |          |     |
|                               |   |         |                        |              |      |               |         |  |              |          |          |     |
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|                               |   |         |                        |              |      |               |         |  |              |          |          |     |
|                               |   |         |                        |              | 6 A  | dvanced Searc | th Rei  | oad Export                               |              |          |          |     |

Now we will show how to add readers to a controller that is already in the system, click its *Edit* icon shown above.

| Proxess AxessIQ <sup>™</sup>              |   |      |  | = | <b>n</b> | \$ ∶[ | <b>}   \$</b> *            | 1 - | ٥    | x |
|---|---|------|--|---|----------|-------|----------------------------|-----|------|---|
| ← Controllers<br>WEST DOOR CONTROLLER > 0 | GENERAL   |      |  |   |          |       |                            |     | Save |   |
| General<br>Offline Doors                  | Name:<br>Enabled:<br>Trusted:                     |      | West Door Controller                             |   |          |       |                            |     |      |   |
|   | Network Settings<br>Address:<br>Port:             | :    | 192.168.1.48<br>8765                             |   |          |       |                            |     |      |   |
|   | Door Settings<br>Online Door:<br>Firmware Setting | MC E | ntry • +   |   |          |       |                            |     |      |   |
|   | Current Firmware:<br>Update Firmware:             |      |  |   |          |       |                            |     |      |   |
|   | Debug Logs:                                       |      | I Latest Debug Logs Retrieve Controller Password |   |          |       |                            |     |      |   |
| Reidy   Operator: Administrator           | Status: Disconnec                                 |      |  |   |          |       | idress: clo<br>5 Port: 803 |     |      |   |

The Controller screen now shows the reader that has been attached to that Controller.

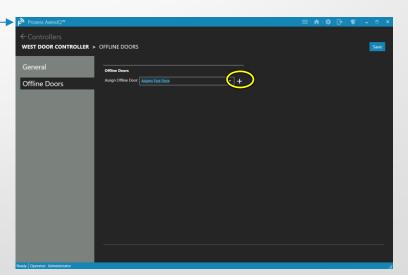


Now click on "Offline Doors" to bind cylindrical locksets, mortise locksets and Mini-Controllers to the Controller.

Up to eight (8) locksets and mini-controllers can be bound to a single controller.

| Proxess AxessIQ™              |                             | ≡ ♠ \$ ⊡ \$ - □ × |  |
|-------------------------------|-----------------------------|-------------------|--|
| ← Controllers                 |                             |                   |  |
|                               |                             |                   |  |
| WEST DOOR CONTROLLER          | > OFFLINE DOORS             | Save              |  |
|                               |                             |                   |  |
| General                       |                             |                   |  |
|                               | Offline Doors               |                   |  |
| Offline Doors                 | Assign Offline Door: None + |                   |  |
|                               | None                        |                   |  |
|                               | 100s Mechanical Room        |                   |  |
|                               | Adams Test Door             |                   |  |
|                               | nine's Commode              |                   |  |
|                               | ASR Plaza                   |                   |  |
|                               |                             |                   |  |
|                               |                             |                   |  |
|                               |                             |                   |  |
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|                               |                             |                   |  |
|                               |                             |                   |  |
|                               |                             |                   |  |
|                               |                             |                   |  |
| Ready Operator: Administrator |                             |                   |  |

Add any door (i.e. Lockset and Mini-Controller) that has been defined as "Offline" in the "Door Type" field of the *Doors* module may be connected to this controller selecting it from the drop-down list.



Up to eight (8) total locksets and mini-controllers can be connected to a controller.

A lockset or M-C can only be connected to one (1) controller. Take care to select locksets or M-Cs to be connected that can easily be "seen" and controlled by the software, in the "Doors" module.



# Adding & Editing Controllers - 7

#### Customize Inputs & Outputs on a Controller

| ProxessIQ™   ALL ORGANIZATIO | NS 🔻   |            |  |   |   |  | — |      | $\times$ |
|------------------------------|--|------------|--|---|---|--|---|------|----------|
| Controllers                  | FIGURE I/O   |            |  |   |   |  |   | Save |          |
| General                      | Controller I/O                                     |            |  |   |   |  |   |      |          |
| Configure I/O                | Configure Inputs                                   |            |  |   |   |  |   |      |          |
|                              | Input 1 (Terminal 12)                              | AUX Input  | (Server defined)   |   | - |  |   |      |          |
| Offline Doors                | Input 2 (Terminal 10)                              | Request To | exit (REX)   |   | • |  |   |      |          |
|                              | Input 3 (Terminal 8)                               | Door Posit | ion (DPS)  |   | • |  |   |      |          |
|                              | <b>Configure Outputs</b><br>Output 1 (Terminal 21) |            | Aux Output (Server defined)  | 7 |   |  |   |      |          |
|                              |  |            | Drive AUX Output High:        AUX Drive Time (ms):     401       Run Aux Output 1 Test |   |   |  |   |      |          |
|                              | Output 2 (Terminal 23)                             |            | Door   |   |   |  |   |      |          |
|                              | Relay (Terminals 13-15)                            |            | Door -   | ] |   |  |   |      |          |
| dy Operator: Administrator   |  |            |  |   |   |  |   |      | ن.       |

#### Find the MAC Address of a Controller with Putty

Within Putty, while connected to the serial connector of a controller from a laptop;

- Go to the command prompt and modify the command line to the below:
- "root@varsomam33:/usr/bin# ifconfig"
- Press Enter and its MAC/Hardware address will appear, as in the underlined

#### root@varsomam33:/usr/bin# ifconfig

eth0 Link encap:Ethernet HWaddr 38:D2:69:A1:6B:26 inet addr:192.168.50.79 Bcast.192.100.50.255 Mask:255.255.255.0 UP BROADCAST RUNNING MULTICAST MTU:1500 Metric:1 RX packets:2386791 errors:0 dropped:676 overruns:0 frame:0 TX packets:1788712 errors:0 dropped:0 overruns:0 carrier:0 collisions:0 txqueuelen:1000 RX bytes:258854126 (246.8 MiB) TX bytes:156454190 (149.2 MiB) Interrupt:177

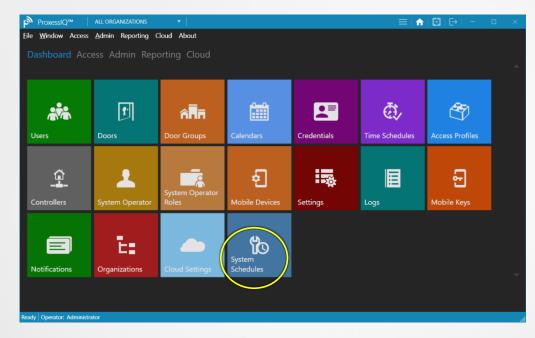
## SYSTEM SCHEDULES

Setting up aggressive schedules for pulling Logs/Audits and Events from Offline locks & Mini-IQs.

Note: These doors must be connected to a gateway/online controller to deliver their information back to the software.

Note: Available on version 1.5.4.1 and greater systems.

#### System Schedules – For Aggressive Event Gathering from Locks



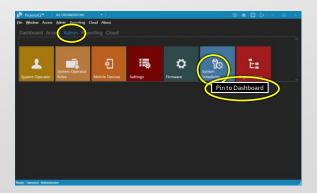
This menu allows you to set schedules for the retrieval of audits, transactions and events from locks and Mini-IQs that have been connected to a gateway.

From the Dashboard, click on the System Schedules icon.

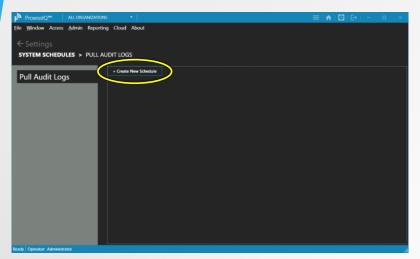
Sometimes, the System Schedules menu will not appear on the Dashboard. In that case, click on "Admin" and those menus will appear.

Right-click on System Schedules and click "Pin to Dashboard".

Now you can return to the full Dashboard and that icon will appear.







Click "Create New Schedule"

| SYSTEM SCHEDULES > PUL | AUDIT LOGS                 |  |
|------------------------|----------------------------|--|
|                        | Audit Pull System Schedule |  |
|                        |                            |  |
|                        | Schedule Name:             |  |
|                        | Notes:                     |  |
|                        | Enabled                    |  |
|                        | every Day                  |  |
|                        | All Day (Repeating)        |  |
|                        | Interval Type              |  |
|                        | 30 + - Minutes •           |  |
|                        |                            |  |
|                        | Ok Cancel                  |  |
|                        |                            |  |
|                        |                            |  |
|                        |                            |  |

Enter a name for the schedule. Leave "Enabled" check to make it active. Uncheck it to deactivate the implementation of the schedule. Uncheck "Every Day" to limit the days to aggressively pull audits & events from the doors. Leave "All Day Reporting" checked to set a time period to be pulling audits & events from the doors.

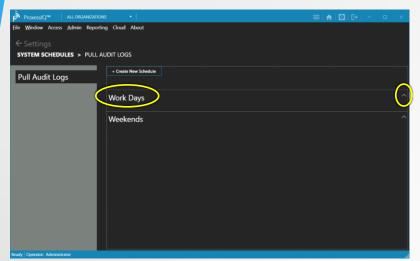
| Audit Pull System Schedule                  |  |
|---|--|
| Schedule Name: Work Days                    |  |
| Notes:                                      |  |
| Enabled                                     |  |
| ● Every Day<br>Mon Tue Wed Thur Fri Sat Sun |  |
|   |  |
| All Day (Repeating)                         |  |
| Specific Time<br>1200 AM<br>12 : 0 AM       |  |
| Ok Cancel                                   |  |

You can also uncheck the "All Day Reporting" box and select a time each day for the logs/audits/events to be pulled down. Click "OK" to save this Schedule.

| ProxessiQ <sup>™</sup> ALL ORGANIZATIONS •     | .≡!♠!@!⊡! |
|--|-----------|
| File Window Access Admin Reporting Cloud About |           |
| ← Settings                                     |           |
| Audit Pull System Schedule                     |           |
| Schedule Name Work Days                        |           |
| Notes  |           |
| Cnabled  |           |
| Every Day<br>Mon Tue Wed Thur Fri Sat Sun      |           |
|  |           |
| All Day (Repeating)                            |           |
| Interval Interval Spen<br>15 +                 |           |

In this example, we named the schedule "Work Days" and checked Mon-Fri for the events to be pulled from the locks, on a schedule of every 15 minutes. At pull-rates greater than 5 minutes, there could be noticeable battery use over time.





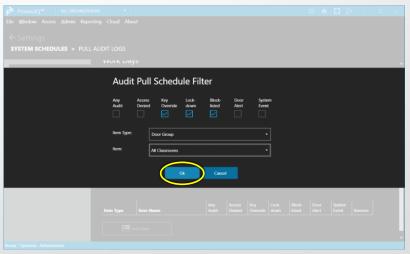
Your list of schedules will appear here. Select one to view it by clicking on either its name, or the drop-down arrow.

|                          |                     |  | I⊠I⊖I- o ×             |
|--------------------------|---------------------|--|------------------------|
|                          |                     |  |                        |
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|                          |                     |  |                        |
|                          |                     |  |                        |
|                          |                     |  |                        |
|                          |                     |  |                        |
| Audit Pu                 | l Schedule Filter   |  |                        |
|                          |                     |  |                        |
| Any Acces<br>Audit Denie |                     |  |                        |
| Audit Denie              | Override down liste |  |                        |
|                          |                     |  |                        |
| Item Type:               |                     |  |                        |
|                          |                     |  |                        |
|                          | Door<br>Door Group  |  |                        |
|                          | Location            |  |                        |
|                          | Organization        |  |                        |
|                          |                     |  |                        |
|                          |                     |  |                        |
|                          |                     |  | System<br>Event Remove |
|                          |                     |  | Event Remove           |
|                          |                     |  |                        |
|                          |                     |  |                        |
|                          |                     |  |                        |

First, check the boxes of any audit or event that you wish to have delivered to the software on this schedule and then select the affected Door, Door Group, Location or Organization. Consider that you can make several schedules for the same time frame and have different audits with different pull times for each one..

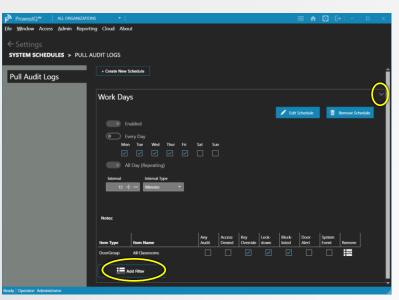
| Ele Window Access Admin Reporting Cloud About<br>Settings<br>SYSTEM SCHEDULES > PULL AUDIT LOGS<br>Pull Audit Logs<br>Vork Days<br>Cal Schedue<br>Remove Schedue<br>Remove Schedue<br>Remove Schedue<br>Remove Schedue<br>Remove Schedue<br>Remove Schedue |             |
|--|-------------|
| SYSTEM SCHEDULES > PULL AUDIT LOGS Pull Audit Logs Vork Days   | [] <b>^</b> |
| Pull Audit Logs  | <u> </u> _  |
| Pull Audit Logs  | []^<br>     |
|  |             |
|  |             |
| Enabled  |             |
| Every Day  |             |
| Mon Tue Wed Thur Fri Sut Sun   |             |
| (III) All Day (Repeating)  |             |
| Interval Interval Type   |             |
| 15 + - Minutes •   |             |
|  |             |
| Notex  |             |
|  |             |
| Item Type         Item Name         Any<br>Audit         Access<br>Denied         Key<br>Uverride         Lock-<br>down         Block+<br>listed         Door         System   |             |
| Add Filter   | L           |
| Ready Operator: Administrator  | -           |

You will now need to define the list of events that you wish to have pulled from and the locks & Mini-IQs to be involved. Click "Add Filter".



In this case, we selected Key Override, Lockdown & Blocklist events to be sent from the All Classrooms Door Group, during the Word Day schedule, of every 15 minutes. Click "OK".





You can now add additional filters for other audits to be pulled from either the same or different doors, by clicking on "Add Filter".

Click on the Collapse arrow to return to the full list of schedules.

| ProxessiQ <sup>™</sup> All organizations •     |  |
|--|--|
| Eile Window Access Admin Reporting Cloud About |  |
| ← Settings                                     |  |
| SYSTEM SCHEDULES > PULL AUDIT LOGS             |  |
|  |  |
| Pull Audit Logs                                |  |
|  |  |
| Work Days                                      |  |
|  |  |
| Weekends                                       |  |
|  |  |
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|  |  |
|  |  |
|  |  |
| Ready Operator: Administrator                  |  |

To View, Edit or Remove a schedule, click on its name.

| ProxessIQ™ ALL ORGANIZATIONS ▼                 |               |
|--|---------------|
| Elle Window Access Admin Reporting Cloud About |               |
| ← Settings                                     |               |
| SYSTEM SCHEDULES > PULL AUDIT LOGS             |               |
|  |               |
| Pull Audit Logs                                | Î             |
| Pull Addit Logs                                |               |
| Work Days                                      | ^             |
| Hore Days                                      |               |
| Weekends                                       | $\sim$        |
|  |               |
| _  | Edit Schedule |
| Enabled  |               |
| Every Day                                      |               |
| Mon Tue Wed Thur Fri Sat Sun                   |               |
|  |               |
| All Day (Repeating)                            |               |
| Interval Interval Type                         | •             |
| 4 + - Hours •                                  |               |
|  |               |
|  |               |
| Notes:<br>Ready   Operator: Administrator      | •             |

 Field Window Access Admin Reporting Cloud About

 C Settings

 Audit Pull System Schedule

 Scheder Name

 Weekends

 Dimension

 Dimension
 </

To edit, click "Edit Schedule".

When you are done making adjustments, click "OK" and you will be returned to the main System Schedules page.

### ACCESS PROFILES

Access Profiles combine Time Schedules and Doors (and Door Groups) together and can then be assigned to Users.

The **benefit** to the operator is to minimize keystrokes when assigning rights to each card. Ideally, spending time up front to create thoughtful Access Profiles could result in just a single right being assigned to each credential, as opposed to numerous Door Groups and Doors needing to be added to every credential.

**NOTE:** Access Profiles must be entered manually using the ProxessIQ software, as they will Not be automatically added using the User, Door & Door Group import spreadsheets.

| ProxessIQ <sup>™</sup> | ALL ORGANIZATIONS | -               |                |           | =   🖈   🖸      | 🗗   — 🗆 🗆 🗡     | Proxess Access Control System |                                   |
|------------------------|-------------------|-----------------|----------------|-----------|----------------|-----------------|-------------------------------|-----------------------------------|
|                        |                   |                 |                |           |                |                 | ← Access                      |                                   |
|                        |                   |                 |                |           |                |                 | ACCESS PROFILES               |                                   |
| £                      |                   | ŝ               |                | <u></u>   | ē,             |                 | + Create New Access Profile   | Search A                          |
| Doors                  | Users             | Door Groups     | Credentials    | Calendars | Time Schedules | Access Profiles | Oemo Access Profile           |                                   |
|                        |                   |                 |                |           |                |                 | ⊘ Management                  |                                   |
| <u>4</u>               | 1                 | System Operator | <b>1</b>       | **        |                | 문<br>Mobile     | Office Staff                  |                                   |
| Controllers            | System Operator   | Roles           | Mobile Devices | Settings  | Logs           | Credentials     | (→) Woodland Park Ops\Maint   |                                   |
| 8                      |                   |                 |                |           |                |                 |                               |                                   |
| Notifications          | Cloud Settings    |                 |                |           |                |                 | S Woodland Park Student       |                                   |
|                        |                   | l               |                |           |                | ~               |                               |                                   |
|                        |                   |                 |                |           |                |                 |                               |                                   |
|                        |                   |                 |                |           |                |                 |                               |                                   |
|                        |                   |                 |                |           |                |                 |                               |                                   |
| ady Operator: Administ |                   | mbino Tir       | no Schod       | uloc and  | Doors (an      | d Door          | For a quick edit note if the  | ere is one, click an existing Acc |
|                        |                   |                 |                |           | Users. To      |                 |                               | ere is one, eller an existing Acc |

or edit them, click the "Access Profiles" icon. Proxess Access Control System ACCESS PROFILES + Create New Access Profile Demo Access Profile t 🖌 Management ā 🖌 1 Office Staff TIMESCHEDULE FIRST PERSON IN TOGGLE PASS THROUGH ACTIONS NAME All DATA Office Do ~ Morning Shift Demo Doc Door Woodland Park Ops\Maint t / Woodland Park Student ė 🖌

Edit Access Profile HQ Staff Apply Cancel

Click the Edit icon.

ady Operator: rschorr

Access Profiles - 1

Change the name and click "Apply".

| Proxess Access Control System  | . ≡   ♠   \$   ⊡   \$   - □ × | Proxess Access Control System  | ≡∣♠∣‡∣[•] \$' -       |
|--|-------------------------------|--------------------------------|-----------------------|
|  |                               | ← Access                       |                       |
| ACCESS PROFILES  |                               | ACCESS PROFILES                |                       |
| + Create New Access Profile  | Search Access Profiles $\rho$ | + Create New Access Profile    | Search Access Profile |
| ⊙ Demo Access Profile  | 1/                            | Demo Access Profile            |                       |
| ⊙ Management   | t /                           | ⊙ Management                   |                       |
| (→) HQ Staff   | 1 /                           | ⊙ Office Staff                 |                       |
| ACTIONS NAME TYPE TIMESCHEDULE FIRST PERSON IN TOGGLE PASS T               | HROUGH                        | ✓ Woodland Park Ops\Maint      |                       |
| 🖞 Front Door Door Morning Shift 🗹 🗖  |                               |                                |                       |
| Demo Door Door Always     Add DoorGroup                                    |                               | S Woodland Park Student        |                       |
| ⊙ Woodland Park Ops∖Maint  | 1 /                           |                                |                       |
| S Woodland Park Student  | 1 /                           |                                |                       |
|  |                               |                                |                       |
|  |                               |                                |                       |
| <sup>Idy</sup>   Operator: rotion:<br>The new Access Profile name appears. | ł.                            | Click "Create New Access Profi | le".                  |

| Proxess Access Control System         | ≡! <b>त</b> !‡!⊡!♥!- ▫ × |
|---------------------------------------|--------------------------|
| ← Access                              |                          |
| ACCESS PROFILES                       |                          |
| New Access Profile Name Create Cancel | Search Access Profiles   |
| ⊙ Demo Access Profile                 | 1/                       |
| ⊙ Management                          | t /                      |
| ⊕ HQ Staff                            | ti /                     |
| 💮 Woodland Park Ops\Maint             | t /                      |
| 🛞 Woodland Park Student               | ŭ /                      |
|                                       |                          |
|                                       |                          |
|                                       |                          |
|                                       |                          |
| Ready Operator: rschorr               | h.                       |

Access Profiles - 2

Enter a name for the new Access Profile and then click "Create".

| Proxess Access Control System |   |          |            |        |   |      |
|-------------------------------|---|----------|------------|--------|---|------|
|                               |   |          |            |        |   |      |
|                               |   |          |            |        |   |      |
| ACCESS PROFILES               |   |          |            |        |   |      |
| + Create New Access Profile   |   | Search A | iccess Pro | ofiles | م |      |
|                               |   |          |            |        |   |      |
| 🕞 Demo Access Profile         |   |          |            | t      | 1 |      |
|                               | _ | _        |            |        |   |      |
| ⊘ Management                  |   |          |            | Ċ.     |   |      |
|                               |   |          |            |        |   |      |
| ⊙ HQ Staff                    |   |          |            | ŧ      | 1 |      |
|                               |   |          |            |        |   |      |
| ⊙ Woodland Park Ops∖Maint     |   |          |            | ŧ.     | 1 |      |
|                               |   |          |            | _      |   |      |
| 🕑 Woodland Park Student       |   |          |            | Ū.     | 1 |      |
|                               |   |          |            |        |   |      |
| eaning Crews                  |   |          |            | Ū.     | 1 |      |
|                               |   |          |            |        | _ |      |
|                               |   |          |            |        |   |      |
|                               |   |          |            |        |   |      |
|                               |   |          |            |        |   |      |
|                               |   |          |            |        |   |      |
| Ready   Operator: rschorr     |   |          |            |        |   |      |
| Ready Operator: Ischon        |   |          |            |        |   | - 41 |

The new Access Profile appears. Click the dropdown arrow to view and edit the details.

| Proxess Access Control System  | = =   ♠   ✿   ┣   ♥   = = = × | Proxess Access Control Syst                       |   | ≡ <b> </b> ♠ \$  ₽ \$" - • ×                 |
|--|-------------------------------|---|---|--|
| ← Access<br>Access Profiles  |                               | ← Access<br>ACCESS PROFILES                       |   |  |
| + Create New Access Profile  | Search Access Profiles O      | + Create New Access Profile                       |   | Search Access Profiles                       |
| ⊙ Demo Access Profile  | 1 /                           | (x) Demo Access Profile                           |   | All DATA Office Doors Demo Door Group 1      |
| ⊙ Management   | 1 /                           |   | Door Group Privilege Assignment                               | Demo Door Group 2<br>Every Door              |
| (⊙ HQ Staff  | 1 /                           |   | Door Group  | Woodland Park Doors                          |
|  |                               |   | Time Schedule - Select Time Schedule -                        | - Select Time Schedule -                     |
| Woodland Park Ops\Maint  | 1 /                           |   | First Person In Toggle Pass Through Lockdown                  | DATA Test Schedule 1<br>DATA Test Schedule 2 |
| ♥ Woodland Park Student  | t /                           |   |   | Deliveries<br>Morning Shift                  |
| Cleaning Crews   | ± 🗸                           |   |   | Never  |
| ACTIONS NAME TYPE TIMESCHEDULE FIRST PERSON IN TOGGLE PASS THROUGH<br>+ Add Door (+ Add DoorGroup) |                               | ACTIONS NAME TYPE T<br>+ Add Door + Add DoorGroup |   |  |
|  |                               |   |   |  |
|  |                               |   |   |  |
| leady Operator: ischorr  | <i>A</i>                      | Ready Operator: rschorr                           |   |  |
| To add a Door Group to the new Access Prof   | ile, click "Add Door          |   | own arrows to select the Door                                 |  |
| Group".  |                               |   | ponding Time Schedule that<br>iny of the features that can be |  |
|  | ./                            |   | lesignated cardholders\Users                                  |  |

| + Create New Access Profile             |              |              |                 |        |              | Search Ac | cess Profil | es | م        |
|---|--------------|--------------|-----------------|--------|--------------|-----------|-------------|----|----------|
|   |              |              |                 |        |              |           |             |    | <u> </u> |
| <ul> <li>Demo Access Profile</li> </ul> |              |              |                 |        |              |           |             | ŧ. | 1        |
|   |              |              |                 |        |              |           |             |    |          |
| <ul> <li>Management</li> </ul>          |              |              |                 |        |              |           |             | Ċ  | /        |
| ─ HQ Staff                              |              |              |                 |        |              |           |             | ŵ  | 1        |
|   |              |              |                 |        |              |           |             | _  | _        |
| ♥ Woodland Park Ops\Main                | t            |              |                 |        |              |           |             | ŧ  | 1        |
| Woodland Park Student                   |              |              |                 |        |              |           | -           | ŵ  | 1        |
|   |              |              |                 |        |              |           |             |    |          |
| Cleaning Crews                          |              |              |                 |        |              |           |             | ŧ. | /        |
| ACTIONS NAME                            | TYPE         | TIMESCHEDULE | FIRST PERSON IN | TOGGLE | PASS THROUGH |           |             |    |          |
| All DATA Office Door:                   | s Door Group | Sometimes    | ⊻               |        |              |           |             |    |          |

After adding a Door Group and returning to this screen, click "Add Door".

Proves Access Control System

CACCess

ACCESS

ACCESS

Control Access Profile

Acciones

Access Control System

Access Profile

Acces

#### Ready Operator: rschorr

After clicking the "Add Door" button from the main Access Profile screen, select the Door and its corresponding Time Schedule and check off the features that can be used at those doors by appropriately designated cardholders\Users and click "Apply".

| CESS P     | ROFILES               |              |              |                 |        |              |                        |
|------------|-----------------------|--------------|--------------|-----------------|--------|--------------|------------------------|
| + Create N | lew Access Profile    |              |              |                 |        |              | Search Access Profiles |
| Demo       | Access Profile        |              |              |                 |        |              |                        |
| ) Manag    | jement                |              |              |                 |        |              |                        |
| HQ Sta     | ıff                   |              |              |                 |        |              |                        |
| Woodl      | and Park Ops\Main     | t            |              |                 |        |              |                        |
| Woodl      | and Park Student      |              |              |                 |        |              |                        |
| Cleanir    | ng Crews              |              |              |                 |        |              |                        |
| ACTIONS    | NAME                  | TYPE         | TIMESCHEDULE | FIRST PERSON IN | TOGGLE | PASS THROUGH |                        |
| ti 🖞       | All DATA Office Door: | s Door Group | Sometimes    | ~               |        |              |                        |
| ŧ.         | Server Room           | Door         | Sometimes    | ⊻               |        |              |                        |
|            |                       |              |              |                 |        |              |                        |

Access Profiles - 4

This is the screen you will see after you click Save. To return to the Home Screen \ Dashboard, click either "Access" or the Home icon in the top taskbar.

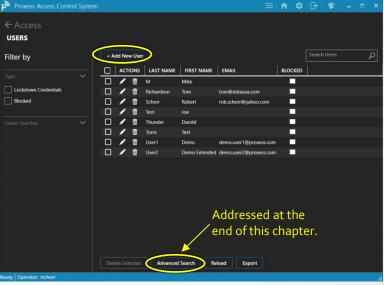
## USERS Adding & Editing

PHYSICAL Credentials (including cards, fobs and coin & portrait stickers) are addressed in this section. Mobile Credentials are addressed in the following section.

| ProxessiQ™    | ALL ORGANIZATIONS | •                        |                |           |                | 🕞   — 🗆 🗆 🛛           |
|---------------|-------------------|--------------------------|----------------|-----------|----------------|-----------------------|
|               |                   |                          |                |           |                |                       |
|               |                   |                          |                |           |                |                       |
|               | <b>.</b>          |                          |                | <u></u>   | ā,             | Â                     |
| F             | ***               | Â                        | 2              |           |                |                       |
| Doors         | Users             | Door Groups              | Credentials    | Calendars | Time Schedules | Access Profiles       |
|               |                   |                          |                |           |                |                       |
| <u>\$</u>     | 1 🕹 -             |                          | <u>_</u>       | - și      |                | <u></u> _             |
|               | System Operator   | System Operator<br>Roles | Mobile Devices | Settings  | Logs           | Mobile<br>Credentials |
|               |                   |                          |                |           |                |                       |
|               |                   |                          |                |           |                |                       |
| Notifications | Cloud Settings    |                          |                |           |                |                       |
|               |                   |                          |                |           |                |                       |

The Users module is where we add and edit new Users\ Cardholders and credentials. Their rights to access doors and door groups are also definer here. Click the "Users" icon.

| Proxess Access Control System      |                    | ≡   ♠   ✿   ┣         | ♥ _ = ×         |
|------------------------------------|--------------------|-----------------------|-----------------|
| ←Users<br>GERACI, ANGELO > GENERAL |                    |                       | Save            |
| General                            | First Name         | Angelo                | Access Blocked: |
|                                    | Last Name:         | Geraci                |                 |
| Credentials                        | Middle Name:       | Knife                 |                 |
|                                    | Username           |                       |                 |
| Access Audit                       | External Id:       |                       |                 |
| Logs add photo                     | Validation Period: | 9999 + - Use Default: |                 |
|                                    | Pin Number:        |                       |                 |
|                                    | Email:             |                       |                 |
|                                    | Extented Opening:  |                       |                 |
| Note: A name must                  | Notes:             |                       |                 |
| first be saved before              |                    |                       |                 |
| a phot <mark>o can be</mark>       |                    |                       |                 |
|                                    |                    |                       |                 |
| added to it.                       |                    |                       |                 |
|                                    |                    |                       |                 |



From the main Users screen you can edit, delete and block individual cardholders. The list can be filtered\sorted by checking one or both of the boxes on the left: "Lockdown" and "Blocked" and Users can be searched for by typing letters in their name in the Search box. Click "Add New User" to do so.

| - |                                  |          |    |  |
|---|----------------------------------|----------|----|--|
|   |                                  |          |    |  |
|   |                                  |          |    |  |
|   |                                  |          |    |  |
|   |                                  |          |    |  |
|   |                                  | Username |    |  |
|   | User Saved                       |          |    |  |
|   | The user changes have been saved |          |    |  |
|   |                                  |          | OK |  |
|   |                                  | Notes:   |    |  |
|   |                                  |          |    |  |
|   |                                  |          |    |  |
|   |                                  |          |    |  |
|   |                                  |          |    |  |
|   |                                  |          |    |  |
|   |                                  |          |    |  |

Add the essential new user information, including just their first and last name. Optional information includes the "Validation Period", the number of days a credential has to check-in at an online reader, before access is denied (leave this high for offline systems) and an Extended Opening checkbox, for the wheelchair bound, for example. The Pin is used if an online, wall-mounted reader\keypad is used in the system. The User Name and Email are only needed if this User will also be assigned software Operator rights. Click "Save" to continue.

|                               | Proxess Access Control System   | ≡  <b>A</b>   <b>\$</b>   <b>}</b>   <b>\$</b>   <b>-</b> • × | Proxess Access Control System                               | ≡!♠!\$ ₽ \$ - • >  |
|-------------------------------|---|---|---|--|
|                               | ← Users<br>GERACI, ANGELO > GENERAL   | Save  | ← Users<br>GERACI, ANGELO > CREDENTIALS                     |  |
|                               | General First Name  |   | General   |  |
|                               | Credentials   |   | Credentials   |  |
|                               | Access Audit Username   |   | Access Audit  |  |
|                               | Logs add photo Validation   |   | Logs  |  |
| $\sim$                        | Email:<br>Extented (  | Opening: 🗹  |   |  |
|                               | Note:   |   |   |  |
| als                           |   |   |   |  |
| <u>Lti</u>                    |   |   |   |  |
| de                            |   |   | Reload Blacklist All C                                      | redentials   |
| e l                           | Ready   Operator: sicher<br>Now that the new user has been saved                      | we can assign a card  | Ready Operator: rischorr<br>For this User, click "Add New ( | Credential". As many credentials as  |
| A A                           | credential to them. This can be done n  | iow, or anytime in the  | desired may be issued to a Use                              | •  |
| S                             | future, by returning to their record, go<br>and clicking on the edit icon for their n |   |   |  |
| uaing New Users & Credentials | For now, click "Credentials" to proceed   |   |   |  |
|                               | Proxess Access Control System ← Users   | ≡!♠!\$!₽!\$' - ▫ ×  | Proxess Access Control System                               |  |
| lev                           | GERACI, ANGELO > CREDENTIALS > NEW CREDENTIAL   | Save  |   |  |
|                               | General Retrieved to Card Name: Cre   | rdential Revalidation Date: 5/12/2017<br>2/2018               |   |  |
| Ĕ                             | Credentials   | Other<br>Active   |   | Expiration         5/12/2018         Credential         Active         Blacklist |
|                               | Access Audit<br>Logs  | Returned<br>Damaged<br>Lost                                   | Credential Saved  |  |
| <b>۲</b>                      | ř.  | Deactivated   | The credential changes have be                              | en saved   |
|                               |   |   |   |  |
|                               |   |   |   |  |

Ready Operator: n

Select the Activation Date, which is usually left as the current date, but may be set at a future date. Select the Expiration Date of the card, which may be on an annual basis, by semester for schools, or at 90 days for evaluations of new hires. Select the Status of this credential and check the box if it is to be Blacklisted (disallowing access with the *credential*, as opposed to disallowing access of the *user*). You may give a "Name" to this card, such as Vehicle Tag, or Phone Sticker. If you wish to change the "Revalidation Date", return to the "General" tab after saving. Click "Save".

| Proxess Access Control System |   | ≡lâi¢i⊡i∜i- □ ×                | Proxess Access Control System |
|-------------------------------|---|--------------------------------|-------------------------------|
| GERACI, ANGELO > CREDENTIA    | LS > (CREDENTIAL)   | Write to Card Save             | GERACI, ANGELO > CREDENT      |
| General                       | Not Assigned to Card Name: Credential                                       | Revalidation Date: 5/12/2017   | General                       |
| Credentials                   |   | redential Active  Blacklist    |                               |
| Access Audit                  | Access Profiles (Inherited Privileges)                                      |                                |                               |
| Logs                          | ACTIONS NAME<br>+ Add Access Profile  |                                |                               |
|                               | Direct Privileges   |                                |                               |
|                               | ACTIONS NAME TYPE TIMESCHEDULE FIRST PERSON I<br>+ Add Door + Add DoorGroup | N TOGGLE PASS THROUGH LOCKDOWN |                               |
|                               |   |                                |                               |
|                               |   |                                |                               |
|                               |   |                                |                               |
| Ready Operator: rschorr       |   |                                | Ready Operator: rschorr       |
|                               | credential to access variou   | s doors may now                | / To choose an Aco            |
| 5                             | is done by selecting one or   | ,                              | "Cancel" to retur             |

be selected. This is done by selecting one or more "Access Profiles" and\or one or more "Door Groups" and individual "Doors". These have been set up in their respective programming modules. Click "Add Access Profile", if desired.

|             |   | 티슈 후 문 위 이는 이 옷              |
|-------------|---|------------------------------|
|             |   | Write to Card Save           |
|             |   | Revalidation Date: 5/12/2017 |
| Credentials | Addivition Date: 5/12/2017 (2) Expiration 5/12/2018 (2) Cindential Statu: | Active  Blacklist            |
|             | Select Access Profile   |                              |
|             | Office Staff ×  | •                            |
|             | Apply Cancel  |                              |
|             |   |                              |
|             |   |                              |
|             |   |                              |
|             |   |                              |
|             |   |                              |
|             |   |                              |

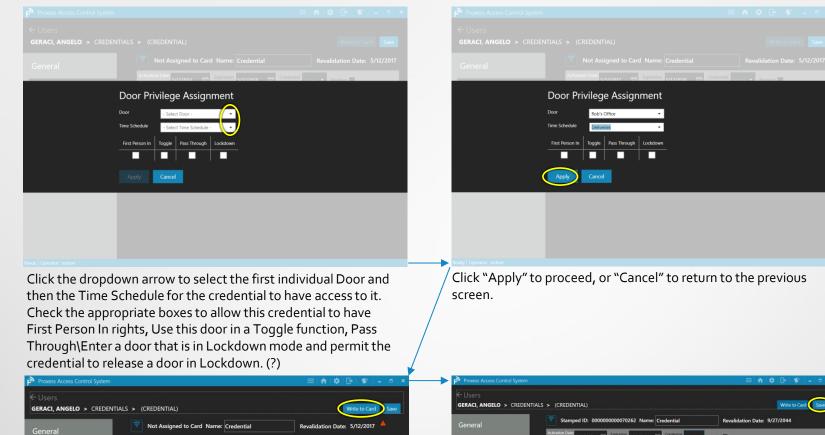
Select the desired Access Profile from the list and click "Apply".

| Activition Date: 5/12/2017 ES Explication 5/12/2018 ES Statu: Active • Blacklist |  |
|--|--|
| Select Access Profile  |  |
| Esent Access Public -  |  |
|  |  |

To choose an Access Profile, click the dropdown arrow, or "Cancel" to return to the previous screen.

| Proxess Access Control System           |   | ≡∣♠∣¢∣⊕∣♥∣- ▫ ×              |
|---|---|------------------------------|
| ← Users<br>GERACI, ANGELO > CREDENTIALS | > (CREDENTIAL)  | Write to Card Save           |
| General                                 | Not Assigned to Card Name: Credential                                 | Revalidation Date: 5/12/2017 |
| Credentials                             | Activation Date: 5/12/2017  | al Active:  Blacklist        |
| Access Audit                            | Access Profiles (Inherited Privileges)                                |                              |
| Logs                                    | ACTIONS NAME  |                              |
|   | Direct Privileges   |                              |
|   | ACTIONS NAME TYPE TIMESCHEDULE FIRST PERSON IN Add Door Add DoorGroup | TOGGLE PASS THROUGH LOCKDOWN |
|   |   |                              |
|   |   |                              |
|   |   |                              |
| Ready Operator richor                   |   |                              |

To add a door for this credential to have access to, click "Add Door".



| eneral     | Not Assigned to Card Name: Credential     Revalidation Date: 5/12/2017     Ativation Date: |
|------------|--|
| edentials  | Activation Date: \$/12/2017 [1] Exprandion S/12/2018 [1] Gredential Active • Blacklint     |
| cess Audit | Access Profiles (Inherited Privileges)   |
|            | ACTIONS NAME   |
| gs         | Office Staff   |
|            | Add Access Profile   |
|            | Direct Privileges  |
|            | ACTIONS NAME TYPE TIMESCHEDULE FIRST PERSON IN TOGGLE PASS THROUGH LOCKDOWN                |
|            | 💼 Rob's Office Door Always 🗹 🗖   |
|            | Every Door Door Group Morning Shift  |
|            | + Add Door + Add DoorGroup   |

Repeat this procedure for all the additional doors and Door Groups that this credential will have access to and then, as long as the new card is on the enrollment reader, click "Write to Card".

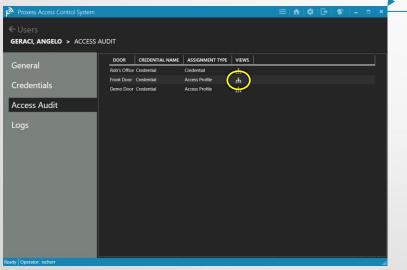
| Proxess Access Control System | n                            |                      |           |                              |                       |         |              | = 🖬          | * G       | <b>1</b> | = ×  |
|-------------------------------|------------------------------|----------------------|-----------|------------------------------|-----------------------|---------|--------------|--------------|-----------|----------|------|
| CUSERS                        | NTIALS > (CRED               | ENTIAL)              |           |                              |                       |         |              |              | Write     | to Card  | Save |
| General                       |                              | eoran com            | 000000    | 0000070262 Na                | me: Credential        |         | Revalio      | lation Date: | 9/27/2044 | r I      |      |
| Credentials                   | Activation Da                | 5/12/201             | 19        | Expiration<br>Date: 5/12/201 | Credential<br>Status: | Anive - | Blacklist    |              |           |          |      |
| Access Audit                  | Access Prot                  |                      | ted Privi | eges)                        |                       |         |              |              |           |          |      |
|                               | ACTIONS<br>1<br>+ Add Access | NAME<br>Office Staff |           |                              |                       |         |              |              |           |          |      |
|                               | Direct Privi                 | leges                | -         | _                            | _                     | -       | _            |              |           | -        |      |
|                               | ACTIONS                      | NAME                 | TYPE      | TIMESCHEDULE                 | FIRST PERSON IN       | TOGGLE  | PASS THROUGH | LOCKDOWN     |           |          |      |
|                               | 0                            | Rob's Office         | Door      | Always                       | 2                     | -       |              | -            |           |          |      |
|                               |                              | Every Door           |           | ap Morning Shift             |                       |         |              |              |           |          |      |
| leady Operator: rschorr       |                              |                      |           |                              |                       |         |              |              |           |          | - 14 |

The "Stamped ID" of the card will now be shown towards the top of the screen, along with the selected Revalidation Date. Click "Save" to complete the process.

The card programming process is now complete.



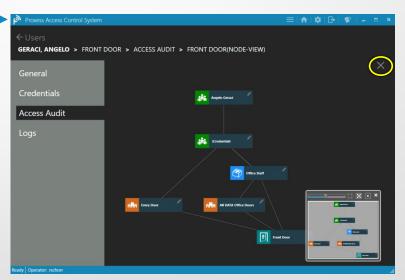
## Image: Access Construints CREDENTIALS CREDING CREDING CREDENTIALS



Each of the individual doors this Cardholder\User has access to will appear in this list. For any of the doors, click on its "Views" icon.

| ANGELO > CREDENTIA | LS > (CRED            | ENTIAL)       |              |                            |                 |          | J.              | Write to Card | Se       |
|--------------------|-----------------------|---------------|--------------|----------------------------|-----------------|----------|-----------------|---------------|----------|
| 1                  |                       |               | to Card      | Name: Creder               | tial            | Rev      | alidation Date: | 5/12/2017     | <u>*</u> |
| tials              | Activation D          | s/12/201      |              | opiration<br>ate: 5/12/201 | Status:         | Active • | Blacklist       |               |          |
| Audit              | Access Pro            | files (Inheri | ted Privileg | es)                        |                 |          |                 |               |          |
|                    | ACTIONS               | NAME          |              |                            |                 |          |                 |               |          |
|                    | Add Acces Direct Priv |               |              |                            |                 |          |                 |               |          |
|                    | ACTIONS               | NAME          | TYPE         | TIMESCHEDULE               | FIRST PERSON IN | TOGGLE   | PASS THROUGH    | LOCKDOWN      | ĩ        |
|                    | +                     | Rob's Office  | 1.000        | Always                     | <u></u>         |          |                 |               | <u> </u> |
|                    |                       |               |              | Morning Shift              | -               |          |                 |               |          |
|                    |                       |               |              |                            |                 |          |                 |               |          |
|                    |                       |               |              |                            |                 |          |                 |               |          |

Though the credential programming is complete, we will now show a visualization what we have programmed, as it is listed above. Click on the "Access Audit" tab.



This Access Audit view shows the relationship between the cardholder and their credentials and the door selected on the previous screen.

The insert on the bottom right of the screen allows you to see the entire relationship tree and the slide bar at the top of this insert can be moved to widen or narrow the main screen view.

Click ``X'' in the top right to close this view and return to the list of doors.

|   |  | 5 |  |
|---|--|---|--|
|   |  |   |  |
| _ |  |   |  |

| General      | DOOR CRI<br>Rob's Office Cred |        | ASSIGNMENT TYPE |         | <br> |  |
|--------------|-------------------------------|--------|-----------------|---------|------|--|
|              | Front Door Cred               |        | Access Profile  | ሐ<br>ሐ  |      |  |
| Credentials  | Demo Door Cred                | ential | Access Profile  | .።<br>ሐ |      |  |
| Access Audit |                               |        |                 |         |      |  |
|              |                               |        |                 |         |      |  |
|              |                               |        |                 |         |      |  |
|              |                               |        |                 |         |      |  |
|              |                               |        |                 |         |      |  |
|              |                               |        |                 |         |      |  |
|              |                               |        |                 |         |      |  |

| GERACI, ANGELO > LOGS |            |                      |                        |                                   |                |
|-----------------------|------------|----------------------|------------------------|-----------------------------------|----------------|
| General               | Date Range | Select a date 11 To  | Select a date 14 Go    |                                   |                |
| Constantiale          | ACTIONS    | EVENT DATE TIME(UTC) | EVENT DATE TIME(LOCAL) | EVENT CODE                        | SOURCE ITER    |
| Credentials           | 1          | 5/12/2017 3:17:32 PM | 5/12/2017 11:17:32 AM  | USER_CREATE                       | (Geraci, Angel |
|                       | 1          | 4/12/2017 3:06:47 PM | 4/12/2017 11:06:47 AM  | CREDENTIAL_UPDATE                 | (Credential-70 |
| Access Audit          | 1          | 4/12/2017 2:34:51 PM | 4/12/2017 10:34:51 AM  | CREDENTIAL_UPDATE                 | (Credential-70 |
|                       | 1          | 4/10/2017 8:13:44 PM | 4/10/2017 4:13:44 PM   | ACCESS                            | Real Door :0B: |
| Logs                  | 1          | 4/10/2017 8:13:41 PM | 4/10/2017 4:13:41 PM   | MECHANICAL_KEY_ACCESS             | Real Door :0B: |
|                       | 1          | 4/10/2017 8:13:23 PM | 4/10/2017 4:13:23 PM   |                                   | Real Door :08: |
|                       | 1          | 4/5/2017 7:03:34 PM  | 4/5/2017 3:03:34 PM    | ACCESS                            | Real Door :0B: |
|                       | 1          | 4/5/2017 6:55:37 PM  | 4/5/2017 2:55:37 PM    | DOUBLE_SWIPE_READER_TOGGLE_UNLOCK | Real Door :08: |
|                       | 1          | 4/5/2017 6:55:31 PM  | 4/5/2017 2:55:31 PM    | ACCESS                            | Real Door :08: |
|                       | 1          | 4/5/2017 6:54:55 PM  | 4/5/2017 2:54:55 PM    | DOUBLE_SWIPE_READER_TOGGLE_UNLOCK | Real Door :0B: |
|                       | 1          | 4/5/2017 6:54:50 PM  | 4/5/2017 2:54:50 PM    | ACCESS                            | Real Door :08: |
|                       | 1          | 4/5/2017 6:54:33 PM  | 4/5/2017 2:54:33 PM    |                                   | Real Door :0B: |
|                       | 1          | 4/5/2017 6:54:17 PM  | 4/5/2017 2:54:17 PM    | ACCESS                            | Real Door :08: |
|                       | 1          | 4/5/2017 6:54:10 PM  | 4/5/2017 2:54:10 PM    | DOUBLE_SWIPE_READER_TOGGLE_UNLOCK | Real Door :0B: |
|                       | 1          | 4/5/2017 6:54:04 PM  | 4/5/2017 2:54:04 PM    | ACCESS                            | Real Door :0B: |
|                       | 1          | 4/5/2017 6:54:00 PM  | 4/5/2017 2:54:00 PM    | DOUBLE SWIPE READER TOGGLE UNLOCK | Real Door OR   |

For a list of all of the recorded Events for a User, click "Logs".

The Log lists every stored Event from that door. This list may be Exported as an Excel file by clicking the "Export" button at the bottom.

This list may be scrolled and may also be searched and shortened, by selecting a "Date Range" from the top of the page. Again, the resulting list may be Exported by clicking the "Export" button. To return to the full list of Users, click "Users" at the top left. To return to the Home Screen \ Dashboard, click the Home icon at the top taskbar.

| ← Access  |       |     |        |        |           |             |               |                              |          |        |              |  |
|-----------|-------|-----|--------|--------|-----------|-------------|---------------|------------------------------|----------|--------|--------------|--|
| USERS     |       |     |        |        |           |             |               |                              |          |        |              |  |
| Filter by |       | + A | dd Nev | v User |           |             |               |                              |          |        | Search Users |  |
|           | - 1   |     | ACTI   | ons    | LAST NAME | FIRST NAME  | MIDDLE NA!    | EMAIL                        | USERNAME | ORGA   | NIZATIONS    |  |
|           | т I П |     | 1      | Ŵ      | 124       | Borden      |               |                              |          | Global |              |  |
|           |       |     | 1      | Ŵ      | Admin     | Super       |               | fake@                        |          | Global |              |  |
|           | 3     |     | 1      | ۵      | Ba        | Maya        |               | baldewiczm@westerntc.edu     |          | Global |              |  |
|           |       |     | 1      | Ŵ      | Bartee    | Carl        |               | cbartee@fbcglenarden.org     |          | Global |              |  |
|           |       |     | 1      | Ŵ      | Cobb      | Scott       |               | scobb@eyeonis.com            |          | Global |              |  |
|           |       |     | 1      | ŵ      | CoreMK    | SwitchTech  |               |                              |          | Global |              |  |
|           |       |     | 1      | Ū      | Darion    | KB NE       |               | dstone@kelleybros.com        |          | Global |              |  |
|           |       |     | 1      | Ū      | Earney    | Dexter      |               | earneyde@gvsu.edu            |          | Global |              |  |
|           |       |     | 1      | ۵.     |           | MAd         |               | mgiardina@arcsgalloway.org   |          | Global |              |  |
|           |       |     | 1      | ۵      |           | Dawn        |               | dawn@getseam.com             |          | Global |              |  |
|           |       |     | 1      | ۵      | Kagen     | Vitaly      |               | vkagen@aaa-avad.com          |          | Global |              |  |
|           |       |     | 1      | ŵ      | Kazemi    | GrandDad    | MontessoriSan | emaildadm                    |          | Global |              |  |
|           |       |     | 1      | Ŵ      | Koledo    | Chris       |               | ckoledo@kelleybros.com       |          | Global |              |  |
|           |       |     | 1      | Ŵ      |           | Steven      |               |                              |          | Global |              |  |
|           |       |     | 1      | Ŵ      | Manager   | Maintenance |               |                              |          | Global |              |  |
|           |       |     | 1      | 亩      | McGrory   | James       |               | james.mcgrory@la-montessori. |          | Global |              |  |

#### Advanced Searches of Users

| ← Access<br><b>USERS</b> |     |       |        |           |             |               |                              |          |               |      |
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|                          |     | 1     | ۵.     | 124       | Borden      | -             |                              |          | Global        |      |
|                          |     | 1     | Ŵ      | Admin     | Super       |               | fake@                        |          | Global        |      |
|                          |     | 1     | ŵ      | Ba        | Maya        |               | baldewiczm@westerntc.edu     |          | Global        |      |
|                          |     | 1     | 亩      | Bartee    | Carl        |               | cbartee@fbcglenarden.org     |          | Global        |      |
|                          |     | 1     | 莭      | Cobb      | Scott       |               | scobb@eyeonis.com            |          | Global        |      |
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|                          |     | 1     | Ŵ      | Darion    | KB NE       |               | dstone@kelleybros.com        |          | Global        |      |
|                          |     | 1     | 莭      | Earney    | Dexter      |               | earneyde@gvsu.edu            |          | Global        |      |
|                          |     | 1     | Ŵ      |           | MAd         |               | mgiardina@arcsgalloway.org   |          | Global        |      |
|                          |     | 1     | Ŵ      | Но        | Dawn        |               | dawn@getseam.com             |          | Global        |      |
|                          |     | 1     | Φ      | Kagen     | Vitaly      |               | vkagen@aaa-avad.com          |          | Global        |      |
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|                          |     | 1     | Ū      | McGrory   | James       |               | james.mcgrory@la-montessori. |          | Global        |      |

#### Within each User record

| ProxessIQ <sup>™</sup> |                  |         |   |   |  |             | ≡   ♠  | 1 🖸 I 🕞 I |  | ×               |
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|                        |                  |         | / 0<br>/ 0                              | 124<br>Admin  | Borden<br>Super  | MIDDLE NAME | fake@  | USERNAME  | Global<br>Global   | <u>د</u> ا<br>ا |
|                        |                  |         | / 1                                     | 124<br>Admin<br>Ba  | Borden<br>Super<br>Maya  | MIDDLE NAME | fake@<br>baldewiczm@westerntc.edu  | USERNAME  | Global<br>Global<br>Global   | s l             |
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|                        |                  |         | /=====                                  | 124<br>Admin<br>Ba<br>Bartee<br>Cobb                                      | Borden<br>Super<br>Maya<br>Carl<br>Scott   | MIDDLE NAME | fake@<br>baldewiczm@westerntc.edu<br>cbartee@fbcglenarden.org  | USERNAME  | Global<br>Global<br>Global<br>Global<br>Global                               | s⊥              |
|                        |                  |         | / 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 | 124<br>Admin<br>Ba<br>Bartee<br>Cobb<br>CoreMK                            | Borden<br>Super<br>Maya<br>Carl<br>Scott<br>SwitchTech                           | MIDDLE NAME | fake@<br>baldewiczm@westerntc.edu<br>cbartee@fbcglenarden.org<br>scobb@eyeonis.com   | USERNAME  | Global<br>Global<br>Global<br>Global<br>Global<br>Global                     | s               |
|                        |                  |         |   | 124<br>Admin<br>Ba<br>Bartee<br>Cobb<br>CoreMK<br>Darion                  | Borden<br>Super<br>Maya<br>Carl<br>Scott<br>SwitchTech<br>KB NE                  | MIDDLE NAME | fake@<br>baldowiczm@westerntc.edu<br>cbartee@fbcglenarden.org<br>scotb#@ryeonis.com<br>dstone@kelleybros.com   | USERNAME  | Giobal<br>Giobal<br>Giobal<br>Giobal<br>Giobal<br>Giobal<br>Giobal           | s l             |
|                        |                  |         |   | 124<br>Admin<br>Ba<br>Bartee<br>Cobb<br>CoreMK<br>Darion<br>Earney        | Borden<br>Super<br>Maya<br>Carl<br>Scott<br>SwitchTech<br>KB NE<br>Dexter        | MIDDLE NAME | fake@<br>baklewicm@westemtc.edu<br>cbartee@htsglenarden.org<br>scotb/@eyeonis.com<br>dstone@kelleytros.com<br>earneyde@grsu.edu                              | USERNAME  | Global<br>Global<br>Global<br>Global<br>Global<br>Global<br>Global<br>Global | s l<br>A        |
|                        |                  |         |   | 124<br>Admin<br>Ba<br>Bartee<br>Cobb<br>CoreMK<br>Darion<br>Earney<br>Gia | Sorden<br>Super<br>Maya<br>Carl<br>Scott<br>SwitchTech<br>KB NE<br>Dester<br>MAd |             | tako@<br>baklewiczm@westemtc.edu<br>duatee@htspienarden.org<br>scobb@kyeonis.com<br>distone@kelicybros.com<br>eamsyde@yosu.edu<br>mgjardina@arcspiiloway.org | USERNAME  | Global<br>Global<br>Global<br>Global<br>Global<br>Global<br>Global<br>Global | s l             |

#### Must cancel "X" an Advanced Search, or the User menu will continue to only show those results.

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|           | Extended Opening   | FIRST NAME      |             | EMAIL                      |          |
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|           | Validation Period  | Juper           |             | fake®                      | Global   |
|           |                    | Maya            |             | baldewiczm@westerntc.edu   | Global   |
|           |                    |                 |             | cbartee@fbcglenarden.org   | Global   |
|           |                    |                 |             | scobb@eyeonis.com          | Global   |
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#### Advanced Searches of Users

| ← Access<br><b>USERS</b> |     |         |       |           |            |             |                          |                    |          |
|--------------------------|-----|---------|-------|-----------|------------|-------------|--------------------------|--------------------|----------|
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|                          |     | 1       | Ċ,    | Admin     | Super      |             | fake@                    |                    | Global   |
|                          |     | 1       | ۵.    |           | Maya       |             | baldewiczm@westerntc.edu |                    | Global   |
|                          |     | 1       | ά     | Bartee    | Carl       |             | cbartee@fbcglenarden.org |                    | Global   |
|                          |     | 1       | ۵.    | Cobb      | Scott      |             | scobb@eyeonis.com        |                    | Global   |
|                          |     | 1       | Ċ.    | CoreMK    | SwitchTech |             |                          |                    | Global   |
|                          |     | 1       | ŧ.    | Darion    | Nelly      |             | dstone@kb.com            | Science Department | Global   |
|                          |     |         |       |           | Dexter     |             | earnevde@ovsu.edu        |                    | Global   |

#### Within each User record

| ProxessiQ <sup>™</sup> ALL ORGANIZA | TIONS -         |                        | = 🔺                      | 1010-              | пх           |
|-------------------------------------|-----------------|------------------------|--------------------------|--------------------|--------------|
| File Window Access Admin Rep        |                 |                        |                          |                    |              |
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|   |                      |   |          |                                     | Delete Selected     Reload     Export     Import  | →                         |
| Ready Operator: Administrator               |                      |   |          | Ready Operator: Administrator       | Desete Selecter Reford Export Import  |                           |

Name this search for your future use and click "OK".

Your new custom search will now appear in this list, for later execution by this and other operators. When you have completed your Search, you must click "X" to bring you back to the full list of Users, or the User menu will continue to only show those Search results.

#### **Advanced Searches of Users**

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|----|-------|-------|-----------|-------------|---|---|---|---|
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|    | ø     | tti t | Admin     | Super       |   | fake@   |   |   |
|    | 1     | ۵Ū    |           | Maya        |   | baldewiczm@we   | sterntc.edu   |   |
|    | 1     | ۵Ū    | Bartee    | Carl        |   | cbartee@fbcglen   | arden.org   |   |
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|    | 1     | ŵ     | CoreMK    | SwitchTech  |   |   |   |   |
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|    | 1     | ŵ     | Earney    | Dexter      |   | earneyde@gvsu.  | edu   |   |
|    | 1     | ۵     | Gia       | MAd         |   | mgiardina@arcsq   | galloway.org  |   |
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|    | 1     | ŵ     | Kagen     | Vitaly      |   | vkagen@aaa-ava  | id.com  |   |
|    | 1     | ŵ     | Kazemi    | GrandDad    | MontessoriSanClemente Childish1 Childish2 Childish3   | emaildadm   |   |   |
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You are now returned to the full list of Users. You may execute on that saved search again any time, by clicking on the arrow next to its name.

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|   | Delete Selected     Reload     Export     Import |  |
| Ready Operator: Administrator                                     |  |  |

You may Export the search results to a .csv for further manipulation and click the "X" and return to your normal system work.

## USERS Adding & Editing

Mobile Credentials are addressed in this section. PHYSICAL Credentials (including cards, fobs and coin & portrait stickers) are addressed in the previous section. Prior to entering and delivering mobile keys to Users, consider communicating to them the expected email they will receive and the installation process. This will result in fewer support calls and a better user experience.

The following is an example from a Proxess customer you may use as a model. An editable copy will be sent upon request,

From: paul.hevesy@proxess.com <paul.hevesy@proxess.com> Date: Thursday, May 11, 2023 at 5:56 PM To: Robert Schorr < rob.schorr@proxess.com > Subject: Proxess Mobile Key Welcome Email

Dear [End User Staff & Team Members] -

This email is to inform you of our exciting new security system designed to more effectively control access to our facilities that will allow you to use your mobile phone as your key!

Your new "key" is an app that needs to be downloaded to your phone. Our new system will leverage Bluetooth from your phone to grant you access.

HERE ARE THE STEPS YOU WILL NEED TO FOLLOW:

STEP 1: Download the "Proxess Mobile Credential" App TODAY from the appropriate app store here:

#### Download on the App Store

GET IT ON Google Play

IMPORTANT: Once you download the app to your phone please DO NOT TAKE any further action until you have received an email invitation from "Proxess (no reply)" to your company/personal email.

STEP 2: Once the new security system is fully installed and programmed, you will be added to the system as a user. As part of the process, you will receive an email invitation from "Proxess (no reply)" to your company/personal email that looks like the image below.

|     | xess (no-reply) <no-reply@proxess.com></no-reply@proxess.com>   | Today at 4:41 Ph |
|-----|---|------------------|
| lo: | sample@proxess.com  |                  |
|     | Proxess   |                  |
|     | Invitation  |                  |
|     | You have been invited to use Proxess Mobile by Proxess Texas Demo. Proxess Mobile enables<br>users to use their phones as access credentials.   |                  |
|     | 1. Download the Proxess Mobile app from the appropriate app store.  |                  |
|     | Cert IT ON<br>Get IT ON<br>Google Play<br>2. Once the app is installed, open the link below on your mobile device.  |                  |
|     | Here are some things to note:   |                  |
|     | You must use this email address to retrieve your credentials. If you need to use a different<br>email address you must have the ACS addrnistrator change your address in the system.<br>The link below expires in 30 minutes and can only be used once.<br>You must be able to click the link from the mobile device running the mobile credential<br>app for authentication to work.<br>Don't worry, you can request a new email to be sent from the app. If you uninstall the app you<br>will need to request another link.<br>OPEN THIS LINK |                  |
|     |   |                  |
|     |   |                  |

STEP 3: While using your mobile phone to locate the email invitation, open the Proxess (no reply) email and scroll to the bottom of the email and tap "OPEN THIS LINK"

This will authenticate your mobile key by taking you directly to the Proxess Mobile Key app on your phone.

That's it! In a separate communication you will receive further information on how to use your new mobile key!

NOTE: You can also watch a How To Download Your Proxess Mobile Credential For The 1st Time video here

H

2 1

|   | ProxessiQ <sup>™</sup>              |           |                    |                        |                | = | A 0 |
|---|-------------------------------------|-----------|--------------------|------------------------|----------------|---|-----|
|   | ← Users<br>MANAGER, FACILITIES > GE | INERAL    |                    |                        |                |   |     |
|   | General                             |           | First Name:        | Facilities             |                |   |     |
|   | General                             |           | Last Name:         | Manager                |                |   |     |
| ( | Credentials                         |           | Middle Name:       |                        |                |   |     |
|   |                                     |           | Username:          |                        |                |   |     |
|   | Access Audit                        | D.T.      | External Id:       |                        |                |   |     |
|   | Event Logs                          |           | Validation Period: | 60                     | Use Default: 📝 |   |     |
|   |                                     |           | Pin Number:        |                        |                |   |     |
|   |                                     |           | Email:             | rob.schorr64@gmail.com |                |   |     |
|   |                                     | add photo | Extended Opening:  | <u> </u>               |                |   |     |
|   |                                     |           | Notes:             |                        |                |   |     |
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|   |                                     |           |                    |                        |                |   |     |
|   |                                     |           |                    |                        |                |   |     |

Now that the new user has been created and saved, we can assign a card\ credential to them. This can be done now, or anytime in the future, by returning to their record, going to the Users module and clicking on the edit icon for their name. For now, click "Credentials" to proceed.

| ProxessIQ <sup>™</sup>   |   | ≡! <b>☆</b> !⊕!_ • ×                  |
|--------------------------|---|---------------------------------------|
|                          |   |                                       |
| MANAGER, FACILITIES > CR | REDENTIALS > CREDENTIAL   | Write to Caro                         |
| General                  | Rot Assigned to Card Name FM Mobile Credential                    | Remote Mobile Device Enrollment Any * |
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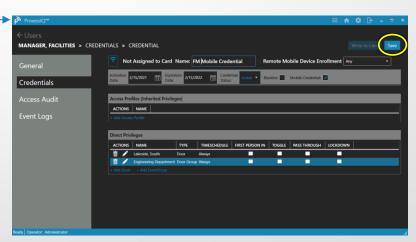
The Credential status screen appears.

You may (but do not need to) add a name for this User's credential.

Check the box to identify it as a Mobile Credential. Click "Save"

| P <sup>3</sup> ProxessIQ™         | <b>n</b> | ۱ 🗘 | G+ I - | <br>× |
|-----------------------------------|----------|-----|--------|-------|
| ← Users                           |          |     |        |       |
| MANAGER, FACILITIES > CREDENTIALS |          |     |        |       |
| General • Add New Credential      |          |     |        |       |
| Credentials                       |          |     |        |       |
| Access Audit                      |          |     |        |       |
| Event Logs                        |          |     |        |       |
|                                   |          |     |        |       |
|                                   |          |     |        |       |
|                                   |          |     |        |       |
|                                   |          |     |        |       |
|                                   |          |     |        |       |
|                                   |          |     |        |       |
| Reload Blacklist All Credentials  |          |     |        |       |

For this User, click "Add New Credential". As many credentials as desired may be issued to any User.



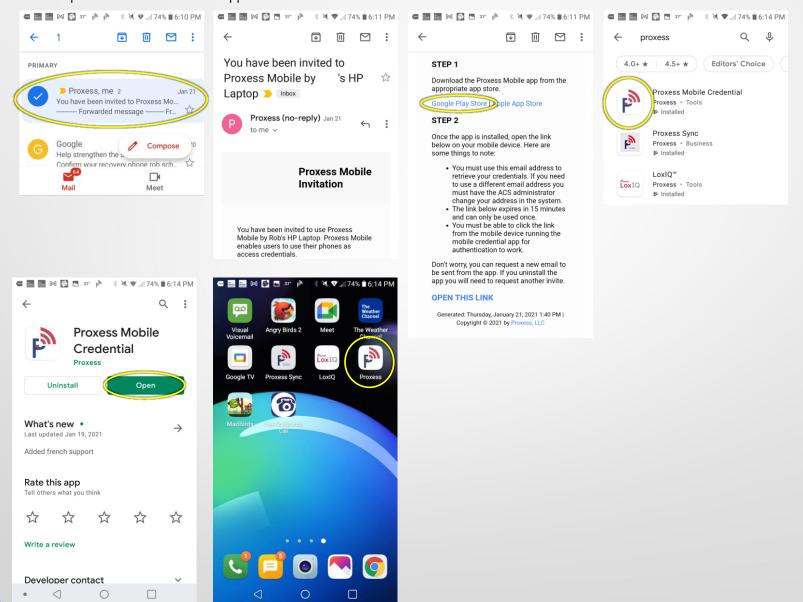
You may now assign Privileges (a.k.a. access rights) for this Mobile Credential, as defined in the previous section.

In this case we will assign the Privilege for this credential to access the Door Group Engineering Department, during the Time Schedule Always and the individual Door Lakeside, South, also during the Time Schedule Always.

When you are done, click "Save" and the mobile credential email invitation will be delivered to the recipient.

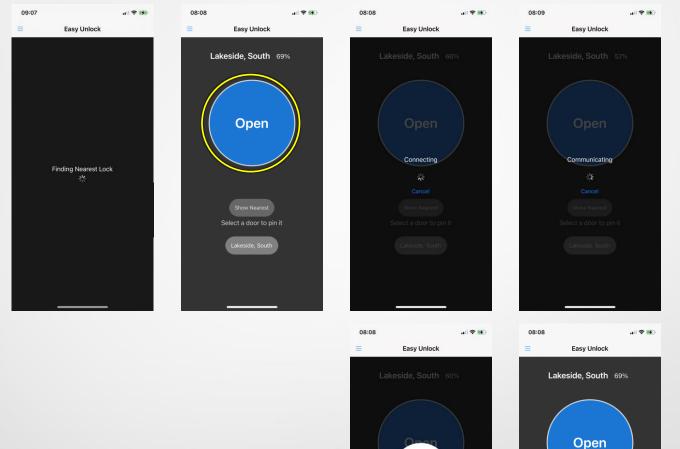
Toggle & Lockdown views will be shown in a few pages from here.

The User will receive the automated invitation email, which displays the links (one for App and one for Android devices) to click to download the Proxess Mobile Credential app. Tap "Open" or from the screen you place your app onto, tap on the "Proxess" icon to open the Mobile Credential app.



m

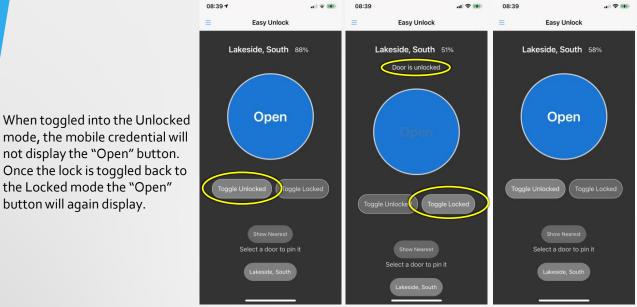
The Mobile Credential app will open in "Easy Unlock" mode, where it will automatically find and display the door with the greatest signal strength (usually the closest door as well). Tap the "Open" button for the door you wish to access and it will unlock. For the best user experience, open your app on your approach to the door, so the app has already displayed the door and you have already tapped Open, prior to your arrival at the door handle.



Success

Select a door to pin it

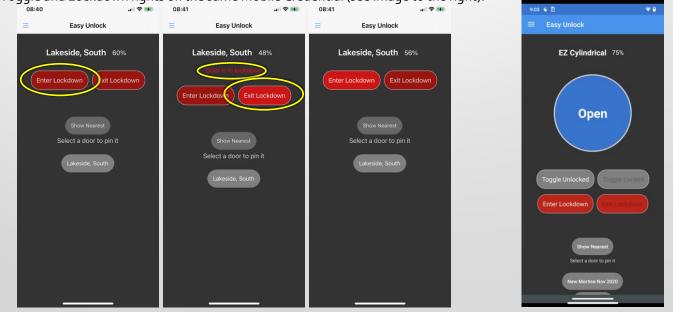
When creating a Mobile Credential, you may assign Toggle rights. In this case, the "Toggle Unlocked" and "Toggle Locked" buttons will display. Toggled locks remain Unlocked (no credential required to enter) until either Toggled Locked or until the next Time Schedule occurs requiring the lock to be in the locked (valid credential required to enter) state.



When creating a Mobile Credential, you may assign Lockdown rights. In this case, the "Enter Lockdown" and "Exit Lockdown" buttons will display. You can also assign normal, Toggle and Lockdown rights on the same Mobile Credential (see image to the right).

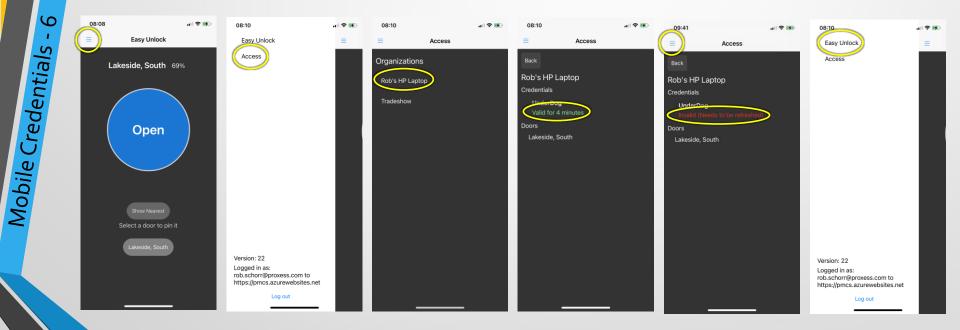
When the lockset has entered the Lockdown mode, a note in red will display. Once removed from the Lockdown mode the note will be removed.

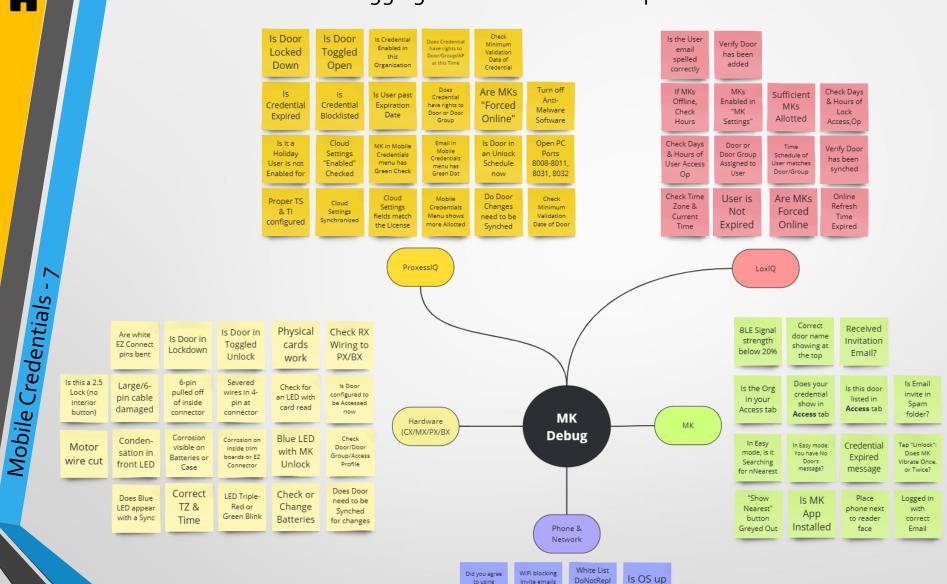
the Locked mode the "Open" button will again display.



By default, the Mobile Credential will open in the "Easy Unlock" mode. In this mode, the app will automatically locate and display the door with the greatest signal strength... Tap the hamburger icon in the top left to being up the mode menu. Click on the "Access" mode and all of the Organizations that you have rights for access will be listed. Tap on the organization you want to see your rights for.

Your credential name will display, along with the list of doors that you have access to. For applications allowing temporary offline operation, there is a 5-minute check-in requirement for the mobile credential to get online to reverify its rights and the countdown is shown in green text. When the credential rights expire a note in red appears "Invalid (Needs to be refreshed)". Bring the phone online (via WiFi or a mobile network) and the rights will be renewed for five (5) more minutes. Click the hamburger icon to return to the Easy Unlock operation.





#### Debugging a Mobile Credential Operation

to using invite emails location & rights services refreshes Android & On Internet iOS phones with WiFi or & tablets Mobile Only Signal

y@email.Pr

oxess.com

Are you

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Bluetooth

on

## USERS Spreadsheet Adding & Editing

How to MASS-Add and edit Users & Credentials using a .csv spreadsheet

Spreadsheet Import Utility- 1

## Mass Adding and Editing Users, using a .csv spreadsheet

| ← Access            |  |     |       |       |           |             |   |                |                          |    |
|---------------------|--|-----|-------|-------|-----------|-------------|---|----------------|--------------------------|----|
| USERS               |  |     |       |       |           |             |   |                |                          |    |
| Filter by           |  | • / | dd Ne | w Use |           |             |   |                | Search Users             |    |
|                     |  |     | ACT   | IONS  | LAST NAME | FIRST NAME  | MIDDLE NAME   | EMAIL          |                          | u  |
| Saved Searches      |  |     | 1     | Ū     | 124       | Borden      |   |                |                          |    |
| Department Search 🔶 | t tit til til til til til til til til ti |     | 1     | Ū     | Admin     | Super       |   | fake@          |                          |    |
|                     |  |     | 1     | Ū     |           | Maya        |   | baldewiczm@w   | esterntc.edu             |    |
|                     |  |     | 1     | Ŵ     | Bartee    | Carl        |   | cbartee@fbcgle | narden.org               |    |
|                     |  |     | 1     | Ŵ     | Cobb      | Scott       |   | scobb@eyeonis  | .com                     |    |
|                     |  |     | 1     | Ŵ     | CoreMK    | SwitchTech  |   |                |                          |    |
|                     |  |     | 1     | Ŵ     | Darion    | Nelly       |   | dstone@kb.com  |                          | Sc |
|                     |  |     | 1     | Ŵ     | Earney    | Dexter      |   | earneyde⊜gvsu  | ledu                     |    |
|                     |  |     | 1     | ŵ     | Gia       | MAd         |   | mgiardina@arcs | galloway.org             |    |
|                     |  |     | 1     | ŵ     |           | Dawn        |   | dawn@getseam   | .com                     |    |
|                     |  |     | 1     | ŵ     | Kagen     | Vitaly      |   | vkagen⊜aaa-av  | ad.com                   |    |
|                     |  |     | 1     | ŵ     | Kazemi    | GrandDad    | MontessoriSanClemente Childish1 Childish2 Childish3 | emaildadm      |                          |    |
|                     |  |     | 1     | Ŵ     | Koledo    | Chris       |   | ckoledo⊜kelley | bros.com                 |    |
|                     |  |     | 1     | ŵ     |           | Steven      |   |                |                          |    |
|                     |  |     | 1     | ŵ     | Manager   | Maintenance |   |                |                          |    |
|                     |  | 5   | ~     | ŵ     | Medicon   | Inmor       |   | ismor measons  | <u>Na montorcori com</u> |    |

To make mass User additions, changes or deletions, no program is simpler or more flexible than Microsoft Excel or Google Sheets.

Proxess can import a .csv formatted file from those programs or Notes, etc., with an unlimited number of Users entered, for masscard entry, deletion or changes.

We will now explain to columns of detail that can be added, their format requirements and how to perform the imports and exports.

Begin by Clicking the "Export" button, to receive a fresh (if this will be the first time you will be Importing) or up-to-date list of Users, Credentials and their associated information.

| Save As               |                                   |           |                     | ×               | 🔜   🗹 📜 🖵  | OneDrive De               | esktop                | -                 |               |
|-----------------------|-----------------------------------|-----------|---------------------|-----------------|--|---------------------------|-----------------------|-------------------|---------------|
| > • 🕇 🗖 > On          | eDrive - Personal > Desktop >     |           | ✓ ひ Search Desktop  | م<br>ر          | File Home Share View   | Cloud Storage             |                       |                   | ^             |
| Organize   New folder | r                                 |           |                     | :: • ?          | 🖈 📄 📋 🕺 🔒 м  | love to 🔹 🗙 Delete 🔹      | 1 🔄 🗸 🖉               |                   |               |
| > 🚛 Desktop 🔷 ^       | Name                              | Status    | Date modified       | Туре            | Pin to Quick Copy Paste  | opy to 🔻 📑 Rename         | New Properties        | Select non        |               |
| > 🚛 Documents         | Apple                             | $\odot$   | 10/31/2022 11:15 AM | File folder     | access   |                           | folder 👻 🍕            | Select            | lion          |
| > 🐅 Email attachmer   | Downloads                         | $\odot$   | 6/26/2024 12:27 PM  | File folder     | Clipboard  | Organize                  | New Open              | Select            |               |
| > Fictures            | MindManager                       | $\oslash$ | 8/24/2020 9:28 AM   | File folder     | $\leftarrow \rightarrow \checkmark \uparrow \blacksquare$ > This PC > De | sktop 🗸 진                 | Search Desktop        |                   | ۶             |
| LicensePackage_       | ApkOnline Android online emulator | $\odot$   | 12/29/2021 3:22 PM  | Shortcut        | ^ Na   | me                        |                       | Status            | Date modifi   |
| LicensePackage_       | 🔊 Chrome Remote Desktop           | $\odot$   | 12/8/2022 9:58 AM   | Shortcut        | 🖈 Quick access   |                           |                       |                   |               |
| -                     | Doors_2024-10-03-151027           | 2         | 10/3/2024 3:11 PM   | Microsoft Excel |  | UserExport_2024-11-15-1   |                       | C                 | 11/15/2024    |
| S This PC             | 🔁 Dropbox                         | $\odot$   | 2/12/2019 5:44 PM   | Shortcut        | Downloads 🖈  | Dears_2024_10_03_15102    | ij per tiner osori te | xcel Comma Separa | ited Values F |
| > 🧊 3D Objects        | EventLogs_2023-08-23-151957       | $\odot$   | 8/23/2023 3:20 PM   | Microsoft Excel |  | Proxess.ServiceHost.Con   |                       | 1/15/2024 1:54 PM |               |
| > 💒 Desktop           | Excel                             | $\odot$   | 11/29/2022 2:52 PM  | Shortcut        |  | Zoom                      | Availability status   | s: Sync pending   |               |
| > 🔊 Documents         | ( a roc                           | 0         | 1/7/0001 0-50 DM    | Charteut        |  | ProxessIQ_License.lic     |                       | $\odot$           | 4/25/2024 1   |
|                       |                                   |           |                     | 7               | 👔 Imports for Proxess  | ProxessIQServerLogs_202   | 40201154729           | $\odot$           | 2/1/2024 3:   |
| File name: UserE      | xport_2024-11-15-135338           |           |                     | ~               | 2 Proxess Pictures   | rustdesk-1.2.3-x86_64 - S | hortcut               | $\odot$           | 1/8/2024 7:   |
| Save as type:         |                                   |           |                     | ~               |  | Microsoft Teams classic   |                       | $\odot$           | 10/3/2023 4   |
|                       |                                   |           |                     |                 |  | EventLogs_2023-08-23-1    | 51957                 | $\odot$           | 8/23/2023 3   |
| Hide Folders          |                                   |           | Save                | Cancel          | 👔 Quotes 🗸 🗸   |                           |                       |                   | 3             |
| Hide Folders          |                                   |           | gure                | cuncer          | 29 items 1 item selected 27.0 KB   | Sync pending 👘 State: 🖁   | Shared                |                   | 8==           |
|                       |                                   |           |                     |                 |  |                           |                       |                   |               |
|                       |                                   |           |                     |                 |  | <u> </u>                  |                       |                   |               |
|                       |                                   |           | Microsoft Excel     |                 |  | ×                         |                       |                   |               |

By default, Excel will perform the following data conversions in this file:

Remove leading zeros

Do you want to permanently keep these conversions?

Don't notify me about default conversions in .csv or similar files.

Help

## Export List snapshot, of an Established Database – A New database Export will Only list the Headers:

| Externa di al  |             | D             | E          | F                               | G                               | н                               |                                 | J                               | K                                     | L                                     | M  | N   | 0   |
|----------------|-------------|---------------|------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------------|---------------------------------------|--|---|---|
| ExternalId     | UserId      | FirstName     | LastName   | MiddleName U                    | JserName                        | Email                           | PinCode                         | ExtendedOpening                 | Notes                                 | OrganizationGuid                      | ShareWithChildrenOrgs                                    | CredentialId  | CredentialName  |
| 210-217-8425   | 1           | Math          | Teacher    |                                 |                                 | rob.sch                         | orr@prox                        | FALSE                           |                                       | 18d48486-c7d2-4e9                     | FALSE  | 1   | Bad Math Card   |
| 210-217-8425   | 1           | Math          | Teacher    |                                 |                                 | rob.sch                         | orr@prox                        | FALSE                           |                                       | 18d48486-c7d2-4e9                     | FALSE  | 2   | Bad Math Mobile   |
| 210-217-8425   | 1           | Math          | Teacher    |                                 |                                 | rob.sch                         | orr@prox                        | FALSE                           |                                       | 18d48486-c7d2-4e9                     | FALSE  | 32  | Switch MK   |
| 210-217-8425   | 1           | Math          | Teacher    |                                 |                                 | rob.sch                         | orr@prox                        | FALSE                           |                                       | 18d48486-c7d2-4e9                     | FALSE  | 42  | Bad Math Lockdown   |
| cde74bde-52fe  | - 2         | Maintenand    | : Manager  |                                 |                                 |                                 |                                 | FALSE                           |                                       | 18d48486-c7d2-4e9                     | FALSE  | 3   | Maint Card  |
| fb288824-0a99  | 4 3         | Andy          | Yes        |                                 |                                 |                                 |                                 | FALSE                           |                                       | 18d48486-c7d2-4e9                     | FALSE  | 4   | Credential  |
| fb288824-0a99  | 4 3         | Andy          | Yes        |                                 |                                 |                                 |                                 | FALSE                           |                                       | 18d48486-c7d2-4e9                     | FALSE  | 22  | DLkDn   |
| fb288824-0a99  | 4 3         | Andy          | Yes        |                                 |                                 |                                 |                                 | FALSE                           |                                       | 18d48486-c7d2-4e9                     | FALSE  | 29  | Credential  |
| ff8c6b5a-ec0e- | 4 4         | James         | McGrory    |                                 |                                 | james.                          | mcgrory@                        | FALSE                           |                                       | 18d48486-c7d2-4e9                     | FALSE  | 5   | James Lockdown  |
| ff8c6b5a-ec0e- | 4 4         | James         | McGrory    |                                 |                                 | james.                          | mcgrory@                        | FALSE                           |                                       | 18d48486-c7d2-4e9                     | FALSE  | 13  | James Mobile  |
| ff8c6b5a-ec0e- | 4 4         | James         | McGrory    |                                 |                                 | james.                          | mcgrory@                        | FALSE                           |                                       | 18d48486-c7d2-4e9                     | FALSE  | 14  | Tom Dacey Mobile  |
| ff8c6b5a-ec0e- | 4 4         | James         | McGrory    |                                 |                                 | james.                          | mcgrory@                        | FALSE                           |                                       | 18d48486-c7d2-4e9                     | FALSE  | 15  | Card  |
| ff8c6b5a-ec0e- | 4 4         | James         | McGrory    |                                 |                                 | james.                          | mcgrory@                        | FALSE                           |                                       | 18d48486-c7d2-4e9                     | FALSE  | 39  | Out Bldg Card   |
| 58eb3e90-a2f5  | -4 5        | Child1        | Montessori |                                 |                                 |                                 |                                 | FALSE                           |                                       | 18d48486-c7d2-4e9                     | FALSE  | 73  | Makr's Mobile   |
| 122ceabb-ef36  | - 6         | GrandDad      | Kazemi     | MontessoriSan                   | Clemente (                      | emaild                          | adm                             | FALSE                           |                                       | 18d48486-c7d2-4e9                     | FALSE  | 6   | Child1 Child2 Montes  |
| 122ceabb-ef36  | - 6         | GrandDad      | Kazemi     | MontessoriSan                   | Clemente (                      | emaild                          | adm                             | FALSE                           |                                       | 18d48486-c7d2-4e9                     | FALSE  | 20  | Short Time Frame  |
| 76652405 6250  | 7           | Childo        | Montossori |                                 |                                 |                                 |                                 | EVICE                           |                                       | 18448486 2742 440                     | EVICE  | 0   |   |
| 76             | 652405 b250 | 652405 b250 7 |            | 652d05 b250 7 Child2 Montossori | 652d05 b250 7 Child2 Montessori | 652d05 b250 7 Child2 Montossori | 652d05 b250 7 Child? Montossori | 652d05 b250 7 Child2 Montossori | 652d05 h250 7 Child? Montossori EALSE | 652d05 b250 7 Child2 Montossori EALSE | 1952405 6250 7 Child? Montossori EALSE 18448486 6742 440 | 1652405 6250 7 Child? Montassari FAISE 1848886 6742 400 FAISE | ISS2405 5250 7 Child? Montaccori EALSE 184/84/86 6742 440 EALSE 0 |

| Р                    | Q                            | R                            | S                      | т                 | U                       | V                | W                   | х          |
|----------------------|------------------------------|------------------------------|------------------------|-------------------|-------------------------|------------------|---------------------|------------|
| CredentialExternalId | CredentialActivationDateTime | CredentialExpirationDateTime | EnableMobileCredential | AccessProfileList | CredentialPrintedNumber | CredentialStatus | BlockListCredential | RemoveUser |
| 5fd6d083-3ae9-428e-  | 2022-12-13T00:00:00.0000000  | 2027-04-29T00:00:00.0000000  | FALSE                  |                   | 107052                  | Active           | FALSE               | FALSE      |
| 209fcec6-7027-4274-a | 2022-12-13T00:00:00.0000000  | 2033-03-29T00:00:00.0000000  | TRUE                   |                   |                         | Active           | FALSE               | FALSE      |
| 46f6139a-619b-40f4-9 | 2023-10-24T00:00:00.0000000  | 2024-10-24T23:59:59.0000000  | FALSE                  |                   |                         | Active           | FALSE               | FALSE      |
| 7c51e43e-b94d-4e3e-  | 2023-12-03T00:00:00.0000000  | 2029-12-04T23:59:59.0000000  | TRUE                   |                   |                         | Active           | FALSE               | FALSE      |
| aa502152-c47a-4343-  | 2022-12-13T00:00:00.0000000  | 2023-12-13T23:59:59.0000000  | FALSE                  |                   | 107100                  | Active           | FALSE               | FALSE      |
| 6d50f78d-4f08-4b50-8 | 2023-01-12T00:00:00.0000000  | 2024-01-12T23:59:59.0000000  | FALSE                  | AP1               | 12098                   | Active           | FALSE               | FALSE      |
| 24e01221-dddc-488a-  | 2023-08-04T00:00:00.0000000  | 2024-08-04T23:59:59.0000000  | FALSE                  |                   |                         | Active           | FALSE               | FALSE      |
| 633300cb-156b-4965-  | 2023-09-21T00:00:00.0000000  | 2024-09-21T23:59:59.0000000  | FALSE                  |                   |                         | Active           | FALSE               | FALSE      |
| dee638e4-f1b0-4625-8 | 2023-05-16T00:00:00.0000000  | 2024-05-16T23:59:59.0000000  | FALSE                  |                   |                         | Active           | FALSE               | FALSE      |
| a2172aed-4176-4fb1-  | 2023-05-24T00:00:00.0000000  | 2024-05-24T23:59:59.0000000  | FALSE                  |                   |                         | Active           | FALSE               | FALSE      |
| e6549313-2867-4721-  | 2023-05-26T00:00:00.0000000  | 2024-05-26T23:59:59.0000000  | FALSE                  |                   |                         | Active           | FALSE               | FALSE      |
| 622b069a-35ef-4e1e-a | 2023-05-26T00:00:00.0000000  | 2024-05-26T23:59:59.0000000  | FALSE                  |                   |                         | Active           | FALSE               | FALSE      |
| 7a0cf305-562c-4fde-8 | 2023-11-15T00:00:00.0000000  | 2024-11-15T23:59:59.0000000  | FALSE                  |                   |                         | Active           | FALSE               | FALSE      |
| 83a4326b-8e58-428c-  | 2024-04-24T00:00:00.0000000  | 2025-04-24T23:59:59.0000000  | FALSE                  |                   |                         | Active           | FALSE               | FALSE      |
| 0ad09e97-7ef1-4152-I | 2023-05-16T00:00:00.0000000  | 2024-09-12T23:59:59.0000000  | FALSE                  |                   | 14081                   | Active           | FALSE               | FALSE      |
| 7dd84cd6-84b0-430f-  | 2023-07-27T00:00:00.0000000  | 2024-07-27T23:59:59.0000000  | FALSE                  |                   |                         | Active           | FALSE               | FALSE      |
|                      | 0001 01 01 00000000 0000000  | 0001 01 01700-00-00 000000   | EALGE                  |                   |                         | Othor            | EVICE               | EALGE      |

## Notes:

- The User export will be listed in UserID (by days & times of their creation) numeric order
- Multiple Credentials rows for each User will be listed and thus, multiple Credentials per User will be imported
- UserIDs are counted by line items with identical ExternalIDs
- A User is uniquely identified by its ExternalID
- Each Credential is assigned (by the software or by an Administrator) a unique CredentialExternalID
- Each Credential can be individually assigned one or more Access Profiles
- Note that this csv may be re-sorted in the manner you wish to make updates as an Import sheet
- Ensure the sheet remains a .csv, or it will not import



Import List snapshot (**Page 1 of 2**):

Note: The column order may not be altered from the below and the exact headers must appear, as shown.

| А           | В            | С      | D         | E        | F          | G        | Н       | 1        | J               | K     | L                 | Μ                     | N            | 0              |
|-------------|--------------|--------|-----------|----------|------------|----------|---------|----------|-----------------|-------|-------------------|-----------------------|--------------|----------------|
| ForceUpdate | ExternalId   | UserId | FirstName | LastName | MiddleName | UserName | Email   | PinCode  | ExtendedOpening | Notes | OrganizationGuid  | ShareWithChildrenOrgs | CredentialId | CredentialName |
| FALSE       | 210-217-8425 | 1      | Math      | Teacher  |            |          | rob.sch | orr@prox | FALSE           |       | 18d48486-c7d2-4e9 | FALSE                 | 1            | Bad Math Card  |

**ForceUpdate**: Enter "TRUE" if there are changes to the User that you are certain you wish to have updated in the existing database record...Otherwise, enter "FALSE". If there is an existing Credential for the User, the User will be removed from the search list, but their credential will remain in the Credential menu until it is deleted. Then the credential and user will both be gone.

**ExternalID**: Not required to be entered by the end user. Will otherwise be automatically assigned by the system. This is a unique identifier and may not be changed, or the entry will be treated as a second/additional user entry. The User's existing ExternalID must be included here for subsequent data imports. Therefore, this **SHOULD** be created & entered in this initial import list.

FirstName: No minimum or maximum characters

LastName: No minimum or maximum characters

**MiddleName**: No minimum or maximum characters May be used for "Custom", sortable data (Staff, Student, Administrator, Leadership, Building, Department, etc.)

**UserName**: No minimum or maximum characters. May be used for "Custom", sortable data (Staff, Student, Administrator, Leadership, Building, Department, etc.).

Email: No minimum or maximum characters. This is the email that will receive Notifications and Mobile Keys

PinCode: Not currently used

**ExtendedOpening**: Enter "TRUE" if this credential-holder will receive the extra time to open the door and "FALSE" is they won't. **Notes**: No minimum or maximum characters. May be used for "Custom", sortable data (Staff, Student, Administrator, Leadership, Building, Department, etc.)

**OrganizationGuid**: Not required to be entered by the end user. Will otherwise be automatically assigned by the system, uniquely for each the "Global" and "Child" Organizations. This is a unique identifier and may not be changed, or the credential will not be added correctly and may be unusable. The User's existing OrganizationGuid must be included here for subsequent data imports. "Organizations" is a separately licensed feature.

**ShareWithChildrenOrgs**: Enter "TRUE" if this credential may be seen and managed by Operators of downstream/Child Organizations.

Credentialld: Will be automatically entered by the software, or may be added by an Administrator with the initial import

**CredentialName**: Not required to be entered by the end user. Especially when multiple credentials are issued to a User, individually naming each credential allows for more obvious and quicker recognition and sorting in the Event Logs. Especially important where there may be multiple credentials delivered to a single room/dorm/household. No minimum or maximum characters

# Mass Adding/Importing and Editing Users, using a .csv spreadsheet

Import List snapshot (**Page 2 of 2**):

Note: The column order may not be altered from the below and the exact headers must appear, as shown.

| Р                    | Q                            | R                            | S                      | Т                 | U                       | V                | W                   | Х          |
|----------------------|------------------------------|------------------------------|------------------------|-------------------|-------------------------|------------------|---------------------|------------|
| CredentialExternalId | CredentialActivationDateTime | CredentialExpirationDateTime | EnableMobileCredential | AccessProfileList | CredentialPrintedNumber | CredentialStatus | BlockListCredential | RemoveUser |
| 5fd6d083-3ae9-428e-  | £2022-12-13T00:00:00.0000000 | 2027-04-29T00:00:00.0000000  | FALSE                  |                   | 107052                  | Active           | FALSE               | FALSE      |

**CredentialExternalId:** An automatically software entered field, per Credential. The Administrator may also enter this ID. There may be up to 24 Credentials per User, each entered in an individual row.

**CredentialActivationDateTime**: The day & time this credential will begin to operate on its doors. This format must be followed precisely for the date and time (Military format: hours:minutes)

**CredentialExpirationDateTime**: The day & time this credential will cease operating on its doors and will need to be re-encoded on an ENR enrollment reader in order to begin working on doors again. This format must be followed precisely for the date and time (Military format: hours:minutes)

**EnableMobileCredential**: Enter "TRUE" if this credential will be a mobile key (mobile phone credential). Otherwise enter "FALSE", or leave it blank.

AccessProfileList1: Enter all the APs (Access Profiles) for this credential. Separate each AP with a "|" (e.g. "Building Amenities|Athletic Center"). A maximum of 24 Aps can be entered into this cell and thus applied to a single credential, for a maximum of 24 total privileges (which is the maximum number of Direct Privileges [a combination of Doors & Door Groups] that a single credential may have). **NOTE:** Aps MUST be **entered manually** using the ProxessIQ software and will NOT be auto added.

**CredentialPrintedNumber**: The number printed on the physical credential. This is purely a visual reference and for easier look up and in the future will be used for using 3<sup>rd</sup> part credentials. Upon an Export, the software will automatically enter this number.

**CredentialStatus**: Enter Active, Returned, Damaged, Lost, Deactivated, Other. Leave it blank for no change to be made to the database.

BlocklistCredential: Enter "TRUE" if this credential must be denied and never allowed access, until an Admin resets it.

**RemoveUser**: Enter "TRUE" is this User is to be deleted from the database & not just deactivated. Enter "FALSE" otherwise. **ImportStatus**: Enter "ReadyforImport" if this User may be added or updated at this time. Otherwise, if, for instance, their rights area still being determined, enter "FALSE".

## How to make mass changes to the rights for a User Group:

- Instant Holiday calendar addition: Give Holiday access to only the group you want to keep allowing access to. Extend the Holiday for as long as desired.
- Instant Access Profile change: Delete a "Door Group A" from the AP, which the Users you want to exclude have access to. Leave a duplicate "Door Group B" which only the Admin team have access to. Add "Door Group A" when the event is over.
- Export & Import spreadsheet: Export all users of a particular group (e.g. Admin, Leadership, Teachers, Coaches, HS Teachers, Staff, Contractors), using a custom field (e.g. MN, UN, Notes). Change their AP according to their updated rights/restrictions(e.g. Days, Doors, MK operation) & reimport the file.

# SQL SERVER DATABASE EXPORTS



SQL Server Managemer

In addition to the "Export" button in Users, Doors & Door Groups, you can export more information from SQL

Note: This is not a training guide for SQL and is just referential for those already familiar with SQL on where to locate the Proxess data.

# Open SQL Server Management Studio & Connect to the ProxessIQ® Database

| Recently added<br>ProxessIQ<br>ProxessIQ<br>ProxessIQ Control Center<br>M<br>Microsoft Edge<br>Microsoft SQL Server 2022 ~<br>Microsoft SQL Server Tools 20 ~<br>P<br>P<br>Proxess ~<br>Search<br>Server Manager | Remote<br>Desktop Ever | osoft SQL Server Tools 20 A<br>alysis Services Deployment Wiza<br>tabase Engine Tuning Advisor 20<br>L Server Management Studio 20<br>L Server Profile, 20 |  |  |  |
|--|------------------------|--|--|--|--|
| C Settings   |                        | Microsoft SQL Server Management  | t Studio   |  | Quick Launch (Ctrl+  |
| V<br>V<br>W<br>W<br>Windows Accessories V  |                        | File Edit View Tools Window  |  | の<br>「<br>SQL Server   | encryption   |
| Windows Administrative Tools   | P 🖸 🛃                  |  | Login Connection Properties  | Always Encrypted Additional Connection Paramete                                    | ers  |
|  |                        |  | Server<br>Server type:<br>Server name:<br>Authentication:<br>Login:<br>Password:<br>Connection Security<br>Encryption: | Database Engine         WC-PROXESS-SVRIPROXESSDB         SQL Server Authentication | <ul> <li></li> &lt;</ul> |
|  |                        |  | C  | Connect Cancel Help  | Options <<   |

SOL Database Exports - 1

# Locate the Database Login & Password

| 📜   🗹 📜 🖛   Server             |  |                                       |          |                                 |            |                           |   |
|--------------------------------|--|---------------------------------------|----------|---------------------------------|------------|---------------------------|---|
| File Home Share                | View                                     |                                       |          |                                 |            |                           |   |
| Pin to Quick Copy Paste access | { Cut<br>■ Copy path<br>] Paste shortcut | Move Copy<br>to * to *                |          | 🚡 New item ▾<br>🗂 Easy access ▾ | Properties | Open →<br>Edit<br>History | Select all<br>Select none<br>Invert selection |
| Clipboard                      |  | Organize                              |          | New                             | Ope        | n                         | Select  |
| ← → × ↑ 🖡 « Loca               | Il Disk (C:) → Pro                       | gram Files (x86) > Proxess > Serv     | ∕er >    | ~ (                             | Search S   | erver                     |   |
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| al Quotes                      | 📕 lib                                    |                                       |          | 10/17/2024 2:2                  | 3 PM       | File fo                   | lder  |
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| le OneDrive - Personal         | 📧 migrat                                 | e                                     |          | 4/24/2024 11:3                  | 2 AM       | Appli                     | cation  |
| 🚛 Desktop                      | A New P                                  | roxess.ServiceHost.Console.exe        |          | 8/24/2024 11:1                  | 7 AM       | CONF                      | IG File                                       |
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| Pictures                       | Proxes                                   | s.Servicel losi.Console.exe.config_20 | 02408241 | 8/24/2024 10:3                  | 3 AM       | Comp                      | pressed (zipped) F                            |
| 🔬 LicensePackage_Re            |  |                                       |          |                                 |            |                           |   |

#### 

<?xml version="1.0" encoding="utf-8"?>

<configuration>

<configSections>

<section name="entityFramework" type="System.Data.Entity.Internal.ConfigFile.EntityFrameworkSection, EntityFrame Culture=neutral, PublicKeyToken=b77a5c561934e089" requirePermission="false" />

<section name="Proxess" type="System.Configuration.NameValueSectionHandler" />

<section name="system.identityModel" type="System.IdentityModel.Configuration.SystemIdentityModelSection, System
Culture=neutral, PublicKeyToken=B77A5C561934E089" />

<section name="system.identityModel.services" type="System.IdentityModel.Services.Configuration.SystemIdentityMc
System.IdentityModel.Services, Version=4.0.0.0, Culture=neutral, PublicKeyToken=B77A5C561934E089" />

</configSections>

<connectionStrings>

<add name="CommonModelContext" connectionString="data source=WC-PPCXESS-SVR\PROXESSDB;initial</pre>

catalog=ProxessIQ;MultipleActiveResultSets=True;App=EntityFramework;User Id=Proxuser;Password=Proxuser@1;"providerN <add name="ProxessIdentityDbContext" connectionString="data source-WO-PPOXESS-SVR\PROXESSDB.initial

<appSettings>

<add key="ServiceHost" value="WC-PROXESS-SVR" />

<add key="ServiceSecurePort" value="8009" />

<add key="ServiceUnsecuredPort" value="8011" />

<add key="NetworkMPDPort" value="8010" />

<add key="IdentityAuthorityUrl" value="https://WC-PROXESS-SVR:8008/core" />

<add key="IdentityScopeSecret" value="CY1E9s7GA\_@ihgmDM4&amp;zumwiac?)}Jo!c6?x|=|R%6}blqNU\$%%Cr#kJSis28-zXcw9=oE</pre>

- <add key="IdentityClientSecret" value="FwQ^u(he.+thhveQ7v9NoJ:kv" />
- <add key="LogAdditonalidentityDetails" value="false" />
- <add key="ControllerPasswordLength" value="14" />

<add key="WebAPIPort" value="8015" />

# Open SQL Server Management Studio & Connect to the ProxessIQ® Database

| 🛃 Microsoft SQL Server Management Studio<br>File Edit View Tools Window Help<br>◎ - ○   骰 - 앱 - 앱 III # [] 圖 New Query 圖 編 | のののようよう?で、同   | Quick Launch (Ctrl+  | If You Cannot Find the<br>Database Name or P |                  |
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Properties

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|  | SELECT   |  | Queryz.sqr -  | WCSIQ (PIO | xuser (39))"  | SQLQUEIYT.SQL - WCSN   | Q (Proxuser ()   | 1))"  |   |            | _ |
|  | [ExternalId]   |  |   |            |   |  |  |       |   |            |   |
|  | ,[FirstName]   |  |   |            |   |  |  |       |   |            |   |
|  | ,[LastName]  |  |   |            |   |  |  |       |   |            |   |
|  | ,[MiddleName]  |  |   |            |   |  |  |       |   |            |   |
|  | ,[UserName]  |  |   |            |   |  |  |       |   |            |   |
|  | ,[Email]   |  |   |            |   |  |  |       |   |            |   |
|  | ,'true' AS [ForceUpdate]   |  |   |            |   |  |  |       |   |            |   |
|  |  |  |   |            |   |  |  |       |   |            |   |
|  | FROM [dbo].[Users]   |  |   |            |   |  |  |       |   |            |   |
|  |  |  |   |            |   |  |  |       |   |            |   |
|  |  |  |   |            |   |  |  |       |   |            |   |
|  |  |  |   |            |   |  |  |       |   |            |   |
|  |  |  |   |            |   |  |  |       |   |            |   |
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|  | Results 📑 Messages   | 5  |   |            |   |  | 5 11 11  |       |   |            |   |
| II F   | Results 📑 Messages<br>Externalld   | FirstName  | LastName  | MiddleName | UserName  | Email  | ForceUpdate  |       |   |            |   |
|  | Results 📑 Messages   | Carl   | Bartee  | MiddleName |   | cbartee@fbcglenarden.org   | true   |       |   |            |   |
| ■ F<br>1<br>2  | Results 📑 Messages<br>Externalld   | Carl<br>JB   | Bartee<br>Hogg  | MiddleName | MC-200  |  | true<br>true   |       |   |            |   |
| ■ F<br>1<br>2<br>3   | Results 📑 Messages<br>Externalld   | Carl<br>JB<br>Robby  | Bartee<br>Hogg<br>Hogg  | MiddleName | MC-200<br>MC-200  | cbartee@fbcglenarden.org   | true<br>true<br>true   |       |   |            |   |
| ■ F<br>1<br>2<br>3   | Results B <sup>™</sup> Messages<br>ExternalId<br>1003  | Carl<br>JB<br>Robby<br>Matt  | Bartee<br>Hogg<br>Hogg<br>Smith   | MiddleName | MC-200  | cbartee@fbcglenarden.org<br>jb@advancedtechsystems.com   | true<br>true<br>true<br>true                                 |       |   |            |   |
| ■ F<br>1<br>2<br>3<br>4<br>5   | Results B Messages<br>ExternalId<br>1003<br>509e9a2e-9fef-4fae-bb3d-af74a6831ac2   | Carl<br>JB<br>Robby<br>Matt<br>Angelica  | Bartee<br>Hogg<br>Hogg<br>Smith<br>Altadena   | MiddleName | MC-200<br>MC-200<br>MC-205  | cbartee@fbcglenarden.org<br>jb@advancedtechsystems.com<br>tadenala@hp.con  | true<br>true<br>true<br>true<br>true                         |       |   |            |   |
| ■ F<br>1<br>2<br>3<br>4<br>5<br>6  | Results         Messages           ExternalId         1003           509e9a2e-9fef-4fae-bb3d-af74a6831ac2         79050ec0-3d47-4b2d-8627-07dcdef717ef   | Carl<br>JB<br>Robby<br>Matt<br>Angelica<br>Johnathan   | Bartee<br>Hogg<br>Hogg<br>Smith<br>Altadena<br>Fitzpatrick  | MiddleName | MC-200<br>MC-200<br>MC-205<br>HR  | cbartee@fbcglenarden.org<br>jb@advancedtechsystems.com<br>tadenala@hp.con<br>jfitz@stateu.con  | true<br>true<br>true<br>true<br>true<br>true                 |       |   |            |   |
|  | Sesuits         Messages           Externalid         1003           509e9a2e-9fef-4fae-bb3d-af74a6831ac2         79050ec0-3d47-4b2d-8627-07dcdef717ef           2c931385-4c1d-441e-ba60-37d5cb1ae583         385-4c1d-441e-ba60-37d5cb1ae583  | Carl<br>JB<br>Robby<br>Matt<br>Angelica<br>Johnathan<br>Johnathan  | Bartee<br>Hogg<br>Hogg<br>Smith<br>Altadena<br>Fitzpatrick<br>Weismuller  | MiddleName | MC-200<br>MC-200<br>MC-205<br>HR<br>Maintenance                                 | cbartee@fbcglenarden.org<br>jb@advancedtechsystems.com<br>tadenala@hp.con<br>jfitz@stateu.con<br>johnnyswims@k12.va.us   | true<br>true<br>true<br>true<br>true<br>true<br>true         |       |   |            |   |
| 1<br>2<br>3<br>4<br>5<br>6<br>7<br>8   | ExternalId           1003           509e9a2e-9fef-4fae-bb3d-af74a6831ac2           79050ec0-3d47-4b2d-8627-07dcdef717ef           2c931385-4c1d-441e-ba60-37d5cb1ae583           b9701e8c-e69f-4658-a9f4-e2b97c23ccb6  | Carl<br>JB<br>Robby<br>Matt<br>Angelica<br>Johnathan<br>Johnathan<br>Claudia                               | Bartee<br>Hogg<br>Smith<br>Altadena<br>Fitzpatrick<br>Weismuller<br>Caudillo  | MiddleName | MC-200<br>MC-200<br>MC-205<br>HR<br>Maintenance<br>Deacon Finance               | cbartee@fbcglenarden.org<br>jb@advancedtechsystems.com<br>tadenala@hp.con<br>jftlz@stateu.con<br>johnnyswims@k12.va.us<br>claudia.caudillo@gmail.con   | true<br>true<br>true<br>true<br>true<br>true<br>true<br>true |       |   |            |   |
|  | ExternalId<br>1003<br>509e9a2e-9fef-4fae-bb3d-af74a6831ac2<br>79050ec0-3ad7-bb2d-8627-07dcdef717ef<br>2c931385-4c1d-441e-ba60-37d5cb1ae583<br>b9701e8c-e69f-4658-a9f4-e2b97c23ccb6<br>e8fbfe1e-a34a-4fd8-aae2-22e06ef7f2ac   | Carl<br>JB<br>Robby<br>Matt<br>Angelica<br>Johnathan<br>Johnathan<br>Claudia<br>Lorena                     | Bartee<br>Hogg<br>Smith<br>Altadena<br>Fitzpatrick<br>Weismuller<br>Caudillo<br>Veracruz                                  | MiddleName | MC-200<br>MC-200<br>MC-205<br>HR<br>Maintenance<br>Deacon Finance<br>Facilities | cbartee@fbcglenarden.org<br>jb@advancedtechsystems.com<br>tadenala@hp.con<br>jftlz@stateu.con<br>johnnyswims@k12.va.us<br>claudia.caudil@cgmail.con<br>veracruzs@yahoo.con   | true<br>true<br>true<br>true<br>true<br>true<br>true<br>true |       |   |            |   |
|  | Results         Messages           Externalid         1003           509e9a2e-9fef-4fae-bb3d-af74a6831ac2         79050ec0-3d47-4b2d-8627-07dcdef717ef           2c931385-4c1d-441e-ba60-37d5cb1ae583         b9701e8c-e69f-4658-a9f4-e2b97c23ccb6           99701e8c-e69f-4658-a9f4-e2b97c23ccb6         e8fbr61e-a34a-4fd8-aae2-22e06ef712ac           68fbr61e-a34a-4fd8-aae2-22e06ef712ac         f84c1e4b-f389-4521-9580-8b72b06e8510 | Carl<br>JB<br>Robby<br>Matt<br>Angelica<br>Johnathan<br>Johnathan<br>Claudia<br>Lorena<br>Violet           | Bartee<br>Hogg<br>Smith<br>Altadena<br>Fitzpatrick<br>Weismuller<br>Caudillo<br>Veracruz<br>Morrison                      | MiddleName | MC-200<br>MC-200<br>MC-205<br>HR<br>Maintenance<br>Deacon Finance               | cbartee@fbcglenarden.org<br>jb@advancedtechsystems.com<br>tadenala@hp.con<br>jfitz@stateu.con<br>johnnyswims@k12.va.us<br>claudia.caudillo@gmail.con<br>veracruze@yahoo.con<br>v.morrison@proxess.invaild  | true<br>true<br>true<br>true<br>true<br>true<br>true<br>true |       |   |            |   |
| 1<br>2<br>3<br>4<br>5<br>6<br>7<br>8<br>9<br>10<br>11                                | ExternalId<br>1003<br>509e9a2e-9fef-4fae-bb3d-af74a6831ac2<br>79050ec0-3ad7-bb2d-8627-07dcdef717ef<br>2c931385-4c1d-441e-ba60-37d5cb1ae583<br>b9701e8c-e69f-4658-a9f4-e2b97c23ccb6<br>e8fbfe1e-a34a-4fd8-aae2-22e06ef7f2ac   | Carl<br>JB<br>Robby<br>Matt<br>Angelica<br>Johnathan<br>Johnathan<br>Claudia<br>Lorena<br>Violet<br>Taariq | Bartee<br>Hogg<br>Smith<br>Altadena<br>Fitzpatrick<br>Weismuller<br>Caudillo<br>Veracruz<br>Morrison<br>Scott             | MiddleName | MC-200<br>MC-200<br>MC-205<br>HR<br>Maintenance<br>Deacon Finance<br>Facilities | cbartee@fbcglenarden.org<br>jb@advancedtechsystems.com<br>tadenala@hp.con<br>jfitz@stateu.con<br>johnnyswims@k12.va.us<br>claudia.caudillo@gmail.con<br>veracruzs@yahoo.con<br>vmorrison@proxess.invaild<br>tscott@fbcglenarden.org                        | true<br>true<br>true<br>true<br>true<br>true<br>true<br>true |       |   |            |   |
| F<br>1<br>2<br>3<br>4<br>5<br>6<br>7<br>8<br>9<br>10<br>11<br>12                     | Results         Messages           Externalid         1003           509e9a2e-9fef-4fae-bb3d-af74a6831ac2         79050ec0-3d47-4b2d-8627-07dcdef717ef           2c931385-4c1d-441e-ba60-37d5cb1ae583         b9701e8c-e69f-4658-a9f4-e2b97c23ccb6           99701e8c-e69f-4658-a9f4-e2b97c23ccb6         e8fbr61e-a34a-4fd8-aae2-22e06ef712ac           68fbr61e-a34a-4fd8-aae2-22e06ef712ac         f84c1e4b-f389-4521-9580-8b72b06e8510 | Carl<br>JB<br>Robby<br>Matt<br>Angelica<br>Johnathan<br>Claudia<br>Lorena<br>Violet<br>Taariq<br>Stan      | Bartee<br>Hogg<br>Smith<br>Altadena<br>Fitzpatrick<br>Weismuller<br>Caudillo<br>Veracruz<br>Morrison<br>Scott<br>Zabizhin | MiddleName | MC-200<br>MC-200<br>MC-205<br>HR<br>Maintenance<br>Deacon Finance<br>Facilities | cbartee@fbcglenarden.org<br>jb@advancedtechsystems.com<br>tadenala@hp.con<br>jftr@stateu.con<br>johnnyswims@k12va.us<br>claudia.caudillo@gmail.con<br>veracruzs@yahoo.con<br>v.morrison@proxess.invaild<br>tscott@fbcglenarden.org<br>stanzab101@yahoo.com | true<br>true<br>true<br>true<br>true<br>true<br>true<br>true |       |   |            |   |
| 00 9<br>F<br>1<br>2<br>3<br>4<br>5<br>6<br>7<br>8<br>9<br>10<br>11<br>12<br>13<br>14 | Results         Messages           Externalid         1003           509e9a2e-9fef-4fae-bb3d-af74a6831ac2         79050ec0-3d47-4b2d-8627-07dcdef717ef           2c931385-4c1d-441e-ba60-37d5cb1ae583         b9701e8c-e69f-4658-a9f4-e2b97c23ccb6           99701e8c-e69f-4658-a9f4-e2b97c23ccb6         e8fbr61e-a34a-4fd8-aae2-22e06ef712ac           68fbr61e-a34a-4fd8-aae2-22e06ef712ac         f84c1e4b-f389-4521-9580-8b72b06e8510 | Carl<br>JB<br>Robby<br>Matt<br>Angelica<br>Johnathan<br>Johnathan<br>Claudia<br>Lorena<br>Violet<br>Taariq | Bartee<br>Hogg<br>Smith<br>Altadena<br>Fitzpatrick<br>Weismuller<br>Caudillo<br>Veracruz<br>Morrison<br>Scott             | MiddleName | MC-200<br>MC-200<br>MC-205<br>HR<br>Maintenance<br>Deacon Finance<br>Facilities | cbartee@fbcglenarden.org<br>jb@advancedtechsystems.com<br>tadenala@hp.con<br>jfitz@stateu.con<br>johnnyswims@k12.va.us<br>claudia.caudillo@gmail.con<br>veracruzs@yahoo.con<br>vmorrison@proxess.invaild<br>tscott@fbcglenarden.org                        | true<br>true<br>true<br>true<br>true<br>true<br>true<br>true |       |   |            |   |

🖃 🎞 dbo.Users

🖃 📁 Columns - UserId (PK, int, not null) ExternalId (nvarchar(max), null) E FirstName (nvarchar(max), null) 目 LastName (nvarchar(max), null) 目 MiddleName (nvarchar(max), null) UserName (nvarchar(max), null) Email (nvarchar(max), null) ∃ KeyPadCode (nvarchar(max), null) Blocked (bit, not null) Blacklist (bit, not null) ExtendedOpening (bit, not null) ☐ ControlledAP (bit, not null) Notes (nvarchar(max), null) ☞ PortraitId (FK, int, null) 目 PortraitPath (nvarchar(max), null) ■ ValidationPeriod (int, null) DeleteFlag (bit, not null) CreatedDateTime (datetime, not null) B ModifiedDateTime (datetime, not null) ☞ OrganizationId (FK, int, null) ☐ OrganizationGuid (uniqueidentifier, not null) ∃ ShareWithChildrenOrgs (bit, not null) ExternalData (nvarchar(max), null) 目 MobilePhone (nvarchar(max), null)

🕀 📕 Kevs

SOL Database Exports - 4

| le   |   | Project <u>T</u> ools <u>W</u> ind   |  |                 |                        |   |     |     |
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| Ŧ  | Y ProxessIQ   |  |  |                 | E ≥= <sup>*</sup> 20 = |   |     |     |
|  | uen/5 cal - WC clO (Provus  |  | ery4.sql - WCslQ (Proxuser (60))*  |                 | /CsIQ (Proxuser (61))* |   |     |     |
|  |   |  | ], [ExternalId], [Name]  | sqequerys.sqr m |                        |   |     |     |
|  | FROM [dbo].[Credent:  |  | ], []  |                 |                        |   |     |     |
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|  | Results 📑 Messages  | Eutomolid  | Name   |                 |                        |   |     |     |
|  | Results Messages  | Externalid   | Name<br>Mailen Laguerd   |                 |                        |   |     |     |
| 8 F  | Results Ressages<br>CryptoExternallyPrintedNumber<br>0x000000000123309  | 1006   | Marilyn Lacy card  |                 |                        |   |     |     |
| 5<br>6   | Results         Messages           CryptoExternallyPrintedNumber         0x000000000123309           0x000000000123221         0x000000000123221  | 1006<br>1009   | Marilyn Lacy card<br>David Adams card  |                 |                        |   |     |     |
| 5<br>6<br>7  | Results         Image: Messages           CryptoExternallyPrintedNumber         0x00000000123309           0x000000000123221         0x00000000123222   | 1006<br>1009<br>1010   | Marilyn Lacy card<br>David Adams card<br>Drew Adams card   |                 |                        |   |     |     |
| 5<br>6<br>7<br>8   | Results         Image: Messages           CryptoExternallyPrintedNumber         0x00000000123309           0x0000000000123221         0x00000000123222           0x000000000123222         0x00000000123223   | 1006<br>1009<br>1010<br>1011   | Marilyn Lacy card<br>David Adams card<br>Drew Adams card<br>Janice Aderibigbe ca   |                 |                        |   |     |     |
| 5<br>6<br>7<br>8<br>9                                    | tesuits         B Messages           CryptoExternallyPrintedNumber         0x000000000123309           0x0000000000123221         0x000000000123222           0x000000000123222         0x00000000123223           0x000000000123224         0x000000000123224  | 1006<br>1009<br>1010<br>1011<br>1012   | Marilyn Lacy card<br>David Adams card<br>Drew Adams card<br>Janice Aderibigbe ca<br>Stella Afolabi card  |                 |                        |   |     |     |
| 5<br>6<br>7<br>8<br>9                                    | Events         Messages           CryptoExternallyPrintedNumber         0x00000000123309           0x000000000123221         0x000000000123222           0x00000000123222         0x00000000123223           0x00000000123224         0x00000000123224           0x00000000123225         0x00000000000000000000000000000000000   | 1006<br>1009<br>1010<br>1011<br>1012<br>1013   | Marilyn Lacy card<br>David Adams card<br>Drew Adams card<br>Janice Aderibigbe ca<br>Stella Afolabi card<br>Lawrence Aitch card   |                 |                        |   |     |     |
| 5<br>6<br>7<br>8<br>9                                    | tesuits         B Messages           CryptoExternallyPrintedNumber         0x000000000123309           0x0000000000123221         0x000000000123222           0x000000000123222         0x00000000123223           0x000000000123224         0x000000000123224  | 1006<br>1009<br>1010<br>1011<br>1012   | Marilyn Lacy card<br>David Adams card<br>Drew Adams card<br>Janice Aderibigbe ca<br>Stella Afolabi card  |                 |                        |   |     |     |
| 5<br>6<br>7<br>8<br>9<br>0                               | Events         Messages           CryptoExternallyPrintedNumber         0x00000000123309           0x000000000123221         0x000000000123222           0x00000000123222         0x00000000123223           0x00000000123224         0x00000000123224           0x00000000123225         0x00000000000000000000000000000000000   | 1006<br>1009<br>1010<br>1011<br>1012<br>1013   | Marilyn Lacy card<br>David Adams card<br>Drew Adams card<br>Janice Aderibigbe ca<br>Stella Afolabi card<br>Lawrence Aitch card   |                 |                        |   |     |     |
| F<br>5<br>6<br>7<br>8<br>9<br>0<br>1<br>2                | tesuits         Bit Messages           CryptoExternallyPrintedNumber         0x000000000123309           0x000000000123221         0x000000000123222           0x000000000123223         0x000000000123223           0x000000000123224         0x0000000123225           0x00000000123225         0x00000000123226  | 1006<br>1009<br>1010<br>1011<br>1012<br>1013<br>1014   | Marilyn Lacy card<br>David Adams card<br>Drew Adams card<br>Janice Aderibigbe ca<br>Stella Afolabi card<br>Lawrence Aitch card<br>Olubukola Akinsipe c   |                 |                        |   |     |     |
| 5<br>6<br>7<br>8<br>9<br>0<br>1<br>2<br>3                | Events         Messages           CryptoExternallyPrintedNumber<br>0x000000000123309         0x000000000123221           0x000000000123222         0x000000000123222           0x000000000123224         0x000000000123225           0x000000000123225         0x000000000123226           0x000000000123227         0x00000000123227           0x000000000123225         0x00000000123227           0x000000000123227         0x000000000123227           0x000000000123227         0x000000000123227           0x000000000123227         0x0000000000123227 | 1006<br>1009<br>1010<br>1011<br>1012<br>1013<br>1014<br>1015<br>1016   | Marilyn Lacy card<br>David Adams card<br>Drew Adams card<br>Janice Aderibigbe ca<br>Stella Afolabi card<br>Lawrence Aitch card<br>Olubukola Akinsipe c<br>Anthony Alexander c<br>Lemar Ali card  |                 |                        |   |     |     |
| 5<br>6<br>7<br>8<br>9<br>0<br>1<br>2<br>3<br>4           | Evel Its         Messages           CryptoExternallyPrintedNumber<br>0x000000000123309         0x00000000123221           0x000000000123222         0x00000000123222           0x000000000123224         0x00000000123225           0x000000000123226         0x00000000123227           0x00000000123227         NULL           0x00000000123240         0x00000000000000000000000000000000000   | 1006<br>1009<br>1010<br>1011<br>1012<br>1013<br>1014<br>1015<br>1016<br>1017                                 | Marilyn Lacy card<br>David Adams card<br>Drew Adams card<br>Janice Aderibigbe ca<br>Stella Afolabi card<br>Lawrence Aitch card<br>Olubukola Akinsipe c<br>Anthony Alexander c<br>Lemar Ali card<br>Leaza Allen card                        |                 |                        |   |     |     |
| 5<br>6<br>7<br>8<br>9<br>0<br>1<br>2<br>3<br>4<br>4<br>5 | Events         Messages           CryptoExternallyPrintedNumber         0x000000000123329           0x000000000123221         0x000000000123222           0x000000000123223         0x000000000123224           0x000000000123225         0x000000000123225           0x000000000123227         0x00000000123227           NULL         0x0000000012324           0x00000000123227         0x00000000123227   | 1006<br>1009<br>1010<br>1011<br>1012<br>1013<br>1014<br>1015<br>1016<br>1017<br>1018                         | Marilyn Lacy card<br>David Adams card<br>Drew Adams card<br>Janice Aderibigbe ca<br>Stella Afolabi card<br>Lawrence Aitch card<br>Olubukola Akinsipe c<br>Anthony Alexander c<br>Lemar Ali card<br>Leaza Allen card<br>Jenise Anthony card |                 |                        |   |     |     |
| 5<br>6<br>7<br>8<br>9<br>0<br>1<br>2<br>3<br>4           | Events         Messages           CrypteExternallyPrintedNumber         0x00000000123309           0x000000000123221         0x00000000123222           0x000000000123222         0x00000000123222           0x000000000123222         0x000000000123224           0x000000000123225         0x00000000123225           0x000000000123227         NULL           0x000000000123227         0x00000000123227           NULL         0x000000000123228           0x000000000123228         0x00000000123228   | 1006<br>1009<br>1010<br>1011<br>1012<br>1013<br>1014<br>1015<br>1016<br>1017<br>1018<br>1018<br>1018<br>1019 | Marilyn Lacy card<br>David Adams card<br>Drew Adams card<br>Janice Aderibigbe ca<br>Stella Afolabi card<br>Lawrence Aitch card<br>Olubukola Akinsipe c<br>Anthony Alexander c<br>Lemar Ali card<br>Leaza Allen card                        |                 |                        |   |     |     |
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### 🗉 🎹 dbo.Credentials

- 🖃 📕 Columns
  - CredentialId (PK, int, not null)
  - CryptoCredentialId (varbinary(max), null)
  - CryptoExternallyPrintedNumber (varbinary(max), null)
  - EncodedId (decimal(20,0), not null)
  - StampedId (nvarchar(max), null)
  - ExternalId (nvarchar(max), null)
  - Name (nvarchar(max), null)
  - Notes (nvarchar(max), null)
  - Blacklist (bit, not null)
  - ExpirationDate (datetime, not null)
  - ActivationDate (datetime, not null)
  - RevalidationDate (datetime, not null)

  - CreatedDateTime (datetime, not null)
  - Image: ModifiedDateTime (datetime, not null)
  - CredentialStatus (int, not null)
  - DeleteFlag (bit, not null)
  - ☞ Userld (FK, int, not null)
  - HasChanges (bit, not null)
  - B MPDId (int, not null)
  - EnableMobileCredential (bit, not null)
  - CardLastWrittenDate (datetime, not null)
  - ExternalData (nvarchar(max), null)
- m 🖷 Kour
- SOL Database Exports -

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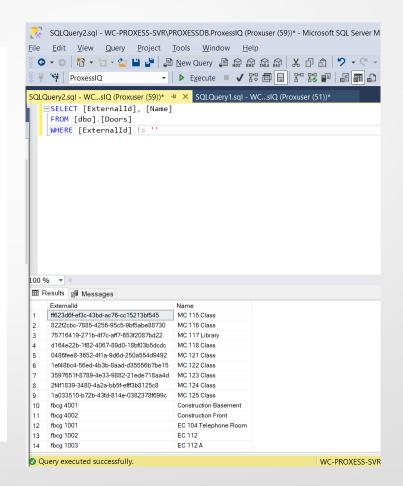
dbo.Doors

- Doorld (PK, int, not null)

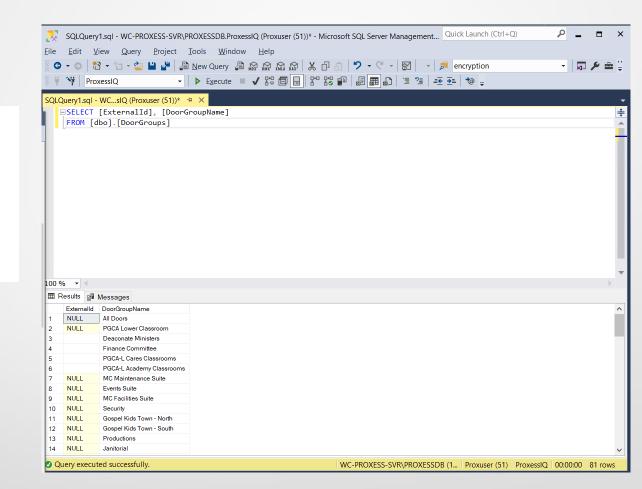
ExternalId (nvarchar(max), null)

LockModel (nvarchar(max), null) DeleteFlag (bit, not null) E CreatedDateTime (datetime, not null) ModifiedDateTime (datetime, not null) E LastUpdateDateTime (datetime, not null) MinimumValidationDate (datetime, not null) UpdateRequired (bit, not null) Name (nvarchar(max), null) Satisfield (FK, int, not null) F TimeZone (nvarchar(max), null) Notes (nvarchar(max), null) E LockNumber (nvarchar(max), null) DoorType (int, not null) 目 LockMode (int, null) I UnlockTime (int. null) UnlockTimeExtended (int. null) DoorHeldOpenDetectTime (int, null) DoorHeldOpenDetectTimeExtended (int. null) FirstPersonIn (bit, null) c Calendarld (FK, int, not null) ∞ UnlockTimeScheduleId (FK, int, null) ☞ ToggleEnableTimeScheduleId (FK, int, null) CardOnlyTimeScheduleId (FK, int, null) E DefaultDoorState (int, not null) BatteryLastChanged (datetime, not null) InstallationDate (datetime, not null) FailCondition (int. null) AuditOverwritePolicy (int, null) SupervisionSeriesResistor (int, null) SupervisionParallelResistor (int. null) ToggleMaxDelayTime (int, null) LockDownMinDelayTime (int, null) EgressDisableLockdown (bit, null) PassThroughCancelsLockdown (bit, null) InteriorLEDLockdownTimeOn (int, null) InteriorLEDLockdownTimeOff (int. null) ExteriorLEDInvalidAccessOnTime (int. null)

ExteriorLEDValidAccessOnTime (int. null) BeepWithProgramming (bit, null) BeepWhenAccessGranted (bit. null) BeepWhenAccessDenied (bit. null) RecordValidAccessAttempts (bit, null) RecordInvalidAccessAttempts (bit, null) RecordContactPoints (bit, null) RecordLockEvents (bit, null) RecordCommunications (bit, null) c ControllerId (FK, int, null) E ControllerOrder (int. not null) EnableNocAudits (bit, null) BatteryFailureThreshold (int. null) BatteryLowPercent (int, null) BatteryCriticalPercent (int, null) ← OrganizationId (FK, int, null) OrganizationGuid (uniqueidentifier, not null) LockType (int, not null) ButtonToggleEnabled (bit, null) ButtonLockdownEnabled (bit. null) LockdownRequiresHandle (bit, null) 目 LockdownGestureTimer (int, null) DeadboltEnablesLockdown (bit. null) RelayOption (int, null) E DoorPositionSwitchOption (int. null) RequestToExitOption (int, null) ☐ MotorEnabled (bit, null) EncryptReaderCommunications (bit, null) ∃ ShareWithChildrenOrgs (bit, not null) DoorHeldOpenAlarmSetting (int, null) DoorForcedOpenAlarmSetting (int, null) HardwareVariant (int. not null) EnableDPS (bit, not null) ExternalData (nvarchar(max), null) MotorRuntimeOverride (int. null) 🗄 📕 Keys



SOL Database Exports - 6



🖃 🎞 dbo.DoorGroups

#### 🖃 🔳 Columns

- DoorGroupId (PK, int, not null)
- ExternalId (nvarchar(max), null)
- DoorGroupName (nvarchar(max), null)
- Notes (nvarchar(max), null)
- DeleteFlag (bit, not null)
- CreatedDateTime (datetime, not null)
- ModifiedDateTime (datetime, not null)
- AutoEnroll (bit, not null)
- IsDefault (bit, not null)
- 🖙 OrganizationId (FK, int, null)
- B OrganizationGuid (uniqueidentifier, not null)
- ShareWithChildrenOrgs (bit, not null)
- ExternalData (nvarchar(max), null)

표 📕 Keys

SOL Database Exports - 7

| SQLQuery4.sql - WC-PROXESS-SVR\PROXESSDB.ProxessIQ (Proxuser (60))* - Microsoft SQL Server Management Quick Launch (Ctrl+Q) | × ם _ ۹                               |
|---|---------------------------------------|
| <u>Eile Edit View Query Project Tools Window H</u> elp  |                                       |
| 💿 マ 💿 👌 マ 🔄 ≌ 🚆 🗿 New Query 🗿 📾 📾 📾 🖓 🎝 1 台 🛛 💙 マ 💎 🔗 📈 👘 encryption  | - 😡 🌶 🏛 🍹                             |
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| SQLQuery4.sql - WCslQ (Proxuser (60))* 🦩 🗙 SQLQuery3.sql - WCslQ (Proxuser (61))* SQLQuery2.sql - WCslQ (Proxuser (59))*    |                                       |
| SELECT TOP (1000) [AccessProfileId]   | +                                     |
| , [Name]  | · · · · · · · · · · · · · · · · · · · |
| , [Notes]<br>, [DeleteFlag]   |                                       |
| , [CreatedDateTime]   |                                       |
| [ModifiedDateTime]  |                                       |
| ,[OrganizationId]   |                                       |
| ,[OrganizationGuid]   |                                       |
| ,[ShareWithChildrenOrgs]  |                                       |
| ,[ExternalId]   |                                       |
| ,[ExternalData]   |                                       |
| FROM [ProxessIQ].[dbo].[AccessProfiles]   |                                       |
|   |                                       |
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| 100 % -   |                                       |

|    | AccessProfileId | Name                          | Notes | DeleteFlag | CreatedDateTime         | ModifiedDateTime        | OrganizationId | OrganizationGuid                    |   |
|----|-----------------|-------------------------------|-------|------------|-------------------------|-------------------------|----------------|-------------------------------------|---|
| 1  | 1               | Access Control                | NULL  | 0          | 2024-08-06 17:07:46.053 | 2024-08-06 17:07:46.053 | 1              | 18D48486-C7D2-4E92-BD4B-775D3E1CFDD | 3 |
| 2  | 2               | Tithe Boxes                   | NULL  | 1          | 2024-08-23 14:45:23.153 | 2024-10-18 22:50:13.807 | 1              | 18D48486-C7D2-4E92-BD4B-775D3E1CFDD | 3 |
| 3  | 3               | Deacons                       | NULL  | 0          | 2024-08-23 14:59:50.377 | 2024-08-23 14:59:50.377 | 1              | 18D48486-C7D2-4E92-BD4B-775D3E1CFDD | 3 |
| 4  | 4               | Deacons Finance               | NULL  | 0          | 2024-08-23 15:00:36.250 | 2024-08-23 15:00:36.250 | 1              | 18D48486-C7D2-4E92-BD4B-775D3E1CFDD | 3 |
| 5  | 5               | Gospel Kids                   | NULL  | 0          | 2024-09-05 19:27:28.060 | 2024-09-05 19:27:28.060 | 1              | 18D48486-C7D2-4E92-BD4B-775D3E1CFDD | 3 |
| 6  | 6               | PGCA-L Classrooms and Closets | NULL  | 0          | 2024-10-07 14:58:51.613 | 2024-10-23 19:03:48.743 | 1              | 18D48486-C7D2-4E92-BD4B-775D3E1CFDD | 3 |
| 7  | 7               | PGCA-L Academy All            | NULL  | 0          | 2024-10-07 14:59:16.077 | 2024-10-21 19:28:30.330 | 1              | 18D48486-C7D2-4E92-BD4B-775D3E1CFDD | 3 |
| 8  | 8               | PGCA-L Cares All              | NULL  | 0          | 2024-10-07 14:59:47.680 | 2024-10-21 19:30:22.690 | 1              | 18D48486-C7D2-4E92-BD4B-775D3E1CFDD | 3 |
| 9  | 9               | PGCA-L Entrances Restricted   | NULL  | 0          | 2024-10-07 15:14:35.557 | 2024-10-21 19:31:01.273 | 1              | 18D48486-C7D2-4E92-BD4B-775D3E1CFDD | 3 |
| 10 | 10              | PGCA-L Entrances Always       | NULL  | 0          | 2024-10-07 15:46:40.277 | 2024-10-21 19:30:44.303 | 1              | 18D48486-C7D2-4E92-BD4B-775D3E1CFDD | 3 |
| 11 | 11              | PGCA-L All Classrooms         | NULL  | 0          | 2024-10-07 16:20:57.553 | 2024-10-21 19:28:55.460 | 1              | 18D48486-C7D2-4E92-BD4B-775D3E1CFDD | 3 |
| 12 | 12              | PGCA-L Academy Classrooms     | NULL  | 0          | 2024-10-07 16:21:31.873 | 2024-10-21 19:28:16.830 | 1              | 18D48486-C7D2-4E92-BD4B-775D3E1CFDD | 3 |
| 13 | 13              | Facilities Managers           | NULL  | 1          | 2024-10-08 17:43:19.617 | 2024-10-10 17:02:26.770 | 1              | 18D48486-C7D2-4E92-BD4B-775D3E1CFDD | 3 |
| <  |                 |                               |       |            |                         |                         |                |                                     | > |

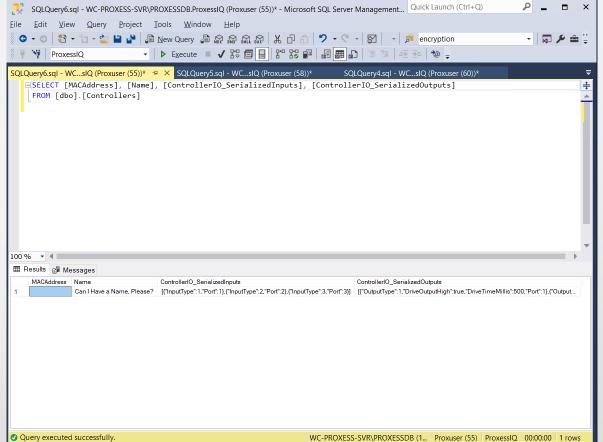
🗉 🎛 dbo.AccessProfiles 🖃 📁 Columns

## - AccessProfileId (PK, int, not null)

- ☐ Name (nvarchar(max), null)
- ☐ Notes (nvarchar(max), null)
- DeleteFlag (bit, not null)
- CreatedDateTime (datetime, not null)
- ModifiedDateTime (datetime, not null)
- 🖙 OrganizationId (FK, int, null)
- OrganizationGuid (uniqueidentifier, not null)
- B ShareWithChildrenOrgs (bit, not null)
- ExternalId (nvarchar(max), null)
- ExternalData (nvarchar(max), null)

🗄 📕 Keys

| <ul> <li>         I dbo.Controllers         Columns         Controllerid (PK, int, not null)      </li> <li>         Name (nvarchar(max), null)      </li> <li>         Enabled (bit, not null)      </li> <li>         Comcode (nvarchar(16), null)      </li> <li>         Firmware(d) (nviqueidentifier, not null)      </li> <li>         FirmwareRawVersion (nvarchar(max), null)      </li> <li>         FirmwareRawVersion (int, not null)      </li> <li>         FirmwareBaildVersion (int, not null)      </li> <li>         FirmwareBaildVersion (int, not null)      </li> <li>         HardwareRawVersion (nvarchar(max), null)      </li> <li>         HardwareRawVersion (int, not null)      </li> <li>         HardwareRawVersion (int, not null)      </li> <li>         HardwareRawJorVersion (int, not null)      </li> <li>         HardwareRawJorVersion (int, not null)      </li> <li>         Hort (int, not null)         Hort (int, not null)      </li> <li>         Port (int, not null)      </li> <li>         Fingerprint (varbinary(max), null)      </li> <li>         Fingerprint (varbinary(max), null)      </li> <li>         CreatedDateTime (datetime, not null)      </li> <li>         Porsuitiona (int, not null)      </li> <li>         CreatedDateTime (datetime, not null)      </li> <li>         PasswordEnc (varbinary(max), null)         <!--</th--><th></th></li></ul> |   |
|---|---|
| Columns  Columns  Controllerld (PK, int, not null)  Name (nvarchar(max), null)  Enabled (bit, not null)  ComCode (nvarchar(16), null)  KeyCodeEnc (varbinary(max), null)  IsTrusted (bit, not null)  ControllerGuid (uniqueidentifier, not null)  FirmwareRawVersion (nvarchar(max), null)  FirmwareRawVersion (int, not null)  FirmwareBuildVersion (int, not null)  HardwareRawVersion (int, not null)  Hort (int, not null)  OverrideAddressInfo (bit, not null)  Host (int, not null)  Port (int, not null)  Fingerprint (varbinary(max), null)  Fingerprint (varbinary(max), null)  ModifiedDateTime (datetime, not null) PasswordEnc (varbinary(max), null)  CreatedDateTime (datetime, not null) OrganizationGuid (uniqueidentifier, null) AcAddress (nvarchar(max), null) KaternalData (nvarchar(max), null) ExternalData (nvarchar(max), null)   |   |
| Columns  Columns  Controllerld (PK, int, not null)  Name (nvarchar(max), null)  Enabled (bit, not null)  ComCode (nvarchar(16), null)  KeyCodeEnc (varbinary(max), null)  IsTrusted (bit, not null)  ControllerGuid (uniqueidentifier, not null)  FirmwareRawVersion (nvarchar(max), null)  FirmwareRawVersion (int, not null)  FirmwareBuildVersion (int, not null)  HardwareRawVersion (int, not null)  Hort (int, not null)  OverrideAddressInfo (bit, not null)  Host (int, not null)  Port (int, not null)  Fingerprint (varbinary(max), null)  Fingerprint (varbinary(max), null)  ModifiedDateTime (datetime, not null) PasswordEnc (varbinary(max), null)  CreatedDateTime (datetime, not null) OrganizationGuid (uniqueidentifier, null) AcAddress (nvarchar(max), null) KaternalData (nvarchar(max), null) ExternalData (nvarchar(max), null)   | 🗏 🎟 dbo Controllers                                 |
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| Enabled (bit, not null)     ComCode (nvarchar(16), null)     ComCode (nvarchar(16), null)     KeyCodeEnc (varbinary(max), null)     IsTrusted (bit, not null)     ControllerGuid (uniqueidentifier, not null)     FirmwareRawVersion (nvarchar(max), null)     FirmwareMajorVersion (int, not null)     FirmwareMajorVersion (int, not null)     FirmwareBaildVersion (nvarchar(max), null)     HardwareRawVersion (nvarchar(max), null)     HardwareRawVersion (int, not null)     HardwareRawVersion (int, not null)     HardwareRawVersion (int, not null)     HardwareRawVersion (int, not null)     HardwareMajorVersion (int, not null)     HardwareMajorVersion (int, not null)     Host (nvarchar(max), null)     VoerrideAddressInfo (bit, not null)     Host (nvarchar(max), null)     Koponent (varbinary(max), null)     KodifiedDateTime (datetime, not null)     PasswordEnc (varbinary(max), null)     OrganizationGuid (uniqueidentifier, null)     ExternalId (nvarchar(max), null)     KACAddress (nvarchar(max), null)     ExternalData (nvarchar(max), null)  |   |
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| <ul> <li>FirmwareMinorVersion (int, not null)</li> <li>FirmwareBuildVersion (int, not null)</li> <li>HardwareRawVersion (nvarchar(max), null)</li> <li>HardwareMinorVersion (int, not null)</li> <li>HardwareMinorVersion (int, not null)</li> <li>OverrideAddressInfo (bit, not null)</li> <li>OverrideAddressInfo (bit, not null)</li> <li>Fot (int, not null)</li> <li>Port (int, not null)</li> <li>Port (int, not null)</li> <li>Exponent (varbinary(max), null)</li> <li>Fingerprint (varbinary(max), null)</li> <li>Fingerprint (varbinary(max), null)</li> <li>CreatedDateTime (datetime, not null)</li> <li>ModifiedDateTime (datetime, not null)</li> <li>PasswordEnc (varbinary(max), null)</li> <li>OrganizationGuid (uniqueidentifier, null)</li> <li>ExternalId (nvarchar(max), null)</li> <li>MACAddress (nvarchar(max), null)</li> <li>ExternalIdata (nvarchar(max), null)</li> <li>ControllerIO_SerializedInputs (nvarchar(max), null)</li> </ul>  | FirmwareRawVersion (nvarchar(max), null)            |
| <ul> <li>FirmwareBuildVersion (int, not null)</li> <li>HardwareRawVersion (nvarchar(max), null)</li> <li>HardwareMajorVersion (int, not null)</li> <li>HardwareMinorVersion (int, not null)</li> <li>OverrideAddressInfo (bit, not null)</li> <li>OverrideAddressInfo (bit, not null)</li> <li>Port (int, not null)</li> <li>Port (int, not null)</li> <li>Port (int, not null)</li> <li>Exponent (varbinary(max), null)</li> <li>Fingerprint (varbinary(max), null)</li> <li>CreatedDateTime (datetime, not null)</li> <li>ModifiedDateTime (datetime, not null)</li> <li>PasswordEnc (varbinary(max), null)</li> <li>OrganizationGuid (uniqueidentifier, null)</li> <li>ExternalId (nvarchar(max), null)</li> <li>MACAddress (nvarchar(max), null)</li> <li>ExternalIdata (nvarchar(max), null)</li> <li>ControllerIO_SerializedInputs (nvarchar(max), null)</li> </ul>   | FirmwareMajorVersion (int, not null)                |
| <ul> <li>HardwareRawVersion (nvarchar(max), null)</li> <li>HardwareMajorVersion (int, not null)</li> <li>HardwareMinorVersion (int, not null)</li> <li>OverrideAddressInfo (bit, not null)</li> <li>Host (nvarchar(max), null)</li> <li>Host (nvarchar(max), null)</li> <li>Port (int, not null)</li> <li>Exponent (varbinary(max), null)</li> <li>Modulus (varbinary(max), null)</li> <li>Fingerprint (varbinary(max), null)</li> <li>CreatedDateTime (datetime, not null)</li> <li>ModifiedDateTime (datetime, not null)</li> <li>PasswordEnc (varbinary(max), null)</li> <li>OrganizationGuid (uniqueidentifier, null)</li> <li>ExternalId (nvarchar(max), null)</li> <li>MACAddress (nvarchar(max), null)</li> <li>ExternalData (nvarchar(max), null)</li> <li>ControllerIO_SerializedInputs (nvarchar(max), null)</li> </ul>   | FirmwareMinorVersion (int, not null)                |
| <ul> <li>HardwareMajorVersion (int, not null)</li> <li>HardwareMinorVersion (int, not null)</li> <li>OverrideAddressInfo (bit, not null)</li> <li>Host (nvarchar(max), null)</li> <li>Port (int, not null))</li> <li>Exponent (varbinary(max), null)</li> <li>Modulus (varbinary(max), null)</li> <li>Fingerprint (varbinary(max), null)</li> <li>CreatedDateTime (datetime, not null)</li> <li>ModifiedDateTime (datetime, not null)</li> <li>PasswordEnc (varbinary(max), null)</li> <li>OrganizationGuid (uniqueidentifier, null)</li> <li>ExternalId (nvarchar(max), null)</li> <li>MACAddress (nvarchar(max), null)</li> <li>ExternalData (nvarchar(max), null)</li> <li>ControllerIO_SerializedInputs (nvarchar(max), null)</li> </ul>  | FirmwareBuildVersion (int, not null)                |
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| <ul> <li>OverrideAddressInfo (bit, not null)</li> <li>Host (nvarchar(max), null)</li> <li>Port (int, not null)</li> <li>Exponent (varbinary(max), null)</li> <li>Modulus (varbinary(max), null)</li> <li>Fingerprint (varbinary(max), null)</li> <li>CreatedDateTime (datetime, not null)</li> <li>ModifiedDateTime (datetime, not null)</li> <li>ModifiedDateTime (datetime, not null)</li> <li>PasswordEnc (varbinary(max), null)</li> <li>OrganizationId (FK, int, null)</li> <li>OrganizationGuid (uniqueidentifier, null)</li> <li>ExternalId (nvarchar(max), null)</li> <li>MACAddress (nvarchar(max), null)</li> <li>ExternalData (nvarchar(max), null)</li> <li>ControllerIO_SerializedInputs (nvarchar(max), null)</li> </ul>  | HardwareMajorVersion (int, not null)                |
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| <ul> <li>Port (int, not null)</li> <li>Exponent (varbinary(max), null)</li> <li>Modulus (varbinary(max), null)</li> <li>Fingerprint (varbinary(max), null)</li> <li>CreatedDateTime (datetime, not null)</li> <li>ModifiedDateTime (datetime, not null)</li> <li>PasswordEnc (varbinary(max), null)</li> <li>OrganizationGuid (uniqueidentifier, null)</li> <li>OrganizationGuid (uniqueidentifier, null)</li> <li>ExternalId (nvarchar(max), null)</li> <li>MACAddress (nvarchar(max), null)</li> <li>ExternalData (nvarchar(max), null)</li> <li>ControllerIO_SerializedInputs (nvarchar(max), null)</li> </ul>   | OverrideAddressInfo (bit, not null)                 |
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# Encoding & Wiping Cards/Fobs/ Wristbands/Stickers

# with the ProxessIQ® Software



# Encoding Physical Credentials using the ProxessIQ® Software

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|-----------------|-----------------|----------------|-----------|-------------|----------------|-----------------|---------------|--|
| Users           | Doors           | Door Groups    | Calendars | Credentials | Time Schedules | Access Profiles | Controllers   |  |
| 1               | System Operator | Ð              |           |             | Mobile         | e               | E:            |  |
| System Operator | Roles           | Mobile Devices | Settings  | Logs        | Credentials    | Notifications   | Organizations |  |

A credential (card, keyfob, sticker, watchband) must first be created in the software and then it can be encoded with the software, by plugging a n Enrollment Reader (ENR) into a USB port (USB 3.0 is optimal) the local PC that the client software is installed on. Note that the enrollment reader will not work on a virtual client.

Go to the Users menu.

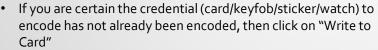
Add a User and then add a Credential (as shown in a prior section). Assign the rights to be assigned to that credential and click "Save". The "Write to Card" button will become illuminated, enabling the encoding process.

|                                       |               |  |   | ≡ ♠⊠⊡- □ × |                                  | ions •  | ≡I♠I◙I⊕I - □ ×  |
|---------------------------------------|---------------|--|---|------------|----------------------------------|---|---|
| Eile Window Access Admin Reporting    | g Cloud About |  |   |            | Elle Window Access Admin Repo    | rting Cloud About   |   |
| ← Users<br>Morrison, violet > general | L             |  |   | See        | ← Users MORRISON, VIOLET > CREDI | ENTIALS > CREDENTIAL  | Wite to Ca  |
| General                               | -             | First Name:  | Violet  |            | General                          | Not Assigned to Card Name: Violet's Card                              | Remote Mobile Device Enrollment Any                     |
| Credentials                           | - Ý           | Last Name:<br>Middle Name:   | Morrison  |            | Credentials                      | Activation 4/30/2024 12:00:00 AM (b) Expiration 4/30/2025 11:59:59 PM | A fttp Credential Active - Blocklist: Mobile Credential |
| Access Audit                          | _             | Username:<br>External ld:  | Science Department 17/44180-ac52-4dca-af1a-58a440208b/8 |            | Access Audit                     | Access Profiles (Inherited Privileges)                                |   |
| Event Logs                            |               | Organization   | Global • Share with child organizations                 |            | Event Logs                       | + Add Access Profile  |   |
|                                       | add photo     | Validation Period:<br>Pin Code:<br>Email:<br>Extended Opening:<br>Notes: | Unon Une Parlaut:                                       |            |                                  | 1 Vehicle Gate Door General Staff                                     |   |



- Ensure the enrollment reader (ENR) is connected to a USB 3.0 (preferably) port on the administrator computer.
- Always keep credentials 6" away from the ENR until you are ready to place one on the ENR (the ENR will try to read credentials that are close).
- Then, immediately place and hold the credential on the ENR until the read or encode or wipe (delete) sequence is complete. Waiting to place a credential will result in a time-out error on the software.
- Then, immediately remove the credential from the ENR.

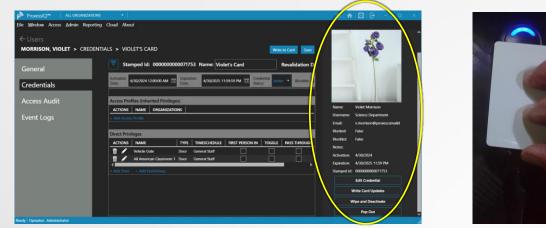
| ProxessIQ <sup>®</sup> All organizations •                           | ≡!♠!⊠!⊖!- □ ×      |
|--|--------------------|
| Elle Window Access Admin Reporting Cloud About                       |                    |
| ← Users  |                    |
| MORRISON, VIOLET > CREDENTIALS > VIOLET'S CARD                       | Write to Card Save |
| General  | ollment Any *      |
| Credentials  | Mobile Credential: |
| Access Audit Access Profiles (Inherited Privileges)                  |                    |
| ACTIONS NAME ORGANIZATIONS   |                    |
| Event Logs + Add Access Profile                                      |                    |
| Direct Privileges  |                    |
| ACTIONS NAME TYPE TIMESCHEDULE FIRST PERSON IN TOGGLE PASS THROUGH I | LOCKDOWN           |
| 📋 🖍 Wehide Gate Door General Staff 🗌 🗌                               |                    |
| 🛗 🖍 All American Classroom 1 Door General Statf                      |                    |
| + Add Door - + Add DoorGroup   |                    |
|  |                    |
|  |                    |
|  |                    |
|  |                    |
| Ready Operator: Administrator  |                    |



- Immediately place and hold the credential on the ENR until the blue LED appears and the screen to the right appears
- This shows the credential has been encoded with the rights shown and to card number shown.
- Remove the card from the ENR.
- You may now use the card on all of the doors that it has programmed for, during the allowed days and times.

| ProxessiQ <sup>™</sup> All organizations        | •   | ≡ ♠ ⊠ ⊖ - □ ×      |
|---|---|--------------------|
| e <u>W</u> indow Access <u>A</u> dmin Reporting | Cloud About   |                    |
|   |   |                    |
| MORRISON, VIOLET > CREDENTI                     | ALS > VIOLET'S CARD   | Write to Card Save |
| General   | Stamped 1: 00000000071753 Nme: Violet's Card Revalidation Date: 2   | 2/9/2027           |
| Credentials                                     | Activation Date: 4/30/2024 12:00:00 AM (E) Date: 4/30/2025 11:59:59 PM (E) Credential Active • Blocklist: Mob   | ble Credential:    |
| Access Audit                                    | Access Profiles (Inherited Privileges)  |                    |
| Event Logs                                      | ACTIONS NAME ORGANIZATIONS + Add Access Profile   |                    |
|   | Direct Privileges   |                    |
|   | ACTIONS BUT TYPE TIMESCHEDULE FIRST PERSON IN TOGGLE PASS THROUGH LOCK  | KDOWN              |
|   | Image: Constraint of the second se |                    |
|   | + Add Do- Add DeorGe  |                    |
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|   |   |                    |
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| dy Operator: Administrator                      |   |                    |





To Wipe/Delete a credential, or if you are uncertain if the credential (card/keyfob/sticker/watch) to encode has already been encoded:

- Place and hold the credential on the ENR until the blue LED appears and the above pop-up window appears.
- Remove the card from the ENR.
- In this case, this card has been encoded with Violet's rights.
- Click "Wipe and Deactivate"

•

Immediately place the card on the ENR until it Beeps and the LED turns green.

| Cloud About ALS > VIOLETS CARD          | Vide Morrison<br>Science Department<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Failer<br>Fail |             | on D. Pep Dat  |                     |
|---|---|-------------|--|---------------------|
| Advantian Classoon 1 Door General Statt | A definition of the formation of the for  | Credentials | Not Assigned to Card         Name         Violet's Card           Mail Analysis         Cardinal Stress         4/02/025 115/95/9 PF           Mail Contract To Stress         Cardinal Stress         4/02/025 115/95/9 PF           Res Profiles (Inherited Privileges)         4/02/025 115/95/9 PF         4/02/025 115/95/9 PF           Row Number 1         Orderation Stress         4/02/025 115/95/9 PF           Row Number 1         Orderation Stress         4/02/025 115/95 PF           Row Number 1         Number 1         Number 1           Markit Contract To Stress         Tarte Schelpulze Fried         First           Wesk Gale         Door General Staff         Staff | Vene to Cerel. Save |

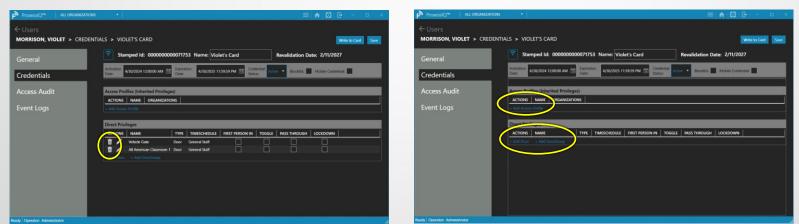
Encoding Cards with Proxess IQ® - 2

## Verifying and Deleting (Wipe) a Credential

|  | _                                 | -                      | -                         |                          |                    |      |
|--|-----------------------------------|------------------------|---------------------------|--------------------------|--------------------|------|
| ProxessiQ <sup>™</sup> ALL ORGANIZATIONS | • I                               |                        |                           | =                        | 1 🖈 🔯 🕒 🗁 👘        | n ×  |
|  |                                   |                        |                           |                          |                    |      |
| MORRISON, VIOLET > CREDENTIALS >         | VIOLET'S CARD                     |                        |                           |                          | Write to Card      | Save |
|  | Not Assigned to Card              |                        | X                         | Remote Mobile Devi       |                    |      |
| General                                  | Not Assigned to Card N            | Violet's Card          |                           | Remote Mobile Devi       |                    |      |
| Credentials                              | 4/30/2024 12:00:00 AM (1)         | Expiration 4/30/2025 1 | 5959 PM 🖽 Crede<br>Statue | ntial Active C Blocklest | Mobile Credential: |      |
| Credentials                              |                                   |                        |                           |                          |                    | _    |
| Access Audit Acce                        | ess Profiles (Inherited Privilege | s)                     |                           |                          |                    |      |
|  | TIONS NAME ORGANIZATIO            | INS                    |                           |                          |                    |      |
| Event Logs                               |                                   |                        |                           |                          |                    |      |
| Dire                                     | ct Privileges                     |                        |                           |                          |                    |      |
| AC                                       |                                   | TYPE TIMESCHEDULE      | FIRST PERSON IN           | TOGGLE PASS THROUGH      | LOCKDOWN           |      |
| Ū  | 🖋 Vehicle Gate                    | Door General Staff     |                           |                          |                    |      |
| Ū.                                       | All American Classroom 1          | Door General Staff     |                           |                          |                    |      |
| *A0                                      |                                   |                        |                           |                          |                    |      |
|  |                                   |                        |                           |                          |                    |      |
|  |                                   |                        |                           |                          |                    |      |
|  |                                   |                        |                           |                          |                    |      |
|  |                                   |                        |                           |                          |                    |      |
|  |                                   |                        |                           |                          |                    |      |
| Ready Operator: Administrator            |                                   |                        |                           |                          |                    |      |

When the screen is next refreshed, it will note that this user is "Not Assigned to Card".

## Better Practice to Delete (Wipe) Rights from a Credential



It is always better to first delete the rights for a credential, by clicking on the Trash Can icons, leaving the credential with no rights.

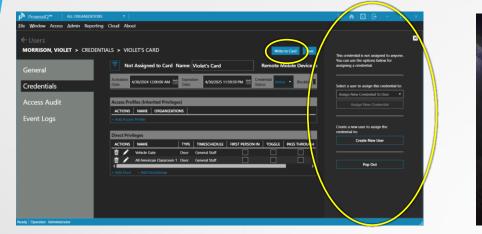
If the card is ever presented at an online reader, it will automatically be updated to have No door entry rights and will not be allowed into the door.

**Note:** If further action is desired, it is best Not to just delete a credential....**First**, Wipe the credential on an enrollment reader, or delete its Privileges/rights and have it presented to an online controller's reader, which will have its rights wiped. **Note:** It is also a best practice to have each card's Validation be configured to as few days as possible, ensuring that even if a rouge credential is presented to an offline lock, it will be rejected.

**Note:** If there no online doors, then check the Blocklist box for the credential and the Proxess Sync app must be presented to each offline lock that they had the rights to.



## Can I Encode this Random Card & Assign it to Someone?



- If you are uncertain if the credential (card/keyfob/sticker/watch) to encode has already been encoded, then first place and hold the credential on the ENR until the blue LED appears and the above pop-up window appears.
- Remove the card from the ENR.
- In this case, this card is not assigned to anyone
- You may now click "Write to Card" and place the card on the enrollment reader to encode it, resulting in the below screen, showing its success.

|  |                                       |  |                          |         | ≡:♠⊠⊡:- 0  | × |
|--|---------------------------------------|--|--------------------------|---------|--|---|
| Eile Window Access Admin Reporting     | Cloud About                           |  |                          |         |  |   |
| ← Users<br>MORRISON, VIOLET > CREDENTI | IALS > VIOLET'S CARD                  |  | Write to Card            | Save    | This credential is not assigned to anyone.                   | × |
| General                                |                                       | 00000000071753 Name  |                          | Re      | You can use the options below for<br>assigning a credential. |   |
| Credentials                            | Activation<br>Date: 4/30/2024 12:00.0 | DO AM E  | 2025 11:59:59 PM E       | Votive: | Select a user to assign this credential to:                  |   |
|  | <u></u>                               |  |                          |         | rrison, Violet (Science Department) *                        |   |
| Access Audit                           | Access Profiles (Inherited            | ATA MANALANA AND A CARDINAL AND A C |                          |         | Assign New Credential  |   |
| Event Least                            | ACTIONS NAME OR                       | GANIZATIONS  |                          |         |  |   |
| Event Logs                             | Add Access Profile                    |  |                          |         | Create a new user to assign the<br>credential to:            |   |
|  | ACTIONS NAME                          | TYPE TIMESCHEDUL   | E FIRST PERSON IN TOGGLE | PASS    | Create New User  |   |
|  | 📋 🖍 Dog Wash                          | Door Tu-Th   |                          |         |  |   |
|  | 📋 🥒 Greenbriar Dor                    | m Door Group Always  |                          |         |  |   |
|  | + Add Door + Add DoorG                |  |                          |         | Pop Out  |   |
|  |                                       |  |                          |         |  |   |
|  |                                       |  |                          |         |  |   |
|  |                                       |  |                          |         |  |   |



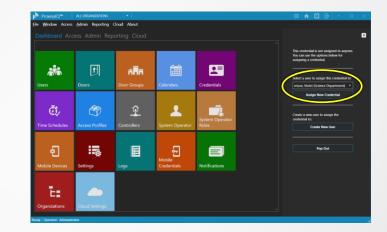


## Another way to Encode a Card

You may choose to first enter Users in the system and then select an unencoded Credential to encode under that User, Remember that a User is typically a person and a several Credentials can be assigned to each User.

| <b>.</b>       | F                        | 6 <b>8</b> 6   |           |             | ē,                    | Ċ               | <u>\$</u>     |   |  |
|----------------|--------------------------|----------------|-----------|-------------|-----------------------|-----------------|---------------|---|--|
| sers           | Doors                    | Door Groups    | Calendars | Credentials | Time Schedules        | Access Profiles | Controllers   |   |  |
| 1              |                          | Ð              |           |             | 5                     |                 | E:            |   |  |
| ystem Operator | System Operator<br>Roles | Mobile Devices | Settings  | Logs        | Mobile<br>Credentials | Notifications   | Organizations |   |  |
|                |                          |                |           |             |                       |                 |               |   |  |
|                |                          |                |           |             |                       |                 |               |   |  |
| loud Settings  | l                        |                |           |             |                       |                 |               | - |  |

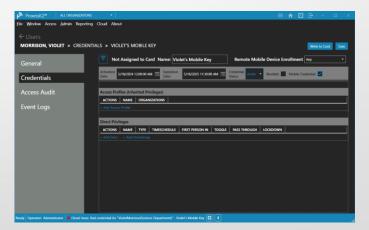
From any screen in the system, take an unencoded card and place it on to the ENR. The light will turn blue and the pop-up window will appear.



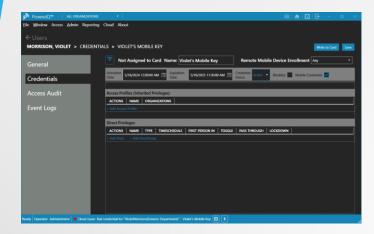
Select a User's name that you have already entered into the system and click "Assign New Credential".

| ProxessIQ <sup>®</sup> ALL ORGANIZATIONS        |   |   |
|---|---|---|
| le <u>W</u> indow Access <u>A</u> dmin Reportin | g Cloud About   |   |
|   |   | $\frown$                                  |
| MORRISON, VIOLET > CREDEN                       | TIALS > NEW CREDENTIAL  |   |
| General   | Not Assigned to Card Name: Credential                                       | emote Mobile Device Enrollment Any •      |
| Credentials                                     | Activation Sy18/2024 12:00:00 AM (2) Date: Sy18/2025 11:30:00 AM (2) Status | ntial Active • Blocklist: Mobile Creental |
| Access Audit                                    |   |   |
| Event Logs                                      |   |   |
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| A Develop Machilder                             |   |   |

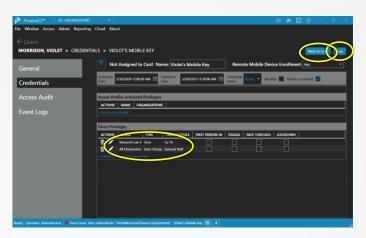
The Add New Credential window opens. Optionally add a Name for it, in this case check the "Mobile Credential" box and click "Save".



Enter the information for their new credential (a mobile phone key in this case) and add their access rights as described in previous sections.



Enter the information for their new credential (a mobile phone key in this case) and add their access rights as described in previous sections.



Select their Door and Door Group Privileges. Remember to keep all credentials away from the ENR until this point. Now click "Save" and then click "Write to Card".

|  | ANIZATIONS •   |                                      |
|--|--|--------------------------------------|
| Elle Window Access Admin   | Reporting Cloud About  |                                      |
| ← Users  |  |                                      |
| MORRISON, VIOLET >   | CREDENTIALS > VIOLET'S MOBILE KEY  | Write to Card Sa                     |
| General  | Stamped Id: 00000000071753 Name: Violet's Mobile Key                                 | Revalidation Date: 2/12/2027         |
| Credentials  | Activation<br>Date: 5/18/2024 12:00:00 AM (2) Date: 5/18/2025 11:00:00 AM (2) Status | Active • Blocklist Mobile Credentiat |
| Access Audit   | Access Profiles (Inherited Privileges)   |                                      |
| and the second se  | ACTIONS NAME ORGANIZATIONS   |                                      |
| Event Logs   | + Add Access Profile   |                                      |
|  | Direct Privileges  |                                      |
|  | ACTIONS NAME TYPE TIMESCHEDULE FIRST PERSON IN TOGGLE                                | PASS THROUGH LOCKDOWN                |
|  | 🖞 🖍 Research Lab 4 Door Tu-Th  |                                      |
| A COMPANY OF A COM | 📋 🖍 All Classrooms Door Group General Staff  |                                      |
|  | + Add Door + Add DoorGroup   |                                      |
|  |  |                                      |
|  |  |                                      |
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|  |  |                                      |
|  |  |                                      |
|  |  |                                      |
|  |  |                                      |

Promptly place and hold a credential on the ENR (enrollment reader) until it beeps and it will have been encoded.



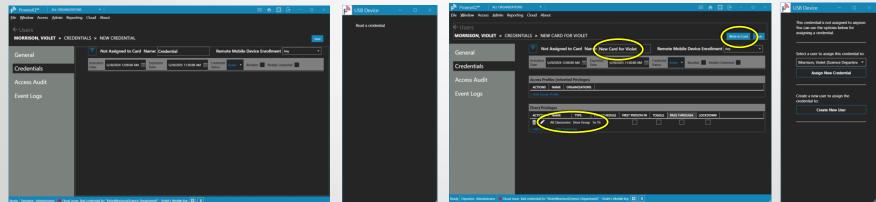
## Pop-Out Window: Another way to Encode a Card

| ProxessIQ <sup>™</sup> ALL ORGAN         |   | ≡ I ♠ I 🖸 I 🕒 I - 🜼 🛛 × I  | ProxessIQ <sup>™</sup> ALLORGANIZATIONS •      |   | 🔊 USB Device — 🗆 🚿   |
|--|---|--|--|---|--|
| le <u>W</u> indow Access <u>A</u> dmin R | Reporting Cloud About                             |  | Elle Window Access Admin Reporting Cloud About |   |  |
| ← Access<br>USERS                        |   | 23<br>This credential is not assigned to anyone.                         | ← Access<br><b>users</b>                       |   | This credential is not assigned to anyone.<br>You can use the options below for<br>assigning a credential. |
| Filter by                                | + Add New User                                    | Search Users   You can use the options below for assigning a credential. | Filter by + Add New User                       | Search Users D                                      |  |
|  | ACTIONS LAST NAME FIRST NAME MIDDLE NAME          | EMAIL  | ACTIONS LAST NAME FIRST NAME MIDDLE NAME       | EMAIL USERNAME ORGANIZA                             | Select a user to assign this credential to:  |
|  | 124 Borden  | Select a user to assign this credential to:                              | Saved Searches                                 | Giobal 📥  | Morrison, Violet Chinese Departme  |
| Department Search 🔶 🃋                    | 🗆 🖋 📋 Admins Super                                | fake@  | Department Search 🔿 📋 🔲 🖍 🖄 Admin Super        | fake@ Gobal   | Assign New Credential  |
|  | 🗆 🖍 📋 Altadena Angelica                           | tadenala®  | 🗆 🖌 📋 Atadena Angelica                         | tadenala⊜hp.com Global                              |  |
|  | □ /   | CHORWICZ?  | 🗆 🖊 📋 Ba Maya                                  | baldewiczm@westerntc.edu Global                     |  |
|  | D / Bartee Carl                                   | cbartee@ff   | 🗆 🖍 🛅 Bartee Carl                              | dartee@fbcglenarden.org Global                      |  |
|  | Caudito Caudia                                    | claudia.cau<br>Create a new user to assign the                           | 🗆 🖍 📋 Caudilo Caudia                           | claudia.caudillo@gmail.com Global                   | Create a new user to assign the<br>credential to:  |
|  | Cobb Scott  | scobb@ey credential to:  | Cabb Scott                                     | scobb@eyeonis.com Global<br>Giobal                  |  |
|  | Corenax sweetseen                                 | Create New User  | Coresso, Switchteen                            | ditone@kb.com Science Department Global             | Create New User  |
|  | □ ✓ the Earney Dester                             | earneydell   | Carrey Dester                                  | earreyde@qvsu.edu Gobal                             |  |
|  | 🗋 🖋 💼 Fitzpatrick Johnathan                       | jitz@state   | 🗆 🖌 📋 Fitzpatrick Johnathan                    | iftz@stateu.com Giobal                              |  |
|  | G I Ga MAd  | mgiardinat Pop Out   | Gi Gi MAd                                      | mgiardina@arcsgalloway.org Global                   |  |
|  | 🗆 🖊 🏛 Ho Dawn                                     | dawn@get   | 🗆 🖌 🍈 Ho Dawn                                  | dawn@getseam.com Global                             |  |
|  | 🗆 🖌 📋 Kagen Vitaly                                | vkagm@a  | 🗆 🖌 📋 Kagen Vitaly                             | vkagen@aaa-aviad.com Global                         |  |
|  | 🗖 🖋 🎁 Kazemi GrandDad MontessoriSanClemente Chilo | ish1 Childish2 Childish3 emaildadm                                       | 🗆 🖋 🎁 Kazemi GrandDad MontessoriSanCleme       | ente Childish1 Childish2 Childish3 emaildadm Global |  |
|  | 🗆 🖍 📋 Kaledo Chris                                | ckoledo@i  | 🗆 🖋 🏢 Kaledo Otvis                             | ckoledo@kelleybros.com Global                       |  |
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|  | 🗆 🖍 📋 Manager Maintenance                         |  | 🗆 🖍 🛅 Manager Maintenance                      | Giobal 🚽  |  |
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|  | Delete Selected Advanced Search Reload Export Im  | port   | Delete Selected Advanced Search Reload Export  | Import  |  |

Using the Pop-out window is an easy way to enroll/encode multiple credentials, after their User names have been added.

From any screen, place an unencoded/blank credential on the ENR (enrollment reader) and then click "Pop Out".

You will now have a separate window for encoding credentials. Click "Assign New Credential" and select the User from the drop-down list.



A New Credential window for the selected User will open.

Create a name for and add access rights for the credential, click "Save" and the click "Write to Card" and the card information will display.

Place the next blank/ unencoded credential on the ENR and repeat the process..



# Encoding & Wiping Cards/Fobs/ Wristbands/Stickers with the **ProxessSync app**



# Encoding Physical Credentials using the Proxess Sync app

| ProxessiQ™<br>Eile Window Access | ALL ORGANIZATIONS | Tour About     |             |             |                |                 | = A 🖸 G         | - D | × |
|----------------------------------|-------------------|----------------|-------------|-------------|----------------|-----------------|-----------------|-----|---|
| Dashboard Acc                    |                   |                |             |             |                |                 |                 |     |   |
|                                  |                   |                | _           | _           |                |                 | <u> </u>        |     |   |
|                                  | f                 | ñĦīī           | 0-0<br>:::: |             | ā,             | Ċ               | <u>\$</u>       |     |   |
| Users                            | Doors             | Door Groups    | Calendars   | Credentials | Time Schedules | Access Profiles | <br>Controllers |     |   |
|                                  |                   |                | 1.000       |             |                |                 |                 |     |   |
| 1                                | System Operator   | Ð              |             |             | ~<br>Mobile    |                 | È:              |     |   |
| System Operator                  | Roles             | Mobile Devices | Settings    | Logs        | Credentials    | Notifications   | Organizations   |     |   |
|                                  |                   |                |             |             |                |                 |                 |     |   |
| Cloud Settings                   |                   |                |             |             |                |                 |                 |     |   |
|                                  |                   |                |             |             |                |                 |                 |     |   |
| Ready Operator: Administra       | iter              |                |             |             |                |                 |                 |     |   |

Any card that has been created in the software can be encoded in the field by any allowed Mobile Device (see this section in this manual) with the Proxess Sync app.

Go to the Users menu.

Add a User and then add a Credential (as shown in a prior section).

Assign the rights to be assigned to that credential.

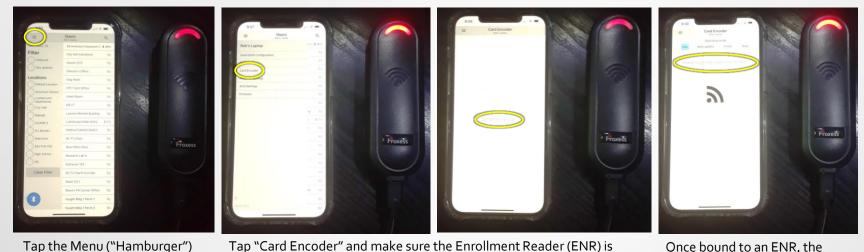
Select a Mobile Device (or All of them) that will be allowed to create or edit this card.

| ProxessiQ <sup>™</sup> All organizations |            |  |  | ≡ ♠ 🖸 🕞 – 🗉 × |                                   | · 2  |  |
|--|------------|--|--|---------------|-----------------------------------|--|--|
| Elle Window Access Admin Reporting C     | Joud About |  |  |               | Elle Window Access Admin Reportin | ng Cloud About   |  |
| ← Users<br>Morrison, violet > general    |            |  |  | Sive          | Cusers                            | ITIALS > CREDENTIAL  | Wine to Ga Sere                                    |
| General                                  | -          | First Name:  | Violet   |               | General                           | Not Assigned to Card Name: Violet's Card   | Remote Mobile Device Enrollment Any                |
| Credentials                              | - * _      | Last Name:<br>Middle Name:   | Morrison   |               | Credentials                       | Activation<br>Date: 4/30/2024 12:00:00 AM (2) Expiration<br>Date: 4/30/2025 11:59:59 F | M (II) Status Active - Blocklist Mobile Credentiat |
| Access Audit                             | 3.00       | Usemame:<br>External ld:   | Science Department 17/14180-ac52-4dca-af1a-58a44(208bf8  |               | Access Audit                      | Access Profiles (Inherited Privileges) ACTIONS NAME ORGANIZATIONS                      |  |
| Event Logs                               | - I Aleran | Organization   | Global    Share with child organizations   |               | Event Logs                        | + Add Access Profile   |  |
|  | add photo  | Validation Period:<br>Pin Code:<br>Email:<br>Extended Opening:<br>Notes: | two         Use Default:         Image: Comparison of the process invalid         Image: Comparison of the process invalid |               |                                   | Direct Privileges  |  |

# Encoding Physical Credentials using the Proxess Sync app

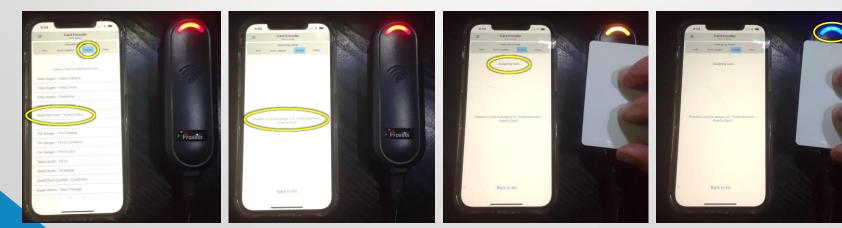


Open the Proxess Sync app on your phone Plug an Enrollment Reader (ENR) into a power source: A wall plug, a USB (A or C) port of a PC, or your phone or tablet (Android and iPhone 15 and above)



Tap "Card Encoder" and make sure the Enrollment Reader (ENR) is within 12" for the initial connection. The screen will state that it is looking for the ENR. Once connected, the ENR can be up to 20' away.

Once bound to an ENR, the screen will state it is ready for a credential to be presented.



Tap the "Create" button and a list of all Credentials that this operator is allowed to encode is presented. Tap on the name whose credential you will encode and you will be prompted to place the credential on the ENR. Place the card on the face of the ENR for the entire enrolment process, until the LED turns green.

The blue LED shows the card is being encoded to that User's Credential. Please Remove the card from the ENR.

icon.

# Encoding Cards with Proxess Sync- 3

# Verifying & Wiping Physical Credentials using the Proxess Sync app

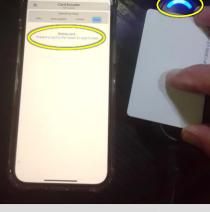


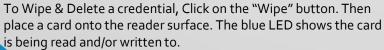
To Verify a credential or to see who a credential belongs to, Click on the "Info" button. Then place a card onto the reader surface. The blue LED shows the card is being read and/or written to.



The credential information, including any stored photo of the User, will appear. Please Remove the credential from the reader.



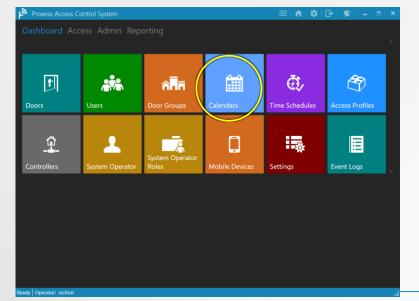






The screen will state that the credential has been successfully wiped. Please Remove the credential from the reader.





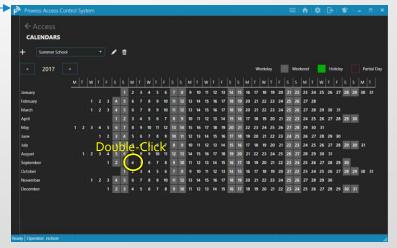
Click the icon for the "Calendars" module. Calendars are where you add traditional Holidays and other specialty days. Specialty days can be planned in advance (e.g. weddings at a church, sports games at a school), or added on-demand (e.g. weather related event).

|                       |   |        |         |         |         |  | * |
|-----------------------|---|--------|---------|---------|---------|--|---|
|                       |   |        |         |         |         |  | L |
| + Empty Demo Calendar |   |        |         |         |         |  |   |
|                       | Calendar  |        |         |         |         |  |   |
|                       | Calendar Name:  |        |         |         |         |  |   |
|                       | External Id:  |        |         |         |         |  |   |
|                       | Notes   |        |         |         |         |  |   |
|                       | Cancel  |        |         |         |         |  |   |
| December              | 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 | 3 24 2 | 25 26 Z | 7 28 25 | 3. 30 3 |  |   |

Enter the name for the new Calendar. This is the name that will appear in all the Doors selection screens. The External ID is optional and is an alternate reference that the customer may have. Enter any further notes you may have. Click "Apply" to continue.



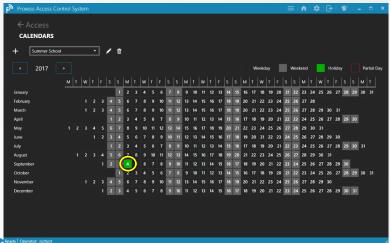
The Default calendar will appear, if this is a new system. Since a customer may have multiple locations, with each location abiding by different calendars, you may create multiple Calendars and apply a different Calendar to each lockset and door. Click the dropdown arrow to select a Calendar to view and the edit icon to do so. At this time click "+" to create a new Calendar.



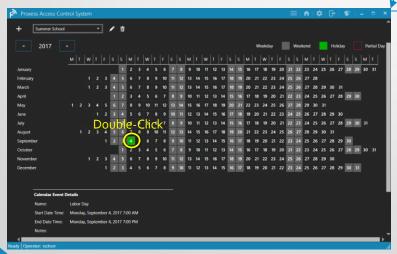
The Calendar you just created appears. To begin adding days for a Door to operate\function differently than normal\programmed, click on any day for the current year that is displayed (2017 in this case). To add a Calendar Event, Double-click on any day.

| + Summer School | 11  |         |
|-----------------|---|---------|
|                 | Calendar Event                                    |         |
|                 | Event Name:<br>Labor Day                          |         |
|                 | Notes:  |         |
|                 |   |         |
|                 | Start End   |         |
|                 | Day: September 4 🕶 2017 Day: September 4 🕶        | 20      |
|                 | Time: 07:00 (07:00 AM) - Time: 19:00 (07:00 PM) - |         |
|                 | Apply Cancel                                      |         |
|                 | Carices   | 197<br> |
|                 |   |         |
|                 |   |         |

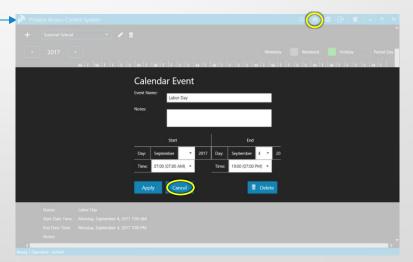
The page to create a new Calendar Event appears. Enter the Event Name you want along with any optional clarification Notes. Select the Start and End days and times for this special Door operation to occur and click "Apply" to save this new event.



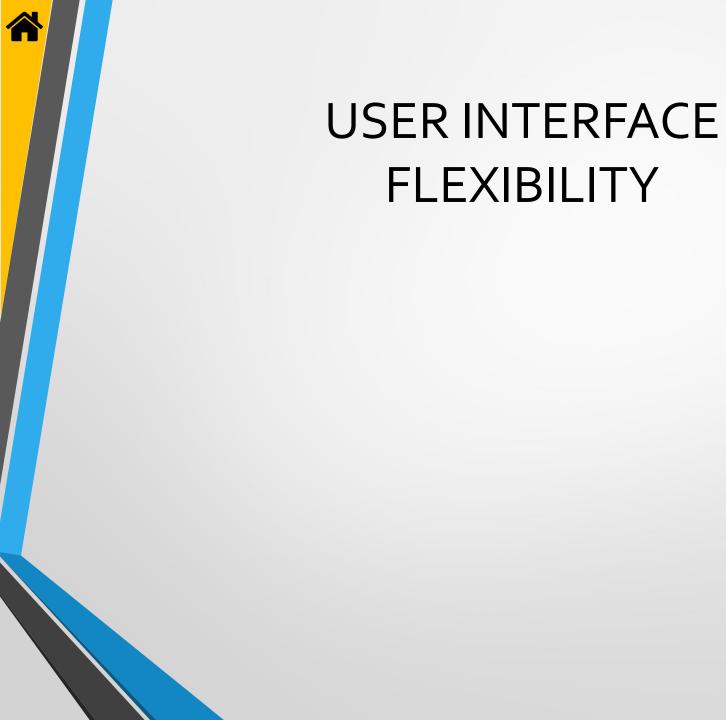
The new Holiday\Event now appears, highlighted in green. Note that a Holiday is the most common type of Event and is therefore the term used in the software and the two words are equal to this program. To view the detail of this Holiday\Event click on the green highlighted date.



The Holiday\Event detail appears at the bottom of the Calendar. To edit the Event, Double-click on the green highlighted date.



You can now make adjustments to the Holiday, or click "Cancel" to return to the previous screen and then click the Home icon on the top taskbar to return to the Home Screen \ Dashboard.

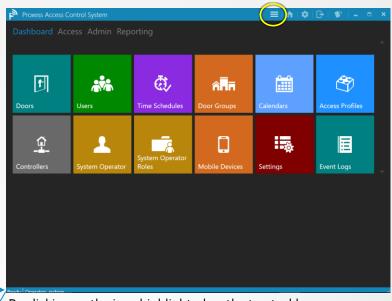


| Ŀ           | <b></b>         | Click-n-Dr      | ag<br>iiii     | ā,             | 3               |   | ſ           |
|-------------|-----------------|-----------------|----------------|----------------|-----------------|---|-------------|
| Doors       | Users           | Door Groups     | Calendars      | Time Schedules | Access Profiles |   | Doors       |
| 4           | 1               | System Operator | ۵              |                | E               |   | <u>Å</u>    |
| Controllers | System Operator | Roles           | Mobile Devices | Settings       | Event Logs      | - | Controllers |
|             |                 |                 |                |                |                 |   |             |
|             |                 |                 |                |                |                 |   |             |
|             |                 |                 |                |                |                 |   |             |

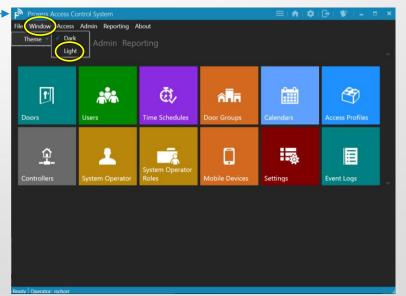
The Dashboard \ Home Screen \ User Interface may be customized in several ways. First, you may click-and-drag any module to another part of the screen, thus rearranging the module icons.



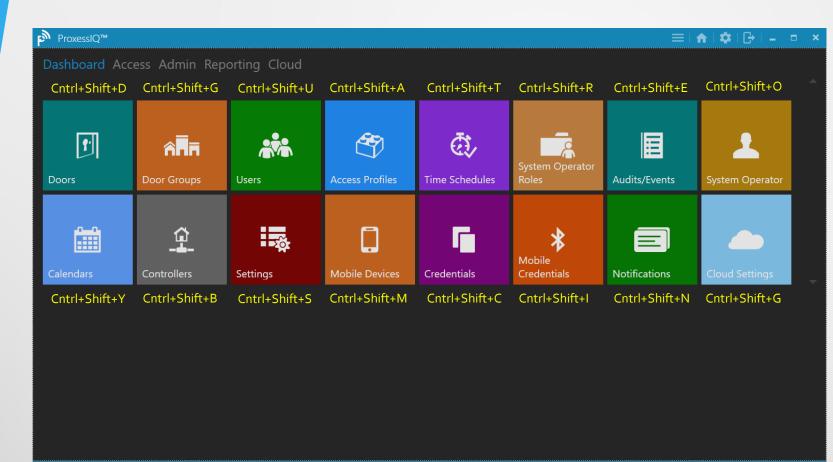
...The file shortcut menu will appear and remain at the top of the page throughout the system, until you again click on the same icon on the top taskbar.



By clicking on the icon highlighted on the top taskbar...



Click on the "Window" button, highlight "Theme" and then click on "Light".



Ready Operator: Administrator

From anywhere within the ProxessIQ program, the above Hot-Key shortcuts may be used to jump into that menu.

Eile Window Access Admin Reporting About Dashboard Access Admin Reporting

Proxess Access Control Syste

| Doors       | Users           | <b>Č?</b><br>Time Schedules | Coor Groups    | Calendars | Access Profiles |  |
|-------------|-----------------|-----------------------------|----------------|-----------|-----------------|--|
| Controllers | System Operator | System Operator<br>Roles    | Dobile Devices | Settings  | Event Logs      |  |

| Proxess Acces                                    | Control System   |                         | Proxess Access Con              | trol System                        |       | Proxess /              | Access Co | ontrol System                                 |
|--|--|-------------------------|---------------------------------|------------------------------------|-------|------------------------|-----------|---|
| 6  | control+Shift+D<br>Control+Shift+G<br>Control+Shift+U<br>Control+Shift+U | ting About<br>Reporting | File Window Acces               | Admin Peporting<br>Control+Shift+O | About | File Window<br>Dashboa | Access    | Adm Reporting About<br>Control+Shift+L portin |
| Time Schedules<br>Access Profiles<br>Controllers | Control+Shift+T<br>Control+Shift+A                                       | Time                    | Settings<br>Controller Firmware | Control+Shift+S<br>Control+Shift+M |       |                        |           |   |

The screen background is now changed to white and will remain so throughout the system until the background is changed back to "Dark".

| le <u>W</u> indow Access <u>A</u> dr | min Rep | porting | Abo    | ut    |                          |               |         | ~                    |                         |      |
|--------------------------------------|---------|---------|--------|-------|--------------------------|---------------|---------|----------------------|-------------------------|------|
| Access                               |         |         |        |       |                          |               |         |                      |                         |      |
| Filter by                            | 1       | + A     | dd Nev | v Doo | r                        |               |         | S                    | earch Doors             | ρ    |
|                                      |         |         | ACTI   | ONS   | NAME                     | LOCATION      | TYPE    | LAST UPDATE          | CREATED                 | В.   |
| Туре                                 | ~       |         | 1      | ŵ     | Adams Test Door          | DATA's Office | Offline | 2/20/2017 6:04:15 PM | 2/20/2017 6:04:33 PM    | 0%   |
| Online                               |         |         | 1      | 莭     | Debug_Lock_0B:31         | DATA's Office | Offline | 2/27/2017 6:02:04 PM | 2/27/2017 6:02:28 PM    | 0%   |
| Offline                              |         |         | 1      | ŵ     | Demo Door                | Demo Location | Offline | 2/6/2017 10:46:23 PM | 2/6/2017 10:46:23 PM    | 0%   |
|                                      |         |         | 1      | ŵ     | Demo Door 2              | Demo Location | Offline | 2/6/2017 10:46:23 PM | 2/6/2017 10:46:23 PM    | 0%   |
| Saved Searches                       | $\sim$  |         | 1      | ŵ     | Front Door               | DATA's Office | Online  | 2/10/2017 11:48:49 P | M 2/10/2017 11:49:13 PN | 1 0% |
|                                      |         |         | 1      | Ť     | Lock With Rolled Keys #1 | DATA's Office | Offline | 4/20/2017 4:03:55 PM | 4/20/2017 4:04:40 PM    | .0%  |
|                                      |         |         | 1      | ŵ     | Lock With Rolled Keys #2 | DATA's Office | Offline | 4/20/2017 4:06:10 PM | 4/20/2017 4:06:59 PM    | 0%   |
|                                      |         |         | 1      | ŵ     | Mikes Demo               | DATA's Office | Offline | 2/24/2017 4:53:11 PM | 2/24/2017 4:53:25 PM    | 0%   |
|                                      |         |         | 1      | 莭     | Mike's Toggle Lock       | Demo Location | Offline | 4/5/2017 6:59:07 PM  | 4/5/2017 6:59:49 PM     | 0%   |
|                                      |         |         | 1      | Ū     | Real Door :08:1E         | DATA's Office | Offline | 3/8/2017 3:53:55 PM  | 3/8/2017 3:54:37 PM     | 0%   |
|                                      |         |         | 1      | 莭     | Real Door :17:28:11      | DATA's Office | Offline | 3/7/2017 10:24:13 PN | 3/7/2017 10:25:15 PM    | 0%   |
|                                      |         |         | 1      | 面     | Real Door :17:28:12      | DATA's Office | Offline | 3/7/2017 10:30:30 PM | 3/7/2017 10:31:04 PM    | 0%   |
|                                      |         |         | 1      | 莭     | Rob's Office             | Richmond      | Offline | 2/19/2017 11:39:33 P | M 2/19/2017 11:43:04 PN | 1 0% |
|                                      |         |         | 1      | 莭     | Server Room              | DATA's Office | Offline | 2/10/2017 11:47:29 P | M 2/10/2017 11:47:57 PN | 1 0% |
|                                      |         |         | 1      | 莭     | TaylorDemo               | DATA's Office | Offline | 3/10/2017 4:03:24 PM | 3/10/2017 4:06:12 PM    | 0%   |
|                                      |         |         | 1      | 前     | Tom's Office             | DATA's Office | Offline | 2/10/2017 11:44:30 P | M 2/10/2017 11:45:50 PM | 0%   |

The Home icon is used from any screen in the system to bring you back to the Dashboard \ Home Screen.

As an alternate to using the module icons on the Dashboard, the file shortcut menu can be used to quickly navigate from and to any other module with a single click.



From any screen in the system, you can shortcut to the "Settings" module with a click on the icon shown in the top taskbar.

| <u>W</u> indow Access <u>A</u> dmin Rep | oning noon                    |                |        |       |         | Dashb  |            |                 |            |                |                    |                 |
|---|-------------------------------|----------------|--------|-------|---------|--------|------------|-----------------|------------|----------------|--------------------|-----------------|
| 🗧 Settings                              |                               |                |        |       |         |        |            |                 |            |                |                    |                 |
| SETTINGS > DOOR DEFAULT                 | rs                            |                |        |       | Save    |        |            |                 |            | Right          |                    |                 |
|   | General Settings              |                |        |       | <u></u> |        | <b>..</b>  |                 |            |                | ē,                 | 3               |
| Door Defaults                           | Momentary Unlock Time:        |                | 3 + -  |       |         |        |            | ſ               |            | Click          | 64                 |                 |
|   | Momentary Unlock Time Ext:    |                | 30 + - |       |         | Users  |            | Doors           | Event Logs | Mobile Devices | Time Schedules     | Access Profiles |
| Credential Defaults                     | Door Held Open:               |                | 30 + - |       |         | Osers  |            | Doors           | Event Logs | WODIle Devices | Time schedules     | Access Promes   |
| Audit Log Cattings                      | Door Held Open Extended:      |                | 60 + - |       |         |        |            |                 |            |                |                    |                 |
| Audit Log Settings                      | First Person In:              |                |        |       |         |        | _          |                 | <u>~~</u>  | ~              | _                  |                 |
|   | Lock Mode:                    | Storeroom Mode | •      |       |         |        | 8          |                 |            | <u></u>        | â <mark>n</mark> a |                 |
|   | Lock Mode:                    | US/Mountain    | •      |       |         | System | n Operator |                 |            |                |                    | <b>•</b>        |
|   | Advanced Settings             |                |        |       |         | Roles  |            | System Operator | Calendars  | Controllers    | Door Groups        | Settings        |
|   | Audit Overwrite Policy:       | Circu          | ar     | •     |         |        |            |                 |            |                |                    |                 |
|   | Failure Condition:            | Fail S         | ife    | •     |         |        |            |                 |            |                |                    |                 |
|   | Supervision:                  | - Chi D        |        |       |         |        |            |                 |            |                |                    |                 |
|   |                               | es Resistor:   |        | 5 + - |         |        |            |                 |            |                |                    |                 |
|   |                               | el Resistor:   |        | 5 + - |         |        |            |                 |            |                |                    |                 |
|   | Toggle D                      | Delay Time:    |        | 5 + - |         |        |            |                 |            |                |                    |                 |
|   | Lockdown Cancel Delay Time:   |                |        | 5 + - |         |        |            |                 |            |                |                    |                 |
|   | Interior LED Lockdown Indicat | tion:          |        |       |         |        |            |                 |            |                |                    |                 |
|   | Time III                      | luminiated:    |        | 1 + - |         |        |            |                 |            |                |                    |                 |
|   | Time Ext                      | tinguished:    |        | 1 + - | -       |        |            |                 |            |                |                    |                 |

🕨 proxess Access Control System

The "Settings" module opens. Now return to the Home Screen \ Dashboard.

| Proxess Access Co        | ontrol System   |           |  | =   ♠   ‡          | 🕞   🖤   🗕 🗖     | × |
|--------------------------|-----------------|-----------|--|--------------------|-----------------|---|
|                          |                 |           |  |                    |                 |   |
| Users                    | Doors           |           | emove from Dashboar<br>pen in new window | Time Schedules     | Access Profiles |   |
| System Operator<br>Roles | System Operator | Calendars | Controllers                              | ATT<br>Door Groups | Settings        | - |

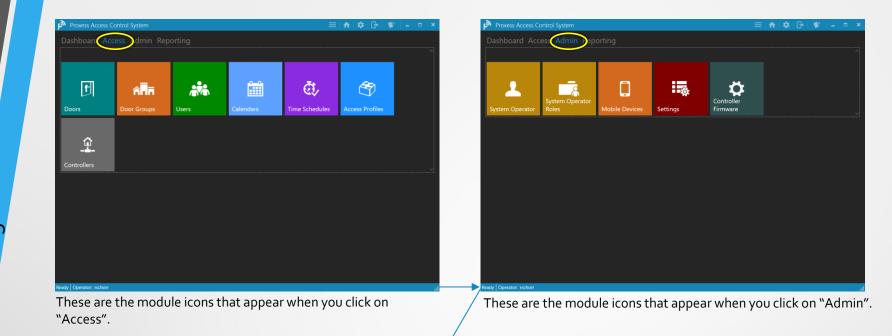
 Dashboar (Acces) dmin Reporting

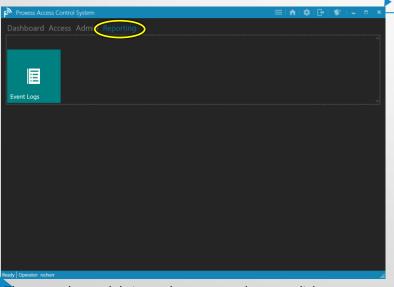
 Image: Access dmin Report dmi

Click on "Access" in the top menu.

Ready Operator: rs

You may "Remove" the icon from the Dashboard or open it in a new window (Is this working right?).





These are the module icons that appear when you click on "Reporting".



These are the module icons that appear when you click on "Dashboard".

| Window Access Admin Rep | orting About                 |                |           |       | Eile Window Access Admin Report | rting About              |                    | (ڪ) د        | JSB Device            |
|-------------------------|------------------------------|----------------|-----------|-------|---------------------------------|--------------------------|--------------------|--------------|-----------------------|
| Settings                |                              |                |           |       | ← Settings                      | r.                       |                    |              |                       |
| TTINGS > DOOR DEFAULT   | ſS                           |                |           |       | Save SETTINGS > DOOR DEFAULTS   | 5                        |                    | R. C.        | -                     |
|                         | General Settings             |                |           | -     | Deex Defaults                   | General Settings         |                    |              | 100                   |
| oor Defaults            | Momentary Unlock Time:       |                | 3 + -     |       | Door Defaults                   | Momentary Unlock Time    | :                  |              |                       |
| and and all Disfaults   | Momentary Unlock Time Ext:   |                | 30 + -    |       | Credential Defaults             | Momentary Unlock Time    | Ext:               |              |                       |
| redential Defaults      | Door Held Open:              |                | 30 + -    |       | Credential Delauits             | Door Held Open:          |                    |              |                       |
| united and Containing   | Door Held Open Extended:     |                | 60 + -    |       | Audit Log Settings              | Door Held Open Extende   | ed:                |              |                       |
| udit Log Settings       | First Person In:             |                |           |       | Audit Log Settings              | First Person In:         |                    |              |                       |
|                         | Lock Mode:                   | Storeroom      | Mode •    |       |                                 | Lock Mode:               | Storeroom Mode     |              |                       |
|                         | Lock Mode:                   | US/Mounta      | ain 🝷     |       |                                 | Lock Mode:               | US/Mountain        | Name:        | Robert Alan Schorr    |
|                         | Advanced Settings            |                |           |       |                                 | Advanced Settings        |                    | Usernam      | e: RobertASchorr      |
|                         | Audit Overwrite Policy:      |                | Circular  | -     |                                 | Audit Overwrite Policy:  | Circu              | lar Email:   | rob.schorr@yahoo.com  |
|                         | Failure Condition:           |                | Fail Safe | -     |                                 | Failure Condition:       | Fail S             | afe Blocked: | False                 |
|                         | Supervision:                 |                |           |       |                                 | Supervision:             |                    | Blacklist:   | False                 |
|                         |                              | ies Resistor:  |           | 5 + - |                                 |                          | Series Resistor:   | Notes:       |                       |
|                         | Paral                        | llel Resistor: |           | 5 + - |                                 | 1                        | Parallel Resistor: | Activatio    |                       |
|                         | Toggle (                     | Delay Time:    |           | 5 + - |                                 | Tog                      | gle Delay Time:    |              | in: 5/11/2018         |
|                         | Lockdown Cancel Delay Time   | 8              |           | 5 + - |                                 | Lockdown Cancel Delay 1  | Time:              | Stamped      | I ld: 000000000070261 |
|                         | Interior LED Lockdown Indica | ition:         |           |       |                                 | Interior LED Lockdown In | dication:          |              | Edit Credential       |
|                         | Time II                      | lluminiated:   |           | 1 + - |                                 | Tir                      | me Illuminiated:   |              | Wipe and Deactivate   |
|                         | Time Ex                      | tinguished:    |           | 1 + - | ▼                               | Tim                      | e Extinguished:    |              |                       |

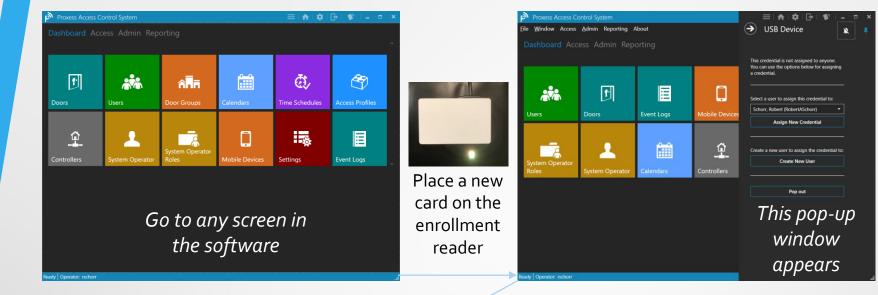
From any screen in the system, click on the icon shown in the top taskbar

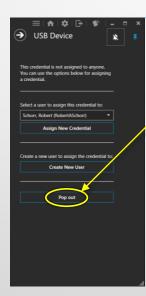
The most recent credential that was placed on the enrollment reader will pop-up.

## USING the ENROLLMENT READER within ProxessIQ®



## The Pop-up Window



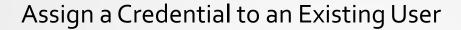


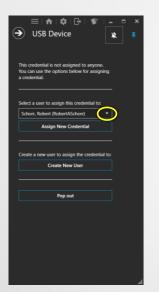
The pop-up window presents several options for the operator.

The operator may click the "Pop out" button, which will undock this window from the main ProxessIQ<sup>®</sup> application. It may then be dragged anywhere on the desktop, so that the user can continue programming other screens in the ProxessIQ<sup>®</sup> system and return their focus to the new card when they are ready.

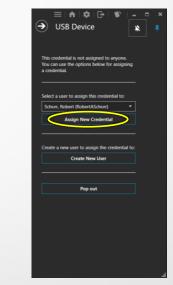
At that time, the operator may leave the card on the enrollment reader and proceed with the process of creating or assigning this card.

Jsing the Enrollment Reader - 1





| = ≡   ♠   ✿   ⊡   ●   ●   ●   |
|---|
| → USB Device  |
|   |
|   |
| This credential is not assigned to anyone.<br>You can use the options below for assigning |
| a credential.   |
|   |
| Select a user to assign this credential to:   |
| Schorr, Robert (RobertASchorr)  |
| Richardson, Tom (Tom datases)   |
| Schorr, Robert (RobertASchorr)  |
| Test, Joe (Joeresu<br>Thunder, Darold (dthunder)  |
| Torre, Test ()  |
| User1, Demo (demouser1) 🛛 👻   |
|   |
|   |
| Pop out   |
|   |
|   |
|   |
|   |
|   |
|   |
|   |
|   |

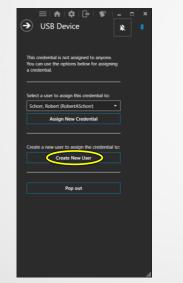


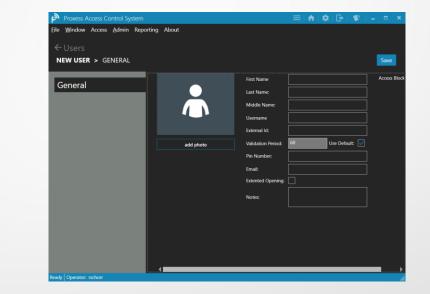
The Operator may assign the credential that is currently on the enrollment reader to an Existing User.

First, click on the drop-down arrow and then select an existing user\cardholder from the list. You may scroll down the list using the scroll bar, or begin typing letters of their name which will bring up all the matching results as you type. Select the desired name and then click on the "Assign New Credential" button to complete the task.

**NOTE:** Users may have more than one credential. The user selected may have only their information entered and this may have been the first credential assigned to them, or they may already have another credential.

## Adding a New User





With the card on the enrollment reader, the Operator may create a New User record for it.

Click on the "Create New User" button and the new user information screen will open. We will cover the remainder of this process in the next section.

## Whose card is this? & Deleting a Credential

| Proxess Access Control System   | _ ≡ A ¢ B × ×   | p <sup>®</sup> Proxess Access Control System  | _ ≡  ♠  \$   \$   \$"   □ ×                       |
|---|---|---|---|
| ← Access<br>DOR GROUPS  | → USB Device 🔹 🖈  | ← Access<br>DOR GROUPS  | → USB Device                                      |
| Add Hew Door Group     Arctnows     Coord, GAGU#     Coord, GAGU# | <b>Č</b>  | Add New Deer Gring     AcTIONS 0006 Adbut      AcTIONS 0006 Adbut      AcTIONS 41 DUK 0005      Action Deer Dover Gring 1      Action Deer Dover Gring 2      Action Deer Dover Gring | The contential in not assigned to anyone Page and |
| Rebail Export   | Name: Test Some<br>Unensmore<br>Brankt:<br>Bitacket: Enter<br>Bitacket: False<br>Administre: 4/11/2017<br>Espenatore: 4/11/2018 ES4 FM<br>Stampered E 4/11/2018<br>Es4 FM<br>Stampered E 5000000000000000 | Record  |   |
| Ready Operator: richorr   | <u>ل</u> د  | Ready Operator: rschorr   |   |

To find out who a card belongs\has already been assigned, place it on the enrollment reader while in any screen in the software.

The pop-up window appears along with their basic cardholder and card information which includes their stored photo. Three (3) button choices are also presented.

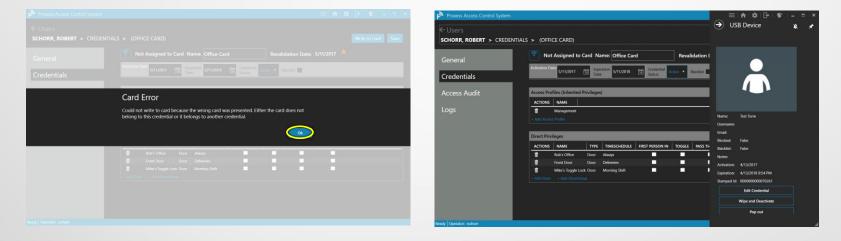
The operator may click "Edit Credential" to be brought to the edit screen for that user and may click "Pop out" to move the window freely on their desktop.

The operator may also decide to assign this credential to a new user or simply wipe the existing information off the card. To do so, click "Wipe and Deactivate".

The screen on the right will appear and the card is now free to be assigned to anyone.

Using the Enrollment Reader - 4

## Attempting to Enroll an Existing Card



Using the Enrollment Reader - 5

After a user has been added to the system, placing a credential on the enrollment reader and attempting to enroll or encode one that has already been programmed and assigned to someone else (from this system or any other system) will result in the above "Card Error" screen appearing.

| Proxess Access Control System<br>Window Access Admin Repo |   | —                | ♠ \$  <b> </b> ⊕( <b>())</b> - □ × | Proxess Access Control System<br>Eile <u>W</u> indow Access Admin Rep |   |                               | USB Device   |
|---|---|------------------|------------------------------------|---|---|-------------------------------|--|
| Settings  |   |                  |                                    | ← Settings  |   |                               |  |
| TTINGS > DOOR DEFAULT                                     | S   |                  | Save                               | SETTINGS > DOOR DEFAULT   | rs  |                               |  |
| oor Defaults  | General Settings<br>Momentary Unlock Time:      | 3 + -            | í                                  | Door Defaults   | General Settings<br>Momentary Unlock Time:    |                               |  |
| edential Defaults   | Momentary Unlock Time Ext:<br>Door Held Open:   | 30 + -<br>30 + - |                                    | Credential Defaults   | Momentary Unlock Time Ext:<br>Door Held Open: |                               |  |
| udit Log Settings   | Door Held Open Extended:<br>First Person In:    | 60 + -           |                                    | Audit Log Settings  | Door Held Open Extended:<br>First Person In:  |                               |  |
|   | Lock Mode: Storero                              | om Mode •        |                                    |   | Lock Mode:<br>Lock Mode:                      | Storeroom Mode                |  |
|   | Advanced Settings                               |                  | -                                  |   | Advanced Settings                             |                               | Name: Robert Alan Schorr<br>Username: RobertASchorr  |
|   | Audit Overwrite Policy:                         | Circular         | •                                  |   | Audit Overwrite Policy:                       | Circula                       | ar Email: rob.schorr@yahoo.com                       |
|   | Failure Condition:                              | Fail Safe        | ·                                  |   | Failure Condition:                            | Fail Sa                       |  |
|   | Supervision:                                    |                  |                                    |   | Supervision:                                  |                               | Blacklist: False<br>Notes:                           |
|   | Series Resisto<br>Parallel Resisto              |                  | +                                  |   | 100 M   | es Resistor:<br>lel Resistor: | Activation: 5/11/2017                                |
|   | Toggle Delay Tim<br>Lockdown Cancel Delay Time: |                  | + - +                              |   | Toggle I<br>Lockdown Cancel Delay Time:       | Delay Time:                   | Expiration: 5/11/2018<br>Stamped Id: 000000000070261 |
|   | Interior LED Lockdown Indication:               |                  |                                    |   | Interior LED Lockdown Indica                  |                               | Edit Credential                                      |
|   | Time Illuminiate<br>Time Extinguishe            |                  | +                                  |   | 1.000   | luminiated:                   | Wipe and Deactivate                                  |
|   | Time excinguisne                                | n                | 1. = )                             | Ready Operator: rschorr   |   |                               |  |

From any screen in the system, click on the icon shown in the top taskbar

The most recent credential that was placed on the enrollment reader will pop-up.

×



## CREDENTIALS and Advanced Searches

| ProxessIQ <sup>™</sup> |                   |             |                 |                   |                          |               | ♠ \$\$ ⊡ = □ ×       | ProvessiQ**                   |           |           |                              |                        |           |   |                        |                        |   |                      |                  |     |
|------------------------|-------------------|-------------|-----------------|-------------------|--------------------------|---------------|----------------------|-------------------------------|-----------|-----------|------------------------------|------------------------|-----------|---|------------------------|------------------------|---|----------------------|------------------|-----|
| e <u>W</u> indow Acces | s Admin Reporting | Cloud About |                 |                   |                          |               |                      | Ele Window Access Admin       | Reporting | Cloud     | About                        |                        |           |   |                        |                        |   |                      |                  |     |
|                        |                   |             |                 |                   |                          |               | *                    | ← Access<br>CREDENTIALS       |           |           |                              |                        |           |   |                        |                        |   |                      |                  |     |
|                        |                   |             |                 |                   |                          |               |                      | Filter By                     | () A      | dd New Cr | edential                     |                        |           |   |                        |                        |   |                      | arch Credentials |     |
|                        |                   |             |                 |                   | _                        |               |                      |                               |           | ACTION    | CREDENTIAL NAME              | STAMPED ID             | LAST NAME | FIRST NAME  | EXPIRATION DATE        | ACTIVATION DATE        | REVALIDATION DATE   | CREATED DATE         | MODIFIED         | 1.0 |
| Ŀ                      | <u> A</u> TT      |             | <b>A</b>        | ē,                |                          |               | 1                    | 100                           |           | 1         | Daily Card                   | 00000000001405         | Ant       | Atom  | 12/18/2021 11:59:59 PM | 12/17/2020 12:00:00 AM | 9/13/2023 11:59:59 PM   | 12/18/2020 3:49:21 P | M 2/10/2021 1    |     |
|                        | 000               |             |                 | ~~~               |                          |               |                      | Elacklist                     |           | 1         | Matt's Mobile Credential     |                        |           | Mathieu   | 1/28/2022 11:59:59 PM  | 1/28/2021 12:00:00 AM  | 1/28/2021 2:46:48 AM  | 1/28/2021 2:47:01 A  | a 1/28/2021 2    |     |
|                        |                   |             | A               | Ware water to the | System Operator<br>Roles | A Para III    | Contract Contraction | Expired                       |           | 1         | Devon's ProcessiQ Mobile Cro |                        | Freeman   |   | 2/10/2022 11:59:59 PM  | 2/10/2021 12:00:00 AM  | 2/10/2021 6:29:53 PM  | 2/10/2021 6:30:14 Pt | A 2/10/2021 6    |     |
|                        | Door Groups       | Users       | Access Profiles | Time Schedules    | Roles                    | Audits/Events | System Operator      | Revalidation                  |           | 1         | Mobile Credential            |                        | Manager   | Facilities  |                        | 1/21/2021 12:00:00 AM  |   |                      |                  |     |
|                        |                   |             |                 |                   |                          |               |                      |                               |           | 1         | Raphael's Mobile Credential  |                        | Nadal     | Raphael   |                        | 1/27/2021 12:00:00 AM  |   |                      |                  |     |
|                        |                   |             |                 |                   |                          |               |                      | Saved Searches                |           | 1         | Pete's Proxess Mobile Creden | tial                   | O'Reilly  |   |                        | 1/29/2021 12:00:00 AM  |   |                      |                  |     |
|                        | ~                 |             | e /             |                   |                          |               |                      |                               |           | 1         | UnderDog                     | 00000000001405         | Pieces    | Reese's   |                        | 12/17/2020 12:00:00 AM |   |                      |                  |     |
| Ê                      | <u>\$</u>         | - St.       |                 | L C               | *                        |               |                      |                               |           | 1         | Aqua Mobile                  |                        | Swimmer   | Quest   |                        | 12/17/2020 12:00:00 AM |   |                      |                  |     |
|                        |                   |             |                 |                   | Mobile                   |               |                      |                               |           | 1         | Credential                   | 00000000007175         |           |   | 1/17/2022 11:59:59 PM  | 1/17/2021 12:00:00 AM  | 3/18/2021 11:59:59 PM   | 1/17/2021 1:11:40 Pt | # 2/10/2021 1    |     |
|                        | Controllers       | Settings    | Mobile Devices  | Credentials       | Credentials              | Notifications | Cloud Settings       |                               |           |           |                              |                        |           |   |                        |                        |   |                      |                  |     |
|                        |                   |             |                 |                   |                          |               |                      |                               |           |           |                              |                        |           |   |                        |                        |   |                      |                  |     |
|                        |                   |             |                 | $\sim$            |                          |               |                      |                               |           |           |                              |                        |           |   |                        |                        |   |                      |                  |     |
|                        |                   |             |                 |                   |                          |               |                      |                               |           |           |                              |                        |           |   |                        |                        |   |                      |                  |     |
|                        |                   |             |                 |                   |                          |               |                      |                               |           |           |                              |                        |           |   |                        |                        |   |                      |                  |     |
|                        |                   |             |                 |                   |                          |               |                      |                               |           |           |                              |                        |           |   |                        |                        |   |                      |                  |     |
|                        |                   |             |                 |                   |                          |               |                      |                               |           |           |                              |                        |           |   |                        |                        |   |                      |                  |     |
|                        |                   |             |                 |                   |                          |               |                      |                               |           |           |                              |                        |           |   |                        |                        |   |                      |                  |     |
|                        |                   |             |                 |                   |                          |               |                      |                               |           |           |                              |                        |           |   |                        |                        |   |                      |                  |     |
|                        |                   |             |                 |                   |                          |               |                      |                               |           |           |                              |                        |           |   |                        |                        |   |                      |                  |     |
|                        |                   |             |                 |                   |                          |               |                      |                               |           |           |                              |                        |           |   |                        |                        |   |                      |                  |     |
|                        |                   |             |                 |                   |                          |               |                      |                               |           |           |                              |                        |           |   |                        |                        |   |                      |                  |     |
|                        |                   |             |                 |                   |                          |               |                      |                               |           |           |                              |                        |           |   |                        |                        |   |                      |                  |     |
|                        |                   |             |                 |                   |                          |               |                      |                               |           |           |                              |                        |           |   |                        |                        |   |                      |                  | i,  |
|                        |                   |             |                 |                   |                          |               |                      |                               | Adv       | anced Sea | rch Edit Reload              |                        |           |   |                        |                        |   |                      |                  |     |
| ty Operator Adminis    |                   |             |                 |                   |                          |               |                      | Ready Operator: Administrator |           |           |                              | a second second second |           | THE REPORT OF |                        |                        | and the second se |                      |                  | 0   |

From the Home screen \ Dashboard, click "Credentials". A User must first be created/entered from the Users menu. Once a User has been created, Credentials may be created in either the Users or Credentials menus. The Credentials menu is a simpler management tool, as all of the credentials are in a single list, whereas in the Users menu, you must first navigate into a specific User's record and then exit from that User before managing another User's credential. Your existing Credentials (even multiple credentials associated with a single User) will be listed.

Credentials may be edited, as previously instructed in the Users section. Credential records may be sorted by clicking on the headers at the top of the list (Credential Name, Stamped ID, etc...).

Credentials may be Blacklisted from this menu.

New Credentials may be added , as previously instructed in the Users section.

Advanced Searches, with multiple levels using Boolean Algebra, can be created, executed and saved for future use. Click ...



### **Advanced Searches of Credentials**

Eile Window Access Admin Reporting Cloud About

#### CREDENTIALS

| Filter By         |   | Add Ne  | w Crede  | ntial             |                 |           |            |                            |                    |                        |                        |                        |                        |                        |                   | Search   | Credentials 🔎 |
|-------------------|---|---------|----------|-------------------|-----------------|-----------|------------|----------------------------|--------------------|------------------------|------------------------|------------------------|------------------------|------------------------|-------------------|--|---------------|
|                   |   | ACT     | IONS     | CREDENTIAL NAME   | STAMPED ID      | LAST NAME | FIRST NAME | EMAIL                      | USERNAME           | EXPERATION DATE        | ACTIVATION DATE        | REVALIDATION DATE      | CREATED DATE           | MODIFIED DATE          | MOBILE CREDENTIAL | BLOCKLIST  | ORGANIZATIONS |
|                   |   |         | r        | A                 |                 | 124       | Borden     |                            |                    | 8/8/2024 11:59:59 PM   | 8/8/2023 12:00:00 AM   | 5/4/2026 11:59:59 PM   | 8/8/2023 3:32:03 PM    | 1/30/2024 6:37:58 PM   |                   |  | Global        |
| Blocklist         |   |         | /        | Burk Mobile       |                 | 124       | Borden     |                            |                    | 1/30/2025 11:59:59 PM  | 1/30/2024 12:00:00 AM  | 1/30/2024 7:32:53 PM   | 1/30/2024 7:33:40 PM   | 1/30/2024 7:33:40 PM   |                   |  | Global        |
| Expired           |   |         | /        | В                 |                 | 124       | Borden     |                            |                    | 2/7/2025 11:59:59 PM   | 2/7/2024 12:00:00 AM   | 2/7/2024 3:45:21 PM    | 2/7/2024 3:45:28 PM    | 2/7/2024 3:45:28 PM    |                   |  | Global        |
| Revalidation      |   |         | <b>/</b> | Pass-Through      |                 | Admin     | Super      | fake@                      |                    | 12/13/2024 11:59:59 PM | 12/13/2023 12:00:00 AM | 12/13/2023 10:15:07 PM | 12/13/2023 10:16:07 PM | 12/19/2023 3:14:41 PM  |                   |  | Global        |
| Mobile Credential |   | 4       | r -      | Pass-Through Card |                 | Admin     | Super      | fake@                      |                    | 12/13/2024 11:59:59 PM | 12/13/2023 12:00:00 AM | 12/13/2023 10:17:41 PM | 12/13/2023 10:17:53 PM | 12/13/2023 10:17:53 PM |                   |  | Global        |
|                   |   |         | <b>/</b> | Maya Mobile       |                 | Ba        | Maya       | baldewiczm@westerntc.edu   |                    | 11/9/2024 11:59:59 PM  | 11/9/2023 12:00:00 AM  | 11/9/2023 6:02:59 PM   | 11/9/2023 6:03:08 PM   | 12/1/2023 10:38:10 PM  |                   |  | Global        |
|                   |   | 4       | <b>/</b> | Maya Lockdown     |                 | Ba        | Maya       | baldewiczm@westerntc.edu   |                    | 11/9/2024 11:59:59 PM  | 11/9/2023 12:00:00 AM  | 11/9/2023 6:03:39 PM   | 11/9/2023 6:03:46 PM   | 12/1/2023 10:38:12 PM  |                   |  | Global        |
|                   |   | 4       | /        | CB Card           | 000000000014237 | Bartee    | Carl       | cbartee@fbcglenarden.org   |                    | 4/17/2025 11:59:59 PM  | 4/17/2024 12:00:00 AM  | 1/12/2027 11:59:59 PM  | 4/17/2024 2:30:50 PM   | 4/25/2024 1:41:17 PM   |                   |  | Global        |
|                   |   |         | r        | CB Mobile         |                 | Bartee    | Carl       | cbartee@fbcglenarden.org   |                    | 4/17/2025 11:59:59 PM  | 4/17/2024 12:00:00 AM  | 4/17/2024 2:57:17 PM   | 4/17/2024 2:57:41 PM   | 4/17/2024 2:57:41 PM   |                   |  | Global        |
|                   |   |         | <b>/</b> | CB LK             |                 | Bartee    | Carl       | cbartee@fbcglenarden.org   |                    | 4/17/2025 11:59:59 PM  | 4/17/2024 12:00:00 AM  | 4/17/2024 2:59:05 PM   | 4/17/2024 2:59:17 PM   | 4/17/2024 2:59:17 PM   | $\checkmark$      |  | Global        |
|                   |   | 4       | <b>/</b> | Scott's Mobile    |                 | Cobb      | Scott      | scobb@eyeonis.com          |                    | 9/15/2024 11:59:59 PM  | 9/15/2023 12:00:00 AM  | 9/15/2023 3:14:50 PM   | 9/15/2023 3:15:00 PM   | 10/24/2023 4:02:13 PM  |                   |  | Global        |
|                   |   |         | /        | Credential        |                 | CoreMK    | SwitchTech |                            |                    | 10/24/2024 11:59:59 PM | 10/24/2023 12:00:00 AM | 10/24/2023 2:45:04 PM  | 10/24/2023 2:45:07 PM  | 10/24/2023 4:02:19 PM  |                   |  | Global        |
|                   |   | 1       | <b>/</b> | Credential        |                 | Darion    | Nelly      | dstone@kb.com              | Science Department | 2/5/2025 11:59:59 PM   | 2/5/2024 12:00:00 AM   | 2/5/2024 7:20:19 PM    | 2/5/2024 7:20:40 PM    | 2/5/2024 7:43:03 PM    |                   | Image: A start of the start | Global        |
|                   |   |         | <b>/</b> | Darion Mobile     |                 | Darion    | Nelly      | dstone@kb.com              | Science Department | 2/5/2025 11:59:59 PM   | 2/5/2024 12:00:00 AM   | 2/5/2024 7:30:32 PM    | 2/5/2024 7:30:45 PM    | 2/7/2024 4:30:56 PM    |                   |  | Global        |
|                   |   |         | <b>/</b> | Dexter's Mobile   |                 | Earney    | Dexter     | earneyde@gvsu.edu          |                    | 12/8/2024 11:59:59 PM  | 12/8/2023 12:00:00 AM  | 12/8/2023 3:30:24 PM   | 12/8/2023 3:30:38 PM   | 12/19/2023 3:14:44 PM  |                   |  | Global        |
|                   |   |         | /        | Maddir G Mobile   |                 | Gia       | MAd        | mgiardina@arcsgalloway.org |                    | 2/7/2025 11:59:59 PM   | 2/7/2024 12:00:00 AM   | 2/7/2024 2:09:44 PM    | 2/7/2024 2:10:02 PM    | 3/8/2024 9:09:37 PM    |                   |  | Global        |
|                   | A | dvanced | Search   | Edit Relo         | ad              |           |            |                            |                    |                        |                        |                        |                        |                        |                   |  |               |

Ready Operator: Administrator

| a <u>Wi</u> ndow Access <u>A</u> dmin<br>.−<br>Access<br>USERS | Reporting Cloud About                   |                              |  |                  |
|--|---|------------------------------|--|------------------|
| ilter by   | Advanced Search                         |                              |  |                  |
|  | Last Name<br>+ Add Filter               | Contains                     | AND (Exclusive)     OR (Inclusive)         |                  |
|  | Search                                  | FIRST NAME MIDDLE NAME       | email user                                 |                  |
|  | 🗆 🖍 💼 124                               | Borden                       |  | Global           |
|  | 🗉 💉 前 Admin                             | Super                        | fake@                                      | Global           |
|  | 🗆 🖍 💼 🗛                                 | Maya                         | baldewiczm@westerntc.edu                   | Global           |
|  |   | Carl                         | cbartee@fbcglenarden.org                   | Global           |
|  | 🗆 💉 前 Bartee                            | Call                         |  |                  |
|  | Bartee     Cobb                         | Scott                        | scobb@eyeonis.com                          | Global           |
|  |   |                              |  | Global           |
|  | 🗆 🖍 🗰 Совь                              | Scott                        |  |                  |
|  | Cobb                                    | Scott<br>SwitchTech          | scobb@eyeonis.com                          | Global           |
|  | Cobb     CoreMIK     CoreMIK     Darion | Scott<br>SwitchTech<br>KB NE | scobb@eyeonis.com<br>dstone@kelleybros.com | Global<br>Global |

#### Must cancel "X" an Advanced Search, or the User menu will continue to only show those results.

#### **Advanced Searches of Users**

| ← Access<br>USERS | s <u>A</u> dmin Re |     |          |             |          |          |     |             |      |                          |                    |        |      |
|-------------------|--------------------|-----|----------|-------------|----------|----------|-----|-------------|------|--------------------------|--------------------|--------|------|
| Filter by         |                    | Adv | /anced   | Sear        | ch       |          |     |             |      |                          |                    |        |      |
|                   |                    | La  | ist Name |             |          | Contains |     |             | -) [ |                          | ŵ                  |        |      |
|                   |                    |     | ser Name |             |          |          |     |             | -    | Science                  | tr<br>tr           |        |      |
|                   |                    |     |          |             |          |          |     |             |      | AND (Exc     OR (Indu    |                    |        |      |
|                   |                    |     | Searc    | :h          |          |          |     |             |      |                          |                    | 🖬 sa   | ave  |
|                   |                    |     |          | NS L        | AST NAME | FIRST    | AME | MIDDLE NAME | :    | EMAIL                    | USERNAME           | ORGANI | ZATI |
|                   |                    |     | 1        | 12          | 14       | Borden   |     |             |      |                          |                    | Global |      |
|                   |                    |     | 1        | <u>م</u> ا  | dmin     | Super    |     |             |      | fake@                    |                    | Global |      |
|                   |                    |     | 1        | 🖥 Ba        |          | Maya     |     |             |      | baldewiczm@westerntc.edu |                    | Global |      |
|                   |                    |     | 1        | 🖥 Ba        | rtee     | Carl     |     |             |      | cbartee@fbcglenarden.org |                    | Global |      |
|                   |                    |     | 1        | <b>i</b> Ce |          | Scott    |     |             |      | scobb@eyeonis.com        |                    | Global |      |
|                   |                    |     | 1        |             | areMK    | SwitchTe | sch |             |      |                          |                    | Global |      |
|                   |                    |     | 1        |             | arion    | Nelly    |     |             |      | dstone@kb.com            | Science Department |        |      |
|                   |                    |     |          | Π Ea        | rnev     | Dexter   | _   |             | _    | earnevde@qvsu.edu        |                    | Global |      |
|                   |                    |     |          |             |          |          |     |             |      |                          |                    |        |      |

#### Within each User record

| ProxessiQ <sup>™</sup>     |                   |                        |                 |         |               |  |              |
|----------------------------|-------------------|------------------------|-----------------|---------|---------------|--|--------------|
| Eile Window Access         | <u>A</u> dmin Rep | orting Cloud About     |                 |         |               |  |              |
| ← Access<br>USERS          |                   |                        |                 |         |               |  |              |
| Filter by                  |                   | Advanced Search        |                 |         |               |  |              |
| Saved Searches             |                   | Last Name              | • Contains      | •       |               | <b>t</b>   |              |
|                            |                   | User Name              |                 |         | Science       | t di la constante di la consta |              |
|                            |                   |                        |                 |         |               | AND (Exclusive)<br>OR (Inclusive)  |              |
|                            |                   | Search                 |                 |         |               |  | Save         |
|                            |                   |                        | FIRST NAME MIDE | LE NAME | EMAIL         | USERNAME   | ORGANIZATION |
|                            |                   | 🗉 🖍 🗑 Darion           | Nelly           |         | dstone@kb.com | Science Department   | Global       |
|                            |                   |                        |                 |         |               |  |              |
|                            |                   | -                      |                 |         |               |  |              |
|                            |                   | Delete Selected Reload | Export Import   |         |               |  |              |
| Ready Operator: Administra | tor               |                        |                 |         |               |  |              |

| ProxessiQ <sup>™</sup> All org           |                      |           | E)   | ProxessIQ <sup>™</sup> ALL ORGANIZ     | zations 🔹              |                          | ≡∣ <b>4</b>   | 1010-1-            |               |
|--|----------------------|-----------|------|--|------------------------|--------------------------|---------------|--------------------|---------------|
| Eile <u>W</u> indow Access <u>A</u> dmin |                      |           | Eile | <u>W</u> indow Access <u>A</u> dmin Re | eporting Cloud About   |                          |               |                    |               |
| ← Access                                 |                      |           |      |  |                        |                          |               |                    |               |
| USERS                                    |                      |           |      | ISERS                                  |                        |                          |               |                    |               |
| Filter by                                |                      |           | Fil  | lter by                                | Advanced Search        |                          |               |                    | $(\times)$    |
| Saved Searches                           |                      |           | Sit  | ved Searches                           |                        | Contains                 |               | •                  | $\overline{}$ |
|  | Save Advanced Search |           |      | epartment Search 🔿 ท                   |                        | Contains                 | Science       | ti<br>husiwel      |               |
|  | Search Name          |           |      |  |                        |                          | OR (Ind)      |                    |               |
|  | Department Search    |           | 1.00 |  | Search                 |                          |               |                    | Save          |
|  | <u> </u>             |           |      |  |                        | FIRST NAME   MIDDLE NAME | EMAIL         |                    | ORGANIZATION  |
|  |                      | OK Cancel |      |  | Actions Distribute     | Nelly                    | ustone@kb.com | Science Department |               |
|  |                      |           |      |  |                        | /                        |               |                    |               |
|  |                      |           |      |  |                        |                          |               |                    |               |
|  |                      |           |      |  |                        |                          |               |                    |               |
|  |                      |           |      |  |                        |                          |               |                    |               |
|  |                      |           | P    |  |                        |                          |               |                    |               |
|  |                      |           |      |  | Delete Selected Reload | Export Import            |               |                    |               |
| Ready Operator: Administrator            |                      |           | Read | y Operator: Administrator              |                        |                          |               |                    |               |

Name this search for your future use and click "OK".

Your new custom search will now appear in this list, for later execution by this and other operators. When you have completed your Search, you must click "X" to bring you back to the full list of Users, or the User menu will continue to only show those Search results.

### **Advanced Searches of Users**

| ← Access<br>USERS     |     |       |         |           |             |   |                |                   |           |
|-----------------------|-----|-------|---------|-----------|-------------|---|----------------|-------------------|-----------|
| Filter by             | + A | dd Ne | rw User |           |             |   |                | Search Users      |           |
|                       |     | ACT   | TIONS   | LAST NAME | FIRST NAME  | MIDDLE NAME   | EMAIL          |                   | USERNA    |
| Saved Searches        |     | 1     | ŵ       | 124       | Borden      |   |                |                   |           |
| Department Sea th 🔿 🁔 |     | 1     | Ŵ       | Admin     | Super       |   | fake⊛          |                   |           |
| $\sim$                |     | 1     | ŵ       |           | Maya        |   | baldewiczm@w   | esterntc.edu      |           |
|                       |     | 1     | Ŵ       | Bartee    | Carl        |   | cbartee@fbcgle | narden.org        |           |
|                       |     | 1     | ŵ       | Cobb      | Scott       |   | scobb@eyeonis  | com               |           |
|                       |     | 1     | ŵ       | CoreMK    | SwitchTech  |   |                |                   |           |
|                       |     | 1     | ŵ       | Darion    | Nelly       |   | dstone@kb.com  |                   | Science D |
|                       |     | 1     | ŵ       | Earney    | Dexter      |   | earneyde@gvsu  | .edu              |           |
|                       |     | Ì     | ŵ       | Gia       | MAd         |   | mgiardina@arcs | galloway.org      |           |
|                       |     | Ì     | ŵ       |           | Dawn        |   | dawn@getseam   | .com              |           |
|                       |     | 1     | ŵ       | Kagen     | Vitaly      |   | vkagen⊜aaa-av  | ad.com            |           |
|                       |     | 1     | ŵ       | Kazemi    | GrandDad    | MontessoriSanClemente Childish1 Childish2 Childish3 | emaildadm      |                   |           |
|                       |     | 1     | Ŵ       | Koledo    | Chris       |   | ckoledo⊜kelley | bros.com          |           |
|                       |     | 1     | ŵ       |           | Steven      |   |                |                   |           |
|                       |     | 1     | ŵ       | Manager   | Maintenance |   |                |                   |           |
|                       |     | -     | *       | McGrony   | Inmor       |   | ismor meanon f | Na montorcori com |           |

You are now returned to the full list of Users. You may execute on that saved search again any time, by clicking on the arrow next to its name.

| Saved Searches V<br>Department Search 🏵 🖞 |                      |  |
|---|----------------------|--|
| Saved Searches V<br>Department Search 🏵 🖞 |                      |  |
| Department Search 🔿 🇃 🛛                   | Ivanced Search       | $\sim$   |
|   | Last Name   Contains | • • / ·  |
|   | User Name   Contains | • Science the scie |
|   |                      | AND (Exclusive)     OR (Inclusive)   |
|   | Search               | Save   |
|   |                      | EMAIL USERNAME<br>dstore@kb.com Science Depart   |
|   |                      |  |
|   |                      |  |
|   |                      |  |

You may Export the search results to a .csv for further manipulation and click the "X" and return to your normal system work.

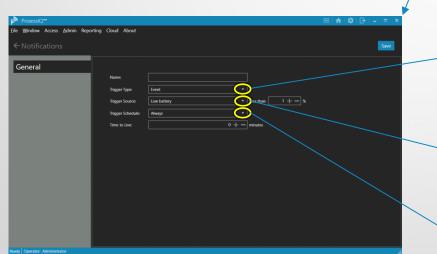
# NOTIFICATIONS & Upgrade to TRIGGERS & ACTIONS

The first part of this section provides instruction on creating and configuring basic system triggers and their associated actions and Notifications that can be provided.

The second part of this section instructs on the enhanced options for triggering both software and hardware-based actions and Notifications. Enhanced Notifications are a software licensed feature and are accompanied by the additional capabilities for custom defining the inputs and outputs on controllers, for use within advance Notifications.

| ProxessiC          | 2 <sup>TM</sup>        |             |                            |                |                                   |               | ♠∣\$ ₽ -        | × |
|--------------------|------------------------|-------------|----------------------------|----------------|-----------------------------------|---------------|-----------------|---|
| <u>File Window</u> | Access Admin Reporting | Cloud About |                            |                |                                   |               |                 |   |
| Dashboar           |                        |             |                            |                |                                   |               |                 |   |
|                    |                        | _           |                            |                |                                   |               |                 |   |
| ţ                  |                        | ***         | Ŷ                          | ā,             | System Operator                   |               | 1               |   |
| Doors              | Door Groups            | Users       | Access Profiles            | Time Schedules | Roles                             | Audits/Events | System Operator |   |
| Calendars          | Controllers            | Settings    | Contraction Mobile Devices | Credentials    | <b>∦</b><br>Mobile<br>Credentials | Notifications | Cloud Settings  | Ŧ |
|                    |                        |             |                            |                |                                   | $\checkmark$  |                 |   |
|                    |                        |             |                            |                |                                   |               |                 |   |
|                    |                        |             |                            |                |                                   |               |                 |   |
|                    |                        |             |                            |                |                                   |               |                 |   |
|                    |                        |             |                            |                |                                   |               |                 |   |
|                    |                        |             |                            |                |                                   |               |                 |   |
|                    |                        |             |                            |                |                                   |               |                 |   |
|                    |                        |             |                            |                |                                   |               |                 |   |
| Ready Operator:    | Administrator          |             |                            |                |                                   |               |                 |   |

From the Home screen \ Dashboard, click "Notifications".



Enter the name for the new Notification. The "Trigger Type" for initiating a Notif is either an instantaneous Event, or one that is Scheduled. The "Trigger Source" I shown on the right. "Trigger Schedule" is provided to allow different people to receive emails at different times and days. "Time to Live" is the number of minutes you want the Notification to remain valid. In other words, it is the number of minutes from activation until the Notification will expire. Selecting "O" means that the Notification will Not expire and will persist until it is attended to. Only one email will be sent per event.

| F | Proxes    | slQ™     |       |          |        |                |                   |              |   |      |      | ft i | <b>\$</b> 1 | G• I | - | • | × |
|---|-----------|----------|-------|----------|--------|----------------|-------------------|--------------|---|------|------|------|-------------|------|---|---|---|
| F | ile Windo | w Access | Admin | Reportin | g Clo  | ud About       |                   |              |   |      |      |      |             |      |   |   |   |
|   |           |          |       |          |        |                |                   |              |   |      |      |      |             |      |   |   |   |
|   |           |          |       |          |        |                |                   |              |   |      |      |      |             |      |   |   |   |
|   | NOTIFIC   | ATIONS   |       |          | _      |                |                   |              |   |      |      |      |             |      |   |   |   |
|   |           |          |       |          | Add No | w Notification |                   |              |   |      |      |      |             |      |   |   |   |
|   |           |          |       |          | TIONS  | NAME           | TRIGGER SOURCE    | TRIGGER TYPE |   |      |      |      |             |      |   |   |   |
|   |           |          |       | 17       |        |                | 1 Global lockdown | Event        | · | <br> | <br> |      |             |      |   |   | H |
|   |           |          |       | 1        | · 🖞    | Main Entry DFO |                   | Scheduled    |   |      |      |      |             |      |   |   |   |
|   |           |          |       | 1        | 1      |                | Global lockdown   | Event        |   |      |      |      |             |      |   |   |   |
|   |           |          |       |          |        |                |                   |              |   |      |      |      |             |      |   |   |   |
|   |           |          |       |          |        |                |                   |              |   |      |      |      |             |      |   |   |   |
|   |           |          |       |          |        |                |                   |              |   |      |      |      |             |      |   |   |   |
|   |           |          |       |          |        |                |                   |              |   |      |      |      |             |      |   |   |   |
|   |           |          |       |          |        |                |                   |              |   |      |      |      |             |      |   |   |   |
|   |           |          |       |          |        |                |                   |              |   |      |      |      |             |      |   |   |   |
|   |           |          |       |          |        |                |                   |              |   |      |      |      |             |      |   |   |   |
|   |           |          |       |          |        |                |                   |              |   |      |      |      |             |      |   |   |   |
|   |           |          |       |          |        |                |                   |              |   |      |      |      |             |      |   |   |   |
|   |           |          |       |          |        |                |                   |              |   |      |      |      |             |      |   |   |   |
|   |           |          |       |          |        |                |                   |              |   |      |      |      |             |      |   |   |   |
|   |           |          |       |          |        |                |                   |              |   |      |      |      |             |      |   |   |   |
| 1 |           |          |       |          |        |                |                   |              |   |      |      |      |             |      |   |   |   |
|   |           |          |       |          |        |                |                   |              |   |      |      |      |             |      |   |   |   |

Your existing Notifications will be listed. Click "Add New Notification" to do so. You may click on the column titles (Name, Trigger Source and Trigger Name) to sort by them in alphabetical order. You may edit or delete any existing Notification by clicking on its Pencil/Edit icon on the left side.

| Event               | :   | ·   |   |
|---------------------|---|---|---|
| Event<br>Sched      | uled  |   |   |
| Sched               |   |   |   |
|                     | Low battery   |   |   |
|                     | Low battery   |   |   |
|                     | Global lockdown<br>Door accessed<br>Access denied<br>Lock tampered<br>Door forced open<br>Door left open<br>Door lockdown<br>Expiring credentials | Note: "Low Battery" &<br>"Expiring Credentials" are<br>good preventative<br>Notifications to set, to<br>receive emails in advance<br>of the resulting poor user<br>experiences. |   |
| fication<br>list is | Always  |   | • |
| !                   |   |   |   |

| Always     |    |
|------------|----|
| Always     |    |
| Early Bird |    |
| Never      |    |
|            | ۲. |

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2

Notifications - 2

|         |                   |             |                      | Save |
|---------|-------------------|-------------|----------------------|------|
| General |                   |             |                      |      |
| General | Name:             |             |                      |      |
|         | Trigger Type:     | Event       | •                    |      |
|         | Trigger Source:   | Low battery | • Less than: 1 + - 5 |      |
|         | Trigger Schedule: | Always      |                      |      |
|         | Time to Live:     |             | 0 + - minutes        |      |
|         |                   |             |                      |      |
|         |                   |             |                      |      |
|         |                   |             |                      |      |
|         |                   |             |                      |      |
|         |                   |             |                      |      |
|         |                   |             |                      |      |
|         |                   |             |                      |      |
|         |                   |             |                      |      |

| - Hoxessica                       |                                    |                                    |   |   |
|-----------------------------------|------------------------------------|------------------------------------|---|---|
| ile Window Access Admin Reporting | Cloud About                        |                                    |   |   |
|                                   |                                    |                                    |   | _ |
|                                   |                                    |                                    |   | S |
|                                   |                                    |                                    |   |   |
| General                           |                                    |                                    |   |   |
| General                           | Descentation Date                  | tery Maintenance                   |   |   |
|                                   | Name: Preventative Bat             | tery Maintenance                   |   |   |
|                                   | Trigger Type: Scheduled            |                                    |   |   |
|                                   |                                    |                                    | <ul> <li>Less than: 30 + - %</li> </ul> |   |
|                                   | Trigger Source: Low battery        |                                    | • Less than: 30 + - %                   |   |
|                                   | Delivery Schedule: Every 1 WEEK at | 00:00:00 starting 2/9/2021 (Tuesda |   |   |
|                                   |                                    |                                    | $\sim$                                  |   |
|                                   | Time to Live:                      | • +                                | - minutes                               |   |
|                                   |                                    |                                    |   |   |
|                                   |                                    |                                    |   |   |
|                                   |                                    |                                    |   |   |
|                                   |                                    |                                    |   |   |
|                                   |                                    |                                    |   |   |
|                                   |                                    |                                    |   |   |
|                                   |                                    |                                    |   |   |
|                                   |                                    |                                    |   |   |
|                                   |                                    |                                    |   |   |
|                                   |                                    |                                    |   |   |
|                                   |                                    |                                    |   |   |
|                                   |                                    |                                    |   |   |
|                                   |                                    |                                    |   |   |

Note: In the following example we will create a Scheduled Notification. For Notifications with the "Trigger Type" selected as an "Event", individual Users/Recipients may be added to be emailed either always, or just for specific days of the week and times of the day.

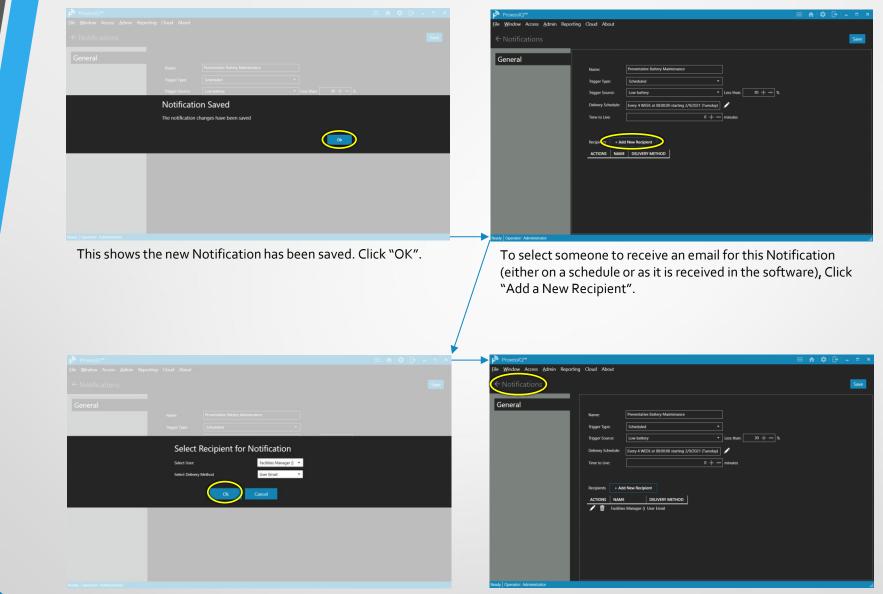
As an example, we will name a new Notification, "Preventative Battery Maintenance". We will select it to be a scheduled event, notifying on any-and-all locksets that have a "Low Battery" level of 30% (This should give you 1 to several months, depending on usage, advance notice before the low-battery LED begins blinking on the locksets). The default time for a scheduled notification is once per week. Click the edit button to change this.

| Trigger Source: | tree battery               | <ul> <li>Less than: 30 + − %</li> </ul> |  |  |
|-----------------|----------------------------|---|--|--|
| Every           | 4 + - Week(s) • at 08:00:0 | 00 AM                                   |  |  |
|                 |                            |   |  |  |
|                 | Cancer                     |   |  |  |
|                 |                            |   |  |  |
|                 | Ok Cancel                  |   |  |  |

| ProxessIQ <sup>™</sup>                   |  | ≡ ♠ \$ ₽ - • × |
|--|--|----------------|
| Elle Window Access Admin Reporting Cloud | About  | $\sim$         |
| ← Notifications                          |  | Save           |
|  |  |                |
| General                                  |  |                |
| Name                                     |  |                |
|  | er Type: Scheduled •   |                |
| Trigge                                   | er Source: Low battery • Le  | 20 + - %       |
| Delive                                   | ery Schedule: Every 4 WEEK at 08:00:00 starting 2/9/2021 (Tuesday) | *              |
| Time                                     | to Live: 0 + - m   | inutes         |
|  |  |                |
|  |  |                |
|  |  |                |
|  |  |                |
|  |  |                |
|  |  |                |
|  |  |                |
|  |  |                |
|  |  |                |
|  |  |                |
| Ready Operator: Administrator            |  |                |

Let's have this email sent out every 4 weeks (click the + & - to change), at 8AM (click there to change), beginning on the date of your choice (click there to change). Click "OK".

Click on "Save".



Select the recipient's name from the drop-down list of Users and then "User Email" from the next drop-down list. Additional options may become available for selection in this list. Click OK".

Notifications - 3

The recipient now appears in the list for this Notification. You may return to the Notifications menu by clicking "Internet Statement of the Notifications".

| $\sim$ |   |  |
|--------|---|--|
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|        |   |  |

Notifications - 4

| e <u>W</u> indow Access <u>A</u> dmin<br>←Notifications | Reporting Cloud About |             |               |       | Save |
|---|-----------------------|-------------|---------------|-------|------|
|   |                       |             |               |       | Saw  |
| General   |                       |             |               |       |      |
|   | Namer                 |             |               |       |      |
|   | Trigger Type:         | Event       | •             |       |      |
|   | Trigger Source:       | Low battery | Less than:    | 1+- % |      |
|   | Trigger Schedule:     | Always      |               |       |      |
|   | Time to Live:         |             | 0 + - minutes |       |      |
|   |                       |             |               |       |      |
|   |                       |             |               |       |      |
|   |                       |             |               |       |      |
|   |                       |             |               |       |      |
|   |                       |             |               |       |      |
|   |                       |             |               |       |      |
|   |                       |             |               |       |      |
|   |                       |             |               |       |      |
|   |                       |             |               |       |      |

| ProxessIQ™                      |                   |                 |           | ≡∣♠∣\$∣⊡∣- ¤ |
|---------------------------------|-------------------|-----------------|-----------|--------------|
| File Window Access Admin Report | ing Cloud About   |                 |           |              |
| General                         |                   |                 |           |              |
|                                 | Name:             | Local Lockdown  |           |              |
|                                 | Trigger Type:     | Event •         |           |              |
|                                 | Trigger Source:   | Door lockdown • |           |              |
|                                 | Trigger Schedule: | Early Bird •    |           |              |
|                                 | Time to Live:     | 3 + -           | - minutes |              |
|                                 |                   |                 |           |              |
|                                 |                   |                 |           |              |
|                                 |                   |                 |           |              |
|                                 |                   |                 |           |              |
|                                 |                   |                 |           |              |
|                                 |                   |                 |           |              |
|                                 |                   |                 |           |              |
|                                 |                   |                 |           |              |
|                                 |                   |                 |           |              |
|                                 |                   |                 |           |              |

Note: In the following example we will create an Event based Notification. The primary difference from a Scheduled Notification is this: With an Event based Notification, individual Users/Recipients may be added to be emailed either always, or just for specific days of the week and times of the day. From the main Notifications page, Click on "Add New Notification" and this page will open.

| ProxessIQ <sup>™</sup>                         |                   |                 |         | _ ≡   ♠ | 🌣 i 🗗 i | _ = × |
|--|-------------------|-----------------|---------|---------|---------|-------|
| jile <u>W</u> indow Access <u>A</u> dmin Repor | ting Cloud About  |                 |         |         |         |       |
| ← Notifications                                |                   |                 |         |         |         | Save  |
| General  |                   |                 |         |         |         |       |
|  | Name:             | Local Lockdown  |         |         |         |       |
|  | Trigger Type:     | Event           |         |         |         |       |
|  | Trigger Source:   | Door lockdown 💌 |         |         |         |       |
|  | Trigger Schedule: | Early Bird •    |         |         |         |       |
|  | Time to Live:     | 3 + -           | minutes |         |         |       |
|  |                   | I New Recipient |         |         |         |       |

Click "Add New Recipient".

As an example, we will name a new Notification, "Local Lockdown". This will provide an email from an individual Lockset being put into the Lockdown mode. We will select it to be an "Event" based Trigger Type, with a Trigger Source as a "Door Lockdown", with the email being sent to the Users we will next select, during the "Early Bird" Trigger/Time Schedule. Click "Save".

| ProvessiQ <sup>ree</sup><br>Eile <u>Window</u> Access <u>Admin</u> Repu |  |   |   |  |
|---|--|---|---|--|
| Notifications   |  |   |   |  |
|   |  |   |   |  |
|   | Name:<br>Trigger Type:                   | Scheduled   | - |  |
|   | Select<br>Select User:<br>Select Deliver | Recipient for Notification<br>Facility Marger<br>y Method<br>Ok<br>Cancel |   |  |
|   |  |   |   |  |
|   |  |   |   |  |
|   |  |   |   |  |

Select the recipient's name from the drop-down list of Users and then "User Email" from the next drop-down list. Additional options may become available for selection in this list. Click OK".

Notifications - 5

## **Create a User to Receive Email-as-Text Notifications**

|   |   | P" ProxessiQ" ALL ORGA          |  |
|---|---|---------------------------------|--|
|   | e is a User, with their email, to receive   | ← Users<br>EMAIL, USER WITH > C |  |
|   | ile Keys, as well as Notifications  |                                 | Add New Credential   |
| General                                     | First Name: User with   | General                         |  |
|   | Last Name: Email  | Access Audit                    | Daily Mobile Key   |
|   | Middle Name:  | Event Logs                      |  |
| Access Audit                                | External kd:  |                                 |  |
| Event Logs add                              | photo Organization Global • organizations Validation Period: 3650 Use Default:  |                                 | As it is for any typical User, they have a   |
|   | Pin Code:   |                                 | Mobile Key for door entry.   |
|   | Emait name@companyemail.com   |                                 |  |
|   | Production of the contract of |                                 |  |
| ProxessiO <sup>™</sup> All organizations    | ≡∣ ♠   Ø  | ProxessiO™ ALL ORGA             | NZATIONS For this User to receive Notifications as a 🖸   |
| ← Access                                    |   | ← Users                         | Text to their phone, Create another User   |
| USERS                                       |   |                                 | <sup>The second description of the second descri</sup> |
| Filter by + Add New User                    |   | General                         |  |
| Saved Searches                              | AST NAME FIRST NAME MIDDLENAME EMAIL USERNAME ORGANIZATIONS<br>mail User with name@companyemail.com Global  | Credentials                     |  |
| Department Search 🔿 📺                       |   |                                 | Módie Name:       Username:  |
|   |   | Access Audit                    | External kt:   |
|   |   | Event Logs                      | add photo Organization Cicbal   Validation Period: 3650 Use Default: V   |
|   |   |                                 | Pin Code:  |
|   |   |                                 | Email: 1234567890@bdatt.net  |
|   |   |                                 |  |
|   | ≡   ♠   @   | ProxessiQ™   ALL ORGAI          | RIZATIONS •  |
| Users TEXT NOTIFICATION, USER WITH > CREDEN | TIALC   | ← Access<br>USERS               |  |
| prove proventiere and                       |   |                                 | + Add New User   |
| General + Add New Cree                      |   | Filter by                       | ACTIONS LAST NAME FIRST NAME MIDDLENAME EMAIL USERNAME ORGANIZATIONS   |
| Credentials                                 |   | Saved Searches ✓                | P      Email User with name@companyemail.com Global     P      Foxt Notification User with 1234567890@bd.att.net Global  |
|   | second User does Not get a credential   |                                 | Here are both of their User records.   |
| Event Logs assig                            | gned to them.   |                                 | Any Notification can be sent to one or both of   |
|   |   |                                 | this person's User emails.   |

Mobile phones with **AT&T** and **T-Mobile** service plans can receive emails-as-texts, with the full data contents as are provided in standard emails. In the case of a Lockdown, the information includes the name of the initiator, their phone number and the door they put into lockdown. Texts are generally much quicker than emails and are easier to set as a notification to phones, even when locked. They are therefore generally a better emergency method than emails, though consideration should be given when utilizing them as the sole emergency notification strategy. Generally, a Proxess local or vicinity lockdown occurs at the onset of an event and the turnaround time for the email and text notifications to arrive at the recipients' phones will precede the initiation of mass staff, student, etc. texting, calling and streaming, which will then likely saturate both cell and WiFi networks.

Email-as Text Format: AT&T 1234567890@txt.att.net and T-Mobile 1234567890@tmomail.netnet



Note: This is a licensed capability. Please contact your Proxess sales representative for an upgrade.

|                               | •                          | -   |                              | ≡  <b>≜</b>  ⊠ ⊖ - □ × |
|-------------------------------|----------------------------|---|------------------------------|------------------------|
| ← Notifications               |                            |   |                              | Save                   |
|                               |                            |   |                              |                        |
| General                       |                            |   |                              |                        |
|                               | Name:                      | A Lockdown Event                            |                              |                        |
|                               | Trigger Type:              | Event                                       | •                            |                        |
|                               | Trigger Source:            | Door lockdown                               | •                            |                        |
|                               | Trigger Schedule:          | Always   Global*                            | •                            |                        |
|                               | Time to Live:              | 0 +   | - minutes                    |                        |
|                               |                            |   |                              |                        |
|                               | Filtered By<br>ACTIONS NAM | ле   түре                                   |                              |                        |
|                               |                            | rt CX 1 Door                                |                              |                        |
|                               | + Add Door + Ad            |   |                              |                        |
|                               |                            |   |                              |                        |
|                               | Recipients                 |   |                              |                        |
|                               |                            |   |                              |                        |
|                               | + Add New Recipier         | 4 User Email                                |                              |                        |
|                               |                            |   |                              |                        |
|                               | Device Actions             |   |                              |                        |
|                               | ACTIONS DEV                | ICE ACTION TYPE   DEVICE ITEM TYPE   DEVICE |                              |                        |
|                               | 🖍 🛅 Locka                  |   | With Button                  |                        |
|                               | 🖌 🛅 Locka<br>🖍 🛅 Toggl     |   | Office #4<br>1.234 (Primary) |                        |
|                               | + New Device Action        |   | 1.2.54 (F1111dFy)            |                        |
|                               |                            |   |                              |                        |
|                               |                            |   |                              |                        |
|                               |                            |   |                              |                        |
|                               |                            |   |                              |                        |
|                               |                            |   |                              |                        |
|                               |                            |   |                              |                        |
| Ready Operator: Administrator |                            |   |                              |                        |

A greater amount of both triggers and actions can now be selected for activation, from the Notifications menu. A full list of all the Triggers and Actions are found on the following pages.

The result to the Administrator is that an expanded "Trigger Source" is available for selection.

Notifications - 6

Triggers are now also available from the various inputs of the BoxIQ (BX) controllers, allowing integration from third-party systems and products.

Further, Actions have been expanded, to include providing Outputs on the various BoxIQ (BX) Controllers.

## Triggers

Notifications - 7

#### **Current Triggers** Low Battery Less than X % ٠ •Global Lockdown \*\*\* Access Granted Access Denied Lock Tampered •Door Forced Open Door Held Open Door Lockdown Remote Door Quick Unlock •Remote Door Toggle Remote Door Lockdown Expiring Credentials\* Within the next X days • **Additional Triggers** •Exit Lever Brass Key Use Audit/Event Log Triggers -All possible audit/event logs Lock Audits System Audits MPD Audits •\*\*\* See Appendix A for all Audits **Door Advertisement Triggers** Audit Flags HasAnyAudit . HasAccessDeniedAudit . HasKeyOverrideAudit HasLockdownAudit HasBlocklistedAudit HasDoorAlertAudit HasSystemEventAudit Lock Status Flags Configured Momentary Unlock DoorOpen DoorUnlocked Lockdown BatteryLow **BatteryCritical**

#### ActiveREX

#### System Status

•Server Startup •Controller Offline •Controller Reader Offline •Controller Reader Communication Error •Mobile Key Usage Alert •Mobile Key Communication Error •Lock Factory Reset •IoT Hub Connected \* •IoT Hub Disconnected\*

#### Advanced Triggers

- Controller Auxiliary Input
- Lockdown Count Trigger
- Number of devices needed to trigger
- Filter by:
  - Door Group
  - Location
  - Organization
- Require Audit Verification (Yes/No)

#### **Time Schedule Triggers**

- Recurring Event
- Weekly, Daily, Hourly (see Notifications)
   Single Event

## Actions

#### **Device Actions**

•Momentary Door Unlock

- Select Doors
- Select Door Groups
- Select Locations
- Select Organizations
- •Toggle Door Unlocked
  - Select Doors
  - Select Door Groups
  - Select Locations
  - Select Organizations
- •Toggle Door Locked
  - Select Doors
  - Select Door Groups
  - Select Locations
  - Select Organizations
- Lockdown Door
  - Select Doors
  - Select Door Groups
  - Select Locations
  - Select Organizations
  - •

Cancel Door Lockdown

- Select Doors
- Select Door Groups
- Select Locations
- Select Organizations
- •Trigger Auxiliary Output
  - Select Controller
    - Select Available Auxiliary Output
- Synchronize With Door (Bridge)
  - Select Doors
  - Select Door Groups
  - Select Locations
  - Select Organizations
- •Pull Audits (Bridge)
  - Select Doors
  - Select Door Groups
  - Select Locations
  - Select Organizations

#### Alerts

- Send Email Notification
- Send SMS Notification
- Send MobileKey Notification
- Send Slack Notification
- Send Teams Notification

#### **System Actions**

- •Run system backup
  - Select backup location

#### **Credential Actions**

Blocklist credential

#### Others

Video Integration?External System Integrations?

## Filter/Constraints

- •Time Interval
- •Selected Users
- Selected Operators



## Appendix A - ProxessIQ Event Audits (1 of 5)

| EventCodeName                                | EventCodeType  | EventSourceType |
|--|----------------|-----------------|
| ACCESS                                       | VALID_ACCESS   | LockAudit       |
| ENTRY  | VALID_ACCESS   | LockAudit       |
| EXIT   | VALID_ACCESS   | LockAudit       |
| ACCESS_UNDER_DURESS                          | VALID_ACCESS   | LockAudit       |
| ENTRY_UNDER_DURESS                           | VALID_ACCESS   | LockAudit       |
| EXIT_UNDER_DURESS                            | VALID_ACCESS   | LockAudit       |
| ACCESS_UNDER_LOCKDOWN                        | VALID_ACCESS   | LockAudit       |
| ENTRY_UNDER_LOCKDOWN                         | VALID_ACCESS   | LockAudit       |
| EXIT_UNDER_LOCKDOWN                          | VALID_ACCESS   | LockAudit       |
| ACCESS_UNDER_DURESS_DURING_LOCKDOWN          | VALID_ACCESS   | LockAudit       |
| ENTRY_UNDER_DURESS_DURING_LOCKDOWN           | VALID_ACCESS   | LockAudit       |
| EXIT_UNDER_DURESS_DURING_LOCKDOWN            | VALID_ACCESS   | LockAudit       |
| DOUBLE_SWIPE_READER_TOGGLE_UNLOCK            | VALID_ACCESS   | LockAudit       |
| DOUBLE_SWIPE_READER_TOGGLE_CANCEL            | VALID_ACCESS   | LockAudit       |
| MECHANICAL_KEY_ACCESS                        | VALID_ACCESS   | LockAudit       |
| LOCKDOWN_INITIATED                           | VALID_ACCESS   | LockAudit       |
| LOCKDOWN_CANCELED                            | VALID_ACCESS   | LockAudit       |
| CARD_FORMAT_NOT_SUPPORTED                    | INVALID_ACCESS | LockAudit       |
| INVALID_SYSTEM_ID                            | INVALID_ACCESS | LockAudit       |
| CREDENTIAL_NOT_ON_LOCK_PERMISSIONS_TABLE     | INVALID_ACCESS | LockAudit       |
|  |                |                 |
| ANTIPASSBACK_VIOLATION                       | INVALID_ACCESS | LockAudit       |
| CREDENTIAL_NOT_YET_ACTIVATED                 | INVALID_ACCESS | LockAudit       |
| CREDENTIAL_HAS_EXPIRED                       | INVALID_ACCESS | LockAudit       |
| REVALIDATION_PERIOD_HAS_EXPIRED              | INVALID_ACCESS | LockAudit       |
| NO_ACCESS_GRANTED_TO_THIS_DOOR               | INVALID_ACCESS | LockAudit       |
| ACCESS_NOT_PERMITTED_AT_TIME_OF_PRESENTATION | INVALID_ACCESS | LockAudit       |



## Appendix A - ProxessIQ Event Audits (2 of 5)

| EventCodeName                        | EventCodeType           | EventSourceType |
|--------------------------------------|-------------------------|-----------------|
| REX_ACTIVE                           | CONTACT_POINT           | LockAudit       |
| REX_SECURE                           | CONTACT_POINT           | LockAudit       |
| REX_FAULT_SHORT                      | CONTACT_POINT           | LockAudit       |
| REX_FAULT_OPEN                       | CONTACT_POINT           | LockAudit       |
| DOD_ACTIVE                           | CONTACT_POINT           | LockAudit       |
| DOD_SECURE                           | CONTACT_POINT           | LockAudit       |
| DOD_FAULT_SHORT                      | CONTACT_POINT           | LockAudit       |
| DOD_FAULT_OPEN                       | CONTACT_POINT           | LockAudit       |
| TAMPER_ACTIVE                        | CONTACT_POINT           | LockAudit       |
| TAMPER_SECURE                        | CONTACT_POINT           | LockAudit       |
| POWER_ON_RESET                       | LOCK_EVENT              | LockAudit       |
| FACTORY_DEFAULT_RESET                | LOCK_EVENT              | LockAudit       |
| LOCK_PARAMETERS_PROGRAMMABLE_VIA_BLE | LOCK_EVENT              | LockAudit       |
| LOCK_DATABASE_PROGRAMMABLE_VIA_BLE   | LOCK_EVENT              | LockAudit       |
| LOCK_PROGRAM_CODE_FLASHED            | LOCK_EVENT              | LockAudit       |
| LOW_BATTERY_WARNING                  | LOCK_EVENT              | LockAudit       |
| CRITICAL_BATTERY_WARNING             | LOCK_EVENT              | LockAudit       |
| BATTERY_FAILURE_FAIL_AS_IS           | LOCK_EVENT              | LockAudit       |
| BATTERY_FAILURE_FAIL_SECURE          | LOCK_EVENT              | LockAudit       |
| BATTERY_FAILURE_FAIL_SAFE            | LOCK_EVENT              | LockAudit       |
| TIME_CHANGED                         | LOCK_EVENT              | LockAudit       |
| BATTERIES_REPLACED                   | LOCK_EVENT              | LockAudit       |
| ALERT_DOOR_HELD_OPEN                 | EVENT_GROUP_DOOR_ALERTS | LockAudit       |
| ALERT_DOOR_HELD_OPEN_CANCEL          | EVENT_GROUP_DOOR_ALERTS | LockAudit       |



## Appendix A - ProxessIQ Event Audits (3 of 5)

| EventCodeName                          | EventCodeType           | EventSourceType |
|--|-------------------------|-----------------|
| ALERT_DOOR_FORCED_OPEN                 | EVENT_GROUP_DOOR_ALERTS | LockAudit       |
| ALERT_DOOR_FORCED_OPEN_CANCEL          | EVENT_GROUP_DOOR_ALERTS | LockAudit       |
| ALERT_ENCLOSURE_TAMPER_OPEN            | EVENT_GROUP_DOOR_ALERTS | LockAudit       |
| ALERT_ENCLOSURE_TAMPER_CLOSED          | EVENT_GROUP_DOOR_ALERTS | LockAudit       |
| COMMUNICATION_LOST_TO_PROXESS_HOST     | COMMUNICATIONS          | LockAudit       |
| COMMUNICATION_RESTORED_TO_PROXESS_HOST | COMMUNICATIONS          | LockAudit       |
| COMMUNICATION_LOST_TO_READER           | COMMUNICATIONS          | LockAudit       |
| COMMUNICATION_RESTORED_TO_READER       | COMMUNICATIONS          | LockAudit       |
| DOOR_CREATE                            | ITEM_CREATED            | Door            |
| DOOR_CREATE_FAIL                       | FAILED                  | Door            |
| DOOR_UPDATE                            | ITEM_UPDATED            | Door            |
| DOOR_UPDATE_FAIL                       | FAILED                  | Door            |
| DOOR_REMOVE                            | ITEM_REMOVED            | Door            |
| DOOR_REMOVE_FAIL                       | FAILED                  | Door            |
| DOOR_DELETE                            | ITEM_DELETED            | Door            |
| DOOR_GROUP_CREATE                      | ITEM_CREATED            | DoorGroup       |
| DOOR_GROUP_CREATE_FAIL                 | FAILED                  | DoorGroup       |
| DOOR_GROUP_UPDATE                      | ITEM_UPDATED            | DoorGroup       |
| DOOR_GROUP_UPDATE_FAIL                 | FAILED                  | DoorGroup       |
| DOOR_GROUP_REMOVE                      | ITEM_REMOVED            | DoorGroup       |
| DOOR_GROUP_REMOVE_FAIL                 | FAILED                  | DoorGroup       |
| DOOR_GROUP_DELETE                      | ITEM_DELETED            | DoorGroup       |
| DOOR_GROUP_ASSIGNMENT_ADD              | ITEM_RELATIONSHIP_ADDED | DoorGroup       |
| ALERT_DOOR_FORCED_OPEN                 | EVENT_GROUP_DOOR_ALERTS | LockAudit       |



## Appendix A - ProxessIQ Event Audits (4 of 5)

| EventCodeName                | EventCodeType             | EventSourceType |
|------------------------------|---------------------------|-----------------|
| DOOR_GROUP_ASSIGNMENT_REMOVE | ITEM_RELATIONSHIP_REMOVED | DoorGroup       |
| USER_CREATE                  | ITEM_CREATED              | User            |
| USER_CREATE_FAIL             | FAILED                    | User            |
| USER_UPDATE                  | ITEM_UPDATED              | User            |
| USER_UPDATE_FAIL             | FAILED                    | User            |
| USER_REMOVE                  | ITEM_REMOVED              | User            |
| USER_REMOVE_FAIL             | FAILED                    | User            |
| CREDENTIAL_CREATE            | ITEM_CREATED              | Credential      |
| CREDENTIAL_UPDATE            | ITEM_UPDATED              | Credential      |
| CREDENTIAL_REMOVE            | ITEM_REMOVED              | Credential      |
| CREDENTIAL_CREATE_FAIL       | FAILED                    | Credential      |
| CREDENTIAL_UPDATE_FAIL       | FAILED                    | Credential      |
| CREDENTIAL_REMOVE_FAIL       | FAILED                    | Credential      |
| OPERATOR_CREATE              | ITEM_CREATED              | Operator        |
| OPERATOR_UPDATE              | ITEM_UPDATED              | Operator        |
| OPERATOR_REMOVE              | ITEM_REMOVED              | Operator        |
| OPERATOR_CREATE_FAIL         | FAILED                    | Operator        |
| OPERATOR_UPDATE_FAIL         | FAILED                    | Operator        |
| OPERATOR_REMOVE_FAIL         | FAILED                    | Operator        |
| CONTROLLER_CREATE            | ITEM_CREATED              | Controller      |
| CONTROLLER_UPDATE            | ITEM_UPDATED              | Controller      |
| CONTROLLER_REMOVE            | ITEM_REMOVED              | Controller      |
| CONTROLLER_CREATE_FAIL       | FAILED                    | Controller      |
| CONTROLLER_UPDATE_FAIL       | FAILED                    | Controller      |



## Appendix A - ProxessIQ Event Audits (5 of 5)

| EventCodeName                         | EventCodeTypeU         | EventSourceType   |
|---------------------------------------|------------------------|-------------------|
| OPERATORMPD_REMOVE                    | ITEM_REMOVED           | OperatorMPD       |
| OPERATORMPD_CREATE_FAIL               | FAILED                 | OperatorMPD       |
| OPERATORMPD_UPDATE_FAIL               | FAILED                 | OperatorMPD       |
| OPERATORMPD_REMOVE_FAIL               | FAILED                 | OperatorMPD       |
| ACCESSPROFILE_CREATE                  | ITEM_CREATED           | AccessProfile     |
| ACCESSPROFILE_UPDATE                  | ITEM_UPDATED           | AccessProfile     |
| ACCESSPROFILE_REMOVE                  | ITEM_REMOVED           | AccessProfile     |
| ACCESSPROFILE_CREATE_FAIL             | FAILED                 | AccessProfile     |
| ACCESSPROFILE_UPDATE_FAIL             | FAILED                 | AccessProfile     |
| ACCESSPROFILE_REMOVE_FAIL             | FAILED                 | AccessProfile     |
| CALENDAR_CREATE                       | ITEM_CREATED           | Calendar          |
| CALENDAR_UPDATE                       | ITEM_UPDATED           | Calendar          |
| CALENDAR_REMOVE                       | ITEM_REMOVED           | Calendar          |
| CALENDAR_CREATE_FAIL                  | FAILED                 | Calendar          |
| CALENDAR_UPDATE_FAIL                  | FAILED                 | Calendar          |
| CALENDAR_REMOVE_FAIL                  | FAILED                 | Calendar          |
| TIMESCHEDULE_CREATE                   | ITEM_CREATED           | TimeSchedule      |
| TIMESCHEDULE_UPDATE                   | ITEM_UPDATED           | TimeSchedule      |
| TIMESCHEDULE_REMOVE                   | ITEM_REMOVED           | TimeSchedule      |
| TIMESCHEDULE_CREATE_FAIL              | FAILED                 | TimeSchedule      |
| TIMESCHEDULE_UPDATE_FAIL              | FAILED                 | TimeSchedule      |
| TIMESCHEDULE_REMOVE_FAIL              | FAILED                 | TimeSchedule      |
| AUDITLOG_CLEAR_ALL                    | ITEM_DELETED           | AuditLog          |
| AUDITLOG_ROW_REMOVAL<br>UNKNOWN_EVENT | ITEM_DELETED<br>FAILED | AuditLog<br>Other |



# MOBILE (Phone) KEYS

(a.k.a. Mobile Credentials)

| $\sim$ | L |  |
|--------|---|--|
|        |   |  |

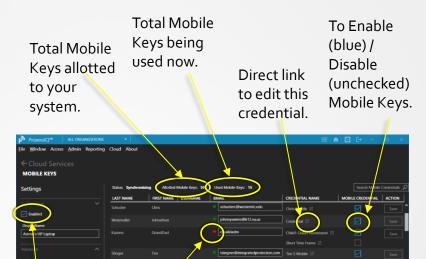
|                 | F                        | în <b>a</b> n              | â         |             | ₫,                 | Ť               | <u>\$</u>     |  |
|-----------------|--------------------------|----------------------------|-----------|-------------|--------------------|-----------------|---------------|--|
| Users           | Doors                    | Door Groups                | Calendars | Credentials | Time Schedules     | Access Profiles | Controllers   |  |
| System Operator | System Operator<br>Roles | <b>ب</b><br>Mobile Devices | Settings  | Logs        | न्न<br>Mobile Keys | Notifications   | Organizations |  |
| Cloud Settings  | System<br>Schedules      |                            |           |             |                    |                 |               |  |

Click on the "Mobile Keys" menu to specifically view and manage Mobile Keys.

Note that Mobile Keys are created and issued in the Users section and this section is more of a shortcut to managing and debugging them.

|                                    |                      |                            |                                   |                 | 1210-             |               |
|------------------------------------|----------------------|----------------------------|-----------------------------------|-----------------|-------------------|---------------|
| File Window Access Admin Reporting | Cloud About          |                            |                                   |                 |                   |               |
| ← Cloud Services                   |                      |                            |                                   |                 |                   |               |
|                                    |                      |                            |                                   |                 |                   |               |
| MOBILE KEYS                        |                      |                            |                                   |                 |                   |               |
| Settings                           | Status: Synchronizin | g Allotted Mobile Keys: 50 | Used Mobile Keys: 15              |                 | Search Mobile     | Credentials 🔎 |
|                                    | LAST NAME            | FIRST NAME USERNAME        | EMAIL                             | CREDENTIAL NAME | MOBILE CREDENTIAL | ACTION        |
|                                    | Schuster             | Chris                      | schusterc@westerntc.edu           | Chris Mobile    | N                 | Save          |
| C Enabled                          |                      |                            |                                   |                 |                   |               |
| DisplayName                        | Weismuller           | Johnathan                  | johnnyswims@k12.va.us             | Credential 🛛    |                   | Save          |
| Admin's HP Laptop                  |                      |                            | emaildadm                         |                 |                   | Save          |
|                                    |                      |                            |                                   |                 |                   |               |
| Advanced                           | Stinger              |                            | tstegner@integratedprotection.com | Tim S Mobile 🖄  |                   |               |
|                                    |                      |                            |                                   | Tim S Lockdown  |                   |               |
| Save and Synchronize               |                      |                            |                                   |                 |                   |               |
| Cancel Synchronization             |                      |                            |                                   |                 | $\sim$            | $\frown$      |
|                                    | Kagen                | Vitaly                     | vkagen@aaa-avad.com               | Vitaly's Mobile | (☑)               | Save          |
|                                    |                      |                            |                                   |                 |                   | $\sim$        |
|                                    |                      |                            |                                   |                 |                   |               |
|                                    |                      |                            |                                   | Credential      |                   |               |
|                                    | Rodriguez            |                            | steven.rodriguez@cui.edu          |                 |                   |               |
|                                    |                      |                            |                                   | Credential      |                   |               |
|                                    |                      |                            | pmiskimen@lakevillemn.gov         |                 |                   |               |
|                                    | Person               | New                        | prostancing-accelering.gov        | CS A 🛛          |                   | Save          |
|                                    |                      |                            |                                   |                 |                   |               |
|                                    | Reload               |                            |                                   |                 |                   |               |
| keady Operator: Administrator      |                      |                            |                                   |                 |                   |               |

To enable a previously dormant Mobile Key, click its box to give it a blue check and click "Save". The system will Synchronize



Global

**Dis/Enable** 

Incorrect

| Email  | Reload              |                             |                                   |                  |                   |               |
|--|---------------------|-----------------------------|-----------------------------------|------------------|-------------------|---------------|
| eady Operator: Administrator                     |                     |                             |                                   |                  |                   |               |
|  |                     |                             |                                   |                  |                   |               |
|  |                     |                             |                                   |                  |                   |               |
| ProxessIQ <sup>™</sup>   All organizations       | •                   |                             |                                   | ≡   ♠            | 1010-             | o ×           |
| ile <u>Window</u> Access <u>A</u> dmin Reporting | Cloud About         |                             |                                   |                  |                   |               |
|  |                     |                             |                                   |                  |                   |               |
| MOBILE KEYS                                      |                     |                             |                                   |                  |                   |               |
| Settings   | Status: Synchronizi | ng Allotted Mobile Keys: 50 | Used Mobile Keys: 16              |                  | Search Mobile     | Credentials 🌡 |
|  | LAST NAME           | FIRST NAME USERNAME E       | MAL                               | CREDENTIAL NAME  | MOBILE CREDENTIAL | ACTION        |
| Enabled  |                     |                             | schusterc@westerntc.edu           | Chris Mobile     |                   |               |
| DisplayName                                      |                     |                             | johnnyswims@k12.va.us             |                  |                   |               |
| Admin's HP Laptop                                |                     |                             | emaildadm                         |                  |                   |               |
|  |                     |                             |                                   |                  |                   |               |
|  | Stinger             |                             | tstegner@integratedprotection.com | Tim S Mobile     |                   |               |
| Cancel Synchronization                           |                     |                             |                                   | Tim S Lockdown   |                   |               |
|  | Kagen               | Vitaly                      | vkagen@aaa-avad.com               | Vital/s Mobile 2 |                   |               |
|  |                     |                             |                                   | Vitaly's Fob     |                   |               |
|  |                     |                             |                                   | Credential       |                   |               |
|  |                     |                             |                                   | Credential       |                   |               |
|  |                     |                             | steven.rodriguez@cui.edu          |                  |                   |               |
|  |                     |                             |                                   |                  |                   |               |
|  | Person              | New                         | pmiskimen@lakevillemn.gov         | CS A 🛛           |                   | Save          |
|  | Reload              |                             |                                   |                  |                   |               |
| sady Operator: Administrator                     |                     |                             |                                   |                  |                   |               |

Once Synchronized, the number of Used Mobile Keys will increment by 1 (to 16 in this case). The same will happen in reverse, if you uncheck an MK to disable it.



## Enabling the use of Mobile Keys in ProxessIQ®

Cloud Settings - 1

From the ProxessIQ dashboard, click on Cloud Settings.

| ProxessIQ™                  | ALL ORGANIZATIONS        | •                          |           |             |                       |                 | 310-1 - O     | × |
|-----------------------------|--------------------------|----------------------------|-----------|-------------|-----------------------|-----------------|---------------|---|
| Dashboard Acc               |                          |                            |           |             |                       |                 |               |   |
|                             |                          |                            |           |             |                       |                 |               |   |
|                             | F                        | ÷ <b>آ</b> ة               |           |             | ā,                    | 2               | Ŷ             |   |
|                             |                          |                            | Calendars |             | Time Schedules        |                 |               |   |
| Users                       | Doors                    | Door Groups                | Calendars | Credentials | Time Schedules        | Access Profiles | Controllers   |   |
| Streem Openant              | System Operator<br>Roles | <b>ب</b><br>Mobile Devices | Settings  | Logs        | Mobile<br>Credentials | Notifications   | Organizations |   |
| Cloud Settings              |                          |                            |           |             |                       |                 |               |   |
| Ready   Operator: Administr | and                      |                            |           |             |                       |                 |               |   |

## ≡ | ♠ | 🖸 | 🖯 ile <u>W</u>indow Access <u>A</u>dmin Reporting Cloud About Cloud Settinas Display Name Proxess Customer NYC MC ACS I &&O.8Y:G\UP[MJN+PE2PL: H.+RM&&O.8Y:G\UP[MJN+PE2PL:3-N7M.F ntegrator le

Extract the files from the license zip you have received and open the ProxessIQ\_CloudToken text file..

| 🔋   🗹 📗 🖵                                      |                           | Extract                   | LicensePackage_                            |       | Co_   |
|--|---------------------------|---------------------------|--|-------|-------|
| File Home Share                                | View Compre               | ssed Folder Tools         |  |       |       |
| Documents<br>Zip _Exe<br>Imports for ProxessIQ | Pictures<br>Quotes<br>RAS |                           | Scanned Documents<br>Proxess Word<br>Prezi | *     | Extra |
|  | Extr                      | act To                    |  |       |       |
| ← → • ↑ 🚹 « Dow                                | > LicensePa               | ✓ Ö Searc                 | n LicensePackage_                          |       | Co_4- |
| ✓ Quick access ✓ Desktop ✓ Downloads           | Name ProxessIQ ProxessIQ  | CloudToken<br>License.lic | Type<br>Text Doc<br>LIC File               | ument |       |

In the Cloud Settings menu, check the "Enabled" box. Copy each line of text file (including all the special characters, but not any extra spaces) and paste them into the appropriate fields. Leave the "Forced Online" box checked.

Then click "Save and Synchronize" until "Synchronized" is shown.

| ProxessIQ_CloudToken - Notepad               | -         |     |
|--|-----------|-----|
| <u>File Edit Format View H</u> elp           |           |     |
| Display Name: Company ABC                    |           |     |
| Host: https://pmcs.proxess.com               |           |     |
| MC ACS ID: cae43b59-77f9-44da-aac0-63377     | 96a7ea5   |     |
| Token: eKH2ojCC1KUv/Wdy9r2mxjgkH4mb01miW     | PJkTj7Kc9 | 94= |
| Token: eknzojccikov/wdy3r2likjgkh4ilboiliiiw | FJKIJ/KC: | 54- |

This will check the license against the Proxess Mobile Key issuance cloud and allow the use of mobile keys in your system. As you use and purchase mobile keys over time, those quantities will be displayed in the Mobile Keys menu.

You may now click the back arrow or the Home button and resume your system programming.

## LOGS

All User & Door event logs are available here and may be searched using multiple custom Boolean rules.

|               | Ŧ               | ñ                        | <u></u>                            |             | ۵,             | Ť                            |
|---------------|-----------------|--------------------------|------------------------------------|-------------|----------------|------------------------------|
| Users         | Doors           | Door Groups              | Calendars                          | Credentials | Time Schedules | Access Profile               |
| Controllers   | System Operator | System Operator<br>Roles | <mark>ہو۔</mark><br>Mobile Devices | Settings    | Logs           | न्न<br>Mobile<br>Credentials |
| 8             | E:              |                          |                                    |             |                |                              |
| Notifications | Organizations   | Cloud Settings           |                                    |             |                |                              |

Click on the "Logs" menu.

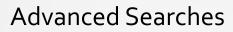
The combination of all User & Door Logs/events are available here and may be searched using multiple custom Boolean rules.

As a reminder, a single User's or Door's events/Logs may also be found under their individual records.

| ProxessIQ™   ALL             | ORGANIZ | ATIONS   | •                                    |                        |                        |                        |                       |                      |                      | 😂 I 🕞 I 😑     |       |
|------------------------------|---------|--|--------------------------------------|------------------------|------------------------|------------------------|-----------------------|----------------------|----------------------|---------------|-------|
| ← Reporting<br>AUDITS/EVENTS |         |  |                                      |                        |                        |                        |                       |                      |                      |               |       |
| Filter by                    |         |  |                                      |                        |                        |                        |                       |                      |                      | Search        | Q     |
|                              |         | ACTIONS  | EVENT CODE                           | SOURCE ITEM NAME       | SOURCE USER/OPERATOR   | EVENT DATE TIME(LOCAL) | CREATED (LOCAL)       | EVENT DATE TIME(UTC) | CREATED (UTC)        | ORGANIZATIONS | VIDEO |
|                              |         | 1  | CREDENTIAL_UPDATE                    | TS Card                |                        | 4/17/2024 12:37:56 PM  | 4/17/2024 12:37:56 PM | 4/17/2024 4:37:56 PM | 4/17/2024 4:37:56 PM | Global        | Í     |
| Adhoc 🔿 前                    |         | ×  | CREDENTIAL_UPDATE                    | TS Card                |                        | 4/17/2024 12:37:32 PM  | 4/17/2024 12:37:32 PM | 4/17/2024 4:37:32 PM | 4/17/2024 4:37:32 PM | Global        |       |
| General 🔶 🛅                  |         | I aliante a la companya de la compan | LOCK_PARAMETERS_PROGRAMMABLE_VIA_BLE | Assumption Classroom 1 |                        | 4/17/2024 12:36:35 PM  | 4/17/2024 12:36:46 PM | 4/17/2024 4:36:35 PM | 4/17/2024 4:36:46 PM | Global        |       |
| Daily Use → 前                |         | N  | OPERATORMPD_CREATE                   | Tariq phone            | Administrator          | 4/17/2024 12:35:28 PM  | 4/17/2024 12:35:28 PM | 4/17/2024 4:35:28 PM | 4/17/2024 4:35:28 PM | Global        |       |
|                              |         | 1 de la companya de l | LOCK_PARAMETERS_PROGRAMMABLE_VIA_BLE | Assumption Classroom 1 |                        | 4/17/2024 11:52:43 AM  | 4/17/2024 11:52:54 AM | 4/17/2024 3:52:43 PM | 4/17/2024 3:52:54 PM | Global        |       |
|                              |         | ø  | MECHANICAL_KEY_ACCESS                | Assumption Classroom 1 |                        | 4/17/2024 11:52:35 AM  | 4/17/2024 11:52:54 AM | 4/17/2024 3:52:35 PM | 4/17/2024 3:52:54 PM | Global        | Ľ     |
|                              |         | ø  | MECHANICAL_KEY_ACCESS                | Assumption Classroom 1 |                        | 4/17/2024 11:52:32 AM  | 4/17/2024 11:52:54 AM | 4/17/2024 3:52:32 PM | 4/17/2024 3:52:54 PM | Global        |       |
|                              |         | I  | LOCK_PARAMETERS_PROGRAMMABLE_VIA_BLE | Assumption Classroom 1 |                        | 4/17/2024 11:52:19 AM  | 4/17/2024 11:52:34 AM | 4/17/2024 3:52:19 PM | 4/17/2024 3:52:34 PM | Global        |       |
|                              |         | 1  | USER_UPDATE                          | Bartee, Carl           | Administrator          | 4/17/2024 11:41:01 AM  | 4/17/2024 11:41:01 AM | 4/17/2024 3:41:01 PM | 4/17/2024 3:41:01 PM | Global        |       |
|                              |         | N  | ACCESS                               | Assumption Classroom 1 | Scott, Taariq          | 4/17/2024 11:40:12 AM  | 4/17/2024 11:52:34 AM | 4/17/2024 3:40:12 PM | 4/17/2024 3:52:34 PM | Global        |       |
|                              |         | 1  | CREDENTIAL_UPDATE                    | TS Card                | Administrator          | 4/17/2024 11:09:43 AM  | 4/17/2024 11:09:43 AM | 4/17/2024 3:09:43 PM | 4/17/2024 3:09:43 PM | Global        |       |
|                              |         | ø  | CREDENTIAL_UPDATE                    | TS Card                | Administrator          | 4/17/2024 11:09:42 AM  | 4/17/2024 11:09:42 AM | 4/17/2024 3:09:42 PM | 4/17/2024 3:09:42 PM | Global        |       |
|                              |         | 1  | CREDENTIAL_UPDATE                    | Credential             | Administrator          | 4/17/2024 11:09:07 AM  | 4/17/2024 11:09:07 AM | 4/17/2024 3:09:07 PM | 4/17/2024 3:09:07 PM | Global        |       |
|                              |         | 1  | ACCESS                               | Assumption Classroom 1 | Scott, Taariq          | 4/17/2024 11:08:42 AM  | 4/17/2024 11:52:34 AM | 4/17/2024 3:08:42 PM | 4/17/2024 3:52:34 PM | Global        |       |
|                              |         | ø  | CREDENTIAL_UPDATE                    | TS Card                | Administrator          | 4/17/2024 11:08:28 AM  | 4/17/2024 11:08:28 AM | 4/17/2024 3:08:28 PM | 4/17/2024 3:08:28 PM | Global        |       |
|                              |         | 1  | CREDENTIAL_CREATE                    | TS Card                | Administrator          | 4/17/2024 11:08:04 AM  | 4/17/2024 11:08:04 AM | 4/17/2024 3:08:04 PM | 4/17/2024 3:08:04 PM | Global        |       |
| dv Operator: Administrator   |         | Refresh Lat  | test Logs Load More Advanced S       | Search Export \        | /iewing 754 event logs |                        |                       |                      |                      |               |       |

This is the initial screen. On the left is the list of saved custom searches you or other Operators may have created. You can simply click the name of the one you want to execute or the trash icon of the one you may want to delete.

Click on "Advanced Search" to perform custom audit searches.



As with the Advanced Search capability in the Users menu...

Logs - 2

| Advance    | ed Search   |                  |                      |                        |                        | ×          |
|------------|-------------|------------------|----------------------|------------------------|------------------------|------------|
| Event Cod  | ie 🗸        | Is equal to      | ▼ ACCESS             |                        |                        |            |
| Source Ite | em Name 🔹 👻 | Contains         | ✓ CX DPS             | <b></b>                |                        |            |
|            |             |                  |                      | OR (Inclusive)         | .)                     |            |
| Sea        | arch        |                  |                      |                        |                        | Save       |
| ACTIONS    | EVENT CODE  | SOURCE ITEM NAME | SOURCE USER/OPERATOR | EVENT DATE TIME(LOCAL) | CREATED (LOCAL)        | EVENT DA   |
| 1          | ACCESS      | CX DPS           |                      | 11/1/2024 8:22:19 AM   | 11/1/2024 8:25:03 AM   | 11/1/2024  |
| <b>/</b>   | ACCESS      | CX DPS           | User2                | 10/22/2024 10:31:45 AM | 10/22/2024 10:32:02 AM | 10/22/2024 |
| <b>^</b>   | ACCESS      | CX DPS           |                      | 9/11/2024 1:46:28 PM   | 9/11/2024 1:50:03 PM   | 9/11/2024  |
| r          | ACCESS      | CX DPS           | Test, Gus            | 9/4/2024 3:36:08 PM    | 9/4/2024 3:36:23 PM    | 9/4/2024 1 |
| <i>?</i>   | ACCESS      | CX DPS           | Test, Gus            | 9/4/2024 3:34:38 PM    | 9/4/2024 3:34:45 PM    | 9/4/2024 1 |
| r          | ACCESS      | CX DPS           | Fob1                 | 8/27/2024 1:07:40 PM   | 8/27/2024 1:10:03 PM   | 8/27/2024  |
| /          | ACCESS      | CX DPS           | Test, Gus            | 8/23/2024 3:37:03 PM   | 8/23/2024 3:37:05 PM   | 8/23/2024  |
| r          | ACCESS      | CX DPS           | Fob1                 | 8/23/2024 3:26:07 PM   | 8/23/2024 3:30:03 PM   | 8/23/2024  |
| <b>^</b>   | ACCESS      | CX DPS           | Fob1                 | 8/23/2024 3:19:21 PM   | 8/23/2024 3:30:03 PM   | 8/23/2024  |
| <u>۲</u>   | ACCESS      | CX DPS           | Test, Gus            | 8/23/2024 3:14:46 PM   | 8/23/2024 3:14:58 PM   | 8/23/2024  |
|            | ACCESS      | CX DPS           |                      | 8/19/2024 1:27:42 PM   | 8/19/2024 1:30:07 PM   | 8/19/2024  |

Logs - 3

#### SEARCH SOURCES

Event Date Time Source Item Name Source Details Event Code Event Code Type Event Source Type

#### **EVENT CODE TYPE**

Valid Access Invalid Access Contact Point (Physical Input) Lock Event Event Group Door Alerts Communications Item Created Failed Item Removed Item Relationship Added Item Relationship Removed Item Updated Accessed

#### **EVENT SOURCE TYPE**

LockAudit Door Door Group User Credential Operator Controller OperatorMPD AccessProfile Calendar TimeSchedule AuditLog OperatorRole Other

#### EVENT CODE NAME

Access Entry Exit Access Under Duress Entry Under Duress Exit Under Duress Access Under Lockdown Entry Under Lockdown Exit Under Lockdown **Double Swipe Reader Toggle Unlock** Double Swipe Reader Toggle Cancel Mechanical Key Access Lockdown Initiated Lockdown Cancelled Card Format Not Supported Invalid System ID Antipassback Violation Credential Not Yet Activated Credential Has Expired **Revalidation Period Has Expired** No Access Granted To This Door Access Not Permitted At Time Of Presentation **Repeated Invalid Attempts Rex Active** Rex Secure Rex Fault Short Rex Fault Open **Tamper Active** Tamper Secure Power On Reset Factory Default Reset Lock Parameters Programmable VIA BLE Lock Database Programmable Via BLE Low Battery Warning Critical Battery Warning Battery Failure As Is Time Changed **Batteries Replaced** Alert Door Held Open Alert Door Held Open Cancel

Alert Door Forced Open Alert Door Forced Open Cancel Communication Lost to Proxess Host Communications Restored to Proxess Host Communications Lost to Reader Communications Restored to Reader Door Create Door Create Fail Door Update Door Update Fail Door Remove Door Remove Fail Door Delete Door Group Create Door Group Create Fail Door Group Update Door Group Update Fail Door Group Remove Door Group Remove Fail Door Group Delete Door Group Delete Fail Door Group Assignment Add Door Group Assignment Remove User Create User Create Fail User Update User Update Fail User Remove User Remove Fail Credential Create Credential Update Credential Remove Credential Create Fail Credential Update Fail Credential Remove Fail **Operator Create Operator Update** Operator Remove Operator Create Fail **Operator Update Fail** Operator Remove Fail

Controller Create Controller Update Controller Remove Controller Create Fail Controller Update Fail Controller Remove Fail Controller Password Accessed Controller Connecting OperatorMPD Create OperatorMPD Update OperatorMPD Remove **OperatorMPD** Create Fail OperatorMPD Update Fail **OperatorMPD Remove Fail** AccessProfile Create AccessProfile Update AccessProfile Remove AccessProfile Create Fail AccessProfile Update Fail AccessProfile Remove Fail Calendar Create Calendar Update Calendar Remove Calendar Create Fail Calendar Update Fail Calendar Remove Fail TimeSchedule Create TimeSchedule Update TimeSchedule Remove TimeSchedule Create Fail TimeSchedule Update Fail TimeSchedule Remove Fail AuditLog Clear All AuditLog Row Removal OperatorRole Create OperatorRole Update OperatorRole Remove OperatorRole Create Fail OperatorRole Update Fail **OperatorRole Remove Fail** Unknown Event

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| 86 Credentia   | F <u>i</u> lter by Color   | > All Perimeter Active FAL   | SE FALSE   |          |
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| 128 WM Mobi  | Text <u>F</u> ilters   |  | SE FALSE   |          |
| 128 WM Mobi<br>133 AG Mobile<br>130 JC Mobile<br>129 BC Mobile<br>131 Jason C N  |  | > Equals<br>Does Not Equal   | SE FALSE   |          |
| 128 WM Mobi<br>133 AG Mobile<br>130 JC Mobile<br>129 BC Mobile   | Text <u>Filters</u>  | Equals      Does Not Equal   |  |          |
| 128 WM Mobi<br>133 AG Mobile<br>130 JC Mobile<br>129 BC Mobile<br>131 Jason C N<br>127 JR Mobile<br>132 RC Mobile<br>1 Bad Math  | Text Eilters Search           Search           Image: Constraint of the second sec  | Equals      Does Not Equal      Begins With      Ende With   | SE FALSE<br>SE FALSE<br>SE FALSE<br>SE FALSE   |          |
| 128 WM Mobi<br>133 AG Mobile<br>130 JC Mobile<br>129 BC Mobile<br>131 Jason C N<br>127 JR Mobile<br>132 RC Mobile  | Text Eilters<br>Search   | Equals      Does Not Equal      Begins With      Ends With   | SE         FALSE           SE         Custom Autofilter  |          |
| 128 WM Mobil<br>133 AG Mobile<br>130 JC Mobile<br>129 BC Mobile<br>131 Jason C N<br>127 JR Mobile<br>132 RC Mobile<br>1 Bad Math<br>2 Bad Math                               | Text Eilters Search Gelect All) Generation Select All Generation S | Equals      Does Not Equal      Begins With      Ends With   | SE         FALSE           SE         FALSE           SE         FALSE           SE         FALSE           SE         FALSE   |          |
| 128 WM Mobi<br>133 AG Mobile<br>130 JC Mobile<br>129 BC Mobile<br>131 Jason C N<br>127 JR Mobile<br>132 RC Mobile<br>1 Bad Math<br>2 Bad Math<br>32 Switch Mi<br>42 Bad Math | Text Eilters<br>Search<br>(Select All)<br>(Select All)<br>(AP1<br>Member 1   | Equals      Does Not Equal      Begins With      Ends With      Contains   | SE         FALSE           SE         custom Autofilter           SE            SE         show rows where: |          |
| 128 WM Mobi<br>133 AG Mobile<br>130 JC Mobile<br>129 BC Mobile<br>131 Jason C N<br>127 JR Mobile<br>132 RC Mobile<br>1 Bad Math<br>2 Bad Math<br>32 Switch Mi<br>42 Bad Math | Text Eilters Search Gelect All) Generation Select All Generation S | Equals      Does Not Equal      Begins With      Ends With      Contains   | SE         FALSE           SE         custom Autofilter           SE            SE         show rows where: |          |

-005

- xessIQ: Export the Users list
- Filter to the spreadsheet
- on the filter arrow on column T cess Profile List
- e over "Text Filters"

?  $\times$ 

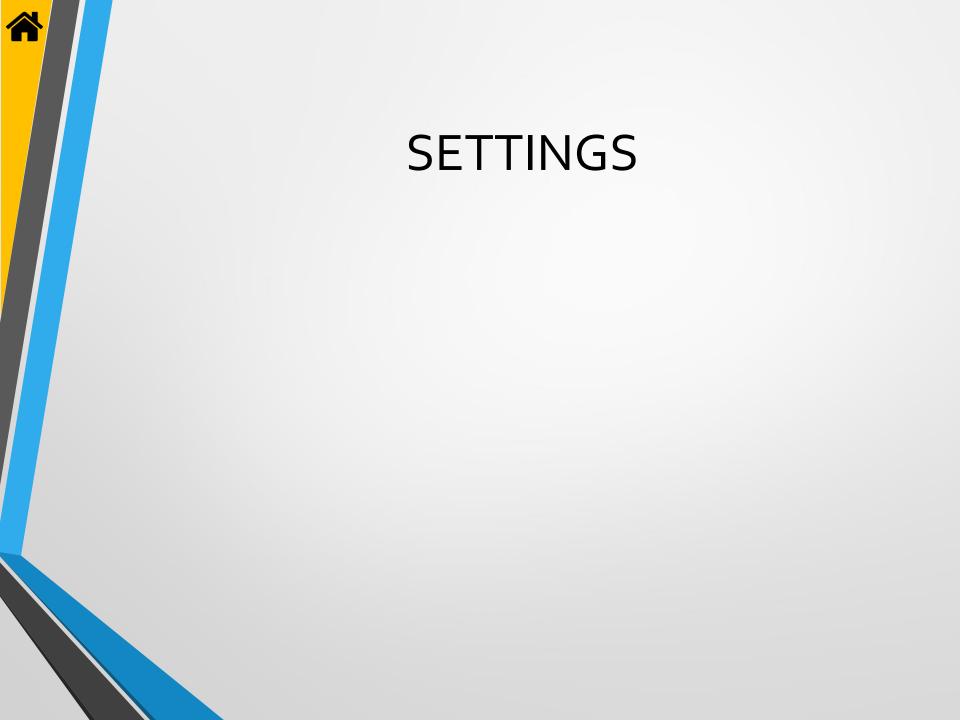
Cancel

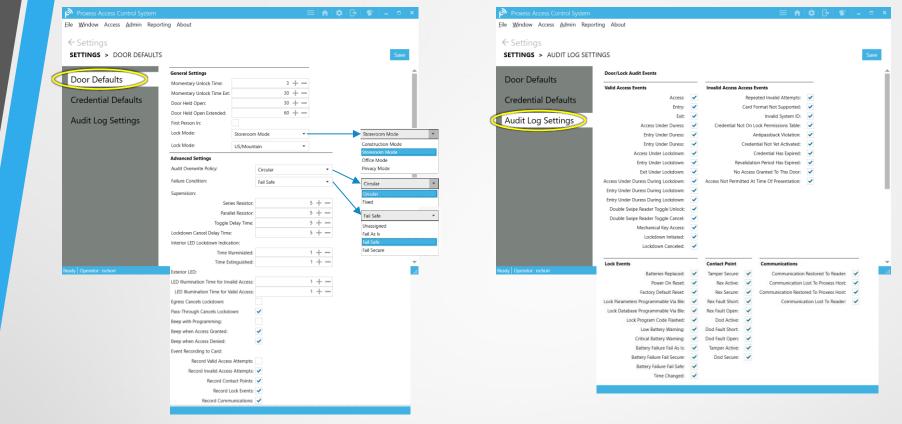
- Contains"
- he name of the Access Profile you to sort (find the list of names) for
- ЭΚ
- preadsheet will now only show you Users/Credentials who have that ular Access Profile in their list of



Available in the locks and soon to be added to ProxessIQ

version: 1, size: 256, firstLockSyncDateUnix: 0, lastLockSyncDateUnix: 0, motorUnlock: 308, motorLock: 308, commErrors: 1, restarts: 8, exteriorPowerResetDetetected: 0, buttonUses: 0, cardCredentialUses: 0, cardCredentialSuccessUses: 0, mobileKeyUses: 0, mobileKeySuccessUses: 0, detectedPhysicalKeyUses: 0, bridgeStimuliUses: 0, lockWakeups: 12, factoryResets: 0, coldTempRuntimeOverrideL1: 0, coldTempRuntimeOverrideL2: 0, coldTempRuntimeOverrideL3: 6, enterLockdownCount: 0, toggleLockedStateCount: 0, rexCount: 0, dpsChangeCount: 8



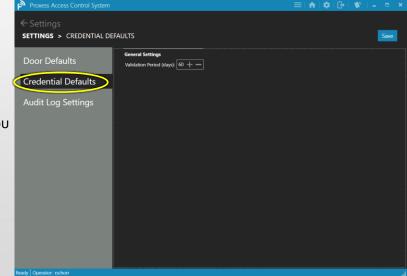


These tabs show the default settings used throughout the ProxessIQ<sup>™</sup> software. Each of them can be customized to your preferences, by site, reader, cardholder and operator.

H

Settings - :

Unless changed, all new devices (i.e. controllers, readers, ...), operators and cardholders will be defaulted to the attributes on these tabs. To change the default settings usage, you may either uncheck the appropriate box on these tabs (which will change all future defaults) or you may uncheck the individual box next to the field that you are configuring elsewhere in the software (which will affect only that device or person).



# ORGANIZATIONS

# A.k.a. Partitioned Database & Landlord-Tenant

Documentation coming soon.

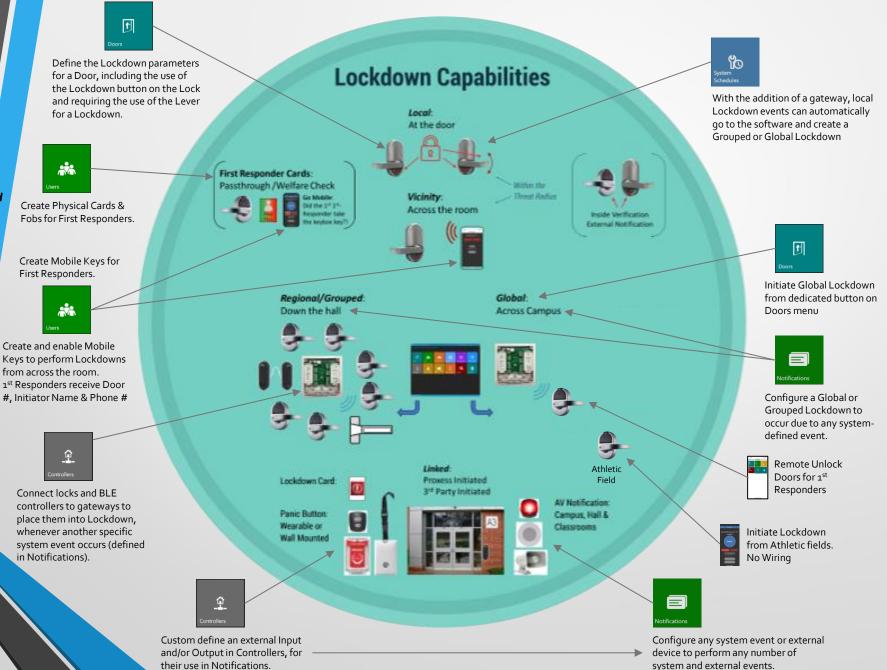


Organizations - 1





# **Configuring Various Lockdown Operations**



H

## LOCKDOWN APPLICATIONS

- Local / at the Door
  - Press & hold the button on the inside of the lock
  - Press the button & also hold down the lock's lever
  - With gateways, automatically sends the event to the software
- Vicinity / Threat Radius
  - Mobile Phone Lockdown button from across the room
  - Sends the event to the software
  - Triggers Admin & First-Responder notifications
    - Includes initiator's door & phone number
  - Triggers lockdown in other attached ACSs
  - Annunciates message over PA system
  - Initiates sirens/horns and strobes
- Global
  - Press the button in the software or mobile phone app
  - Triggered from a Local or Vicinity lockdown
  - <sup>a</sup> Triggered from a 3<sup>rd</sup>-party ACS or device
- Grouped
  - Lockdown certain doors and unlock others, based on the location of the Lockdown
- Combinations...to segregate building lockdowns vs escape routes
- Inbound/External Stimulus
  - <sup>a</sup> Utilize existing 3<sup>rd</sup> party buttons, either lanyard worn or fixed on walls & desks
- Outbound Connection
- Video Verification
- First responder awareness
  - Phone number of first initiator The right person to give the current status
- Multiple first-responder credentials
  - Giving access to the 2<sup>nd</sup> First-Responder...Mobile Keys, fobs & cards
- Cost-effectively Extend Lockdown Zones to portable classrooms, the athletic field, cafeteria, Auditorium & gymnasium
- Accommodates the most flexible lockdown policies

# **Configure Emergency Responder Credentials**

- Open Notepad with administrator privileges
- Open C:\Program Files (x86)\Proxess\Server\Proxess.ServiceHost.Console.exe.config
- Find the config section that starts with <Proxess> and add the following key:
- <add key="emergencyresponsemacroenabled" value="true" />
- Open Notepad with administrator privileges
- Open C:\Program Files (x86)\Proxess\Server\Proxess.ServiceHost.Console.exe.config
- Find the config section that starts with <Proxess> and add the following key:
  - <add key="emergencyresponsemacroenabled" value="true" />
- The config should look similar to this:

#### <Proxess>

Lockdown Configurations - 3

<add key="emergencyresponsemacroenabled" value="true" /> </Proxess>

- Save the config file
- Using the Proxess Control Center, stop and start the ProxessIQ Service
- Using ProxessIQ Client, navigate to the "Access Profile" module
- Create a new Access Profile with this exact name \*\*\*Emergency-Responder\*\*\*. Any deviations from this exact format will not work
- Create a new user and credential for holding the Emergency Responder credentials (Make the User's name memorable so its not deleted)
- After creating an Emergency Responder credential, set the Expiration date to some time in the distant future. This Access Profile will have an Infinite Validation period (actually, until the Expiration date)
- Assign the \*\*\*Emergency-Responder\*\*\* access profile to the credential.
- Write the credential to a card



# LEDs for DEBUGGING LOCKS & CONTROLLERS

# **Information & Debugging LED/Light Sequences**

#### Cylindrical / Mortise / Exit Trim

- Rainbow (all colors in sequence) Startup sequence when lock is powered on or restarts
- White When interior button pushed, one flash white means lock is in construction mode (unprogrammed)
- Green Access granted
- Red Access denied
- Blue Data communication issue happening
- Triple red Battery low or when toggled locked
- Triple green Toggled unlocked
- Yellow Bad/defective/uninitialized credential
- Teal Bluetooth timeout
- Purple Communication problem with the lock's reader board trying to connect with the interior board

### **Cylindrical 6-pin Cable Pinouts**

- Pin 1 (Red) Battery power
- Pin 2 Ground
- Pin 3 3V regulated power from external board
- Pin 4 Communication Transmit
- Pin 5 Communication Receive
- Pin 6 Comms wake-up

### Additional LEDs (all with 700ms ON/700ms OFF timing except MIDNIGHT)

- ALARM\_DOOR\_UNLOCK\_SCHEDULE\_BEGINS 4 x Green flashes
- ALARM\_DOOR\_UNLOCK\_SCHEDULE\_ENDS 5 x Green flashes
- ALARM\_DOOR\_TOGGLE\_SCHEDULE\_ENDS 6 x Green flashes
- ALARM\_HOLIDAY\_SCHEDULED 7 x Green flashes
- ALARM\_DOOR\_MIDNIGHT 2 x Green flashes (1200ms ON/700ms OFF)



## Information & Debugging LED/Light Sequences

#### Mini-IQ Reader

- Rainbow (all colors in sequence) Startup sequence when lock is powered on or restarts
- Green Access granted
- Red Access denied
- Blue Data communication happening
- Triple red Battery low or toggled locked
- Triple green Toggled unlocked
- Yellow Bad/defective/uninitialized credential
- Purple/white (reader light will be half illuminated purple & half white) -Error pushing firmware, reader will restart on its own within a few minutes (do not reset power)
- Yellow Bad/defective/uninitialized credential
- Pulsing red Reader cannot communicate with Mini-IQ board



# Information & Debugging LED/Light Sequences

#### Reader (connected to a BoxIQ online controller)

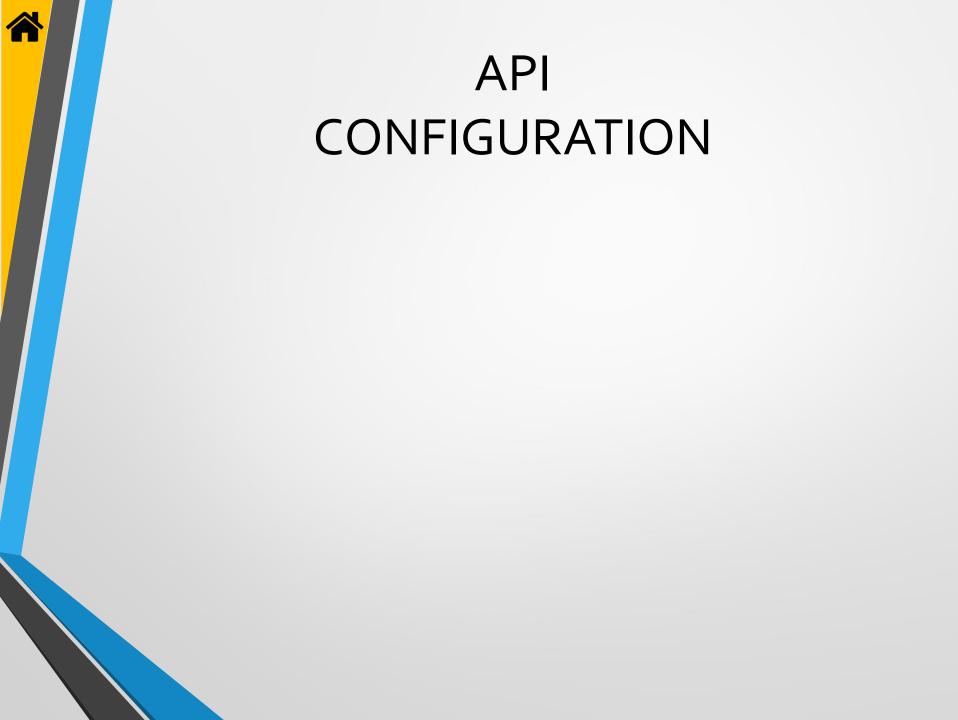
- Rainbow (all colors in sequence) Startup sequence when lock is powered on or restarts
- Green Access granted
- Red Access denied
- Blue Data communication issue
- Triple red Battery low or toggled locked
- Triple green Toggled unlocked
- Yellow Bad/defective/uninitialized credential
- Purple/white (reader light will be half illuminated purple & half white) -Error pushing firmware, reader will restart on its own within a few minutes (do not reset power)
- Yellow Bad/defective/uninitialized credential
- Pulsing red Reader cannot communicate with BoxIQ
- Stuck on solid blue Can happen after firmware updates, reader is waiting for a command from a controller. Any action should set the reader lights to normal. Also consider a firmware upgrade.



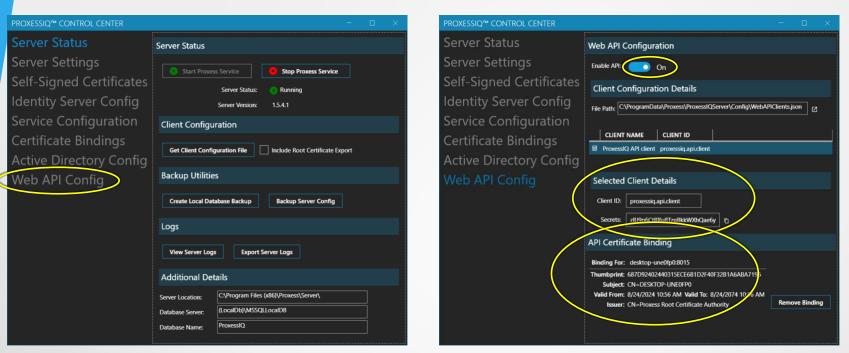
# Mortise (MX) Motor Run-time Options

Also, we currently do NOT run the temperature compensation code if MotorRuntimeOverride is set. The temperature compensation adds the following:

- •80ms if temp is less than -20 C (-4F),
- •50ms if temp is less than -10C (14F)
- •30ms if temp is less than -0.5C (31.1F)







#### PROXESSIO<sup>®</sup> CONTROL CENTER Server Status Server Settings Self-Signed Certificates Identity Server Config Service Configuration Certificate Bindings Active Directory Config Web API Config

| Web API Configuration  |                |
|--|----------------|
| Enable API: On   |                |
| Client Configuration Details   |                |
| File Path: C:\ProgramData\Proxess\ProxessIQServer\Config\WebAPI  | Clients.json   |
| CLIENT NAME CLIENT ID  |                |
| ProxessIQ API client proxessiq.api.client  |                |
|  |                |
| Selected Client Details  |                |
| Client ID: proxessiq.api.client  |                |
| Secrets: zBJ9n6CtRRu8TzgBkkWXhQae6y  |                |
| API Certificate Binding  |                |
| Binding For: desktop-une0fp0:8015  |                |
| Thumbprint: 687D92402440315ECE681D2F40F32B1A6ABA7196<br>Subject: CN=DESKTOP-UNE0FP0                          |                |
| Valid From: 8/24/2024 10:56 AM Valid To: 8/24/2074 10:56 AM<br>Issuer: CN=Proxess Root Certificate Authority | Remove Binding |
|  |                |

API Configuration - 1

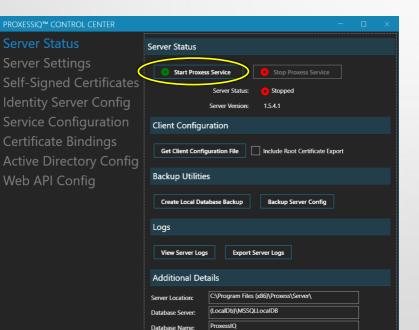


#### Server S Server S Self-Sig Identity Service

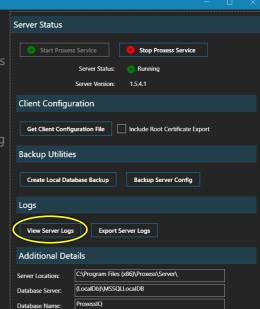
Certificate Bindings Active Directory Config Web API Config

PROXESSIQ<sup>™</sup> CONTROL CENTER

|     | -   | × |
|-----|---|---|
| S   | erver Status  |   |
| es  | Start Proxess Service     Stop Proxess Service     Server Status:     Running                   |   |
| 9   | Server Version: 1.5.4.1   |   |
|     | Client Configuration  |   |
| fig | Get Client Configuration File Include Root Certificate Export                                   |   |
|     | Backup Utilities  |   |
|     | Create Local Database Backup Backup Server Config   |   |
|     | Logs  |   |
|     | View Server Logs Export Server Logs   |   |
|     | Additional Details  |   |
|     | Server Location: C.\Program Files (x86)\Proxess\Server\ Database Server: (LocalDb)\MSSQLLocalDB |   |
|     | Database Name: ProxessIQ  |   |







| Clipboard       Organize       New       Open       Select         Clipboard       Proxess > Proxess()Csever > Logs       ©       Search Logs         Back (Alt + Left Arrow)       Name       Date modified       Type       Size         Back (Alt + Left Arrow)       Name       Date modified       Type       Size         OneDrive       ServerLog20240921       9/20/2024 9:35 PM       Text Document       700 KB         OneDrive - Personal       ServerLog20240922       9/23/2024 9:16 PM       Text Document       700 KB         Desktop       ServerLog20240925       9/23/2024 9:16 PM       Text Document       700 KB         Email attachments       ServerLog20240925       9/23/2024 9:16 PM       Text Document       702 KB         Email attachments       ServerLog20240925       9/23/2024 9:31 PM       Text Document       704 KB         Email attachments       ServerLog20240926       9/26/2024 9:20 PM       Text Document       2,442 KB         Email attachments       ServerLog20240928       9/28/2024 10:54 PM       Text Document       1,935 KB         EncidensePackage_Re       ServerLog20241002       10/2/2024 9:12 PM       Text Document       2,359 KB         I LicensePackage_Re       ServerLog20241002       10/2/2024 10:52 PM       Text Docum  | Pin to Quick Copy Paste                              | Paste shortcut to • to •     | k i ete<br>Rename | New item •         | Properties    | t 🔐 Select none<br>tory 🔐 Invert selection |  |
|--|--|------------------------------|-------------------|--------------------|---------------|--|--|
| Back (Alt + Left Arrow)         Name         Date modified         Type         Size           27 2p & Exe         ServerLog20240920         9/20/2024 9:35 PM         Text Document         700 KB           CondDrive         ServerLog20240921         9/21/2024 19:35 PM         Text Document         700 KB           CondDrive         ServerLog20240922         9/22/2024 7:43 PM         Text Document         311 KB           Desktop         ServerLog20240923         9/23/2024 9:16 PM         Text Document         1000 KB           Desktop         ServerLog20240925         9/26/2024 9:00 PM         Text Document         1,000 KB           Desktop         ServerLog20240925         9/26/2024 9:00 PM         Text Document         762 KB           Decuments         ServerLog20240925         9/26/2024 9:00 PM         Text Document         704 KB           Final attachments         ServerLog20240925         9/26/2024 9:00 PM         Text Document         704 KB           Pictures         ServerLog20240926         9/26/2024 9:00 PM         Text Document         704 KB           ServerLog20240927         9/27/2024 9:20 PM         Text Document         704 KB           ServerLog202410920         9/3/2024 9:55 PM         Text Document         1,395 KB           ServerLog20241002   |  |                              |                   |                    | Open          | Select                                     |  |
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#### ServerLog20241011 - Notepad

API Configuration - 3

File Edit Format View Help 2024-10-11 00:46:28.646 -04:00 [INF] Log: Proxess.Communication.Server.Managers.StandardControllerCommandManager : Controller connection is old - a61abbdd-35a4-444a-94c4-1806a2ec2a / 2024-10-11 00:46:28.646 -04:00 [INF] Log: Proxess.Business.Managers.UserCredentialInfoCacheManager : Cache expired for 12 physical credentials 2024-10-11 00:46:29.050 -04:00 [INF] Log: Proxess.Communication.CloudServerProxy.MPDCloudServerProxyManager : Connection closed. 2024-10-11 00:46:29.390 -04:00 [INF] Log: Proxess.Communication.CloudServerProxy.MPDCloudServerProxyManager : disposing old connection 2024-10-11 00:46:29.390 -04:00 [INF] Log: Proxess.Communication.CloudServerProxy.MPDCloudServerProxyManager : Trying preferred servers. 2024-10-11 00:46:29.390 -04:00 [INF] Log: Proxess.Communication.CloudServerProxy.MPDCloudServerProxyManager : Connecting to proxy at: https://proxy1.proxess.com/ 2024-10-11 00:46:29.582 -04:00 [WRN] Log: Proxess.Communication.Server.Managers.StandardControllerCommandManager : Controller disconnected: South of Richmond (a61abbdd-35a4-444a-94 2024-10-11 00:46:29.703 -04:00 [INF] Log: Proxess.Business.Managers.DoorStateManager : Remove door states for all doors connected to controller South of Richmond 2024-10-11 00:46:29.793 -04:00 [VRB] Log: Proxess.Business.Managers.DoorStateManager : Door state change detected - Lock State:LOCKED Door Position DOOR CLOSED 2024-10-11 00:46:30.752 -04:00 VRB Log: Proxess.Business.Managers.CardManager : CardUpdate Built for Credential 00-00-00-00-00-10-70-52. Revalidation date: 10/9/2034 11:59:59 F 2024-10-11 00:46:30.843 -04:00 [DBG] Log: Proxess.Business.Managers.UserCredentialInfoCacheManager : Card updated because Revalidation Date changed. Updating card and setting has c 2024-10-11 00:46:30.904 -04:00 [VRB] Log: Proxess Business Managers, CardManager : CardUpdate Built for Credential 00-00-00-00-10-71-00, Revalidation date: 10/9/2034 11:59:59 F 2024-10-11 00:46:30.944 -04:00 [DBG] Log: Proxess.Business.Managers.UserCredentialInfoCacheManager : Card updated because Revalidation Date changed. Updating card and setting has c 2024-10-11 00:46:30.994 -04:00 VRB Log: Proxess.Business.Managers.CardManager : CardUpdate Built for Credential 00-00-00-00-00-00-01-20-98. Revalidation date: 10/13/2024 11:59:59 2024-10-11 00:46:31.012 -04:00 [DBG] Log: Proxess.Business.Managers.UserCredentialInfoCacheManager : Card updated because Revalidation Date changed. Updating card and setting has c 2024-10-11 00:46:31.034 -04:00 [VRB] Log: Proxess Business Managers, CardManager : CardUpdate Built for Credential 00-00-00-00-01-40-81, Revalidation date: 10/9/2034 11:59:59 F 2024-10-11 00:46:31.044 -04:00 [DBG] Log: Proxess.Business.Managers.UserCredentialInfoCacheManager : Card updated because Revalidation Date changed. Updating card and setting has c 2024-10-11 00:46:31.075 -04:00 [VRB] Log: Proxess.Business.Managers.CardManager : CardUpdate Built for Credential 00-00-00-00-00-10-43-02. Revalidation date: 10/9/2034 11:59:59 F 2024-10-11 00:46:31.083 -04:00 [DBG] Log: Proxess.Business.Managers.UserCredentialInfoCacheManager : Card updated because Revalidation Date changed. Updating card and setting has c 2024-10-11 00:46:31.105 -04:00 VRB Log: Proxess.Business.Managers.CardManager : CardUpdate Built for Credential 00-00-00-00-00-01-20-97. Revalidation date: 10/9/2034 11:59:59 F 2024-10-11 00:46:31.115 -04:00 [DBG] Log: Proxess.Business.Managers.UserCredentialInfoCacheManager : Card updated because Revalidation Date changed. Updating card and setting has c 2024-10-11 00:46:31.135 -04:00 [VRB] Log: Proxess.Business.Managers.CardManager : CardUpdate Built for Credential 00-00-00-00-00-00-00-01-42-37. Revalidation date: 10/12/2024 11:59:59 2024-10-11 00:46:31.145 -04:00 [DBG] Log: Proxess.Business.Managers.UserCredentialInfoCacheManager : Card updated because Revalidation Date changed. Updating card and setting has c 2024-10-11 00:46:31.174 -04:00 [VRB] Log: Proxess.Business.Managers.CardManager : CardUpdate Built for Credential 00-00-00-00-01-24-14. Revalidation date: 10/9/2034 11:59:59 F 2024-10-11 00:46:31.224 -04:00 [DBG] Log: Proxess.Business.Managers.UserCredentialInfoCacheManager : Card updated because Revalidation Date changed. Updating card and setting has c 2024-10-11 00:46:31.792 -04:00 [VRB] Log: Proxess.Business.Managers.CardManager : CardUpdate Built for Credential 00-00-00-00-01-17-53. Revalidation date: 10/9/2034 11:59:59 F 2024-10-11 00:46:31.832 -04:00 [DBG] Log: Proxess.Business.Managers.UserCredentialInfoCacheManager : Card updated because Revalidation Date changed. Updating card and setting has c 2024-10-11 00:46:32.125 -04:00 [VRB] Log: Proxess.Business.Managers.CardManager : CardUpdate Built for Credential 00-00-00-00-00-01-22-56. Revalidation date: 10/9/2034 11:59:59 F 2024-10-11 00:46:32.145 -04:00 [DBG] Log: Proxess.Business.Managers.UserCredentialInfoCacheManager : Card updated because Revalidation Date changed. Updating card and setting has c 2024-10-11 00:46:32.286 -04:00 [VRB] Log: Proxess.Business.Managers.CardManager : CardUpdate Built for Credential 00-00-00-00-01-40-53. Revalidation date: 10/9/2034 11:59:59 P 2024-10-11 00:46:32.296 -04:00 [DBG] Log: Proxess.Business.Managers.UserCredentialInfoCacheManager : Card updated because Revalidation Date changed. Updating card and setting has c 2024-10-11 00:46:32.576 -04:00 [VRB] Log: Proxess.Business.Managers.CardManager : CardUpdate Built for Credential 00-00-00-00-00-02-10-95. Revalidation date: 10/9/2034 11:59:59 F 2021-10-11 00.16.32 588 -01.00 Intel Log Provace Rusting Contained Managere UserProductionTheCacheManager Card undated herause Revalidation Date changed Undating card and setting has c

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| <pre>State 1: 51:15:4: 54:00 4:4:00 141 [sc; Prowess, Communication, Server, Honger, State Hondowsky (1) 14:14 [sc; Prowess, Provess, Prov</pre>   |  | - 0  |
| <pre>64 10 11 10117.4.20 4.80 100 1cg: Process.Hashers.Hashers.ProcessCloudExager: is briefslic/reductionstatus:<br/>254 30 11 50117.272 40 40 00 107 107 108 100 108 Process.Communication.ProcessCloudExager/is is Commented<br/>254 30 11 50117.272 40 40 00 107 107 108 108 108 Process.CommUnication.ProcessCloudExager/is is Commented<br/>254 30 11 50117.272 40 40 00 107 108 Process.CommUnication.ProcessCloudExager/is is Commented<br/>254 30 11 50117.272 40 40 00 107 108 Process.CommUnication.ProcessCloudExager/is is Commented<br/>254 30 11 50117.272 40 40 00 107 108 Process.CommUnication.ProcessCloudExager/is is Commented<br/>254 30 11 50117.2724 40 40 00 107 108 20 T Biss is keW1 Address thtps://DSK00-UKBPP0.005/<br/>254 30 11 50117.2744 40 40 00 107 108 20 T Biss is keW1 Address thtps://DSK00-UKBPP0.005/<br/>254 30 11 50117.2744 40 40 00 107 108 20 T Biss is keW1 Address thtps://DSK00-UKBPP0.005/<br/>254 30 11 50117.2744 40 40 00 107 108 20 T Biss is keW1 Address thtps://DSK00-UKBPP0.005/<br/>254 30 11 50117.2744 40 40 00 107 108 20 T Biss is keW1 Address thtps://DSK00-UKBPP0.005/<br/>254 30 11 50117.2745 40 40 00 107 108 20 T Biss is keW1 Address thtps://DSK00-UKBPP0.005/<br/>254 30 11 50117.2745 40 40 00 107 108 20 T Biss is keW1 Address thtps://DSK00-UKBPP0.005/<br/>254 30 11 50117.2745 40 40 00 107 108 20 T Biss is keW1 Address thtps://DSK00-UKBPP0.005/<br/>254 30 11 50117.2745 40 40 00 107 108 20 T Biss is keW1 Address thtps://DSK00-UKBPP0.005/<br/>254 30 11 50117.2745 40 40 00 107 107 107 107 107 107 107 107 107</pre>   |  | Lag Deves Communication Source Managers StandardControllonCommandManagers , No. Kov Source Source ( 17949, Gast  |
| 24 John 15 Still 55 S   | 2024-10-11 15:01:20.465 -04:00 [WRN  | Log. Provers Normanized Lon. Server managers. StatudaruControllerCommandariager . No Key Tound Tor e.(.)/sto@-/i   |
| 241 Pin 1 Stoll 27:200 - 4.00 Pin Pin 2 Storing Execution Provessional Storing Finance Configuration Provessional Storing Finance Finance Provessional Storing Finance Provided  |  |  |
| 224-16-11 Statisty 222-24-414 [16] (ii) Process Communication ProcessClaud/Startic Commercial Commercial Communication ProcessClaud/Startic Commercial Commer   |  |  |
| 24 Up 11 59(1)7,244 A48 DEC 162 162 Process.Commitation.ProcessClaudEqUiservice : HexaElly check addits 24 Up 11 59(1)7,244 A48 DEC 162 Process.Commitation ProcessClaudEqUiservice : HexaElly check addits 24 Up 11 59(1)7,244 A48 DEC 162 Process.Commitation ProcessClaudEqUiservice : HexaElly check addits 24 Up 11 59(1)7,244 A48 DEC 162 Process.Commitation ProcessClaudEqUiservice : HexaElly check addits 24 Up 11 59(1)7,244 A48 DEC 162 Process.Commitation ProcessClaudEqUiservice : HexaElly check addits 24 Up 11 59(1)7,244 A48 DEC 169 DEC 16   |  |  |
| 24 Jeffer (1877) 24.24. Adding fine Laboration up up and running<br>24 Jeffer (1877) 24.24. Adding fine Laboration (1877) 24.24.25.25.25.25.25.25.25.25.25.25.25.25.25.  |  |  |
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| 24.1       Peter Process       Peter Process         24.1       Decompose       Decompose       Decompose         24.1       Decompose       Decompose       Decompose       Decompose         24.1       Decompose       Decompose       Decompose       Decompose       Decompose         24.1       Decompose       Decompos   |  |  |
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| 241-011 11:01:27:244 -0400 [TMF] Neb APT - Base NebAPI Address https://DEXTOP-NUEPP0-0015/<br>241-011 11:01:27:44 -0400 [TMF]  | 024 1 Wrap around  |  |
| 2011-101       15:01:27,444       4400       [This Pages/Deveride/L Address:         2011-101       15:01:27,454       4400       [This Pages/Deveride/L Address:         2011-101       15:01:27,455       4400       [This Pages/Devevs/Deves/Deves/Deves/Deves/Deves/Deves/Deve   |  |  |
| <pre>324-10-11 15:01:27.4440.00 [TMF] Registered WebPI Addresses:<br/>241-01 15:01:27.4440.00 [TMF]</pre>  |  |  |
| <pre>324-10.1 15:0::7.44 -04:00 [IN] - http://CSADorUMEGPP:0015 324-04.1 15:0::7.44 -04:00 [IN] - http://CSADorUMEGPP:0015 324-04.1 15:0::7.44 -04:00 [IN] - Log: Process. ProcessID_MeeDPI.MeeDPIStering : MeeDPIStering: Configuration result: True 224-04.1 15:0::7.45 -04:00 [IN] - Log: Process. ProcessID_MeeDPI.MeeDPIStering : MeeDPIStering: Status : True: 224-04.1 15:0::7.45 -04:00 [IN] - Log: Process. ProcessID_MeeDPI.MeeDPIStering : MeeDPIStering : MeeDPISt</pre>   |  |  |
| 241-01 15:01:7.44 -04:00 [MF] - https://ocalhord/lbd/25trup: WebAPIStrup: Configuration start 241-01 15:01:7.45 -04:00 [MF] Log: Process Louines/Londonager : Ensure Suitch Tech Registration result: True 241-01 15:01:7.45 -04:00 [MF] Log: Process Louines/Londonager : Ensure Suitch Tech Registration result: True 241-01 15:01:7.45 -04:00 [MF] Log: Process Louines/Londonager : Ensure Suitch Tech Registration result: True 241-01 15:01:7.45 -04:00 [MF] Log: Process Louines/Londonager : Ensure Suitch Tech Registration result: True 241-01 15:01:7.45 -04:00 [MF] Log: Process Louines/Londonager : Extra Fragerica Log: Process Louines/Log: Process Log: Pro  |  | Kegistered WebAP1 Addresses:   |
| 242-10-11 15:01:27, 45 - 46:00 [IIF] Log: Process. Drocess 10, WebPI Lebel/Estarup: Configuration result: reg<br>242-10-11 15:01:28, 252 - 46:00 [IIG] Cog: Process. Drocess 10, WebPI Lebel/Estarup: Web AT base address ftss: 7/DSKTOP-UNEEPPP 8015<br>242-10-11 15:01:28, 252 - 46:00 [IIG] Cog: Process. Drocess 10, WebPI Lebel/Estarup: Web AT base address ftss: 7/DSKTOP-UNEEPPP 8015<br>242-10-11 15:01:28, 252 - 46:00 [IIG] Cog: Process. Drocess 10, WebPI Lebel/Estarup: web AT base address ftss: 7/DSKTOP-UNEEPPP 8015<br>242-10-11 15:01:28, 256 - 46:00 [IIG] Cog: Process. Drocess 10, WebPI Lebel/Estarup: web PI inctive credential   31 : Credential   status:Active DeleteFlag:False BL<br>242-10-11 15:01:28, 266 - 46:00 [IIG] Cog: Process. Drocess A. Bragers. ActiransportDataManager : skip Inactive credential   11 : Bad Math Corl   status:Active DeleteFlag:False BL<br>242-10-11 15:01:28, 266 - 46:00 [IIG] Cog: Process. Drocess A. Bragers. ActiransportDataManager : skip Inactive credential   11 : Bad Math Corl   status:Active DeleteFlag:False BL<br>242-10-11 15:01:28, 266 - 46:00 [IIG] Cog: Process. Drocess A. Bragers. ActiransportDataManager : skip Inactive credential   13 : James Notice DeleteFlag:False BL<br>242-10-11 15:01:28, 266 - 46:00 [IIG] Cog: Process. Drocess A. Bragers. ActiransportDataManager : skip Inactive credential   13 : James Notice DeleteFlag:False BL<br>242-10-11 15:01:28, 266 - 46:00 [IIG] Cog: Process. Drocess A. Bragers. ActiransportDataManager : skip Inactive credential   13 : James Notice DeleteFlag:False BL<br>242-10-11 15:01:28, 266 - 46:00 [IIG] Cog: Process. Drocess A. Bragers. ActiransportDataManager : skip Inactive credential   14 : Const ProvMatil   status:Active DeleteFlag:False BL<br>242-10-11 15:01:27, 274 - 46:00 [IIG] Cog: Process A. Bragers. ActiransportDataManager : Status:Active DeleteFlag:False BL<br>242-10-11 15:01:27, 274 - 46:00 [IIG] Cog: Process A. Bragers. ActiransportDataManager : Status:Active DeleteFlag:False BL<br>242-10-11 15:01:27, 274 - 46:00 [IIG] Cog: Process A. Grammatication. ProcesCLoudM   |  |  |
| 224-10:11 15:01:27,745 -0400 [INF] Log: Process.Business.Hangers.ProcessCloudPlanger : Ensure Sufth Tern Registration result: True<br>224-10:11 15:01:28.92 -0400 [INF] Log: Process.ProcessIL WebPI LebePIStartup : Process https://DSIGO-WIBPPP:0815/sanger/ul/infer.<br>224-10:11 15:01:28.92 -0400 [INF] Log: Process.ProcessIL WebPI LebePIStartup : Process https://DSIGO-WIBPPP:0815/sanger/ul/infer.<br>224-10:11 15:01:28.95 -0400 [INF] Log: Process.ProcessIL WebPI LebePIStartup : Process https://DSIGO-WIBPPP:0815/sanger/ul/infer.<br>224-10:11 15:01:28.056 -04400 [INF] Log: Process.PussIns.Managers.AcSTangerDtarManger : skip Inactive credential   21 : Softch W.   status:Active DeleteFlag:False BLO<br>224-10:11 15:01:28.056 -04400 [INF] Log: Process.Business.Hangers.AcSTangerDtarManger : skip Inactive credential   13 : James Mobile   status:Active DeleteFlag:False BLO<br>224-10:11 15:01:28.056 -04400 [INF] Log: Process.Business.Hangers.AcSTangerDtarManger : skip Inactive credential   13 : James Mobile   status:Active DeleteFlag:False BLO<br>224-10:11 15:01:28.056 -04400 [INF] Log: Process.Business.Hangers.AcSTangerDtarManger : skip Inactive credential   13 : James Mobile   status:Active DeleteFlag:False BLO<br>224-10:11 15:01:28.056 -04400 [INF] Log: Process.Business.Hangers.AcSTangerDtarManger : skip Inactive credential   13 : James Mobile   status:Active DeleteFlag:False BLO<br>224-10:11 15:01:27.05 -04400 [INF] Log: Process.Business.Hangers.AcSTangerDtarManger : skip Inactive credential   16 : Sever Createst   status:Active DeleteFlag:False BLO<br>224-10:11 15:01:27.05 -04400 [INF] Log: Process.Commitation.Sever.Hangers.StanderdControllerComandManger : In Key found for e.[.]7818-@->T.<br>224-10:11 15:01:27.29 -04400 [INF] Log: Process.Commitation.Sever.Hangers.FromessCloudPiService : Cometed<br>234-10:11 15:01:27.29 -04400 [INF] Log: Process.Commitation.Sever.Hangers.FromessCloudPiService : Cometed<br>234-10:11 15:01:27.29 -04400 [INF] Log: Process.Commitation.Sever.Hangers.FromessCloudPiService : Cometed<br>234-10:11 15:01:27.40 -04400 [INF]  |  |  |
| <pre>324-10-11 15(1):24.592 -04:00 [UF] Log: Process.ProcessD1,04:04P1Startup : We API have address https://DESTOP-UNE0FP0:8015<br/>242-10-11 15(1):24.503 -04:00 [UF] Log: Process.Desiness.Angress-AcSTransportDataManager : Kips://DESTOP-UNE0FP0:8015/sagger/ul/dex<br/>242-10-11 15(1):24.613 -04:00 [UF] Log: Process.Desiness.Angress-AcSTransportDataManager : Kips inctive credential   31 :: Credential   strus:Active DoleteFlag:False Bio<br/>242-10-11 15(1):24.613 -04:00 [UG] Log: Process.Business.Managers.AcSTransportDataManager : Kip inctive credential   31 :: DataMath Code   strus:Active DoleteFlag:False Bio<br/>242-10-11 15(1):24.664 -04:00 [UG] Log: Process.Business.Managers.AcSTransportDataManager : Kip inctive credential   31 :: DataMath Code   strus:Active DoleteFlag:False Bio<br/>242-10-11 15(1):24.664 -04:00 [UG] Log: Process.Business.Managers.AcSTransportDataManager : Kip inctive credential   31 :: DataMath Code   strus:Active DoleteFlag:False Bio<br/>242-10-11 15(1):24.664 -04:00 [UG] Log: Process.Business.Managers.AcSTransportDataManager : Kip inctive credential   14 : Ton Dacey Mobile   strus:Active DoleteFlag:False Bio<br/>242-10-11 15(1):24.664 -04:00 [UG] Log: Process.Business.Managers.AcSTransportDataManager : Kip inctive credential   14 : Ton Dacey Mobile   strus:Active DoleteFlag:False Bio<br/>242-10-11 15(1):25.640 -04:00 [UG] Log: Process.Communication.Server-Managers.StandardControllerCommandManager : No key found for e.{.]7X8-e^-&gt;1<br/>24.10-11 15(1):27.27 -04:00 [UM] Log: Process.Communication.Server-Managers.StandardControllerCommandManager : No key found for e.{.]7X8-e^-&gt;1<br/>24.10-11 15(1):27.27 -04:00 [UM] Log: Process.Communication.ProcesSLoudMinger : Contexted<br/>24.10-11 15(1):27.27 -04:00 [UM] Log: Process.Communication.ProcesSLoudMinger : Contexted<br/>24.10-11 15(1):27.27 -04:00 [UM] Ho [Log: Process.Communication.ProcesSLoudMinger : Centexted<br/>24.10-11 15(1):27.24 -04:00 [UM] Log: Process.Communication.ProcesSLoudMinger : Centexted<br/>24.10-11 15(1):27.24 -04:00 [UM] Ho [Log: Process.Communication.ProcesSLoudMinger : Centext</pre>   |  |  |
| <pre>324-10-11 15:01:28.592 -04:00 [DF] Log: Process.ProcessIQ.WebPILeMePIStartupdenorms targs.<br/>324-10-11 15:01:28.592 -04:00 [DG] Log: Process.Buiness.Hangers.AcFransportDateManager : skip Inactive credential   31 : Gredential   status:Active DeleteFlag:False Bloc<br/>324-10-11 15:01:28.676 -04:00 [DG] Log: Process.Buiness.Hangers.AcFransportDateManager : skip Inactive credential   31 : Gredential   status:Active DeleteFlag:False Bloc<br/>324-10-11 15:01:28.676 -04:00 [DG] Log: Process.Buiness.Hangers.AcFransportDateManager : skip Inactive credential   31 : DateMark Card   status:Active DeleteFlag:False Bloc<br/>324-10-11 15:01:28.680 -04:00 [DG] Log: Process.Buiness.Hangers.AcFransportDateManager : skip Inactive credential   51 : James Mobile   status:Active DeleteFlag:False Bloc<br/>324-10-11 15:01:28.680 -04:00 [DG] Log: Process.Buiness.Hangers.AcFransportDateManager : skip Inactive credential   51 : James Mobile   status:Active DeleteFlag:False Bloc<br/>324-10-11 15:01:28.680 -04:00 [DG] Log: Process.Buiness.Hangers.AcFransportDateManager : skip Inactive credential   14 : To Bacer Mobile   status:Active DeleteFlag:False Bloc<br/>324-10-11 15:01:28.680 -04:00 [DG] Log: Process.Buiness.Hangers.AcFransportDateManager : skip Inactive credential   14 : To Bacer Mobile   status:Active DeleteFlag:False Bloc<br/>324-10-11 15:01:28.680 -04:00 [DG] Log: Process.Buiness.Hangers.ProcessCloudHanger : incetVolleCredential   status:Active DeleteFlag:False Bloc<br/>324-10-11 15:01:28.680 -04:00 [DG] Log: Process.Buiness.Hangers.ProcessCloudHanger : incetVolleCredential   status:Active DeleteFlag:False Bloc<br/>324-10-11 15:01:27.280 -04:00 [DG] Log: Process.Buiness.Hangers.ProcessCloudHanger : incetVolleCredentialStatus<br/>324-10-11 15:01:27.280 -04:00 [DG] Log: Process.Buiness.Hangers.ProcessCloudHanger : incetVolleCredentialStatus<br/>324-10-11 15:01:27.280 -04:00 [DG] Log: Process.Buiness.Hangers.ProcessCloudHanger : incetVolleCredentialStatus<br/>324-10-11 15:01:27.280 -04:00 [DF] Starting BedPH<br/>324-10-11 15:01:27.240 -04:00 [DF] Starting BedPH<br/>3</pre>   |  |  |
| 224-10-11 15:01:28.63 - 40:00 [UP] Log: Process. Bowless. Amagers. Actiman portabaling and the second state of the second stat   |  |  |
| 241-0:11 15:01:26.05 0.000 [OB] Log: Process.Busines.Managers.AcTransportDataManager : skip inactive credential ] 1 : Credential   status:Active DeleteFlag:False BLO 201-0:11 15:01:26.05 0.000 [OB] Log: Process.Busines.Managers.AcTransportDataManager : skip inactive credential ] 1 : Bad Math Card   status:Active DeleteFlag:False BLO 201-0:11 15:01:26.05 0.000 [OB] Log: Process.Busines.Managers.AcTransportDataManager : skip inactive credential ] 1 : Bad Math Card   status:Active DeleteFlag:False BL 201-0:11 15:01:26.05 0.000 [OB] Log: Process.Busines.Managers.AcTransportDataManager : skip inactive credential ] 5 : Jease Shothol   status:Active DeleteFlag:False BL 201-0:11 15:01:26.05 0.000 [OB] Log: Process.Busines.Managers.AcTransportDataManager : skip inactive credential ] 5 : Jease Shothol   status:Active DeleteFlag:False BL 201-0:11 15:01:26.05 0.000 [OB] Log: Process.Busines.Managers.AcTransportDataManager : skip inactive credential ] 16 : Coard frandeotial   etatus:Active DeleteFlag:False BL 201-0:11 15:01:26.05 0.000 [OB] Log: Process.Busines.Managers.AcTransportDataManager : skip inactive credential ] 16 : Coard frandeotial   etatus:Active DeleteFlag:False BL 201-0:11 15:01:26.05 0.000 [OB] Log: Process.Busines.Managers.ProcessIcudManager : etabolicCredentialStus   etabus:Active DeleteFlag:False BL 201-0:11 15:01:26.05 0.000 [OB] Log: Process.Busines.Managers.ProcessIcudManager : etabolicCredentialStus   etabus:Active DeleteFlag:False BL 201-0:11 15:01:27.05 0.000 [OB] [OP: Process.Busines.Managers.ProcessIcudManager : etabolicCredentialStus   etabolicCredentialS   | 024-10-11 15:01:28.592 -04:00 [INF   | Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup  |
| 224-10-11 IS:01:28.656 -04:00 [OB] tog: Process.Busines.Managers.AcTransportDataManager : skip inactive credential 1 2 : Switch MK   status:Active DeleteFlag:False Biol<br>204-10-11 IS:01:28.666 -04:00 [OB] tog: Process.Busines.Managers.AcTransportDataManager : skip inactive credential 1 3 : James Mobile<br>244-10-11 IS:01:28.666 -04:00 [OB] tog: Process.Busines.Managers.AcTransportDataManager : skip inactive credential 1 3 : James Mobile   status:Active DeleteFlag:False Biol<br>204-10-11 IS:01:28.666 -04:00 [OB] tog: Process.Busines.Managers.AcTransportDataManager : skip inactive credential 1 3 : James Mobile   status:Active DeleteFlag:False Biol<br>204-10-11 IS:01:28.666 -04:00 [OB] tog: Process.Busines.Managers.AcTransportDataManager : skip inactive credential 1 4 : Caset Francostip Medica<br>204-10-11 IS:01:28.666 -04:00 [OB] tog: Process.Busines.Managers.AcTransportDataManager : skip inactive credential 1 4 : Caset Francostip Medica<br>204-10-11 IS:01:28.666 -04:00 [OB] tog: Process.Busines.Managers.AcTransportDataManager : skip inactive credential 1 4 : Caset Francostip Medica<br>204-10-11 IS:01:26.66 -04:00 [OB] tog: Process.Busines.Managers.AcTransportDataManager : skip inactive credential 1 4 : Caset Francostip Medica<br>204-10-11 IS:01:26.69 -04:00 [OB] tog: Process.Busines.Managers.ProcessIcaldManager : GetHobileCredentialStatus<br>204-10-11 IS:01:27.204 -04:00 [OW] tog: Process.Busines.Managers.ProcessIcaldManager : GetHobileCredentialStatus<br>204-10-11 IS:01:27.204 -04:00 [OW] tog: Process.Communication.ProcessIcaldManager : GetHobileCredentialStatus<br>204-10-11 IS:01:27.204 -04:00 [OW] tog: Process.Communication Is:0:0:0:0:0:0:0:0:0:0:0:0:0:0:0:0:0:0:0  | 024-10-11 15:01:28.613 -04:00 [INF]  | Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup 🌜 Swagger UI 🦻ddress: https://DESKTOP-UNE0FP0:8015/swagger/ui/index  |
| 224-10-11 IS:01:28.666 0.04:00 [OBG] Lig: Process.Business.Managers.AcsTransportDatAManager : skip inactive credential   1 : Bad Math Mobile<br>241-01 IS:01:28.666 0.04:00 [OBG] Lig: Process.Business.Managers.AcsTransportDatAManager : skip inactive credential   5 : James Lockdom   status:Active DeleteFlag:False B<br>241-01 IS:01:28.666 0.04:00 [OBG] Lig: Process.Business.Managers.AcsTransportDatAManager : skip inactive credential   1 : Bad Math Mobile<br>241-01 IS:01:28.666 0.04:00 [OBG] Lig: Process.Business.Managers.AcsTransportDatAManager : skip inactive credential   1 : Gen Backy Mobile   status:Active DeleteFlag:False B<br>241-01 IS:01:28.666 0.04:00 [OBG] Lig: Process.Business.Managers.AcsTransportDatAManager : skip inactive credential   1 : Gen Backy Mobile   status:Active DeleteFlag:False B<br>241-04:11 Sci0:26.564 0.04:00 [OBG] Lig: Process.Business.Managers.AcsTransportDatAManager : skip inactive credential   1 : Gen Backy Mobile   status:Active DeleteFlag:False B<br>241-04:11 Sci0:26.542 0.04:00 [OBK] Lig: Process.Business.Managers.ProcessCloudManager : Gendential Lig: Credential Lig: Credent   |  |  |
| 924-10:11:50:128:666 - 04:00 [OBG ] Log: Process.Business.Managers.AcsTransportDatAManager : adding   2 : Bad Math Mobile<br>924-10:11:50:128:664 - 04:00 [OBG ] Log: Process.Business.Managers.AcsTransportDatAManager : skip inactive credential   13 : James Mobile   status:Active DeleteFlag:False  <br>924-10:11:50:128:666 - 04:00 [OBG ] Log: Process.Business.Managers.AcsTransportDatAManager : skip inactive credential   15 : Tom Dacey Mobile   status:Active DeleteFlag:False  <br>924-10:11:50:128:666 - 04:00 [OBG ] Log: Process.Business.Managers.AcsTransportDatAManager : skip inactive credential   15 : Come Condential   etam::Desrtive DeleteFlag:False  <br>104.11:15:01:28:666 - 04:00 [OBG ] Log: Process.Business.Managers.AcsTransportDatAManager : skip inactive credential   15 : Come Condential   etam::Desrtive DeleteFlag:False  <br>104.11:15:01:28:668 - 04:00 [OB] Log: Process.Business.Managers.FromescIondManager : found 0 overlap(s)<br>105:02:02:02:02:02:02:02:02:02:02:02:02:02:   |  |  |
| <pre>242-10-11 IS:01:28.664 - 04:00 [OBG] Log: Process.Business.Managers.AcsTransportDatAManager : skip inactive credential   3 : James Mobile   status:Active DeleteTag:False B) 242-10-11 IS:01:28.666 - 04:00 [OBG] Log: Process.Business.Managers.AcsTransportDatAManager : skip inactive credential   14 : Tom Daccy Mobile   status:Active DeleteTag:False B) 242-10-11 IS:01:28.666 - 04:00 [OBG] Log: Process.Business.Managers.AcsTransportDatAManager : skip inactive credential   14 : Tom Daccy Mobile   status:Active DeleteTag:False B) 242-10-11 IS:01:28.666 - 04:00 [OBG] Log: Process.Business.Managers.AcsTransportDatAManager : skip inactive credential   15 : Camer Credential   status:Active DeleteTag:False B) 242-10-11 IS:01:28.666 - 04:00 [OBG] Log: Process.Communication.Server.Managers.StandardControllerCommandManager : No key found for e.{.[7k8-@-&gt;1 242-10-11 IS:01:26.459 - 04:00 [VB] Log: Process.Communication.Server.Managers.StandardControllerCommandManager : No key found for e.{.[7k8-@-&gt;1 242-10-11 IS:01:26.759 - 04:00 [VB] Log: Process.Business.Managers.FrocessCloudManager : GetMobileCredentialStatus 242-10-11 IS:01:27.275 - 04:00 [VB] Log: Process.Communication.ProcessCloudManager : GetMobileCredentialStatus 242-10-11 IS:01:27.28 - 04:00 [VB] Log: Process.Communication.ProcessCloudManager : GetMobileCredentialStatus 242-10-11 IS:01:27.29 - 04:00 [VB] Log: Process.Communication.ProcessCloudManager : GetMobileCredentialStatus 242-10-11 IS:01:27.29 - 04:00 [VB] Log: Process.Communication.ProcessCloudManager : GetMobileCredentialStatus 242-10-11 IS:01:27.24 - 04:00 [VB] No Licone file Found.Skipping licons processing. 242-10-11 IS:01:27.24 - 04:00 [VB] No Licone file Found.Skipping licons processing. 242-10-11 IS:01:27.24 - 04:00 [VB] No Licone file Found.Skipping licons processing. 242-10-11 IS:01:27.24 - 04:00 [VB] No Licone file Found.Skipping licons processing. 242-10-11 IS:01:27.44 - 04:00 [VF] No Licone Found.Skipping licons processing. 242-10-11 IS:01:27.44 - 04:00 [VF] No Licone Found.Skipping licons p</pre>   |  |  |
| 242-19-11 15:01:28:069 - 04:08 [D06] [Dg: Process.Business.Amagers.AsTransportDatManager : skip inactive credential   13 : James Mobile   status:Active DeleteFlag:False<br>242-19-11 15:01:28:069 - 04:00 [D06] [Dg: Process.Business.Managers.AsTransportDatManager : skip inactive credential   16 : Com Berey Mobile   status:Active DeleteFlag:False<br>242-19-11 15:01:28:069 - 04:00 [D06] [Dg: Process.Business.Managers.AsTransportDatManager : skip inactive credential   16 : Com Berey Mobile   status:Active DeleteFlag:False<br>1 [ drontop2024/01] Nutged   160] [Dg: Process.Business.Managers.Standgers.S   |  |  |
| 224-10-11 15:01:28.69 -04:00 [D6G] Log: Process.Business.Managers.AcsTransportDataManager : skip inactive credental   14 : Tom Dacey Mobile   status:Active DeleteTlag:Fall<br>15:01:28.69 -04:00 [D6G] Log: Process.Business.Managers.AcsTransportDataManager : skip inactive credental   16 : Seart Credental   16 : Seart Credental   16 : Seart Credental   16 : Tom Dacey Mobile   status:Active DeleteTlag:Fall<br>15:01:28.69 -04:00 [MR] Log: Process.Communication.Server.Managers.StandardControllerCommandManager : No key found for e.(.]7kt8-@->T<br>24:10-11 15:01:27.28 -04:00 [MR] Log: Process.Business.Managers.ProcessCloudManager : GetMobileCredentialStatus<br>24:10-11 15:01:27.28 -04:00 [MR] Log: Process.Business.Managers.ProcessCloudManager : GetMobileCredentialStatus<br>24:10-11 15:01:27.28 -04:00 [MR] Log: Process.Gomminication.ProcessCloudManager : Found @ overlap(s)<br>24:10-11 15:01:27.29 -04:00 [MR] Log: Process.Gomminication.ProcessCloudManager : Found @ overlap(s)<br>24:10-11 15:01:27.29 -04:00 [MR] Log: Process.Gomminication.ProcessCloudManager : Found @ overlap(s)<br>24:10-11 15:01:27.29 -04:00 [MR] Log: Process.Gomminication.ProcessCloudManager : Found @ overlap(s)<br>24:10-11 15:01:27.29 -04:00 [MR] Log: Process.Gomminication.ProcessCloudManager : Found @ overlap(s)<br>24:10-11 15:01:27.24 -04:00 [MR] Log: Process.Gomminication.ProcessCloudManager : Found @ overlap(s)<br>24:10-11 15:01:27.24 -04:00 [MR] Log: Process.Gomminication.ProcessCloudManager : Found @ Overlap(s)<br>24:10-11 15:01:27.24 -04:00 [MR] Log: Process.Gomminication.ProcessCloudManager : Found @ Overlap(s)<br>24:10-11 15:01:27.24 -04:00 [MR] Log: Process.Gomminication.ProcessCloudManager : Found @ Overlap(s)<br>24:10-11 15:01:27.44 -04:00 [MR] Log: Process.Gomminication.ProcessCloudManager : Found @ Overlap(s)<br>24:10-11 15:01:27.44 -04:00 [MR] Heat Hat # enable: Methed # Address transport<br>24:10-11 15:01:27.44 -04:00 [MR] Heat # Hat # Enable: Heat # Hat # Found # Hat #   | 024-10-11 15:01:28.694 -04:00 [DBG   | Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5  : James Lockdown   status:Active DeleteFlag:False [   |
| 12/1-11 15:01:28 606 -04:00 [DBC] Low: Proves: Business Manages ActBeascontDataManages - skin inactive cedential   16 · Geat Cedential   tethers/Datational (CBE)       Image: Imag   |  |  |
| 12/1-11 15:01:28 606 -04:00 [DBC] Low: Proves: Business Manages ActBeascontDataManages - skin inactive cedential   16 · Geat Cedential   tethers/Datational (CBE)       Image: Imag   | 024-10-11 15:01:28.696 -04:00 [DBG   | Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   14 : Tom Dacey Mobile   status:Active DeleteFlag:Fals  |
| <pre></pre>  | A27_1A_11 15+A1+28 696 _A7+AA [DRG]  | . Los Provace Rucinace Managare AreTranenontDataManagar · ekin inactiva eradantial   16 · Smart Cradantial   etatue/Daartivatad DalataFla  |
| <pre></pre>  |  |  |
| <pre>le dif Fgmmt Yew Help<br/>224-10-11 15:01:26.542 -04:00 [WRB] Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br/>224-10-11 15:01:26.552 -04:00 [WRB] Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br/>224-10-11 15:01:27.258 -04:00 [WR] Log: Proxess.Business.Managers.ProxessCloudManager : found @ overlap(s)<br/>224-10-11 15:01:72.258 -04:00 [WR] Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br/>224-10-11 15:01:72.275 -04:00 [WR] Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br/>224-10-11 15:01:72.429 -04:00 [DBG Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br/>224-10-11 15:01:72.429 -04:00 [WB] No cloud config file found. Skipping Loading.<br/>224-10-11 15:01:72.429 -04:00 [WB] No cloud config file found.Skipping Loading.<br/>224-10-11 15:01:72.444 -04:00 [WB] No cloud config file found.Skipping Loading.<br/>224-10-11 15:01:72.444 -04:00 [WB] No cloud config file found.Skipping Loading.<br/>224-10-11 15:01:72.444 -04:00 [WB] Starting WebAPI<br/>224-10-11 15:01:72.444 -04:00 [WB] Starting WebAPI<br/>224-10-11 15:01:72.444 -04:00 [WB] Starting WebAPI<br/>224-10-11 15:01:72.444 -04:00 [WB] No cloud config file found.Skipping Loading.<br/>224-10-11 15:01:72.444 -04:00 [WB] Ro KoltorP.WEOPPO prot: 8015<br/>224-10-11 15:01:72.444 -04:00 [WB] Rogistered WebAPI Address https://DESKTOP-WE0PF0:8015/<br/>224-10-11 15:01:72.444 -04:00 [WB] Rogistered WebAPI Addresses:<br/>224-10-11 15:01:72.444 -04:00 [WB] Rogistered WebAPI Addresses:<br/>224-10-11 15:01:72.444 -04:00 [WB] Rogistered WebAPI Addresses:<br/>224-10-11 15:01:72.455 -04:00 [WB] Log: Proxess.ProxesSLQ:WebAPI KebAPIStartup: Configuration start<br/>224-10-11 15:01:72.455 -04:00 [WB] Log: Proxess.ProxesSLQ:WebAPI KebAPIStartup: WebAPIStartup: Configuration start<br/>224-10-11 15:01:72.455 -04:00 [WB] Log: Proxess.ProxesSLQ:WebAPI KebAPIStartup: WebAPIStartup: Configuration start<br/>224-10-11 15:01:72.455 -04:00 [WB] Log: Proxess</pre>   |  |  |
| 242-10-11 15:01:26.342 -04:00 [WR] Log: Process.Communication.Server.Managers.StandardControllerCommandManager : No key found for e.{.]7%t8-@→T<br>242-10-11 15:01:26.552 -04:00 [WR] Log: Process.Business.Managers.ProcessCloudManager : found 0 overlap(s)<br>242-10-11 15:01:27.273 -04:00 [WR] Log: Process.Business.Managers.ProcessCloudIntegration.ProcessCloudApiService : Connected<br>242-10-11 15:01:27.273 -04:00 [WR] Log: Process.Communication.ProcessCloudIntegration.ProcessCloudApiService : Connected<br>242-10-11 15:01:27.273 -04:00 [WR] No license file found.Skipping license processing.<br>242-10-11 15:01:27.423 -04:00 [WR] No license file found.Skipping license processing.<br>242-10-11 15:01:27.429 -04:00 [WR] No license file found.Skipping license processing.<br>242-10-11 15:01:27.429 -04:00 [WR] No license file found.Skipping license processing.<br>242-10-11 15:01:27.429 -04:00 [WR] No license file found.Skipping license processing.<br>242-10-11 15:01:27.424 -04:00 [WR] No license file found.Skipping license processing.<br>242-10-11 15:01:27.444 -04:00 [WR] No Lodu config file found.Skipping license processing.<br>242-10-11 15:01:27.444 -04:00 [WR] No License file found.Skipping license processing.<br>242-10-11 15:01:27.444 -04:00 [WF] Keh2PI set to 8015<br>242-10-11 15:01:27.444 -04:00 [WF] Keh2PI set to 702<br>242-10-11 15:01:27.444 -04:00 [WF] Kepistered Keh2PI Address https://DESKTOP-UNE0FP0:8015/<br>242-10-11 15:01:27.444 -04:00 [WF] Kepistered Keh2PI Addresses:<br>242-10-11 15:01:27.444 -04:00 [WF] Kepistered Keh2PI keh2PIStartup : Keh2PIStartup: Configuration start<br>242-10-11 15:01:27.455 -04:00 [WF] Kepistered Keh2PI keh2PIStartup : Keh2PIStartup: Configuration start<br>242  | 📕 ServerLog20241011 - Notepad  | - 0  |
| <pre>242-10-11 15:01:25:758 -04:00 [VR8] Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s) 242-10-11 15:01:27.228 -04:00 [VR8] Log: Proxess.Louiness.Managers.ProxessCloudManager : found 0 overlap(s) 242-10-11 15:01:27.228 -04:00 [VR8] Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected 242-10-11 15:01:27.239 -04:00 [VR8] Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits 242-10-11 15:01:27.249 -04:00 [VR8] No Cloud config file found. Skipping loarnes processing. 242-10-11 15:01:27.429 -04:00 [VR8] No Cloud config file found. Skipping loarnes processing. 242-10-11 15:01:27.429 -04:00 [VR8] No Cloud config file found. Skipping loarnes processing. 242-10-11 15:01:27.449 -04:00 [VR8] No Cloud config file found. Skipping loarnes processing. 242-10-11 15:01:27.444 -04:00 [VR8] No Cloud config file found. Skipping loarnes processing. 242-10-11 15:01:27.444 -04:00 [VR8] No Cloud config file found. Skipping loarnes processing. 242-10-11 15:01:27.444 -04:00 [VR8] No Cloud config file found. Skipping loarnes processing. 242-10-11 15:01:27.444 -04:00 [VR8] No Cloud config file found. Skipping loarnes processing. 242-10-11 15:01:27.444 -04:00 [VR8] No APT is enabled. Begin startup 242-10-11 15:01:27.444 -04:00 [VR8] Ne APT Is enabled. Begin startup 242-10-11 15:01:27.444 -04:00 [VR8] Ne APT Is enabled. Begin startup 242-10-11 15:01:27.444 -04:00 [VR8] NeAPTI-set to 8015 242-10-11 15:01:27.444 -04:00 [VR8] NeAPTI-set to 8025 242-</pre>  | ile <u>E</u> dit F <u>o</u> rmat <u>V</u> iew <u>H</u> elp   |  |
| <pre>242-10-11 15:01:25:758 -04:00 [VR8] Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s) 242-10-11 15:01:27.228 -04:00 [VR8] Log: Proxess.Louiness.Managers.ProxessCloudManager : found 0 overlap(s) 242-10-11 15:01:27.228 -04:00 [VR8] Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected 242-10-11 15:01:27.239 -04:00 [VR8] Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits 242-10-11 15:01:27.249 -04:00 [VR8] No Cloud config file found. Skipping loarnes processing. 242-10-11 15:01:27.429 -04:00 [VR8] No Cloud config file found. Skipping loarnes processing. 242-10-11 15:01:27.429 -04:00 [VR8] No Cloud config file found. Skipping loarnes processing. 242-10-11 15:01:27.449 -04:00 [VR8] No Cloud config file found. Skipping loarnes processing. 242-10-11 15:01:27.444 -04:00 [VR8] No Cloud config file found. Skipping loarnes processing. 242-10-11 15:01:27.444 -04:00 [VR8] No Cloud config file found. Skipping loarnes processing. 242-10-11 15:01:27.444 -04:00 [VR8] No Cloud config file found. Skipping loarnes processing. 242-10-11 15:01:27.444 -04:00 [VR8] No Cloud config file found. Skipping loarnes processing. 242-10-11 15:01:27.444 -04:00 [VR8] No APT is enabled. Begin startup 242-10-11 15:01:27.444 -04:00 [VR8] Ne APT Is enabled. Begin startup 242-10-11 15:01:27.444 -04:00 [VR8] Ne APT Is enabled. Begin startup 242-10-11 15:01:27.444 -04:00 [VR8] NeAPTI-set to 8015 242-10-11 15:01:27.444 -04:00 [VR8] NeAPTI-set to 8025 242-</pre>  |  |  |
| <pre>242-16-11 15:01:27, 28-04:00 [TWF] Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s) 242-16-11 15:01:27, 27-04:00 [TWF] Starting IdentityManager corfiguration 242-16-11 15:01:27, 27-04:00 [TWF] Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected 242-16-11 15:01:27, 27-04:00 [TWF] Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits 242-16-11 15:01:27, 27-04:00 [TWF] Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits 242-16-11 15:01:27, 29-04:00 [TWF] No Cloud config file found. Skipping license processing. 242-16-11 15:01:27, 249-04:00 [TWF] No Cloud config file found. Skipping loading. 242-16-11 15:01:27, 444-04:00 [TWF] Keb APT I senabled. Begin startup 242-16-11 15:01:27, 444-04:00 [TWF] Keb APT I senabled. Begin startup 242-16-11 15:01:27, 444-04:00 [TWF] Web APT I senabled. Begin startup 242-16-11 15:01:27, 444-04:00 [TWF] Web APT I senabled. Begin startup 242-16-11 15:01:27, 444-04:00 [TWF] Web APT I senabled. Begin startup 242-16-11 15:01:27, 444-04:00 [TWF] Web APT I senabled. Begin startup 242-16-11 15:01:27, 444-04:00 [TWF] Web APT I senabled. Begin startup 242-16-11 15:01:27, 444-04:00 [TWF] Web APT I senabled. Begin startup/DESKTOP-UNE0FP0:8015/ 242-16-11 15:01:27, 444-04:00 [TWF] Senabled Meb APT I senabled. Begin startup ://DESKTOP-UNE0FP0:8015/ 242-16-11 15:01:27, 444-04:00 [TWF] Senageer/Our/Med PT Adresses: 242-16-11 15:01:27, 444-04:00 [TWF] senageer/Senable Meb APT I senable Me</pre>   | 024-10-11 15:01:26.489 -04:00 [WRN   | Log: Proxess.Communication.Server.Managers.StandardControllerCommandManager : No key found for e.{.]7%t8=-@=>T   |
| <pre>242-16-11 15:01:27, 228 -04:00 [IMF] Starting IdentityManager configuration<br/>242-16-11 15:01:27, 229 -04:00 [IMF] Identity Server up and running<br/>242-16-11 15:01:27, 229 -04:00 [IMF] Identity Server up and running<br/>242-16-11 15:01:27, 249 -04:00 [IMF] Identity Server up and running<br/>242-16-11 15:01:27, 249 -04:00 [IMF] No license file found. Skipping loading.<br/>242-16-11 15:01:27, 249 -04:00 [IMF] No license file found. Skipping loading.<br/>242-16-11 15:01:27, 249 -04:00 [IMF] No license file found. Skipping loading.<br/>242-16-11 15:01:27, 244 -04:00 [IMF] No license file found. Skipping loading.<br/>242-16-11 15:01:27, 244 -04:00 [IMF] No cloud config file found. Skipping loading.<br/>242-16-11 15:01:27, 244 -04:00 [IMF] NebAPI is enabled. Begin startup<br/>242-16-11 15:01:27, 244 -04:00 [IMF] WebAPI starting WebAPI<br/>242-16-11 15:01:27, 244 -04:00 [IMF] WebAPI Starting WebAPI<br/>242-16-11 15:01:27, 244 -04:00 [IMF] WebAPI Nost: DESKTOP-UNEOFPO UNEOFPO:8015<br/>242-16-11 15:01:27, 244 -04:00 [IMF] WebAPI Nost: DESKTOP-UNEOFPO:8015<br/>242-16-11 15:01:27, 244 -04:00 [IMF] WebAPI Nost: DESKTOP-UNEOFPO:8015<br/>242-16-11 15:01:27, 244 -04:00 [IMF] WebAPI Address https://DESKTOP-UNEOFPO:8015<br/>242-16-11 15:01:27, 244 -04:00 [IMF] WebAPI Addresses:<br/>242-16-11 15:01:27, 244 -04:00 [IMF] Negaistered WebAPI Addresses:<br/>242-16-11 15:01:27, 244 -04:00 [IMF] Negaistered WebAPI Addresses:<br/>242-16-11 15:01:27, 244 -04:00 [IMF] IMF] Negaistered WebAPI MebAPIStartup : WebAPIStartup: Configuration start<br/>242-16-11 15:01:27, 244 -04:00 [IMF] IMF] Imp Proxess.Business.Managers.ProxessCloudManager : Ensure Switch Tech Registration result: True<br/>242-16-11 15:01:27, 244 -04:00 [IMF] Imf Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPIStartup: Configuration start<br/>242-16-11 15:01:28, 552 -04:00 [IMF] Img: Proxess.ProxesSIQ.WebAPI.WebAPIStartup : WebAPIStartup: Configured.<br/>242-16-11 15:01:28, 676 -04:00 [DMG] Img: Proxess.ProxesSIQ.WebAPI.WebAPIStartup : Negaer<br/>242-16-11 15:01:28, 676 -04:00 [DMG] Img: Proxess.ProxesSIQ.WebAPI.WebAPIStartup : NebA</pre>   |  |  |
| 224-10-11 15:01:27, 275 - 04:00 [URF] log: Provess.Communication.ProvessCloudIntegration.ProvessCloudApiService : Connected<br>224-10-11 15:01:27, 429 - 04:00 [UNF] Identity Server up and running<br>224-10-11 15:01:27, 429 - 04:00 [UNF] No license file found. Skipping license processing.<br>224-10-11 15:01:27, 429 - 04:00 [UNF] No locdor config file found. Skipping loading.<br>224-10-11 15:01:27, 429 - 04:00 [UNF] No cloud config file found. Skipping loading.<br>224-10-11 15:01:27, 449 - 04:00 [UNF] No cloud config file found. Skipping loading.<br>224-10-11 15:01:27, 444 - 04:00 [UNF] No cloud config file found. Skipping loading.<br>224-10-11 15:01:27, 444 - 04:00 [UNF] Web API is enabled. Begin startup<br>224-10-11 15:01:27, 444 - 04:00 [UNF] Web API is enabled. Begin startup<br>224-10-11 15:01:27, 444 - 04:00 [UNF] WebAPIPtors to to 8015<br>224-10-11 15:01:27, 444 - 04:00 [UNF] WebAPIPtors to to 8015<br>224-10-11 15:01:27, 444 - 04:00 [UNF] WebAPIPtors to to 8015<br>224-10-11 15:01:27, 444 - 04:00 [UNF] WebAPI host: DESKTOP-UNE0FP0 port: 8015<br>224-10-11 15:01:27, 444 - 04:00 [UNF] WebAPI is to 105/VDP-UNE0FP0:8015/<br>224-10-11 15:01:27, 444 - 04:00 [UNF] WebAPI host: DESKTOP-UNE0FP0:8015<br>224-10-11 15:01:27, 444 - 04:00 [UNF] webAPI host: DESKTOP-UNE0FP0:8015<br>224-10-11 15:01:27, 444 - 04:00 [UNF] - https://DESKTOP-UNE0FP0:8015<br>224-10-11 15:01:27, 444 - 04:00 [UNF] - https://DESKTOP-UNE0FP0:8015<br>224-10-11 15:01:27, 444 - 04:00 [UNF] - https://DESKTOP-UNE0FP0:8015<br>224-10-11 15:01:27, 445 - 04:00 [UNF] - https://DESKTOP-UNE0FP0:8015<br>224-10-11 15:01:27, 455 - 04:00 [UNF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPIStartup: Configuration start<br>224-10-11 15:01:27, 645 - 04:00 [UNF] Log: Proxess.ProxesSIQ.WebAPI.WebAPIStartup : WebAPI base address https://DESKTOP-UNE0FP0:8015/Momeger/U1/index<br>224-10-11 15:01:28.552 - 04:00 [UNF] Log: Proxess.ProxesSIQ.WebAPI.WebAPIStartup : Swagger.<br>224-10-11 15:01:28.566 - 04:00 [DSG] Log: Proxess.Business.Managers.AcsTransportDatAManager : skip inactive credential ] 31 : Credential ! sturs:Active De   | 024-10-11 15:01:26.542 -04:00 [VRB]  | Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus   |
| 224-16-11 15:01:27,242 - 04:00 [UNF] Identity Server up and runnig<br>224-16-11 15:01:27,242 - 04:00 [UNF] Identity Server up and runnig<br>224-16-11 15:01:27,242 - 04:00 [UNF] Identity Server up and runnig<br>224-16-11 15:01:27,242 - 04:00 [UNF] Identity Server up and runnig<br>224-16-11 15:01:27,242 - 04:00 [UNF] Identity Server up and runnig<br>224-16-11 15:01:27,242 - 04:00 [UNF] Identity Server up and runnig<br>224-16-11 15:01:27,244 - 04:00 [UNF] Identity Server up and runnig<br>224-16-11 15:01:27,244 - 04:00 [UNF] NetherPart in is not configured<br>224-16-11 15:01:27,444 - 04:00 [UNF] NetherPart in is not configured<br>224-16-11 15:01:27,444 - 04:00 [UNF] NetherPart is to 8015<br>224-16-11 15:01:27,444 - 04:00 [UNF] NetherPart is to 8015<br>224-16-11 15:01:27,444 - 04:00 [UNF] NetherPart is to 7rue<br>224-16-11 15:01:27,444 - 04:00 [UNF] NetherPart is to 7<br>224-16-11 15:01:27,444 - 04:00 [UNF] NetherPart is to 7<br>224-16-11 15:01:27,444 - 04:00 [UNF] NetherPart is NetherPar   | 024-10-11 15:01:26.542 -04:00 [VRB<br>024-10-11 15:01:26.758 -04:00 [VRB   | Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br>Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s)  |
| <pre>224-10-11 15:01:77.429 -04:00 [VRB] No license file found. Skipping loading.<br/>224-10-11 15:01:77.429 -04:00 [VRB] No cloud config file found. Skipping loading.<br/>224-10-11 15:01:77.444 -04:00 [INF] Active Directory Integration is not configured<br/>224-10-11 15:01:77.444 -04:00 [INF] Meb API is enabled. Begin startup<br/>224-10-11 15:01:77.444 -04:00 [INF] Starting WebAPI<br/>224-10-11 15:01:77.444 -04:00 [INF] Web API is enabled. Begin startup<br/>224-10-11 15:01:77.444 -04:00 [INF] Web API is enabled. Begin startup<br/>224-10-11 15:01:77.444 -04:00 [INF] WebAPI is to 8015<br/>224-10-11 15:01:77.444 -04:00 [INF] WebAPI is as webAPI<br/>224-10-11 15:01:77.444 -04:00 [INF] WebAPI host: DESKTOP-UNE0FP0 port: 8015<br/>224-10-11 15:01:77.444 -04:00 [INF] WebAPI host: DESKTOP-UNE0FP0 port: 8015<br/>224-10-11 15:01:77.444 -04:00 [INF] SawggerOverrideUrl set to<br/>224-10-11 15:01:77.444 -04:00 [INF] megistered WebAPI Addresses:<br/>224-10-11 15:01:77.444 -04:00 [INF] - https://DESKTOP-UNE0FP0:8015<br/>224-10-11 15:01:77.444 -04:00 [INF] - https://DESKTOP-UNE0FP0:8015<br/>224-10-11 15:01:77.444 -04:00 [INF] - https://DESKTOP-UNE0FP0:8015<br/>224-10-11 15:01:77.444 -04:00 [INF] Log: Proxess.DusbeAPI.WebAPIStartup : WebAPIStartup: Configuration start<br/>224-10-11 15:01:77.444 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : KebAPIStartup: Configuration start<br/>224-10-11 15:01:27.645 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Web API base address https://DESKTOP-UNE0FP0:8015<br/>224-10-11 15:01:28.592 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Web API base address https://DESKTOP-UNE0FP0:8015<br/>224-10-11 15:01:28.592 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI address (Intps://DESKTOP-UNE0FP0:8015/smagger/UI/index)<br/>224-10-11 15:01:28.676 -04:00 [D6E] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI address (Intps://DESKTOP-UNE0FP0:8015/smagger/UI/index)<br/>224-10-11 15:01:28.676 -04:00 [D6E] Log: Proxess.Business.Managers.AcSTransportDataManager : skip inactive credential 1 : Credential / ter</pre>  | 024-10-11 15:01:26.542 -04:00 [VRB<br>024-10-11 15:01:26.758 -04:00 [VRB<br>024-10-11 15:01:27.228 -04:00 [INF   | Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br>Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s)<br>Starting IdentityManager configuration  |
| <pre>224-10-11 15:01:27.429 -04:00 [VRB] No license file found. Skipping license processing.<br/>224-10-11 15:01:27.444 -04:00 [INF] Active Directory Integration is not configured<br/>224-10-11 15:01:27.444 -04:00 [INF] Kethige MeAPI<br/>224-10-11 15:01:27.444 -04:00 [INF] Kethige MeAPI<br/>224-10-11 15:01:27.444 -04:00 [INF] WebAPIDent set to 8015<br/>224-10-11 15:01:27.444 -04:00 [INF] WebAPIDent set to 700<br/>224-10-11 15:01:27.444 -04:00 [INF] WebAPIDent set to 700<br/>224-10-11 15:01:27.444 -04:00 [INF] WebAPIDent set to 105<br/>224-10-11 15:01:27.444 -04:00 [INF] WebAPI address https://DESKTOP-UNE0FP0:8015/<br/>224-10-11 15:01:27.444 -04:00 [INF] Kegistered WebAPI Address set:<br/>224-10-11 15:01:27.444 -04:00 [INF] Registered WebAPI Addresses:<br/>224-10-11 15:01:27.444 -04:00 [INF] estimate the WebAPI Addresses:<br/>224-10-11 15:01:27.444 -04:00 [INF] cg: Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPIStartup: Configuration start<br/>224-10-11 15:01:27.444 -04:00 [INF] log: Proxess.Buajness.Managers-ProxessICloudManager : Ensure Switch Tech Registration result: True<br/>224-10-11 15:01:27.454 -04:00 [INF] log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Web API base address https://DESKTOP-UNE0FP0:8015<br/>224-10-11 15:01:28.592 -04:00 [INF] log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI address https://DESKTOP-UNE0FP0:8015/swagger/UI/index<br/>224-10-11 15:01:28.676 -04:00 [DGE] log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI address https://DESKTOP-UNE0FP0:8015/swagger/UI/index<br/>224-10-11 15:01:28.676 -04:00 [DGE] log: Proxess.Buajness.Managers.AcsTransportDatAManager : skip inactive credential 31 : Credential _ 225.555.555.555.555.555.555.555.555.555</pre>   | 024-10-11 15:01:26.542 -04:00 [VRB<br>024-10-11 15:01:26.758 -04:00 [VRB<br>024-10-11 15:01:27.228 -04:00 [INF<br>024-10-11 15:01:27.275 -04:00 [INF   | Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br>Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s)<br>Starting IdentityManager configuration<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected   |
| <pre>224-10-11 15:01:27.429 -04:00 [VRB] No cloud config file found. Skipping loading.<br/>224-10-11 15:01:27.444 -04:00 [INF] Active Directory Integration is not configured<br/>224-10-11 15:01:27.444 -04:00 [INF] Web API is enabled. Begin startup<br/>224-10-11 15:01:27.444 -04:00 [INF] Web API is enabled. Begin startup<br/>224-10-11 15:01:27.444 -04:00 [INF] WebAPI bort set to 8015<br/>224-10-11 15:01:27.444 -04:00 [INF] WebAPI bort set to 8015<br/>224-10-11 15:01:27.444 -04:00 [INF] WebAPI borts set to 8015<br/>224-10-11 15:01:27.444 -04:00 [INF] WebAPI borts: DESKTOP-UNE0FP0 port: 8015<br/>224-10-11 15:01:27.444 -04:00 [INF] WebAPI borts: DESKTOP-UNE0FP0 port: 8015<br/>224-10-11 15:01:27.444 -04:00 [INF] WebAPI Address https://DESKTOP-UNE0FP0:8015/<br/>224-10-11 15:01:27.444 -04:00 [INF] Base WebAPI Addresses:<br/>224-10-11 15:01:27.444 -04:00 [INF] - https://DESKTOP-UNE0FP0:8015<br/>224-10-11 15:01:27.444 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Configuration start<br/>224-10-11 15:01:27.45 -04:00 [INF] Log: Proxess.Business.Managers.ProxessCloudManager : Ensure Switch Tech Registration result: True<br/>224-10-11 15:01:28.592 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Web API base address https://DESKTOP-UNE0FP0:8015<br/>224-10-11 15:01:28.613 -04:00 [INF] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 13 : Credential - status:Active DeleteFlag:False Bloc<br/>224-10-11 15:01:28.667 -04:00 [D6G] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 13 : Switch NK   status:Active DeleteFlag:False Bloc<br/>224-10-11 15:01:28.666 -04:00 [D6G] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 13 : James Mobile   status:Active DeleteFlag:False Bloc<br/>224-10-11 15:01:28.696 -04:00 [D6G] Log: Proxess.Business.Managers.AcsTransport</pre>   | 024-10-11 15:01:26.542 -04:00 [VRB<br>024-10-11 15:01:26.758 -04:00 [VRB<br>024-10-11 15:01:27.228 -04:00 [VRB<br>024-10-11 15:01:27.275 -04:00 [INF<br>024-10-11 15:01:27.291 -04:00 [INF   | Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br>Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s)<br>Starting IdentityManager configuration<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits  |
| <pre>224-10-11 15:01:27.444 -04:00 [INF] Active Directory Integration is not configured<br/>024-10-11 15:01:27.444 -04:00 [INF] Web API is enabled. Begin startup<br/>024-10-11 15:01:27.444 -04:00 [INF] WebAPITors tet to 8015<br/>024-10-11 15:01:27.444 -04:00 [INF] WebAPITors tet to 8015<br/>024-10-11 15:01:27.444 -04:00 [INF] WebAPITors tet to True<br/>024-10-11 15:01:27.444 -04:00 [INF] WebAPITors DESKTOP-UNE0FP0 port: 8015<br/>024-10-11 15:01:27.444 -04:00 [INF] WebAPI host: DESKTOP-UNE0FP0 port: 8015<br/>024-10-11 15:01:27.444 -04:00 [INF] WebAPI as webAPI Address https://DESKTOP-UNE0FP0:8015/<br/>024-10-11 15:01:27.444 -04:00 [INF] swaggerOverrideUrl set to<br/>024-10-11 15:01:27.444 -04:00 [INF] - https://DESKTOP-UNE0FP0:8015<br/>024-10-11 15:01:27.455 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPIStartup: Configuration start<br/>024-10-11 15:01:27.455 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPIse address https://DESKTOP-UNE0FP0:8015<br/>024-10-11 15:01:28.592 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Enabling Swagger<br/>024-10-11 15:01:28.592 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI address (https://DESKTOP-UNE0FP0:8015/swagger/UI/Index)<br/>024-10-11 15:01:28.676 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential ] 32 : Switch MK   status:Active DeleteFlag:False Bloc<br/>024-10-11 15:01:28.667 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential ] 1 : Bd Math Card   status:Active DeleteFlag:False Bloc<br/>024-10-11 15:01:28.666 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential ] 1 : Bd Math Card   status:Active DeleteFlag:False Bloc<br/>024-10-11 15:01:28.666 -04:00 [DBG] Log: Proxess.</pre>   | 024-10-11 15:01:26.542 -04:00 [VKB<br>024-10-11 15:01:26.758 -04:00 [VKB<br>024-10-11 15:01:27.228 -04:00 [INF<br>024-10-11 15:01:27.275 -04:00 [INF<br>024-10-11 15:01:27.291 -04:00 [DKG<br>024-10-11 15:01:27.429 -04:00 [INF   | Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br>Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s)<br>Starting IdentityManager configuration<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br>Identity Server up and running  |
| <pre>224-10-11 15:01:27.444 -04:00 [INF] Web API is enabled. Begin startup<br/>024-10-11 15:01:27.444 -04:00 [INF] WebAPIPort set to 8015<br/>024-10-11 15:01:27.444 -04:00 [INF] WebAPIPort set to 8015<br/>024-10-11 15:01:27.444 -04:00 [INF] WebAPIDort Set to 7rue<br/>024-10-11 15:01:27.444 -04:00 [INF] WebAPI - Base WebAPI Address https://DESKTOP-UNE0FP0:8015/<br/>024-10-11 15:01:27.444 -04:00 [INF] KebAPID http: Destrometable and the start of the</pre>  | 024-10-11 15:01:26.542 -04:00 [VRB<br>024-10-11 15:01:26.758 -04:00 [VRB<br>024-10-11 15:01:27.228 -04:00 [INF<br>024-10-11 15:01:27.275 -04:00 [INF<br>024-10-11 15:01:27.291 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [VRB]  | Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br>Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s)<br>Starting IdentityManager configuration<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br>Identity Server up and running<br>No license file found. Skipping license processing.   |
| <pre>224-10-11 15:01:27.444 -04:00 [INF] Starting WebAPI<br/>224-10-11 15:01:27.444 -04:00 [INF] WebAPIPort set to 8015<br/>224-10-11 15:01:27.444 -04:00 [INF] WebAPI host: DESKTOP-UNE0FP0 port: 8015<br/>224-10-11 15:01:27.444 -04:00 [INF] webAPI host: DESKTOP-UNE0FP0 port: 8015<br/>224-10-11 15:01:27.444 -04:00 [INF] swagerOverrideUrl set to<br/>224-10-11 15:01:27.444 -04:00 [INF] Registered WebAPI Addresses:<br/>224-10-11 15:01:27.444 -04:00 [INF] Registered WebAPI Addresses:<br/>224-10-11 15:01:27.444 -04:00 [INF] endtroperiode<br/>224-10-11 15:01:27.444 -04:00 [INF] - https://DESKTOP-UNE0FP0:8015<br/>224-10-11 15:01:27.444 -04:00 [INF] - https://DESKTOPUNE0FP0:8015<br/>224-10-11 15:01:27.645 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPIStartup: Configuration start<br/>224-10-11 15:01:27.645 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPIStartup: Configuration start<br/>224-10-11 15:01:27.65 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPI base address https://DESKTOP-UNE0FP0:8015<br/>224-10-11 15:01:28.592 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Web API base address https://DESKTOP-UNE0FP0:8015<br/>224-10-11 15:01:28.592 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI address https://DESKTOP-UNE0FP0:8015/<br/>224-10-11 15:01:28.676 -04:00 [DG] Log: Proxess.Business.Anangers.AcsTransportDataManager : skip inactive credential 31 : Credential ctavesrActive DeleteFlag:False Bloc<br/>224-10-11 15:01:28.676 -04:00 [DG] Log: Proxess.Business.Anangers.AcsTransportDataManager : skip inactive credential 32 : Switch MK   status:Active DeleteFlag:False Bloc<br/>224-10-11 15:01:28.686 -04:00 [DG] Log: Proxess.Business.Anangers.AcsTransportDataManager : skip inactive credential 1 : Bad Math Card   status:Active DeleteFlag:False Bloc<br/>224-10-11 15:01:28.686 -04:00 [DG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 : Bad Math Card   status:Active DeleteFlag:False Bloc<br/>224-10-11 15:01:28.696 -04:00 [DG] Log: Proxess.Business.Managers.AcsTransportDataM</pre>  | 024-10-11 15:01:26.542 -04:00 [VRB<br>024-10-11 15:01:26.758 -04:00 [VRB<br>024-10-11 15:01:27.228 -04:00 [INF<br>024-10-11 15:01:27.275 -04:00 [INF<br>024-10-11 15:01:27.291 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [VRB<br>024-10-11 15:01:27.429 -04:00 [VRB<br>024-10-11 15:01:27.429 -04:00 [VRB   | Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br>Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s)<br>Starting IdentityManager configuration<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br>Identity Server up and running<br>No license file found. Skipping license processing.<br>No cloud config file found. Skipping loading.  |
| <pre>224-10-11 15:01:27.444 -04:00 [INF] WebAPIPort set to 8015<br/>024-10-11 15:01:27.444 -04:00 [INF] WebAPILost: DESKTOP-UNE0FP0 port: 8015<br/>024-10-11 15:01:27.444 -04:00 [INF] WebAPI - Base WebAPI Address https://DESKTOP-UNE0FP0:8015/<br/>024-10-11 15:01:27.444 -04:00 [INF] Begistered WebAPI Addresses:<br/>024-10-11 15:01:27.444 -04:00 [INF] Registered WebAPI Addresses:<br/>024-10-11 15:01:27.444 -04:00 [INF] - https://DESKTOP-UNE0FP0:8015<br/>024-10-11 15:01:27.444 -04:00 [INF] - https://DESKTOP-UNE0FP0:8015<br/>024-10-11 15:01:27.444 -04:00 [INF] - https://DESKTOP-UNE0FP0:8015<br/>024-10-11 15:01:27.444 -04:00 [INF] Log: Proxess.Business.Managers.ProxessCloudManager : Ensure Switch Tech Registration result: True<br/>024-10-11 15:01:27.45 - 04:00 [INF] Log: Proxess.DevosesQl.WebAPI.WebAPIStartup : WebAPIStartup: Configuration start<br/>024-10-11 15:01:28.502 -04:00 [INF] Log: Proxess.ProxessQl.WebAPI.WebAPIStartup : WebAPI base address https://DESKTOP-UNE0FP0:8015<br/>024-10-11 15:01:28.502 -04:00 [INF] Log: Proxess.ProxessQl.WebAPI.WebAPIStartup : WebAPI base address https://DESKTOP-UNE0FP0:8015<br/>024-10-11 15:01:28.613 -04:00 [DGG] Log: Proxess.ProxessQl.WebAPI.WebAPIStartup : Enabling Swagger<br/>024-10-11 15:01:28.667 -04:00 [DGG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive ::destial   31 : Credential   struss:Active DeleteFlag:False Bloc<br/>024-10-11 15:01:28.666 -04:00 [DGG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   32 : Switch MK   status:Active DeleteFlag:False Bloc<br/>024-10-11 15:01:28.666 -04:00 [DGG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   1 : Bad Math Card   status:Active DeleteFlag:False Bloc<br/>024-10-11 15:01:28.666 -04:00 [DGG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   1 : James Mokile   status:Active DeleteFlag:False Bloc<br/>024-10-11 15:01:28.696 -04:00 [DGG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   1 : James Mokile   status:Active DeleteFlag:Fal</pre>  | 2024-10-11 15:01:26.542 -04:00 [VKB<br>2024-10-11 15:01:26.758 -04:00 [VKB<br>2024-10-11 15:01:27.228 -04:00 [INF<br>2024-10-11 15:01:27.291 -04:00 [INF<br>2024-10-11 15:01:27.429 -04:00 [INF<br>2024-10-11 15:01:27.429 -04:00 [VKB<br>2024-10-11 15:01:27.429 -04:00 [VKB<br>2024-10-11 15:01:27.429 -04:00 [INF<br>2024-10-11 15:01:27.429 -04:00 [INF  | Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br>Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s)<br>Starting IdentityManager configuration<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br>Identity Server up and running<br>No license file found. Skipping license processing.<br>No cloud config file found. Skipping loading.<br>Active Directory Integration is not configured  |
| <pre>324-10-11 15:01:27.444 -04:00 [INF] WebAPIUseHttps set to True<br/>324-10-11 15:01:27.444 -04:00 [INF] WebAPI host: DESKTOP-UNE0FP0 port: 8015<br/>324-10-11 15:01:27.444 -04:00 [INF] webAPI - Base WebAPI Address https://DESKTOP-UNE0FP0:8015/<br/>324-10-11 15:01:27.444 -04:00 [INF] swaggerOverrideUrl set to<br/>324-10-11 15:01:27.444 -04:00 [INF] embedSet MebAPI Addresses:<br/>324-10-11 15:01:27.444 -04:00 [INF] - https://DESKTOP-UNE0FP0:8015<br/>324-10-11 15:01:27.444 -04:00 [INF] - https://Localhost:8015<br/>324-10-11 15:01:27.444 -04:00 [INF] - https://Localhost:8015<br/>324-10-11 15:01:27.444 -04:00 [INF] - https://Localhost:8015<br/>324-10-11 15:01:27.65 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPIStartup: Configuration start<br/>324-10-11 15:01:27.65 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPI base address https://DESKTOP-UNE0FP0:8015<br/>324-10-11 15:01:28.592 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger<br/>324-10-11 15:01:28.592 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger<br/>324-10-11 15:01:28.676 -04:00 [DGG Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   31 : Credential   charastActive DeleteFlag:False Blo<br/>324-10-11 15:01:28.676 -04:00 [DGG Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   32 : Switch MK   status:Active DeleteFlag:False Blo<br/>324-10-11 15:01:28.666 -04:00 [DGG Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   32 : Switch MK   status:Active DeleteFlag:False Blo<br/>324-10-11 15:01:28.666 -04:00 [DGG Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   32 : Switch MK   status:Active DeleteFlag:False Blo<br/>324-10-11 15:01:28.666 -04:00 [DGG Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 : James Lockdown   status:Active DeleteFlag:False Blo<br/>324-10-11 15:01:28.666 -04:00 [DGG Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 : James Lockdown</pre>  | 2024-10-11       15:01:26.552       -04:00       [VRB]         2024-10-11       15:01:27.28       -04:00       [VRB]         2024-10-11       15:01:27.28       -04:00       [INF]         2024-10-11       15:01:27.27       -04:00       [INF]         2024-10-11       15:01:27.29       -04:00       [INF]         2024-10-11       15:01:27.49       -04:00       [INF]         2024-10-11       15:01:27.429       -04:00       [INF]         2024-10-11       15:01:27.429       -04:00       [INF]         2024-10-11       15:01:27.429       -04:00       [INF]         2024-10-11       15:01:27.424       -04:00       [INF]         2024-10-11       15:01:27.444       -04:00       [INF]  | Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br>Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s)<br>Starting IdentityManager configuration<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br>Identity Server up and running<br>No license file found. Skipping license processing.<br>No cloud config file found. Skipping loading.<br>Active Directory Integration is not configured<br>Web API is enabled. Begin startup   |
| <pre>324-10-11 15:01:27.444 -04:00 [INF] WebAPI host: DESKTOP-UNE0FP0 port: 8015 324-10-11 15:01:27.444 -04:00 [INF] swagerOverrideUrl set to 324-10-11 15:01:27.444 -04:00 [INF] Registered WebAPI Addresses: 324-10-11 15:01:27.444 -04:00 [INF] Registered WebAPI Addresses: 324-10-11 15:01:27.444 -04:00 [INF] - https://DESKTOP-UNE0FP0:8015 324-10-11 15:01:27.645 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPIStartup: Configuration start 324-10-11 15:01:27.745 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPI base address https://DESKTOP-UNE0FP0:8015 324-10-11 15:01:28.592 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Web API base address https://DESKTOP-UNE0FP0:8015 324-10-11 15:01:28.676 -04:00 [DBG] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI address https://DESKTOP-UNE0FP0:8015/swagger/u1/index 324-10-11 15:01:28.676 -04:00 [DBG] Log: Proxess.Business.Anangers.AcsTransportDataManager : skip inactive credential 31 : Credential ctaus:Active DeleteFlag:False Bloc 324-10-11 15:01:28.676 -04:00 [DBG] Log: Proxess.Business.Anangers.AcsTransportDataManager : skip inactive credential 32 : Switch MK   status:Active DeleteFlag:False Bloc 324-10-11 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Anangers.AcsTransportDataManager : skip inactive credential 32 : Switch MK   status:Active DeleteFlag:False Bloc 324-10-11 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Anangers.AcsTransportDataManager : skip inactive credential 32 : Switch MK   status:Active DeleteFlag:False Bloc 324-10-11 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Anangers.AcsTransportDataManager : skip inactive credential 1 : Bad Math Card   status:Active DeleteFlag:False Bloc 324-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Anangers.AcsTransportDataManager : skip inactive credential 1</pre>   | 024-10-11         15:01:26.542         -04:00         [VRB           024-10-11         15:01:22.28         -04:00         [VRB           024-10-11         15:01:27.28         -04:00         [INF           024-10-11         15:01:27.275         -04:00         [INF           024-10-11         15:01:27.275         -04:00         [INF           024-10-11         15:01:27.429         -04:00         [INF           024-10-11         15:01:27.429         -04:00         [VRB           024-10-11         15:01:27.429         -04:00         [VRB           024-10-11         15:01:27.429         -04:00         [VRB           024-10-11         15:01:27.424         -04:00         [VRB           024-10-11         15:01:27.444         -04:00         [INF           024-10-11         15:01:27.444         -04:00         [INF           024-10-11         15:01:27.444         -04:00         [INF   | Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br>Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s)<br>Starting IdentityManager configuration<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br>Identity Server up and running<br>No license file found. Skipping license processing.<br>No cloud config file found. Skipping loading.<br>Active Directory Integration is not configured<br>Web API is enabled. Begin startup   |
| <pre>224-10-11 15:01:27.444 -04:00 [INF] Web API - Base WebAPI Address https://DESKTOP-UNE0FP0:8015/<br/>024-10-11 15:01:27.444 -04:00 [INF] swaggerOverrideUrl set to<br/>224-10-11 15:01:27.444 -04:00 [INF] egistered WebAPI Addresses:<br/>224-10-11 15:01:27.444 -04:00 [INF] - https://DESKTOP-UNE0FP0:8015<br/>224-10-11 15:01:27.444 -04:00 [INF] - https://DESKTOP-UNE0FP0:8015<br/>224-10-11 15:01:27.444 -04:00 [INF] Log: Proxess.Business.Managers.ProxessCloudManager : Ensure Switch Tech Registration result: True<br/>224-10-11 15:01:27.444 -04:00 [INF] Log: Proxess.Business.Managers.ProxessCloudManager : Ensure Switch Tech Registration result: True<br/>224-10-11 15:01:28.502 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Web API base address https://DESKTOP-UNE0FP0:8015<br/>224-10-11 15:01:28.502 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Enabling Swagger<br/>224-10-11 15:01:28.613 -04:00 [DNF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Enabling Swagger<br/>224-10-11 15:01:28.661 -04:00 [DBG] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI address https://DESKTOP-UNE0FP0:8015/swagger/ui/index<br/>224-10-11 15:01:28.676 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   31 : Credential   status:Active DeleteFlag:False Bloc<br/>224-10-11 15:01:28.666 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   32 : Switch MK   status:Active DeleteFlag:False Bloc<br/>224-10-11 15:01:28.666 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   1 : Bad Math Card   status:Active DeleteFlag:False Bloc<br/>224-10-11 15:01:28.666 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   1 : James Mokile   status:Active DeleteFlag:False Bloc<br/>224-10-11 15:01:28.666 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   1 : James Mokile   status:Active DeleteFlag:False Bloc<br/>224-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Manag</pre>   | 2024-10-11       15:01:26.542       -04:00       [VRB         2024-10-11       15:01:27.28       -04:00       [INF         2024-10-11       15:01:27.275       -04:00       [INF         2024-10-11       15:01:27.275       -04:00       [INF         2024-10-11       15:01:27.291       -04:00       [INF         2024-10-11       15:01:27.429       -04:00       [INF         2024-10-11       15:01:27.429       -04:00       [INF         2024-10-11       15:01:27.429       -04:00       [INF         2024-10-11       15:01:27.444       -04:00       [INF   | Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br>Log: Proxess.Business.Manager.configuration<br>Starting IdentityManager configuration<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br>Identity Server up and running<br>No license file found. Skipping license processing.<br>No cloud config file found. Skipping loading.<br>Active Directory Integration is not configured<br>Web API is enabled. Begin startup<br>Starting WebAPI<br>WebAPIPort set to 8015  |
| <pre>224-10-11 15:01:27.444 -04:00 [INF] swaggerOverrideUrl set to<br/>224-10-11 15:01:27.444 -04:00 [INF] - https://DESKTDP-UNE0FP0:8015<br/>224-10-11 15:01:27.444 -04:00 [INF] - https://DESKTDP-UNE0FP0:8015<br/>224-10-11 15:01:27.444 -04:00 [INF] - https://localhost:8015<br/>224-10-11 15:01:27.45 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPIStartup : WebAPIStartup: Configuration start<br/>224-10-11 15:01:27.45 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPIStartup : WebAPIStartup: Configuration start<br/>224-10-11 15:01:27.45 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPIStartup : WebAPIStartup: Configuration start<br/>224-10-11 15:01:28.592 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPIStartup : WebAPI abse address https://DESKTOP-UNE0FP0:8015<br/>224-10-11 15:01:28.592 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger.UI<br/>224-10-11 15:01:28.676 -04:00 [DBG] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI address (https://DESKTOP-UNE0FP0:8015/swagger/ui/index)<br/>224-10-11 15:01:28.676 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   31 : Credential   ctrus:Active DeleteFlag:False Bloc<br/>224-10-11 15:01:28.676 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   32 : Switch MK   status:Active DeleteFlag:False Bloc<br/>224-10-11 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   32 : Switch MK   status:Active DeleteFlag:False Bloc<br/>224-10-11 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 : James Lockdown   status:Active DeleteFlag:False Bloc<br/>224-10-11 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 : James Lockdown   status:Active DeleteFlag:False Bloc<br/>224-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 : James Lockdown   status:Active DeleteFlag:False Bloc<br/>224-10-11 15:01:28.696 -04:00 [D</pre>  | 2024-10-11       15:01:26.758       -04:00       [VRB]         2024-10-11       15:01:27.228       -04:00       [INF]         2024-10-11       15:01:27.227       -04:00       [INF]         2024-10-11       15:01:27.275       -04:00       [INF]         2024-10-11       15:01:27.291       -04:00       [INF]         2024-10-11       15:01:27.429       -04:00       [INF]         2024-10-11       15:01:27.429       -04:00       [INF]         2024-10-11       15:01:27.429       -04:00       [INF]         2024-10-11       15:01:27.429       -04:00       [INF]         2024-10-11       15:01:27.444       -04:00       [INF]   | Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br>Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s)<br>Starting IdentityManager configuration<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br>Identity Server up and running<br>No license file found. Skipping license processing.<br>No cloud config file found. Skipping loading.<br>Active Directory Integration is not configured<br>Web API is enabled. Begin startup<br>Starting WebAPI<br>WebAPIPort set to 8015<br>WebAPIVesHttps set to True  |
| <pre>2024-10-11 15:01:27.444 -04:00 [INF] Registered WebAPI Addresses:<br/>2024-10-11 15:01:27.444 -04:00 [INF] - https://DESKTOP-UNE0FP0:8015<br/>2024-10-11 15:01:27.444 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPIStartup: Configuration start<br/>2024-10-11 15:01:27.745 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPIStartup: Configuration start<br/>2024-10-11 15:01:27.745 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPI base address https://DESKTOP-UNE0FP0:8015<br/>2024-10-11 15:01:28.592 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPI base address https://DESKTOP-UNE0FP0:8015<br/>2024-10-11 15:01:28.592 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI address https://DESKTOP-UNE0FP0:8015<br/>2024-10-11 15:01:28.676 -04:00 [DG] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI address https://DESKTOP-UNE0FP0:8015/swagger/uI/index<br/>2024-10-11 15:01:28.676 -04:00 [DG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive condential 31 : Condential ctatos:Active DeleteFlag:False Bloc<br/>2024-10-11 15:01:28.676 -04:00 [DG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 32 : Switch MK   status:Active DeleteFlag:False Bloc<br/>2024-10-11 15:01:28.686 -04:00 [DG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 : Bad Math Card   status:Active DeleteFlag:False Bloc<br/>2024-10-11 15:01:28.686 -04:00 [DG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 : Bad Math Card   status:Active DeleteFlag:False Bloc<br/>2024-10-11 15:01:28.686 -04:00 [DG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 : Bad Math Card   status:Active DeleteFlag:False B<br/>2024-10-11 15:01:28.696 -04:00 [DG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 : James Lockdown   status:Active DeleteFlag:False<br/>2024-10-11 15:01:28.696 -04:00 [DG] Log: Proxess.Business.Managers.AcsTransportDataManager :</pre>  | 024-10-11       15:01:26.542       -04:00       [VRB         024-10-11       15:01:27.28       -04:00       [VRB         024-10-11       15:01:27.28       -04:00       [INF         024-10-11       15:01:27.275       -04:00       [INF         024-10-11       15:01:27.275       -04:00       [INF         024-10-11       15:01:27.429       -04:00       [INF         024-10-11       15:01:27.429       -04:00       [INF         024-10-11       15:01:27.429       -04:00       [VRB         024-10-11       15:01:27.444       -04:00       [INF   | Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br>Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s)<br>Starting IdentityManager configuration<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br>Identity Server up and running<br>No license file found. Skipping license processing.<br>No cloud config file found. Skipping loading.<br>Active Directory Integration is not configured<br>Web API is enabled. Begin startup<br>Starting WebAPI<br>WebAPIDsettps set to 8015<br>WebAPILsettps set to True<br>WebAPILsettps set to True   |
| <pre>b24-10-11 15:01:27.444 -04:00 [INF] - https://DESKTOP-UNE0FP0:8015<br/>- https://DESKTOP-UNE</pre> | 024-10-11 15:01:26.542 -04:00 [VKB<br>024-10-11 15:01:26.758 -04:00 [VKB<br>024-10-11 15:01:27.228 -04:00 [INF<br>024-10-11 15:01:27.29 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.444 -04:00 [INF  | Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br>Log: Proxess.Business.Manager.configuration<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br>Identity/Server up and running<br>No license file found. Skipping license processing.<br>No cloud config file found. Skipping loading.<br>Active Directory Integration is not configured<br>Web API is enabled. Begin startup<br>Starting WebAPI<br>WebAPITVsett to 8015<br>WebAPIIVsettps set to True<br>WebAPI host: DESKTOP-UNE06FP0 port: 8015<br>WebAPI - Base WebAPI Address https://DESKTOP-UNE0FP0:8015/  |
| <ul> <li>bit 15:01:27.444 -04:00 [INF] - https://localhost:8015</li> <li>bit 15:01:27.455 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPIStartup : WebAPIStartup: Configuration start</li> <li>bit 15:01:27.455 -04:00 [INF] Log: Proxess.BroxessIQ.WebAPIStartup : WebAPIStartup: Configuration start</li> <li>bit 15:01:27.455 -04:00 [INF] Log: Proxess.BroxessIQ.WebAPIStartup : WebAPIStartup: Configuration start</li> <li>bit 15:01:27.455 -04:00 [INF] Log: Proxess.BroxessIQ.WebAPI.WebAPIStartup : WebAPI base address https://DESKTOP-UNE0FP0:8015</li> <li>bit 15:01:28.592 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI address https://DESKTOP-UNE0FP0:8015</li> <li>bit 15:01:28.676 -04:00 [DBG] Log: Proxess.BroxessIQ.WebAPI.WebAPIStartup : Swagger UI address https://DESKTOP-UNE0FP0:8015/swagger/ui/index</li> <li>bit 15:01:28.676 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 31 : Credential credestartive DeleteFlag:False Bloc</li> <li>bit 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 32 : Switch MK   status:Active DeleteFlag:False Bloc</li> <li>bit 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 32 : Switch MK   status:Active DeleteFlag:False Bloc</li> <li>bit 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 : Bad Math Card   status:Active DeleteFlag:False Bloc</li> <li>bit 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 5 : James Lockdown   status:Active DeleteFlag:False Bloc</li> <li>bit 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 5 : James Lockdown   status:Active DeleteFlag:False Bloc</li> <li>bit 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 5 : James Lockdown   status:Active DeleteF</li></ul>  | 024-10-11 15:01:26.542 -04:00 [VRB<br>024-10-11 15:01:26.758 -04:00 [VRB<br>024-10-11 15:01:27.228 -04:00 [INF<br>024-10-11 15:01:27.27 -04:00 [INF<br>024-10-11 15:01:27.29 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.444 -04:00 [INF   | Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br>Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s)<br>Starting IdentityManager configuration<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br>Identity Server up and running<br>No license file found. Skipping license processing.<br>No cloud config file found. Skipping loading.<br>Active Directory Integration is not configured<br>Web API is enabled. Begin startup<br>Starting WebAPI<br>WebAPIPort set to 8015<br>WebAPIIVeHttps set to True<br>WebAPI host: DESKTOP-UNE0FP0 port: 8015<br>Web API - Base WebAPI Address https://DESKTOP-UNE0FP0:8015/<br>SwaggerOverrideUr1 set to   |
| <pre>324-10-11 15:01:27.645 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPIStartup: Configuration start 224-10-11 15:01:27.745 -04:00 [INF] Log: Proxess.Business.Managers.ProxessCloudManager : Ensure Switch Tech Registration result: True 224-10-11 15:01:28.92 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Web API base address https://DESKTOP-UNE0FP0:8015 224-10-11 15:01:28.92 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPIStartup : Web API base address https://DESKTOP-UNE0FP0:8015 224-10-11 15:01:28.675 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPIStartup : Web API base address https://DESKTOP-UNE0FP0:8015 224-10-11 15:01:28.675 -04:00 [D6G] Log: Proxess.ProxessIQ.WebAPIStartup : Swagger UI address thtps://DESKTOP-UNE0FP0:8015/swagger/ui/index 224-10-11 15:01:28.676 -04:00 [D6G] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 31 : Credential ctruss.Active DeleteFlag:False Bloc 224-10-11 15:01:28.686 -04:00 [D6G] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 : Bad Math Card   status:Active DeleteFlag:False Bloc 224-10-11 15:01:28.686 -04:00 [D6G] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 : Bad Math Card   status:Active DeleteFlag:False Bloc 224-10-11 15:01:28.686 -04:00 [D6G] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 : Bad Math Card   status:Active DeleteFlag:False Bloc 224-10-11 15:01:28.686 -04:00 [D6G] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 : James Lockdown   status:Active DeleteFlag:False Bloc 224-10-11 15:01:28.696 -04:00 [D6G] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 : James Lockdown   status:Active DeleteFlag:False Bloc 224-10-11 15:01:28.696 -04:00 [D6G] Log: Proxess.Business.Anagers.AcsTransportDataManager : skip inactive credential 1 : James Mobile   status:Active DeleteFlag:False Bloc 224-10-11 15:01:28.696 -04:00 [D6G] Log: Proxess.Busi</pre>  | 024-10-11 15:01:26.542 -04:00 [VRB<br>024-10-11 15:01:26.758 -04:00 [VRB<br>024-10-11 15:01:27.278 -04:00 [INF<br>024-10-11 15:01:27.279 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [VRB<br>024-10-11 15:01:27.429 -04:00 [VRB<br>024-10-11 15:01:27.444 -04:00 [INF<br>024-10-11 15:01:27.444 -04:00 [INF   | Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br>Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s)<br>Starting IdentityManager configuration<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br>Identity Server up and running<br>No license file found. Skipping license processing.<br>No cloud config file found. Skipping loading.<br>Active Directory Integration is not configured<br>Web API is enabled. Begin startup<br>Starting WebAPI<br>WebAPIPort set to 8015<br>WebAPIPorts set to 8015<br>WebAPI host: DESKTOP-UNE0FP0 port: 8015<br>WebAPI - Base WebAPI Address https://DESKTOP-UNE0FP0:8015/<br>swaggerOvernideUrl set to<br>Registered WebAPI Addresses:   |
| <pre>324-10-11 15:01:27.745 -04:00 [INF] Log: Proxess.Business.Managers.ProxessCloudManager : Ensure Switch Tech Registration result: True<br/>324-10-11 15:01:28.592 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Web API base address https://DESKTOP-UNE0FP0:8015<br/>324-10-11 15:01:28.592 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Enabling Swagger.U<br/>324-10-11 15:01:28.613 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI address (https://DESKTOP-UNE0FP0:8015/swagger/ui/index)<br/>324-10-11 15:01:28.613 -04:00 [INF] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   31 : Credential   status:Active DeleteFlag:False Bloch<br/>324-10-11 15:01:28.666 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   32 : Switch MK   status:Active DeleteFlag:False Bloch<br/>324-10-11 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   32 : Switch MK   status:Active DeleteFlag:False Bloch<br/>324-10-11 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : adding   2 : Bad Math Mobile<br/>324-10-11 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 : James Lockdown   status:Active DeleteFlag:False Bloch<br/>324-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 : James Lockdown   status:Active DeleteFlag:False Bloch<br/>324-10-11 15:01:28.694 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 : James Lockdown   status:Active DeleteFlag:False Bloch<br/>324-10-11 15:01:28.694 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 : James Mobile   status:Active DeleteFlag:False Bloch<br/>324-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 : James Mobile   status:Active DeleteFlag:False</pre>  | 024-10-11 15:01:26.542 -04:00 [VKB<br>024-10-11 15:01:26.758 -04:00 [VKB<br>024-10-11 15:01:27.228 -04:00 [INF<br>024-10-11 15:01:27.291 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.444 -04:00 [INF   | Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br>Log: Proxess.Business.Manager.com/guration<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br>Identity/Server up and running<br>No license file found. Skipping license processing.<br>No cloud config file found. Skipping loading.<br>Active Directory Integration is not configured<br>Web API is enabled. Begin startup<br>Starting WebAPI<br>WebAPIPUseHttps set to True<br>WebAPIPI set to 8015<br>WebAPI host: DESKTOP-UNE0FP0 port: 8015<br>WebAPI - Base WebAPI Address https://DESKTOP-UNE0FP0:8015/<br>SwaggerOverrideUrl set to<br>Registered WebAPI Addresses:<br>- https://DESKTOP-UNE0FP0:8015  |
| <pre>324-10-11 15:01:28.592 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Web API base address https://DESKTOP-UNE0FP0:8015<br/>224-10-11 15:01:28.592 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI address (https://DESKTOP-UNE0FP0:8015/Swagger/ui/index)<br/>224-10-11 15:01:28.613 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI address (https://DESKTOP-UNE0FP0:8015/Swagger/ui/index)<br/>224-10-11 15:01:28.676 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 31 : Credential   status:Active DeleteFlag:False Blocl<br/>224-10-11 15:01:28.666 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 32 : Switch MK   status:Active DeleteFlag:False Blocl<br/>224-10-11 15:01:28.666 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 : Bad Math Card   status:Active DeleteFlag:False Blocl<br/>224-10-11 15:01:28.666 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 : Bad Math Card   status:Active DeleteFlag:False Blocl<br/>224-10-11 15:01:28.664 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : akip inactive credential 5 : James Lockdown   status:Active DeleteFlag:False Blocl<br/>224-10-11 15:01:28.694 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : akip inactive credential 5 : James Lockdown   status:Active DeleteFlag:False Blocl<br/>224-10-11 15:01:28.694 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 5 : James Lockdown   status:Active DeleteFlag:False Blocl<br/>224-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 5 : James Mobile   status:Active DeleteFlag:False Blocl<br/>224-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 3 : James Mobile   status:Active DeleteFlag:False Blocl<br/>224-10-11 15:01:28.696 -04:00 [DBG] Lo</pre>   | 024-10-11 15:01:26.542 -04:00 [VRB<br>024-10-11 15:01:26.758 -04:00 [VRB<br>024-10-11 15:01:27.228 -04:00 [INF<br>024-10-11 15:01:27.27 -04:00 [INF<br>024-10-11 15:01:27.29 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.444 -04:00 [INF   | Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br>Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s)<br>Starting IdentityManager configuration<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br>Identity Server up and running<br>No license file found. Skipping license processing.<br>No cloud config file found. Skipping loading.<br>Active Directory Integration is not configured<br>Web API is enabled. Begin startup<br>Starting WebAPI<br>WebAPIPort set to 8015<br>WebAPII best to True<br>WebAPI host: DESKTOP-UNE0FP0 port: 8015<br>WebAPI Abdress https://DESKTOP-UNE0FP0:8015/<br>swaggerOverrideUr1 set to<br>Registered WebAPI Addresses:<br>- https://DESKTOP-UNE0FP0:8015<br>- https://DESKT0P-UNE0FP0:8015  |
| <pre>324-10-11 15:01:28.592 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Web API base address https://DESKTOP-UNE0FP0:8015<br/>224-10-11 15:01:28.592 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI address (https://DESKTOP-UNE0FP0:8015/Swagger/ui/index)<br/>224-10-11 15:01:28.613 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI address (https://DESKTOP-UNE0FP0:8015/Swagger/ui/index)<br/>224-10-11 15:01:28.676 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 31 : Credential   status:Active DeleteFlag:False Blocl<br/>224-10-11 15:01:28.666 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 32 : Switch MK   status:Active DeleteFlag:False Blocl<br/>224-10-11 15:01:28.666 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 : Bad Math Card   status:Active DeleteFlag:False Blocl<br/>224-10-11 15:01:28.666 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 : Bad Math Card   status:Active DeleteFlag:False Blocl<br/>224-10-11 15:01:28.664 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : akip inactive credential 5 : James Lockdown   status:Active DeleteFlag:False Blocl<br/>224-10-11 15:01:28.694 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : akip inactive credential 5 : James Lockdown   status:Active DeleteFlag:False Blocl<br/>224-10-11 15:01:28.694 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 5 : James Lockdown   status:Active DeleteFlag:False Blocl<br/>224-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 5 : James Mobile   status:Active DeleteFlag:False Blocl<br/>224-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 3 : James Mobile   status:Active DeleteFlag:False Blocl<br/>224-10-11 15:01:28.696 -04:00 [DBG] Lo</pre>   | 024-10-11 15:01:26.542 -04:00 [VRB<br>024-10-11 15:01:26.758 -04:00 [VRB<br>024-10-11 15:01:27.228 -04:00 [INF<br>024-10-11 15:01:27.27 -04:00 [INF<br>024-10-11 15:01:27.29 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.444 -04:00 [INF   | Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br>Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s)<br>Starting IdentityManager configuration<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br>Identity Server up and running<br>No license file found. Skipping license processing.<br>No cloud config file found. Skipping loading.<br>Active Directory Integration is not configured<br>Web API is enabled. Begin startup<br>Starting WebAPI<br>WebAPIPort set to 8015<br>WebAPII best to True<br>WebAPI host: DESKTOP-UNE0FP0 port: 8015<br>WebAPI Abdress https://DESKTOP-UNE0FP0:8015/<br>swaggerOverrideUr1 set to<br>Registered WebAPI Addresses:<br>- https://DESKTOP-UNE0FP0:8015<br>- https://DESKT0P-UNE0FP0:8015  |
| 2024-10-11 15:01:28.692 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Enabling Swagger UI addrest https://DESKTOP-UNE0FP0:8015/swagger/UI/index<br>2024-10-11 15:01:28.676 -04:00 [DG] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI addrest https://DESKTOP-UNE0FP0:8015/swagger/UI/index<br>2024-10-11 15:01:28.676 -04:00 [DG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 31 : Credential creaters Active DeleteFlag:False Block<br>2024-10-11 15:01:28.676 -04:00 [DG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 32 : Switch MK   status:Active DeleteFlag:False Block<br>2024-10-11 15:01:28.686 -04:00 [DG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 : Bad Math Card   status:Active DeleteFlag:False Block<br>2024-10-11 15:01:28.686 -04:00 [DG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 : Bad Math Card   status:Active DeleteFlag:False Block<br>2024-10-11 15:01:28.686 -04:00 [DG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 : Bad Math Card   status:Active DeleteFlag:False Block<br>2024-10-11 15:01:28.686 -04:00 [DG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 5 : James Lockdown   status:Active DeleteFlag:False Block<br>2024-10-11 15:01:28.694 -04:00 [DG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 5 : James Mobile<br>2024-10-11 15:01:28.696 -04:00 [DG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 3 : James Mobile   status:Active DeleteFlag:False Block<br>2024-10-11 15:01:28.696 -04:00 [DG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 3 : James Mobile   status:Active DeleteFlag:False Block<br>2024-10-11 15:01:28.696 -04:00 [DG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   14 : Tom Dacey Mobile   status:Active DeleteFlag:False Block<br>2024-10-11 15:01:28.696  | 024-10-11 15:01:26.542 -04:00 [VKB<br>024-10-11 15:01:26.758 -04:00 [VKB<br>024-10-11 15:01:27.228 -04:00 [INF<br>024-10-11 15:01:27.291 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.444 -04:00 [INF   | <pre>Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br/>Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s)<br/>Starting IdentityManager configuration<br/>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br/>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br/>Identity Server up and running<br/>No license file found. Skipping license processing.<br/>No cloud config file found. Skipping loading.<br/>Active Directory Integration is not configured<br/>Web API is enabled. Begin startup<br/>Starting WebAPI<br/>WebAPIPort set to 8015<br/>WebAPIDest Dest Configured Dest Dest Dest Dest Dest Dest Dest Dest</pre>   |
| 024-10-11 15:01:28.613 -04:00 [INF] Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI addrest https://DESKTOP-UNE0FP0:8015/swagger/ui/index<br>024-10-11 15:01:28.676 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   31 : Credential   status:Active DeleteFlag:False Block<br>024-10-11 15:01:28.676 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   32 : Switch MK   status:Active DeleteFlag:False Block<br>024-10-11 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   32 : Bad Math Card   status:Active DeleteFlag:False Block<br>024-10-11 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   32 : Bad Math Card   status:Active DeleteFlag:False Block<br>024-10-11 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : adding   2 : Bad Math Mobile<br>024-10-11 15:01:28.694 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 : James Lockdown   status:Active DeleteFlag:False Block<br>024-10-11 15:01:28.694 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 : James Mobile   status:Active DeleteFlag:False Block<br>024-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 : James Mobile   status:Active DeleteFlag:False Block<br>024-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   1 : James Mobile   status:Active DeleteFlag:False Block<br>024-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   1 : James Mobile   status:Active DeleteFlag:False Block<br>024-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   14 : Tom Dacey Mobile   status:Active DeleteFlag:False Bloc   | 024-10-11 15:01:26.542 -04:00 [VKB<br>024-10-11 15:01:26.758 -04:00 [VKB<br>024-10-11 15:01:27.228 -04:00 [INF<br>024-10-11 15:01:27.275 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.444 -04:00 [INF   | <pre>Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br/>Log: Proxess.Business.Manager.s.ProxessCloudManager : found 0 overlap(s)<br/>Starting IdentityManager configuration<br/>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br/>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br/>Identity Server up and running<br/>No license file found. Skipping license processing.<br/>No cloud config file found. Skipping loading.<br/>Active Directory Integration is not configured<br/>Web API is enabled. Begin startup<br/>Starting WebAPI<br/>WebAPITUSettops set to 8015<br/>WebAPIT set to 8015<br/>WebAPI set to 8015<br/>WebAPI host: DESKTOP-UNE0FP0 port: 8015<br/>WebAPI - Base WebAPI Address https://DESKTOP-UNE0FP0:8015/<br/>SwaggerOverrideUrl set to<br/>Registered WebAPI Addresses:</pre>   |
| 3024-10-11       15:01:28.676       -04:00       [DBG]       Log:       Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   31 : Credential + status:Active DeleteFlag:False Block         2024-10-11       15:01:28.666       -04:00       [DBG]       Log:       Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   32 : Switch MK   status:Active DeleteFlag:False Block         2024-10-11       15:01:28.666       -04:00       [DBG]       Log:       Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   1 : Bad Math Card   status:Active DeleteFlag:False Block         2024-10-11       15:01:28.668       -04:00       [DBG]       Log:       Proxess.Business.Managers.AcsTransportDataManager : akip inactive credential   5 :       Bad Math Card   status:Active DeleteFlag:False Block         2024-10-11       15:01:28.694       -04:00       [DBG]       Log:       Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 :       James Lockdown   status:Active DeleteFlag:False Block         2024-10-11       15:01:28.694       -04:00       [DBG]       Log:       Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 :       James Lockdown   status:Active DeleteFlag:False Block         2024-10-11       15:01:28.694       -04:00       [DBG]       Log:       Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 :       James Mobile   status:Active DeleteF   | 024-10-11 15:01:26.542 -04:00 [VRB<br>024-10-11 15:01:26.758 -04:00 [VRB<br>024-10-11 15:01:27.228 -04:00 [INF<br>024-10-11 15:01:27.275 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.444 -04:00  | <pre>Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br/>Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s)<br/>Starting IdentityManager configuration<br/>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br/>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br/>Identity Server up and running<br/>No license file found. Skipping license processing.<br/>No cloud config file found. Skipping loading.<br/>Active Directory Integration is not configured<br/>Web API is enabled. Begin startup<br/>Starting WebAPI<br/>WebAPIPort set to 8015<br/>WebAPIUseHttps set to True<br/>WebAPI host: DESKTOP-UNE0FP0 port: 8015<br/>WebAPI host: DESKTOP-UNE0FP0 port: 8015<br/>WebAPI is enable Address https://DESKTOP-UNE0FP0:8015/<br/>swaggerOverrideUrl set to<br/>Registered WebAPI Addresses:</pre>   |
| 224-10-11 15:01:28.676 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   32 : Switch MK   status:Active DeleteFlag:False Bloc<br>324-10-11 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   1 : Bad Math Card   status:Active DeleteFlag:False Bloc<br>324-10-11 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : adding   2 : Bad Math Mobile<br>324-10-11 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : adding   2 : Bad Math Mobile<br>324-10-11 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 : James Lockdown   status:Active DeleteFlag:False B<br>324-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 : James Lockdown   status:Active DeleteFlag:False B<br>324-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 : James Mobile   status:Active DeleteFlag:False B<br>324-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   14 : Tom Dacey Mobile   status:Active DeleteFlag:False B<br>324-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   14 : Tom Dacey Mobile   status:Active DeleteFlag:False B<br>324-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   14 : Tom Dacey Mobile   status:Active DeleteFlag:False B<br>324-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   14 : Tom Dacey Mobile   status:Active DeleteFlag:False B<br>324-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   14 : Tom Dacey Mobile   status:Active DeleteFlag:False B<br>324-10-11 15:01:28.696 -04:00 [DB] [   | 1024-10-11         15:01:26.542         -04:00         [VRB           1024-10-11         15:01:26.758         -04:00         [VRB           1024-10-11         15:01:27.28         -04:00         [NR           1024-10-11         15:01:27.28         -04:00         [INF           1024-10-11         15:01:27.29         -04:00         [INF           1024-10-11         15:01:27.429         -04:00         [INF           1024-10-11         15:01:27.429         -04:00         [INF           1024-10-11         15:01:27.429         -04:00         [INF           1024-10-11         15:01:27.444         -  | Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br>Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s)<br>Starting IdentityManager configuration<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br>Identity Server up and running<br>No license file found. Skipping license processing.<br>No cloud config file found. Skipping loading.<br>Active Directory Integration is not configured<br>Web API is enabled. Begin startup<br>Starting WebAPI<br>WebAPIPort set to 8015<br>WebAPIPort set to 8015<br>WebAPIDest Diver DUNEOFP0 port: 8015<br>WebAPI Base WebAPI Address https://DESKTOP-UNEOFP0:8015/<br>swaggerOverrideUrl set to<br>Registered WebAPI Addresses:<br>- https://DESKTOP-UNEOFP0:8015<br>- https://Jocalhost:80815<br>Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPIStartup: Configuration start<br>Log: Proxess.Business.Managers.ProxesCloudManager : Ensure Switch Tech Registration result: True<br>Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPI base address https://DESKTOP-UNEOFP0:8015<br>Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPI base address https://DESKTOP-UNEOFP0:8015<br>Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : KebAPI base address https://DESKTOP-UNEOFP0:8015<br>Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : HebAPI base address https://DESKTOP-UNEOFP0:8015<br>Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : KebAPI base address https://DESKTOP-UNEOFP0:8015<br>Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Ensure Switch Tech Registration result: True<br>Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Ensure Switch Tech Registration result: True<br>Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Ensure Switch Tech Registration result: True<br>Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Ensure Switch Tech Registration result: True  |
| <pre>2024-10-11 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   1 : Bad Math Card   status:Active DeleteFlag:False B:<br/>2024-10-11 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : adding   2 : Bad Math Mobile<br/>2024-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 : James Lockdown   status:Active DeleteFlag:False B:<br/>2024-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   13 : James Mobile   status:Active DeleteFlag:False B:<br/>2024-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   14 : Tom Dacey Mobile   status:Active DeleteFlag:False<br/>2024-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   14 : Tom Dacey Mobile   status:Active DeleteFlag:False<br/>2024-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   14 : Tom Dacey Mobile   status:Active DeleteFlag:False<br/>2024-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   14 : Tom Dacey Mobile   status:Active DeleteFlag:False<br/>2024-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   14 : Tom Dacey Mobile   status:Active DeleteFlag:False<br/>2024-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   14 : Tom Dacey Mobile   status:Active DeleteFlag:False<br/>2024-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   14 : Tom Dacey Mobile   status:Active DeleteFlag:False<br/>2024-10-11 15:01:28.696 -04:00 [DBC] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   14 : Tom Dacey Mobile   status:Active D</pre>   | 024-10-11 15:01:26.542 -04:00 [VRB<br>024-10-11 15:01:26.758 -04:00 [VRB<br>024-10-11 15:01:27.228 -04:00 [INF<br>024-10-11 15:01:27.29 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.444 -04:00 [INF<br>024-10-11 15:01:27.445 -04:00 [INF<br>024-10-11 15:01:27.45 -04:00 [INF<br>024-10-11 15:01:27.45 -04:00 [INF<br>024-10-11 15:01:27.45 -04:00 [INF<br>024-10-11 15:01:27.55 -04:00 [INF<br>024-10-11 15:01:28.592 -04:00 [INF] | <pre>Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s) Starting IdentityManager configuration Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits IdentityManager configuration No license file found. Skipping license processing. No cloud config file found. Skipping loading. Active Directory Integration is not configured WebAPI is enabled. Begin startup Starting WebAPI WebAPIPort set to 8015 WebAPI host: DESKTOP-UNE0FP0 port: 8015 WebAPI host: DESKTOP-UNE0FP0 port: 8015 WebAPI Addresses:</pre>  |
| 024-10-11 15:01:28.686 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : adding   2 : Bad Math Mobile<br>024-10-11 15:01:28.694 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 : James Lockdown   status:Active DeleteFlag:False B<br>024-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   13 : James Mobile   status:Active DeleteFlag:False B<br>024-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   14 : Tom Dacey Mobile   status:Active DeleteFlag:False B   | 11         15:01:26.542         -04:00         [VRB           1024-10-11         15:01:26.758         -04:00         [VRB           1024-10-11         15:01:27.228         -04:00         [VRB           1024-10-11         15:01:27.228         -04:00         [INF           1024-10-11         15:01:27.228         -04:00         [INF           1024-10-11         15:01:27.429         -04:00         [INF           1024-10-11         15:01:27.429         -04:00         [INF           1024-10-11         15:01:27.429         -04:00         [INF           1024-10-11         15:01:27.442         -04:00         [INF           1024-10-11         15:01:27.444         -04:00         [INF           1024-10-11         15:01:27.445         -04:0  | <pre>Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br/>Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s)<br/>Starting IdentityManager configuration<br/>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br/>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br/>IdentityServer up and running<br/>No license file found. Skipping license processing.<br/>No cloud config file found. Skipping loading.<br/>Active Directory Integration is not configured<br/>Web API is enabled. Begin startup<br/>Starting WebAPI<br/>HvebAPIPort set to 8015<br/>WebAPIUseHttps set to True<br/>WebAPI host: DESKTOP-UNE0FP0 port: 8015<br/>WebAPI host: DESKTOP-UNE0FP0 port: 8015<br/>WebAPI as Base WebAPI Address https://DESKTOP-UNE0FP0:8015/<br/>swaggerOverrideUr1 set to<br/>Registered WebAPI Addresses:</pre>  |
| 224-10-11 15:01:28.694 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   5 : James Lockdown   status:Active DeleteFlag:False i<br>024-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   13 : James Mobile   status:Active DeleteFlag:False B:<br>224-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   14 : Tom Dacey Mobile   status:Active DeleteFlag:False B:  | 024-10-11 15:01:26.542 -04:00 [VRB<br>024-10-11 15:01:26.758 -04:00 [VRB<br>024-10-11 15:01:27.228 -04:00 [INF<br>024-10-11 15:01:27.291 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.444 -04:00 [INF<br>024-10-11 15:01:28.592 -04:00 [INF<br>024-10-11 15:01:28.592 -04:00 [INF<br>024-10-11 15:01:28.676 -04:00 [INF   | <pre>Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br/>Log: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s)<br/>Starting IdentityManager configuration<br/>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br/>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br/>Identity Server up and running<br/>No license file found. Skipping license processing.<br/>No cloud config file found. Skipping loading.<br/>Active Directory Integration is not configured<br/>Web API is enabled. Begin startup<br/>Starting WebAPI<br/>WebAPIDort set to 8015<br/>WebAPIDext Ext Set To True<br/>WebAPIDext Ext Set To True<br/>WebAPIDext Ext Set To True<br/>Registered WebAPI Address https://DESKTOP-UNE0FP0:8015/<br/>swaggerOverrideUrl set to<br/>Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPIStartup: Configuration start<br/>Log: Proxess.IQ.WebAPI.WebAPIStartup : Ensure Switch Tech Registration result: True<br/>Log: Proxess.Rusiess.Managers.ProxessCloudManager : Ensure Switch Tech Registration result: True<br/>Log: Proxess.Rusiess.Managers.ProxessCloudManager : Ensure Switch Tech Registration result: True<br/>Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Log: MebAPI.WebAPIStartup : Swagger<br/>Log: Proxess.Rusiess.Managers.AcsTransportDataManager : skip inactive credential 31 : Credential _ 32 : Switch MK   status:Active DeleteFlag:False Block<br/>Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential _ 32 : Switch MK   status:Active DeleteFlag:False Block</pre>  |
| 024-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   13 : James Mobile   status:Active DeleteFlag:False B:<br>024-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   14 : Tom Dacey Mobile   status:Active DeleteFlag:Fals   | 024-10-11 15:01:26.542 -04:00 [VRB<br>024-10-11 15:01:26.758 -04:00 [VRB<br>024-10-11 15:01:27.228 -04:00 [INF<br>024-10-11 15:01:27.29 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.429 -04:00 [INF<br>024-10-11 15:01:27.444 -04:00 [INF<br>024-10-11 15:01:27.645 -04:00 [INF<br>024-10-11 15:01:28.592 -04:00 [INF<br>024-10-11 15:01:28.592 -04:00 [INF<br>024-10-11 15:01:28.613 -04:00 [INF<br>024-10-11 15:01:28.613 -04:00 [INF<br>024-10-11 15:01:28.613 -04:00 [INF<br>024-10-11 15:01:28.613 -04:00 [INF<br>024-10-11 15:01:28.666 -04:00 [DBG<br>024-10-11 15:01:28.666 -04:00 [DBG<br>024-10-11 15:01:28.666 -04:00 [DBG  | <pre>Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br/>Log: Proxess.Business.Manager.s.ProxessCloudManager : found 0 overlap(s)<br/>Starting IdentityManager configuration<br/>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br/>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br/>Identity Server up and running<br/>No license file found. Skipping license processing.<br/>No cloud config file found. Skipping loading.<br/>Active Directory Integration is not configured<br/>Web API is enabled. Begin startup<br/>Starting WebAPI<br/>WebAPIPOT set to 8015<br/>WebAPI set to 8015<br/>WebAPI set to 8015<br/>WebAPI set to 8015<br/>WebAPI host: DESKTOP-UNE0FP0 port: 8015<br/>WebAPI host: DESKTOP-UNE0FP0 port: 8015<br/><br/>No titps://DESKTOP-UNE0FP0:8015<br/>- https://localnost:8015<br/>Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPIStartup: Configuration start<br/>Log: Proxess.Runagers.ProxessCloudManager : Ensure Switch Tech Registration result: True<br/>Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Enabling Swagger<br/>Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI address (https://DESKTOP-UNE0FP0:8015<br/>Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential ] 31 : Credential   staus:Active DeleteFlag:False Block<br/>Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential ] 32 : Switch MK   staus:Active DeleteFlag:False Block<br/>Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential ] 1 : Bad Math Card   staus:Active DeleteFlag:False Block<br/>Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential ] 32 : Switch MK   staus:Active DeleteFlag:False Block<br/>Log: Proxess.Business.Managers.AcsTransp</pre>     |
| 024-10-11 15:01:28.696 -04:00 [DBG] Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential   14 : Tom Dacey Mobile   status:Active DeleteFlag:Fal:  | 11         15:01:26.542         -04:00         [VRB           2024-10-11         15:01:26.758         -04:00         [VRB           2024-10-11         15:01:27.228         -04:00         [VRB           2024-10-11         15:01:27.228         -04:00         [INF           2024-10-11         15:01:27.227         -04:00         [INF           2024-10-11         15:01:27.429         -04:00         [INF           2024-10-11         15:01:27.429         -04:00         [INF           2024-10-11         15:01:27.429         -04:00         [INF           2024-10-11         15:01:27.444         -04:0  | <pre>log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br/>log: Proxess.Business.Managers.ProxessCloudIntegration.ProxessCloudApiService : Connected<br/>log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected<br/>log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br/>Identity Server up and running<br/>No license file found. Skipping license processing.<br/>No cloud config file found. Skipping loading.<br/>Active Directory Integration is not configured<br/>Web API is enabled. Begin startup<br/>Starting WebAPI<br/>WebAPIDset to 8015<br/>WebAPIDset to 8015<br/>WebAPIUseHttps set to True<br/>WebAPI stor: DESKTOP-UNE0FP0 port: 8015<br/>WebAPILS est to 70<br/>WebAPI Address https://DESKTOP-UNE0FP0:8015/<br/>swaggerOverrideUrl set to<br/>Registered WebAPI.Addresse:</pre>   |
| 224-10-11 15:01.20.00 -04:00 [DOU] EDG. FLOXESS.DUSINESS.HORIDGEPS.ACSTRAISPUR Determaininger . SKIP Inditive Credential   14 . Tom Datey MODILE   Status:Active Determaininger .<br>17/110-11 15:01:28.696 -0/1:00 [DRG] Log: Provace Rusinace Managane ArcTransnortDataManagan . skip inactive credential   16 . Smart Credential   ctatus:Deartivated Deleteriag:Fall   | 1024-10-11         15:01:26.752         -04:00         [VRB           1024-10-11         15:01:26.758         -04:00         [VRB           1024-10-11         15:01:27.28         -04:00         [INF           1024-10-11         15:01:27.28         -04:00         [INF           1024-10-11         15:01:27.29         -04:00         [INF           1024-10-11         15:01:27.429         -04:00         [INF           1024-10-11         15:01:27.429         -04:00         [INF           1024-10-11         15:01:27.429         -04:00         [INF           1024-10-11         15:01:27.444         -04:00         [INF           1024-10-11         15:01:28.52         -04:00         [INF           1024-10-11         15:01:28.52         -0  | <pre>Log: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus<br/>Log: Proxess.Business.Managers.ProxessCloudIntegration ProxessCloudApiService : Connected<br/>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br/>IdentityManager configuration<br/>Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits<br/>Identity Server up and running<br/>No cloud config file found. Skipping loading.<br/>Active Directory Integration is not configured<br/>Web API is enabled. Begin startup<br/>Starting WebAPI<br/>WebAPIPort set to 8015<br/>WebAPILestTtps set to True<br/>WebAPIPort set to 8015<br/>WebAPI host: DESKTOP-UNE0FP0 port: 8015<br/>WebAPI host: DESKTOP-UNE0FP0 port: 8015<br/>WebAPI host: DESKTOP-UNE0FP0 port: 8015<br/>. https://DESKTOP-UNE0FP0:8015<br/>. https://DESKTOP-UNE0FP0:8015<br/>. https://DESKTOP-UNE0FP0:8015<br/>. https://DESKTOP-UNE0FP0:8015<br/>. https://DESKTOP-UNE0FP0:8015<br/>. https://Discomtanagers.ProxessCloudManager : Ensure Switch Tech Registration result: True<br/>Log: Proxess.Business.Managers.ProxessCloudManager : Ensure Switch Tech Registration result: True<br/>Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : WebAPI base address https://DESKTOP-UNE0FP0:8015<br/>Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Keb API base address https://DESKTOP-UNE0FP0:8015<br/>Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI address (https://DESKTOP-UNE0FP0:8015/swagger/ui/index<br/>Log: Proxess.ProxessIQ.WebAPI.WebAPIStartup : Swagger UI address (https://DESKTOP-UNE0FP0:8015/swagger/ui/index<br/>Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 31 : Credential cscups:Active DeleteFlag:False Block<br/>Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 31 : Suitch MK   status:Active DeleteFlag:False Block<br/>Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 : Bad Math Card   status:Active DeleteFlag:False Block<br/>Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 1 : Bad Math Card</pre> |
|  | 2024-10-11         15:01:26.752         -04:00         [VRB           2024-10-11         15:01:26.758         -04:00         [VRB           2024-10-11         15:01:27.275         -04:00         [VRB           2024-10-11         15:01:27.275         -04:00         [INF           2024-10-11         15:01:27.275         -04:00         [INF           2024-10-11         15:01:27.297         -04:00         [INF           2024-10-11         15:01:27.429         -04:00         [INF           2024-10-11         15:01:27.429         -04:00         [INF           2024-10-11         15:01:27.449         -04:00         [INF           2024-10-11         15:01:27.444         -04:00         [INF           2024-10-11         15:01:27.445         -04:00         [INF           2024-10-11         15:01:28.592         <  | <pre>l ug: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus lug: Proxess.Business.Managers.ProxessCloudIntegration ProxessCloudApiService : Connected Log: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits IdentityManager configuration ProxessCloudIntegration.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits Identity Server up and running No license file found. Skipping loading. Active Directory Integration is not configured Web API is enabled. Begin startup Starting WebAPI WebAPIOr set to 8015 WebAPI host: DESKTOP-UNE0FP0 port: 8015 WebAPI host: DESKTOP-UNE0FP0 port: 8015 WebAPI host: DESKTOP-UNE0FP0 port: 8015 Log: Proxess.ProxesSLQ.WebAPI.WebAPIStartup : WebAPIStartup: Configuration start Log: Proxess.ProxesSLQ.WebAPI.WebAPIStartup : WebAPIStartup: Configuration start Log: Proxess.ProxesSLQ.WebAPI.WebAPIStartup : Kes Api Dase address https://DESKTOP-UNE0FP0:8015 Log: Proxess.ProxesSLQ.WebAPI.WebAPIStartup : Kes Api Dase address https://DESKTOP-UNE0FP0:8015 Log: Proxess.ProxesSLQ.WebAPI.WebAPIStartup : Swagger UI address https://DESKTOP-UNE0FP0:8015 Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 31 : Credential _ staus:Active DeleteFlag:False Block Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 32 : Switch MK   status:Active DeleteFlag:False Block Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 31 : Switch MK   status:Active DeleteFlag:False Block Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 31 : Switch MK   status:Active DeleteFlag:False Block Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 31 : Sames Mobile   status:Active DeleteFlag:False Block Log: Proxess.Business.Managers.AcsTransportDataManager : skip inactive credential 31 : Switch MK   status:Active DeleteFlag:False Block Log: Proxess.Business.Managers.AcsTransportDataMana</pre>   |
|  | 2024-10-11         15:01:26.752         -04:00         [VRB           2024-10-11         15:01:26.758         -04:00         [VRB           2024-10-11         15:01:27.28         -04:00         [INF           2024-10-11         15:01:27.28         -04:00         [INF           2024-10-11         15:01:27.29         -04:00         [INF           2024-10-11         15:01:27.429         -04:00         [INF           2024-10-11         15:01:27.429         -04:00         [NB           2024-10-11         15:01:27.429         -04:00         [NF           2024-10-11         15:01:27.444         -04:00         [INF           2024-10-11         15:01:28.635         -0  | <pre>l ug: Proxess.Business.Managers.ProxessCloudManager : GetMobileCredentialStatus Lug: Proxess.Business.Managers.ProxessCloudManager : found 0 overlap(s) Starting IdentityManager configuration Lug: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Connected Lug: Proxess.Communication.ProxessCloudIntegration.ProxessCloudApiService : Manually check audits Identity Server up and running No license file found. Skipping license processing. No cloud config file found. Skipping loading. Active Directory Integration is not configured Web API is enabled. Begin startup Starting WebAPI WebAPIPort set to 8015 WebAPI set to 8015 WebAPI set to 8015 WebAPI sets 0 8015 Ug: Proxess ProxessIQ.WebAPI WebAPIStartup : WebAPI sets 0 Ug: Proxess ProxessIQ.WebAPI webAPIStartup : WebAPI sets 0 Ug: Proxess Business Managers AcsTransportDataManager : skip inactive credential 1 31 : Credential 1 41 : Credential 1 Ug: Proxess Business Managers.AcsTransportDataManager : skip inactive credential 1 1 :</pre>  |

|   | Https://desktop-une0fp0:8015/swa   | gger/docs/v1.0 api_ke  | y   | Explore   |           |        |          |
|---|--|--|---|---|-----------|--------|----------|
|   |  |  |   |   |           |        |          |
|   | ProxessIQ™ API   |  |   |   |           |        |          |
|   | AccessProfile  | Show/Hid   | e List Operations   | Expand Operations   |           |        |          |
|   | AuditLog   | Show/Hide  | E List Operations   | Expand Operations   |           |        |          |
|   | Calendar   | Show/Hid   | E List Operations   | Expand Operations   |           |        |          |
|   | Controller   | Show/Hide  | E List Operations   | Expand Operations   |           |        |          |
|   | Credential   | Show/Hide  | E List Operations   | Expand Operations   |           |        |          |
|   | Door   | Show/Hid   | e List Operations   | Expand Operations   |           |        |          |
|   | Privilege  | Show/Hide  | List Operations   | Expand Operations   |           |        |          |
|   | TimeSchedule   | Show/Hide  | E List Operations   | Expand Operations   |           |        |          |
|   | User   | Show/Hid   | E List Operations   | Expand Operations   |           |        |          |
|   | [ BASE URL: , API VERSION: V1.0 ]  |  |   | INVALID {···}   |           |        |          |
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|   | https://desktop-une0fp0.8015/swagger/ui/index#/Door           Operating         https://desktop-une0fp0.8015/swagger/ui/index#/Door  |  |   | \$<br>\$  | • • • • • | œ.     |          |
|   | cure https://desktop-une0fp0.8015/swagger/ui/index#/Door   |  |   | \$<br>\$  | • • • • • | œ      |          |
|   | cure https://desktop-une0fp0.8015/swagger/ui/index#/Door   | geridocsi/v1.0 api_key<br>Show/Hide  | List Operations   | Explore Expand Operations   | • • • • • | œ.     |          |
|   | cure https://desktop-une0fp0:8015/swagger/ui/index#/Door   | per/docs/v1.0 api_key<br>Show/filde<br>Show/filde                                      | List Operations   | Explore  Expand Operations Expand Operations  | • • • • • | (B)    |          |
|   | cure https://desktop-une0fp0.8015/swagger/ui/index#/Door   | ger/docs/v1.0 apL.key<br>Show/filde<br>Show/filde<br>Show/filde                        | List Operations<br>List Operations<br>List Operations   | C     C | • • • • • | œ      |          |
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|   | cure https://desktop-une0fp0.8015/swagger/ui/indes#/Door   | ger/doca/v1.0 apl_key<br>Show/Hide<br>Show/Hide<br>Show/Hide<br>Show/Hide              | List Operations  <br>List Operations  <br>List Operations  <br>List Operations  <br>List Operations  <br>List Operations  | C     C | • • • • • | œ      |          |
|   | cure https://desktop-une0fp0.8015/swagger/ui/indes#/Door   | ger/doca/v1.0 apl_key<br>Show/Hide<br>Show/Hide<br>Show/Hide<br>Show/Hide              | List Operations<br>List Operations<br>List Operations<br>List Operations<br>List Operations<br>List Operations<br>List Operations<br>Returns a list   | Explore Expand Operations Expand Operations Expand Operations Expand Operations Expand Operations Expand Operations storf all active doors  | • • • • • | G      |          |
|   | cure https://desktop-une0fp0.8015/swagger/ui/indes#/Door   | ger/doca/v1.0 api_key<br>Show/Hide<br>Show/Hide<br>Show/Hide<br>Show/Hide<br>Show/Hide | List Operations<br>List Operations<br>List Operations<br>List Operations<br>List Operations<br>List Operations<br>List Operations<br>Returns a list   | Expand Operations Expand Operations Expand Operations Expand Operations Expand Operations Expand Operations sto fall active doors door by it's door id  | • • • • • | e<br>e |          |
|   | Inttps://desktop-une0fp0.8015/wwagger/ui/index#/Door         Image: I  | ger/docs/v1.0 api_key<br>Show/Hide<br>Show/Hide<br>Show/Hide<br>Show/Hide              | List Operations  <br>List Operations  <br>List Operations  <br>List Operations  <br>List Operations  <br>List Operations  <br>List Operations  <br>Returns a lis<br>Get a specific door by  | Explore  Expand Operations  Expand Operations  Expand Operations  Expand Operations  Expand Operations  Expand Operations  st of all active doors  rdoor by it's door id  Its door external id  | • • • • • | G      |          |
|   | Interpret/desktop-une0fp0.8015/wwagger/ui/index#/Door         Image: I | ger/docs/v1.0 api_key<br>Show/Hide<br>Show/Hide<br>Show/Hide<br>Show/Hide              | List Operations  <br>List Operations  <br>List Operations  <br>List Operations  <br>List Operations  <br>List Operations  <br>List Operations  <br>Returns a lit<br>Get a specific<br>Get a specific door by<br>ent defined unique st | Explore Expand Operations Its do all active doors idoor by it's door id Its door external id  | • • • • • | ¢      |          |
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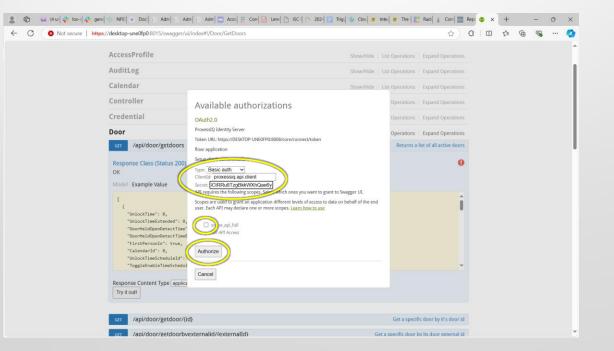
| t gen   |           |                 | \$                       | ß | þ | £j≡ | ~ |  |
|---|-----------|-----------------|--------------------------|---|---|-----|---|--|
| ProxessIQ™ API  |           |                 |                          |   |   |     |   |  |
| AccessProfile   | Show/Hide | List Operations | Expand Operations        |   |   |     |   |  |
| AuditLog  | Show/Hide | List Operations | Expand Operations        |   |   |     |   |  |
| Calendar  | Show/Hide | List Operations | Expand Operations        |   |   |     |   |  |
| Controller  | Show/Hide | List Operations | Expand Operation         |   |   |     |   |  |
| Credential  | Show/Hide | List Operations | Expand Operations        |   |   |     |   |  |
| Door  | Show/Hide | List Operations | Expand Operation         |   |   |     |   |  |
| ат /api/door/getdoors<br>Response Class (Status 200)<br>ОК<br>Model Example Value   |           |                 | list of all active door: | 0 |   |     |   |  |
| [ {     "UnlockTime": 0,     "UnlockTime": 0,     "DoorHeldOpenDetecTimeT: 0,     "DoorHeldOpenDetecTimeT: 0,     "FirstPersonal": run,     "CalenderLd": 0,     "DiotTimeSchedulzId": 0,     "TogglefandizImeSchedulzId": 0, |           |                 | Î                        |   |   |     |   |  |
| Response Content Type application/json v  |           |                 |                          |   |   |     |   |  |

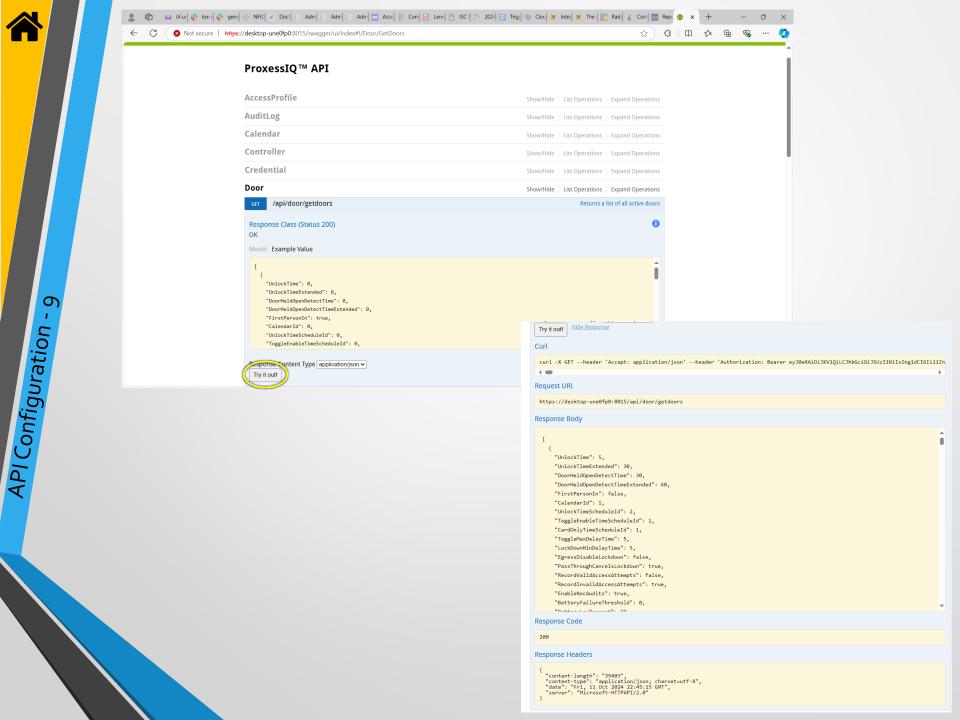
| G Not secure | https://desktop-une0fp0:8015/swagger/u   | i/index#:/Door/GetDoors   | <u>ث</u>                                      | G  | CD. | £≣ | \⊕ | <b>1</b> | <br>~ |
|--------------|--|---|---|----|-----|----|----|----------|-------|
|              | AccessProfile  |   | how/Hide   List Operations   Expand Operation | ŝ  |     |    |    |          |       |
|              | AuditLog   |   | how/Hide   List Operations   Expand Operation | ś. |     |    |    |          |       |
|              | Calendar   |   | how/Hide   List Operations   Expand Operation | s  |     |    |    |          |       |
|              | Controller   |   | Operations Expand Operation                   | s  |     |    |    |          |       |
|              | Credential   | Available authorizations  | Operations Expand Operation                   | 5  |     |    |    |          |       |
|              | Door   | OAuth2.0<br>ProxessIQ Identity Server   | Operations Expand Operation                   | s  |     |    |    |          |       |
|              | GET /api/door/getdoors   | Token URL: https://DESKTOP-UNE0FP0:8008/core/connect/token  | Returns a list of all active door             | s  |     |    |    |          |       |
|              | Response Class (Status 200)<br>OK<br>Model Example Value   | Row: application<br>Seture linest webset(rgiton.<br>Type: None or other ↓<br>Set requires the following reoper. Select which ones you want to grant to Swagge | er UL   |    |     |    |    |          |       |
|              | [<br>{<br>"UnlockTime": 0,<br>"UnlockTime": 0,<br>"DoorHoldOpenDetectTime"<br>"DoorHoldOpenDetectTime"<br>"FirstPersonIn": true,<br>"falendarId": 0,<br>"UnlockTimeSchedulad":<br>"ToggleEnableTimeSchedul | Authorize   | If of the end                                 |    |     |    |    |          |       |
|              | Response Content Type applica  | ation/json ¥  |   |    |     |    |    |          |       |
|              | GET /api/door/getdoor/{i   | d}  | Get a specific door by it's door i            | ł  |     |    |    |          |       |
|              | GET /api/door/getdoorby  | externalid/{externalId}   | Get a specific door by its door external i    | ł  |     |    |    |          |       |

| AccessProfile  | Sh  | now/Hide   List | Operations | Expand O        | perations  |  |  |  |
|--|---|-----------------|------------|-----------------|------------|--|--|--|
| AuditLog   | Sh  | now/Hide   List | Operations | Expand O        | perations  |  |  |  |
| Calendar   | Sh  | now/Hide   List | Operations | Expand O        | perations  |  |  |  |
| Controller   |   |                 | Operations | Expand O        | perations  |  |  |  |
| Credential   | Available authorizations  |                 | Operations | Expand O        | perations  |  |  |  |
| Door   | OAuth2.0<br>ProxessiQ Identity Server   |                 | Operations | Expand O        | perations  |  |  |  |
| GET /api/door/getdoors   | Token URL: https://DESKTOP-UNE0FP0:8008/core/connect/token  |                 | Returns a  | list of all act | tive doors |  |  |  |
| Response Class (Status 200)<br>OK<br>Model Example Value<br>[<br>{ | flow: application Setup client authentication.  Fype: None or other  API resentation PP Basic auth a paplication different levels of access to data on behal and one or more scopes. Lean how to use and application applicat |                 |            |                 | 0<br>Î     |  |  |  |

| C Not secure   http | ps://desktop-une0fp0:8015/swagger/ui                     | /index#!/Door/GetDoors   | <u>ن</u>                          | G  | CD 2 <sup>2</sup> ≡ | ¢ | ~~ ( |  |
|---------------------|--|--|-----------------------------------|----|---------------------|---|------|--|
|                     | AccessProfile  | Show/Hide   1  | lst Operations   Expand Operation | 5  |                     |   |      |  |
|                     | AuditLog   | Show/Hide   L  | ist Operations   Expand Operation | 5  |                     |   |      |  |
|                     | Calendar   | Show/Hide L  | ist Operations   Expand Operation | 5  |                     |   |      |  |
|                     | Controller   | Available authorizations   | Operations   Expand Operation     | 5  |                     |   |      |  |
|                     | Credential   | OAuth2.0   | Operations   Expand Operation     | 5  |                     |   |      |  |
|                     | Door   | ProxessIQ Identity Server  | Operations Expand Operation       | is |                     |   |      |  |
|                     | GET /api/door/getdoors                                   | Token URL: https://DESKTOP-UNE0FP0:8008/core/connect/token flow: application | Returns a list of all active door | S  |                     |   |      |  |
|                     | Response Class (Status 200)<br>OK<br>Model Example Value | Step dem authentication.   | Í                                 |    |                     |   |      |  |

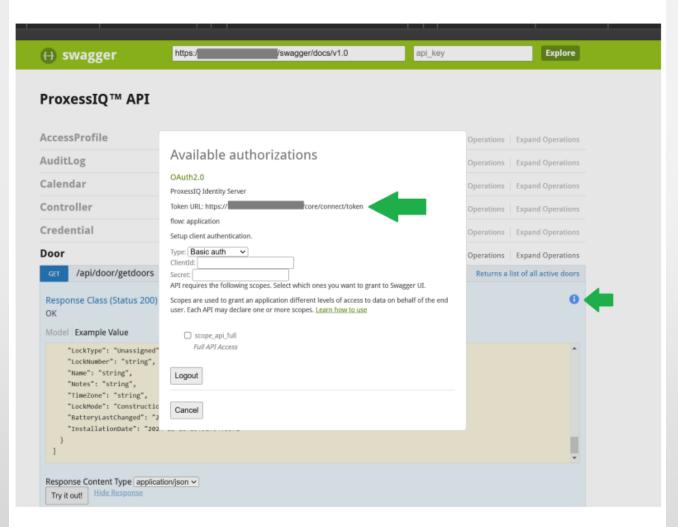
| PROXESSIQ™ CONTROL CENTER                       | - o x  |
|---|--|
| Server Status                                   | Web API Configuration  |
| Server Settings                                 | Enable API: Con  |
| Self-Signed Certificates                        | Client Configuration Details   |
| Identity Server Config<br>Service Configuration | File Path: C\ProgramData\Proxess\ProxessIQServer\Config\WebAPIClients.json   |
| Certificate Bindings<br>Active Directory Config | CLIENT NAME         CLIENT ID           Image: ProxessiQ API client         proxessiQ API client                         |
| Web API Config                                  | Selected Client Details  |
| (   | Client ID: proxessiq.api.client<br>Secrets: zBJ9n6C1RRuBTzgBkkWXhQae6y   |
|   | API Certificate Binding  |
|   | Binding For: desktop-une0fp0:8015  |
|   | Thumbprint: 687D92402440315ECE6B1D2F40F32B1A6ABA7196<br>Subject: CN=DESKTOP-UNE0FP0                                      |
|   | Valid From: 8/24/2024 10:56 AM Valid To: 8/24/2074 10:56 AM Issuer: CN=Proxess Root Certificate Authority Remove Binding |
|   |  |





To call the ProxessIQ API in postman, you will need to get an access token using the OAuth 2.0 Authorization type, with the "Client Credentials" grant type.

First, you'll need an "Access Token URL". You can find this as the "Token URL" using with authorization dialog in Swagger:



In Postman you will want to go into the application settings (File > Settings) and turn off "SSL certificate verification". If you only do this in the request settings, the OAuth call will still fail. I am assuming you are using self signed certificates but if you are using a trusted certificate, this step can be skipped.

| Ζ. |  |  |
|----|--|--|
| -  |  |  |

API Configuration - 11

HTTP version NEW

for sending the request.

Request timeout in ms

Max response size in MB

SSL certificate verification

Always open requests in new tab

Always ask when closing unsaved tabs

Collaborate on files used in requests by sharing your

time out, set to 0.

any size, set to 0.

Language detection

Working directory

working directory.

Location

Select the HTTP version to use

Set how long a request should wait for

a response before timing out. To never

Set the maximum size of a response to download. To download a response of

| Proxy Update About                             |       |  |  |  |  |  |
|--|-------|--|--|--|--|--|
| aders  |       |  |  |  |  |  |
| id no-cache header                             | OFF   |  |  |  |  |  |
| nd Postman Token header                        | C ON  |  |  |  |  |  |
| ain headers when clicking on links OFF         |       |  |  |  |  |  |
| omatically follow redirects                    | C ON  |  |  |  |  |  |
| id anonymous usage data to<br>itman            | OFF   |  |  |  |  |  |
| er interface                                   |       |  |  |  |  |  |
| o-pane view                                    | OFF   |  |  |  |  |  |
| wicons with tab names                          | C ON  |  |  |  |  |  |
| tor settings Reset                             |       |  |  |  |  |  |
| t Family                                       |       |  |  |  |  |  |
| MPlexMono, 'Courier New', monospac             | e     |  |  |  |  |  |
| t Size (px)                                    | 12    |  |  |  |  |  |
| entation count                                 | 4     |  |  |  |  |  |
| number of indentations to add per<br>le level. |       |  |  |  |  |  |
| entation type                                  | Space |  |  |  |  |  |
| ent lines of code with either Space or<br>n.   | Tab   |  |  |  |  |  |
|  |       |  |  |  |  |  |

Allow reading files outside working directory

C:\Users\boome\Postman\files

▲ Enabling this will allow any 3rd party collections to potentially read any file on your system.

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Auto close quotes

Now in your postman request, paste in the API endpoint URL. In my example I will use the endpoint to get doors, <u>https://serverhostname:8015/api/door/getdoors</u>

- Navigate to the Authorization tab and select "OAuth 2.0".
- Under "Configure New Token", select the "Grant type" of "Client Credentials".
- Under "Access Token URL", enter the url you got in the first step from Swagger
- Fill in "Client ID" and "Client Secret" with the values from the Proxess Control Center app, or find them in

"C:\ProgramData\Proxess\ProxessIQServer\Config\WebAPIClients.json"

- Under Scope" enter "scope\_api\_full"
- Click the "Get New Access Token" button. If successful, click the "Use Token" button

|  | GET https://thundier-laptop4.8 |                         |                       |                                      |        |        |   |
|--|--------------------------------|-------------------------|-----------------------|--------------------------------------|--------|--------|---|
| Perminitive Weindrick     Perminitive Weindrick     Perminitive Weindrick     Perminitive Weindrick        Perminitive Weindrick     Perminitive Weindrick        Perminitive Weindrick        Perminitive Weindrick                 Perminitive Weindrick <th>輕 https://</th> <th>8015/api/door/getdoors:</th> <th></th> <th></th> <th></th> <th></th> <th></th>  | 輕 https://                     | 8015/api/door/getdoors: |                       |                                      |        |        |   |
| Tyr Outs 20     Type Outs 20     The advanced advanced states of a state state state state state state state state state states of a state state state state state state state state states at a state state state state state state state state state states at a state   | GET ~ https:/                  | / 8015/api/e            | door/getdoors         |                                      |        | Send ~ | ß |
| Type       Oute 2.0       The state  | Params Authorization •         |                         |                       |                                      |        |        |   |
| where reguest.     Add authorization data is request.     Add authorization data is request.     See Particular     Autorization data is request.     See Particular     See Particular     Autorization data is request.     See Particular     See Particular <th>Туре</th> <th>OAuth 2.0 <math>\vee</math></th> <th></th> <th></th> <th></th> <th></th> <th></th>  | Туре                           | OAuth 2.0 $\vee$        |                       |                                      |        |        |   |
| Add authorization data 0       Images Headors         Configuration Options       Advanced Options         Configuration Options       Advanced Options         Tere Name       reseased) Identify Server         Drant Type       Client Ordenrisation         Client Do       prosessidy adoctiont         Client Do       prosessidy adoctiont         Client Scoret ()       c         Client Scoret ()       cocessidy adoctiont         Client Authoritication       Image Score ()         Client Authoritication <t< th=""><th>when you send the request.</th><th></th><th>Token</th><th>ProcessIQ Identity Server</th><th></th><th></th><th></th></t<>  | when you send the request.     |                         | Token                 | ProcessIQ Identity Server            |        |        |   |
| Auto-refresh totam<br>Your expired totam will be auto-refreshed before sending a request<br>Share totam<br>Sharing this token will alove anyone with access to this request to view and use it.<br>Configure New Token<br>Configure N |                                |                         |                       | eyJ0eXAiOiJKV1QiLCJhbGciOiJSUzI1Niis | singtc |        |   |
| Four expired token will be auto-refresched before sending a request     Share token   Share token   Configuration Option:   Ardnand Option: <tr< th=""><th></th><th></th><th>Header Prefix ①</th><th>Bearer</th><th></th><th></th><th></th></tr<>  |                                |                         | Header Prefix ①       | Bearer                               |        |        |   |
| Sharing this token will allow anyone with access to this request to view and use it.     Configure New Token   Configuration Options     Token Name   ProsesalQ Identity Server   Orant Type   Clent Droll   Clent Droll   Clent Droll   Clent Droll   Scope O   scope o   scope api_full   Clent Authentication   Secope Coll   Clent Authentication  |                                |                         |                       |                                      |        | •      |   |
| Configuration Options   Token Name   Grant Type   Client Credentiatis   Access Token URL ①   Prosessid, api, client ①   Client ID ①   Client Secret ①   Client Secret ①   Cope_api_full   Client Authentication   Secret ③ Client cookies Token   I Client Authentication  |                                |                         |                       |                                      |        |        |   |
| Grant Type Client Credentials  Access Token URL  Client 1D  Client 1D  Client Secret  Client Secret  Client Secret  Client Secret  Client Secret  Client Authentication Send as Basic Auth header  Client Cooklas  Client Authentication Send as Basic Auth header  Client Secret Taken  |                                |                         |                       |                                      |        |        |   |
| Access Token URL   Client to O   provessig.api.client   Client Secret O   cuimed api.client   Scope O   scope.api.ful   Client Authentication   Send as Basic Auth header  |                                |                         | Token Name            | ProxessIQ Identity Server            |        |        |   |
| Client ID © provessig apt.client  Client Secret ① cut schwar Scope ① scope.apt_full Client Authentication Send as Basic Auth header  Client Authentication Client Authentication Client Authentication Client Secret Takas   |                                |                         | Grant Type            | Client Credentials                   |        |        |   |
| Client Secret ① culled Secret Authentication Secret Authentication Secret Authentication Clear cookies ① culled Secret Secr   |                                |                         | Access Token URL ①    | https://                             | con    |        |   |
| Scope ① scope.api_fuil<br>Client Authentication Send as Basic Auth header ✓<br>③ Clear cookles ③<br>Court New Access Token   |                                |                         | Cilent ID ()          | proxessiq.api.client                 |        |        |   |
| Client Authentication Send as Basic Auth header  |                                |                         | Client Secret ①       | cu                                   |        |        |   |
| Clear cookies ()<br>Cet New Access Taken   |                                |                         | Scope ()              | scope_api_full                       |        |        |   |
| Gurl New Access Token 1  |                                |                         | Client Authentication | Send as Basic Auth header            |        |        |   |
|  |                                |                         |                       |                                      |        |        |   |
|  |                                |                         | Get New Access Token  |                                      |        |        |   |
|  |                                |                         |                       |                                      |        |        |   |
|  |                                |                         |                       |                                      |        |        |   |
|  |                                |                         |                       |                                      |        |        |   |

You should now be able to click Send on your request successfully call the api endpoint with proper authorization.

